

CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MONDAY, JUNE 3, 2024

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Senator Michael Kreun and Representative Nolan West – Post Legislative Session update

3.2 6:01 P.M. – Public Hearing – to consider the vacation of a portion of the right-of-way on Lot 1, Block 2, Constance Boulevard Terrace and adoption of a Resolution

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of May 20, 2024

4.2 Approval of claims

4.3 Approval of an Ordinance regarding Article 11-1400 Shade Tree Damage

4.4 Approval of a Resolution accepting a donation from the Ham Lake Senior Center

4.5 Approve the fiscal year 2026 Local Partnership Program grant application for construction of the 162nd Lane NE and Buchanan Street NE backage road and adoption of a Resolution

4.6 Approval of allowing the one-year warranty period to expire for the Lund's Lakeview Forest Street Reconstruction Project

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

8.1 Discussion of the First Reading of an Ordinance amending Article 7-1200 Lawful Gambling, relating to Conditions and Organizations Eligible for License

9.0 CITY ENGINEER

10.0 CITY ADMINISTRATOR

11.0 COUNCIL BUSINESS

11.1 Committee Reports

11.2 Announcements and future agenda items

RESOLUTION NO. 24-XX

WHEREAS, a public hearing was held before the Ham Lake City Council on the 3rd day of June 2024 at 6:01 p.m. to consider the proposed vacation of certain lands within the City of Ham Lake;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, that the following described property be vacated;

RIGHT OF WAY TO BE VACATED:

That part of Tippecanoe Street N.E. as dedicated on the plat of CONSTANCE BOULEVARD TERRACE, Anoka County, Minnesota, which lies westerly and southwesterly of a line drawn 66 feet westerly from and parallel with the westerly line of Lot 11, Block 1 in said CONSTANCE BOULEVARD TERRACE.

Subject to a drainage and utility easement throughout said part of vacated Tippecanoe Street NE, and subject to a 50 foot wide ditch easement across the northwesterly 50 feet of said vacated Tippecanoe Street NE for county ditch purposes.

Adopted by the City Council of the City of Ham Lake this 3rd day of June, 2024.

Brian Kirkham, Mayor

Denise Webster, City Clerk



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

NOTICE OF PUBLIC HEARING VACATION OF PUBLIC LAND

NOTICE IS HEREBY GIVEN, that a Public Hearing will be held before the Ham Lake City Council on June 3, 2024 at 6:01 p.m. in the City Council Chambers, City Hall, 15544 Central Avenue N.E. Ham Lake, Minnesota 55304, to hear comments and questions concerning the proposed vacation of the following described land within the City of Ham Lake, Minnesota:

RIGHT OF WAY TO BE VACATED:

That part of Tippecanoe Street N.E. as dedicated on the plat of CONSTANCE BOULEVARD TERRACE, Anoka County, Minnesota, which lies westerly and southwesterly of a line drawn 66 feet westerly from and parallel with the westerly line of Lot 11, Block 1 in said CONSTANCE BOULEVARD TERRACE.

Subject to a drainage and utility easement throughout said part of vacated Tippecanoe Street NE, and subject to a 50 foot wide ditch easement across the northwesterly 50 feet of said vacated Tippecanoe Street NE for county ditch purposes.

Said hearing is conducted pursuant to Minnesota Statutes Chapter 412.851.

Dated: June 3, 2024


Dawnette Shimek, Deputy City Clerk

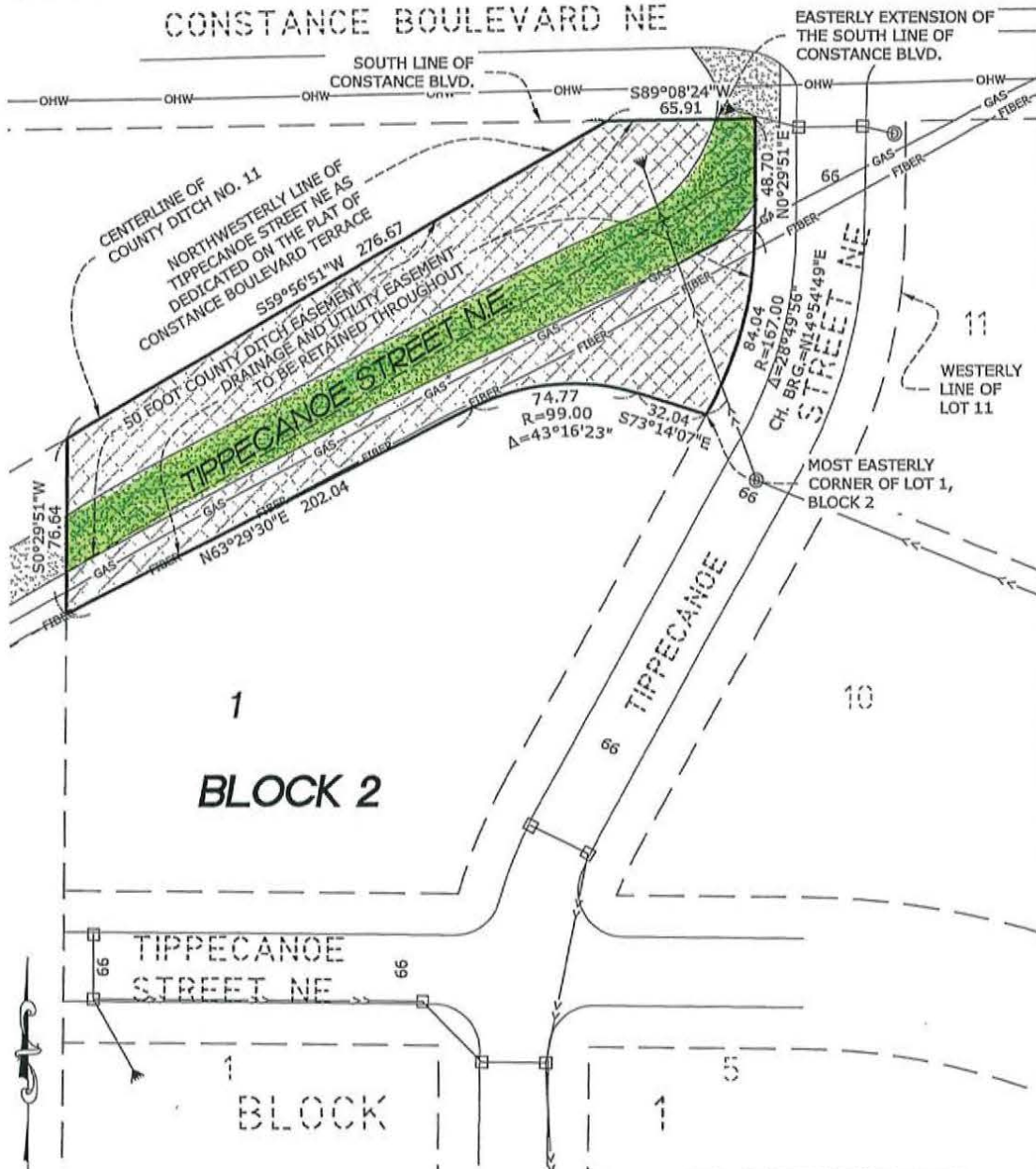
Posted at City Hall between the dates of May 23, 2024 and June 3, 2024.

Published in the Star Tribune on May 23, 2024

PLEASE SEE REVERSE SIDE FOR SITE PLAN

SKETCH AND DESCRIPTION

~for~ CONSTANCE BOULEVARD TERRACE



NORTH

RIGHT OF WAY TO BE VACATED:

That part of Tippecanoe Street N.E. as dedicated on the plat of CONSTANCE BOULEVARD TERRACE, Anoka County, Minnesota, which lies westerly and southwesterly of a line drawn 66 feet westerly from and parallel with the westerly line of Lot 11, Block 1 in said CONSTANCE BOULEVARD TERRACE.

Subject to a drainage and utility easement throughout said part of vacated Tippecanoe Street NE, and subject to a 50 foot wide ditch easement across the northwesterly 50 feet of said vacated Tippecanoe Street NE for county ditch purposes.

- GAS DENOTES UNDERGROUND GAS LINE
- FIBER DENOTES UNDERGROUND FIBER OPTIC LINE
- DENOTES EXISTING STORM SEWER
- DENOTES BITUMINOUS SURFACE
- DENOTES GRAVEL SURFACE
- DENOTES RIGHT OF WAY TO BE VACATED (AREA: 28,575 SQ. FT.)

NOTES:

- Field survey was completed by E.G. Rud and Sons on 4/22/2024.
- Location of utilities existing on or serving the surveyed property determined by markings requested by E.G. Rud and Sons, Inc. per Gopher State One Call Ticket No. 241062632.

SCALE: 1" = 60' BEARING DATUM: Anoka County JOB NO. 18402PP DRAWN BY: BPN DATE: 5/7/2024

I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By: Minnesota License No. 41578

Dated 7th day of May 2024.

REVISIONS		
1		
2		
3		
4		
5		
#	DATE	DESCRIPTION BY

E. G. RUD & SONS, INC.
 PROFESSIONAL LAND SURVEYORS
 6776 LAKE DRIVE NE, SUITE 110
 LINO LAKES, MINNESOTA 55014
 TEL. (651) 361-8200
 FAX (651) 361-8701
 www.egrud.com

SPENCER, MICHAEL S	PIN: 14-32-23-13-0003	16232 WAKE ST NE	HAM LAKE, MN 55304
CONSTANCE BLVD TERRACE LLC	PIN: 14-32-23-24-0012	4050 85TH LN NE	CIRCLE PINES, MN 55014
FILIPS TRUSTEE ELIZABETH J	PIN: 14-32-23-24-0004	4746 MANITOU RD	EXCELSIOR, MN 55331
DEMENGÉ MICHAEL	PIN: 14-32-23-24-0009	5800 111TH AVE N	CHAMPLIN, MN 55316
VADIS GORDON J & SANDRA H	PIN: 14-32-23-31-0006	15941 TIPPECANOE ST NE	HAM LAKE, MN 55304
GRANT, RANDY L	PIN: 14-32-23-24-0001	3608 CONSTANCE BLVD NE	HAM LAKE, MN 55304
OCKER DALE E	PIN: 14-32-23-24-0003	16160 TIPPECANOE ST NE	HAM LAKE, MN 55304
SCZEPANIAK, MARK	PIN: 14-32-23-21-0010	16322 TIPPECANOE NE	HAM LAKE, MN 55304
DEE, CHERI L	PIN: 14-32-23-12-0010	3817 CONSTANCE BLVD	HAM LAKE, MN 55304
CACKOSKI BONNIE	PIN: 14-32-23-13-0004	16214 WAKE ST NE	HAM LAKE, MN 55304
BOTOSHE NORMAN J & B A	PIN: 14-32-23-21-0011	3742 164TH AVE NE	HAM LAKE, MN 55304
MANTHEI ROBIN	PIN: 14-32-23-21-0023	3603 CONSTANCE BLVD	HAM LAKE, MN 55304
SINNA RONALD J & LUANNE M	PIN: 14-32-23-13-0005	16202 WAKE ST NE	HAM LAKE, MN 55304
JUAREZ BENITO PEREZ	PIN: 14-32-23-24-0010	16179 TIPPECANOE CIR NE	HAM LAKE, MN 55304
VRIEZE DARREN	PIN: 14-32-23-21-0009	16330 TIPPECANOE ST NE	HAM LAKE, MN 55304

SPENCER, MICHAEL S
PIN: 14-32-23-13-0003
16232 WAKE ST NE
HAM LAKE, MN 55304

CONSTANCE BLVD TERRACE LLC
PIN: 14-32-23-24-0012
4050 85TH LN NE
CIRCLE PINES, MN 55014

FILIPS TRUSTEE ELIZABETH J
PIN: 14-32-23-24-0004
4746 MANITOU RD
EXCELSIOR, MN 55331

DEMENGE MICHAEL
PIN: 14-32-23-24-0009
5800 111TH AVE N
CHAMPLIN, MN 55316

VADIS GORDON J & SANDRA H
PIN: 14-32-23-31-0006
15941 TIPPECANOE ST NE
HAM LAKE, MN 55304

GRANT, RANDY L
PIN: 14-32-23-24-0001
3608 CONSTANCE BLVD NE
HAM LAKE, MN 55304

OCKER DALE E
PIN: 14-32-23-24-0003
16160 TIPPECANOE ST NE
HAM LAKE, MN 55304

SCZEPANIAK, MARK
PIN: 14-32-23-21-0010
16322 TIPPECANOE NE
HAM LAKE, MN 55304

DEE, CHERI L
PIN: 14-32-23-12-0010
3817 CONSTANCE BLVD
HAM LAKE, MN 55304

CACKOSKI BONNIE
PIN: 14-32-23-13-0004
16214 WAKE ST NE
HAM LAKE, MN 55304

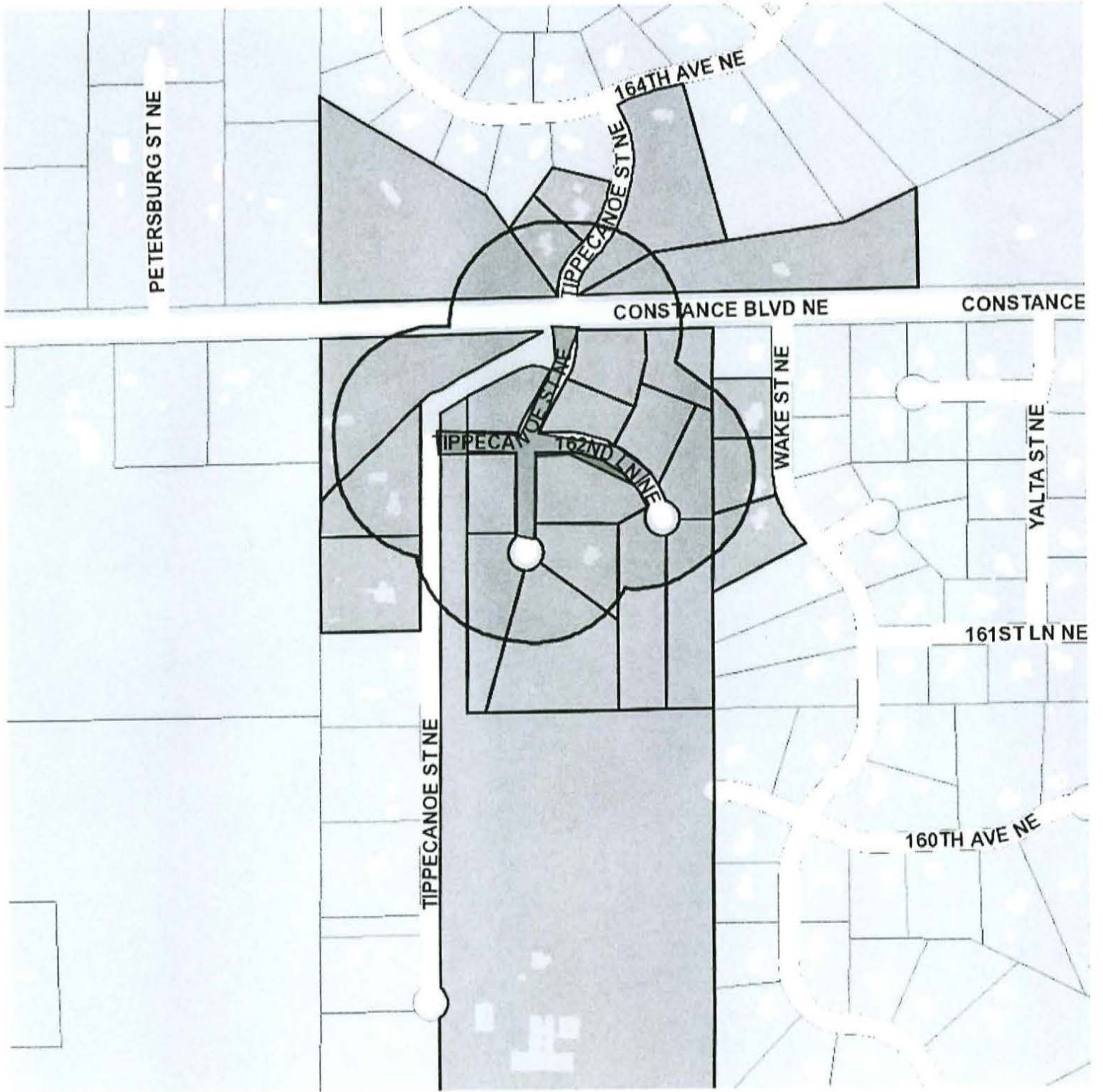
BOTOSHE NORMAN J & B A
PIN: 14-32-23-21-0011
3742 164TH AVE NE
HAM LAKE, MN 55304

MANTHEI ROBIN
PIN: 14-32-23-21-0023
3603 CONSTANCE BLVD
HAM LAKE, MN 55304

SINNA RONALD J & LUANNE M
PIN: 14-32-23-13-0005
16202 WAKE ST NE
HAM LAKE, MN 55304

JUAREZ BENITO PEREZ
PIN: 14-32-23-24-0010
16179 TIPPECANOE CIR NE
HAM LAKE, MN 55304

VRIEZE DARREN
PIN: 14-32-23-21-0009
16330 TIPPECANOE ST NE
HAM LAKE, MN 55304



PETERSBURG ST NE

164TH AVE NE

TIPPECANOE ST NE

CONSTANCE BLVD NE

CONSTANCE

TIPPECANOE ST NE

WAKE ST NE

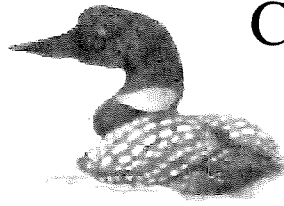
YALTA ST NE

TIPPECANOE ST NE

162ND LN NE

161ST LN NE

160TH AVE NE



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, MAY 20, 2024

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, May 20, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Jim Doyle, Jesse Wilken and Al Parranto

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shinek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Monthly Report

Lt. Mendoza gave a summary of the Sheriff's Report for the months of March and April 2024.

3.2 Ham Lake Area Chamber of Commerce – Discussion of Article 7-1200 Lawful Gambling

Ham Lake Chamber of Commerce Board Members Tim Sofie and Nancy Braastad were present to discuss the City of Ham Lake Lawful Gambling Ordinance. Ms. Braastad stated the current code allows any charitable gambling organization within the Ham Lake trade area to operate a gambling site. Ms. Braastad stated the Ham Lake Area Chamber of Commerce recently lost their second largest gambling site which has significantly impacted their funding for donations. Ms. Braastad stated that the Ham Lake Area Chamber of Commerce donations for 2023 were just under \$500,000. Ms. Braastad has found that many other cities in their trade area are much more restrictive and do not allow Ham Lake based organizations to operate within them. Ms. Braastad is requesting that the City amend the City Code to mirror the code of neighboring cities and require organizations allowed to conduct gambling in the City of Ham Lake have a “first right of refusal” requirement to be given to a Ham Lake based charitable gambling organizations before considering other organizations. **It was the consensus of the City Council to direct the City Attorney to draft an amendment Ordinance for the City Code Article 7-1200 regarding Lawful Gambling.**

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be

removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of May 6, 2024
- 4.2 Approval of claims in the amount of \$192,180.32
- 4.3 Approval of scheduling a Budget Meeting on Monday, June 3, 2024 at 5:15 p.m.
- 4.4 Approval of appointing Finance/Human Resource Director Andrea Murff to the Safety Committee and Ham Lake Fire Relief Association Board of Trustees
- 4.5 Approval of the 2025 Budget Calendar
- 4.6 Approval of hiring summer seasonal employees in Public Works
- 4.7 Approval of the First Reading of an Ordinance regarding Article 11-1400- Shade Tree Damage
- 4.8 Approval of the Findings of Fact Resolution No. 24-20 for Touchdown Tile
- 4.9 Approval of an Exempt Permit for Zachary NF Research Fund to hold a raffle on August 12, 2024 at Majestic Oaks Golf Club, 701 Bunker Lake Boulevard NE
- 4.10 Approval of Resolution No. 24-21 scheduling a public hearing for the Conduit Bonding for Vista Prairie at Eagle Pointe, LLC
- 4.11 Approval of a lot line adjustment between Pin # 19-32-23-33-0004 and 19-32-23-34-0001
- 4.12 Approval of Resolution No. 24-22 accepting a \$4,000 donation from the Ham Lake Chamber of Commerce
- 4.13 Approval of Resolution No. 24-23 scheduling a public hearing to vacate a portion of the road right-of-way for Tippecanoe Street NE on Lot 1, Block 2, Constance Boulevard Terrace
- 4.14 Approval of the Local Bridge Replacement Program Grant Agreement for replacement of the County Ditch 58 cross culverts underneath 152nd Avenue NE and adoption of Resolution No. 24-24
- 4.15 Approval of accepting Creekside Farms and commencing of warranty period
- 4.16 Approval of the Anoka Conservation District being the holder of the conservation easement for the compensatory rate plant mitigation plan within a portion of Soderville Park associated with the East Frontage Road construction project and the Crosstown Shopping Center reconstruction project
- 4.17 Approval of Liquor Licenses:
 - On-Sale and Sunday On-Sale
 - T-Box Bar & Grill, 1431 147th Avenue NE, Ham Lake, MN
 - Ham Lake Lanes, 16465 Highway 65 NE, Ham Lake, MN
 - Acapulco Mexican Restaurant, 18015 Ulysses Street NE, Suite 1000, Ham Lake, MN
 - EAGL Beverages Holding LLC, dba Majestic Oaks Golf Club, 701 Bunker Lake Boulevard NE, Ham Lake, MN
 - Maxx Bar & Grill, 17646 Highway 65 NE, Ham Lake, MN
 - Off-Sale
 - Grape Expectations, dba Tournament Liquor, 1434 147th Avenue NE, Ham Lake, MN
 - Bidhipur Beverage, Inc., dba Ham Lake Liquors, 17720 Central Avenue NE, Ham Lake, MN
 - Broadview Operations, LLC, dba 1 Stop Liquor, 16205 Lexington Avenue NE, Ham Lake
 - Rama Corporation dba Network Liquors, 13548 Highway 65 NE, Ham Lake, MN
 - Wine and 3.2% Malt Liquor
 - Mansetti's Pizza & Pasta, 16220 Aberdeen Street NE, Suite C, Ham Lake, MN
 - 3.2% Off-Sale
 - Speedway, 1442 Constance Boulevard NE, Ham Lake, MN

Motion by Doyle, seconded by Wilken, to approve the Consent Agenda as written. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

5.1 Art Rosenberg of Lincoln Street Commercial, LLC, requesting Sketch Plan approval for a commercial development (four lots and one outlot) in Section 29

Motion by Kirkham, seconded by Parranto, to concur with the recommendation of the Planning Commission and approve the Sketch Plan, presented by Art Rosenberg, of Lincoln Street Commercial, LLC, a four lot, one outlot commercial subdivision in Section 29 subject to roadway, drainage and utility easement dedication within Lot 2, Block 1 of Entsminger Farms to align with the proposed Lincoln Street right-of-way within Outlot A, a revision of the west lot line of Lot 3 to match the centerline of the proposed Lincoln Street NE extension, conveyance of Outlot A to the owner of the 29-32-23-32-0005 (1163 143rd Avenue NE) parcel, dedication of an easement within 100 feet of Coon Creek County Ditch No. 59, obtaining written approval from Northern Natural Gas to allow Johnson Street NE to cross the easement, obtaining a written Release or Confinement of Easement from Lumen, or half-section correction from Anoka County, for the easement over the easterly portions of proposed Lots 3 and 4 and within Outlot A, relocating the billboard that is within/adjacent to the easterly property line of proposed Lot 2 to meet setback requirements, complying with sign standards in Article 11-320 of City Code and obtaining a permit for any new sign that may be constructed, Coon Creek Watershed District approval, a Natural Heritage Information System data review by the DNR, meeting the requirements of the City Engineer, and meeting all City, State and County requirements. All in favor, motion carried.

5.2 Melinda McDermott, Elevate Hope House, requesting Sketch Plan approval of a residential development (two lots, one outlot) in Section 16

Motion by Parranto, seconded by Doyle, to concur with the recommendation of the Planning Commission for the Sketch Plan presented by Melinda McDermott, Elevate Hope House, for a two lot, one outlot, residential subdivision in Section 16 subject to dedicating 10-foot drainage and utility easements around the perimeter of each proposed lot, identifying Outlot A as Lot 3 or combining the outlot with the adjacent 16-32-23-34-0036 parcel under the same ownership, dedicating a 15-foot wide bike trail easement adjacent to the easterly 10-foot drainage and utility easement for both proposed lots to meet the parkland dedication requirement, Coon Creek Watershed District approval, a Natural Heritage Information System data review by the DNR, obtaining approval of the 50-foot wide Lot 1 access opening, drainage and Xylite Street NE right-of-way width and an Access Permit for the Lot 1 driveway from the Anoka County Highway Department, obtaining written approval from United Power Association for the driveway of Lot 1 crossing the easement, future trail construction and any grading within the easement, paying the balance of the deferred, special assessment for the 1994 upgrade of East Ham Lake Drive NE in full prior to the plat being filed with Anoka County, meeting the requirements of the City Engineer and meeting all City, State and County requirements. All in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

7.1 Finance Director Andrea Murff, 1st Quarter Financial Report

Finance Director Murff gave the financial report for the 1st Quarter of 2024. Finance Director Murff reported on the Overall Cash Position by Fund Type being down approximately \$1.835 million from December 31st, 2023. This is due to General Fund operation expenditures, the annual bond payment, and the purchase of a pumper truck for Fire Station #3. The Cash Balances by Fund Compared to Prior Year had also decreased due to City Projects such as building and equipping Fire Station #3 and Park upgrades. The Revolving Street Fund remained mostly flat with its cash balance. The overall General Fund had expenditures in excess of revenues due to not yet receiving the tax settlement from Anoka County. Overall, expenditures were favorable by coming in slightly under budget for the quarter. Finance Director Murff spoke about the City investments continuing to rebound from previous years and coming in higher than budgeted. Finance Director Murff stated that the audit is scheduled for June 3, 2024 and should be completed by the end of June. The City Council thanked Finance Director Murff.

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Mayor Kirkham stated that he recently had lunch with State Representative Emmer. State Representative Emmer reported that the City's 2024 Community Project Federal Funding Grant request for construction of the roads in Crosstown Business Park has been approved in the amount of \$900,000.00 pending approval from the House of Representatives, the Senate and President. Mayor Kirkham stated that State Representative Emmer thanked Senator Klobuchar for her assistance in the process.

11.2 Announcements and future agenda items – None

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:27 p.m. All in favor, motion carried.

Dawnette Shimek, Deputy City Clerk

CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
June 3, 2024

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		05/21/24 - 06/03/24	
EFT	# 2064 - 2070		\$ 10,251.15
REFUND CHECKS	# 66105 - 66115; #66150 - 66151		\$ 7,732.00
CHECKS	# 66116 - 66148		\$ 73,022.75
BANK DRAFTS	DFT0002720 -DFT0002725		\$ 29,794.72
TOTAL EFTS, CHECKS, AND BANK DRAFTS			<u>\$ 120,800.62</u>
PAYROLL CHECKS			
05/31/24	Direct Deposits		\$ 40,663.01
TOTAL PAYROLL CHECKS			<u>\$ 40,663.01</u>
VOID CHECKS			
CHECKS			\$ -
ZERO CHECKS	66149		\$ -
ZERO EFT			\$ -
BANK DRAFTS			\$ -
TOTAL VOIDS			<u>\$ -</u>
TOTAL OF ALL PAYMENTS			<u><u>\$ 161,463.63</u></u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 3RD DAY OF JUNE 2024

MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



Packet: ARPKT01094 - 05/22/24 TRUST REFUNDS

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00447	NORTHSIDE SEPTIC SERVICE	5/22/2024	66105	676.00
00456	STEINBRECHER COMPANIES	5/22/2024	66106	756.00
00484	ANN BEHUN MOORE	5/22/2024	66107	150.00
00485	EMILY SIVULA	5/22/2024	66108	150.00
00509	NORTHERN LIGHTS HOME SCHOOL	5/22/2024	66109	150.00
00517	JENNIFER SULICK	5/22/2024	66110	150.00
00530	ARIC & LISA SORENSON	5/22/2024	66111	150.00
Total Refund Amount:				2,182.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	2,182.00
Revenue Totals:	2,182.00

General Ledger Distribution

Posting Date: 05/22/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-2,182.00	Yes
890-11501	Misc receivables	2,182.00	
	890 Total:	0.00	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-2,182.00	
999-20702	Due to other funds	2,182.00	Yes
	999 Total:	0.00	
	Distribution Total:	0.00	



Packet: ARPKT01097 - 05/29/24 TRUST REFUNDS

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00201	TH CONSTRUCTION	5/29/2024	66112	2,500.00
00251	PARENT BUILDERS	5/29/2024	66113	2,600.00
00529	HEIDI LAW	5/29/2024	66114	150.00
00532	HOLLY TORGERSON	5/29/2024	66115	150.00
Total Refund Amount:				5,400.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	5,400.00
Revenue Totals:	5,400.00

General Ledger Distribution

Posting Date: 05/29/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-5,400.00	Yes
890-11501	Misc receivables	5,400.00	
	890 Total:	<u>0.00</u>	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-5,400.00	
999-20702	Due to other funds	5,400.00	Yes
	999 Total:	<u>0.00</u>	
	Distribution Total:	<u>0.00</u>	



City of Ham Lake, MN

Refund Check Register

Packet: ARPKT01099 - 05/29/24 TRUST REFUNDS #2

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00347	WAY OF THE SHEPHERD	5/29/2024	66150	150.00
00499	HAYLEY AUDETTE	5/29/2024	66151	150.00
Total Refund Amount:				300.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	300.00
Revenue Totals:	300.00

General Ledger Distribution

Posting Date: 05/29/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-300.00	Yes
890-11501	Misc receivables	300.00	
	890 Total:	0.00	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-300.00	
999-20702	Due to other funds	300.00	Yes
	999 Total:	0.00	
	Distribution Total:	0.00	



Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2064	CHARLES SIMMONS	SAFETY BOOTS	Clothing & personal protectiv	100-43101-2210	139.95
2065	CMT JANITORIAL SERVICES	CITY HALL CLEANING	Cleaning service	100-41702-3430	612.00
2065	CMT JANITORIAL SERVICES	SHERIFF'S OFFICE CLEANING	Cleaning service	100-41702-3430	153.00
2065	CMT JANITORIAL SERVICES	FIRE #1 CLEANING	Cleaning service	100-42202-3430	161.00
2065	CMT JANITORIAL SERVICES	FIRE #2 CLEANING	Cleaning service	100-42202-3430	151.00
2065	CMT JANITORIAL SERVICES	PW CLEANING	Cleaning service	100-43104-3430	148.00
2065	CMT JANITORIAL SERVICES	SR CENTER CLEANING	Cleaning service	100-44202-3430	300.00
2066	DELTA DENTAL PLAN OF MINN	JUNE COBRA - DK	COBRA receivable	100-11502	51.04
2066	DELTA DENTAL PLAN OF MINN	JUNE DENTAL	Dental Insurance	100-21711	810.03
2067	FES, INC	PANTS & COAT - OLSON	Clothing & personal protectiv	100-42201-2210	3,984.99
2068	METRO SALES INC	MAR - MAY COPIER LEASE	Equipment rentals	100-41701-3320	1,206.24
2068	METRO SALES INC	MAR - MAY COLOR COPIES	Equipment rentals	100-41701-3320	156.59
2068	METRO SALES INC	MAR - MAY B/W COPIES	Equipment rentals	100-41701-3320	50.31
2068	METRO SALES INC	MAR - MAY COPIER LEASE	Equipment rentals	100-42401-3320	565.26
2068	METRO SALES INC	MAR - MAY B/W COPIES	Equipment rentals	100-42401-3320	30.13
2068	METRO SALES INC	MAR - MAY COLOR COPIES	Equipment rentals	100-42401-3320	242.37
2069	VESTIS	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	94.03
2069	VESTIS	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
2069	VESTIS	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.06
2069	VESTIS	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	94.98
2069	VESTIS	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
2069	VESTIS	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.01
2069	VESTIS	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	92.06
2069	VESTIS	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
2069	VESTIS	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.01
2069	VESTIS	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	92.06
2069	VESTIS	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
2069	VESTIS	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.01
2070	WICK COMMUNICATIONS-LEA	HAM LAKER SUMMER INSERT	Reimbursable expense	100-48101-4150	130.06
2070	WICK COMMUNICATIONS-LEA	JUNE HAM LAKER	Printing	211-41704-3970	690.00
66116	ALLIED BLACKTOP CO.	STREET SWEEPING	Street sweeping	100-43101-2610	16,750.00
66117	ANOKA COUNTY PROPERTY	LYNN DRIVEWAY AGREEMENT	Refunds & reimbursements	100-37601	46.00
66117	ANOKA COUNTY PROPERTY	WHITE & SABLE CUP	Filing fees	890-90001-3980	46.00
66118	ANOKA COUNTY TREASURY D	MAY BROADBAND	Internet & website	100-41707-3220	37.50
66118	ANOKA COUNTY TREASURY D	MAY BROADBAND FIRE #2	Internet	100-42201-3220	75.00
66119	ANOKA COUNTY TREASURY D	JOINT POWERS AGREEMENT	Capital assets	411-41302-5110	1,752.87
66120	BJORKLUND TRUCKING LLC	BLACK DIRT	Operating supplies	100-44101-2290	528.00
66121	BRIAN BAUMGARTNER	PIN::02-32-23-14-0004 2022 -	Refunds & reimbursements	232-43701-4145	142.50
66122	BUREAU OF CRIMINAL APPRE	CHILD PROTECTION BACKGRO	Personnel testing & recruitme	100-44101-3150	15.00
66123	COMCAST BUSINESS	FIRE #1 ADD'L CABLE BOX	Rentals-other	100-42201-3390	11.33
66124	DEARBORN LIFE INS CO	JUNE LIFE	Life Insurance	100-21714	54.40
66124	DEARBORN LIFE INS CO	JUNE VOL LIFE	Life Insurance	100-21714	171.60
66125	DEHN OIL CO	260 GAL GASOLINE	Fuel	100-43101-2230	697.87
66125	DEHN OIL CO	275 GAL DIESEL	Fuel	100-43101-2230	693.91
66126	ERIK SKOGQUIST	2ND QTR ASSESSING	Assessing/property tax admin	100-41403-3105	10,382.27
66127	FIRE SAFETY USA INC	GLAS-MASTER TOOL	Operating supplies	100-42201-2290	213.90
66127	FIRE SAFETY USA INC	R3 AUTO CHARGE & AUTO EJE	Fire apparatus repair & maint	100-42201-3450	1,659.90
66127	FIRE SAFETY USA INC	G1 AUTO CHARGER & AUTO E	Fire apparatus repair & maint	100-42201-3450	1,659.90
66128	GOODYEAR TIRE	#65 TIRES	Vehicle parts & supplies	100-44101-2340	224.00
66129	HAM LAKE HARDWARE INC	WEED WHIP REPAIR	Equipment repair & maintena	100-44101-3440	88.69
66129	HAM LAKE HARDWARE INC	#46 REPAIR	Equipment repair & maintena	100-44101-3440	167.21
66130	HEALTH PARTNERS INC	MAY EAP	Other professional services	100-41701-3190	25.50
66131	INSPIRE ARCHITECTS	FIRE #3	Capital assets	420-42201-5110	2,628.83
66132	KEVIN BUCHHOLZ & ANNA ZE	PIN: 02-32-23-14-0005 2022 -	Refunds & reimbursements	232-43701-4145	142.50

Council Approval List

Payment Dates: 5/21/2024 - 6/3/2024

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
66133	KINGS III EMERGENCY COMM	JUNE ELEVATOR PHONE	Phones/radios/pagers	100-41701-3210	39.17
66134	MACQUEEN EQUIPMENT/MA	26 - SCBA FLOW TESTS, 15 - F	Equipment repair & maintena	100-42201-3440	2,400.00
66135	MARTIN MARIETTA MATERIAL	5.12 TN ASPHALT MIX	Street repair & maintenance s	100-43101-2330	389.38
66135	MARTIN MARIETTA MATERIAL	35.48 TN ASPHALT MIX	Street repair & maintenance s	100-43101-2330	2,689.25
66135	MARTIN MARIETTA MATERIAL	15.25 TN ASPHALT MIX	Street repair & maintenance s	100-43101-2330	1,159.76
66135	MARTIN MARIETTA MATERIAL	5.07 TN ASPHALT MIX	Street repair & maintenance s	100-43101-2330	385.57
66136	MARY WELLS	2ND QTR ASSESSING	Assessing/property tax admin	100-41403-3105	10,382.27
66137	MCCLELLAN SALES INC	EARPLUGS	Safety supplies	100-43101-2240	28.57
66138	MINNESOTA EQUIPMENT	LAWN MOWER CARBURETOR	Equipment parts & supplies	100-44101-2320	93.67
66139	POMP'S TIRE SERVICE, INC.	E-3 TIRES	Capital assets	420-42201-5110	1,567.96
66140	PRINT CENTRAL	SEPTIC MAINT/PUMPING REC	Office supplies	100-42401-2110	208.31
66141	PRO TECH RESTORATION	CANCELLED PERMIT #2024-00	Surcharge	100-22801	1.00
66141	PRO TECH RESTORATION	CANCELLED PERMIT #2024-00	Building permits	100-32201	60.00
66142	RANDY & PENNY BALFANY	PIN:02-32-23-14-0006 2022 -	Refunds & reimbursements	232-43701-4145	142.50
66142	RANDY & PENNY BALFANY	PIN:01-32-23-32-0014 2022 -	Refunds & reimbursements	232-43701-4145	142.50
66143	SIGNATURE STUCCO CONCEPT	FIRE #1 EIFS REPAIR	Building repair & maintenanc	100-42202-3420	1,350.00
66144	SITEONE LANDSCAPE SUPPLY	CITY HALL SPRINKER PARTS	Building repair & maintenanc	100-41702-2310	3.76
66145	SPEEDPRO SAINT PAUL	T-4 HAM LAKE GRAPHICS	Capital assets	420-42201-5110	8,620.00
66146	SUMMIT COMPANIES	CO2 FIRE EXTINGUISHER HIG	Equipment repair & maintena	100-42201-3440	87.00
66146	SUMMIT COMPANIES	SEMI ANNUAL SUPPRESSION	Inspections	100-44201-3460	308.00
66146	SUMMIT COMPANIES	DANIEL R INSURANCE EXTING	Fire Extinguisher	100-20203	27.50
66146	SUMMIT COMPANIES	CODY OLSON EXTINGUISHERS	Fire Extinguisher	100-20203	5.50
66146	SUMMIT COMPANIES	STEVE ULRICH INSURANCE EX	Fire Extinguisher	100-20203	5.50
66146	SUMMIT COMPANIES	WILLOW TREE INSURANCE EX	Fire Extinguisher	100-20203	5.50
66146	SUMMIT COMPANIES	JANELLE LEE INSURANCE EXTI	Fire Extinguisher	100-20203	40.00
66146	SUMMIT COMPANIES	5 STAR INSURANCE EXTINGUI	Fire Extinguisher	100-20203	5.50
66147	TASC	JULY COBRA ADMINISTRATIO	Other professional services	100-41701-3190	26.74
66148	US BANK CORPORATE PAYME	ZOOM-Zoom - May-DW	Dues & subscriptions	100-41201-3920	13.83
66148	US BANK CORPORATE PAYME	HOLIDAY INN-Nicole MMCI-N	Training/conferences/schools	100-41301-3510	613.85
66148	US BANK CORPORATE PAYME	GFOA-Andrea Membership G	Dues & subscriptions	100-41401-3920	190.00
66148	US BANK CORPORATE PAYME	HARBOR FREIGHT-PLASMA CU	Covid 19	100-41701-4153	980.66
66148	US BANK CORPORATE PAYME	HARBOR FREIGHT-TOOLS-JC	Covid 19	100-41701-4153	-21.61
66148	US BANK CORPORATE PAYME	PANTHEON-website-NW	Internet & website	100-41707-3220	350.00
66148	US BANK CORPORATE PAYME	IOS-Fire #2 toner-NW	Office supplies	100-42201-2110	60.19
66148	US BANK CORPORATE PAYME	PROPPER- Wild Land Gear-MR	Clothing & personal protectiv	100-42201-2210	165.89
66148	US BANK CORPORATE PAYME	EBAY- Rit bag-MR	Equipment parts & supplies	100-42201-2320	235.71
66148	US BANK CORPORATE PAYME	ACTIVE 911-Active 911 subscri	Phones/radios/pagers	100-42201-3210	42.72
66148	US BANK CORPORATE PAYME	HARBOR FREIGHT-WELDING C	Operating supplies	100-43101-2290	49.99
66148	US BANK CORPORATE PAYME	CORMARK METALS-#81 Steel	Vehicle parts & supplies	100-43101-2340	629.66
66148	US BANK CORPORATE PAYME	AMAZON-#78 tailgate lift assis	Vehicle parts & supplies	100-43101-2340	115.58
66148	US BANK CORPORATE PAYME	AMAZON-paper towel dispen	Small tools	100-43101-2410	-8.99
66148	US BANK CORPORATE PAYME	AMAZON-paper towel dispen	Small tools	100-43101-2410	8.99
66148	US BANK CORPORATE PAYME	AMAZON-toilet paper dispens	Small tools	100-43101-2410	23.94
66148	US BANK CORPORATE PAYME	HOME DEPOT-BOLT ON RATC	Operating supplies	100-44101-2290	96.80
66148	US BANK CORPORATE PAYME	DIAMOND AUTO-G3 RUST RE	Capital assets	420-42201-5110	800.00
66148	US BANK CORPORATE PAYME	EBAY-G3 bumper-MR	Capital assets	420-42201-5110	285.95
DFT0002720	EMPOWER	Deferred Compensation	Deferred compensation	100-21704	2,260.00
DFT0002720	EMPOWER	Roth IRA	Deferred compensation	100-21704	200.00
DFT0002721	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,004.32
DFT0002721	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,735.96
DFT0002721	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	6,884.24
DFT0002722	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,680.80
DFT0002723	PERA	Retirement-Coordinated	PERA	100-21703	7,402.07
DFT0002723	PERA	Retirement-Police & Fire	PERA	100-21703	1,280.53
DFT0002724	US POSTMASTER	HAM LAKER POSTAGE	Postage	211-41704-2120	1,304.52
DFT0002725	US POSTMASTER	SR CENTER POSTAGE	Postage Liability	100-20204	42.28

Grand Total: 113,068.62



City of Ham Lake, MN

EFT Payroll Check Register

Report Summary

Pay Period: 5/12/2024-5/25/2024

Packet: PYPKT01622 - PPE 05/25/24 PAID 05/31/24

Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	37	40,663.01
Total	37	40,663.01

ORDINANCE NO. 24-XX

An Ordinance relating to ARTICLE 11-1400, SHADE TREE DAMAGE, subject to certain conditions.

Be it ordained by the City Council of the City of Ham Lake, Anoka County, Minnesota, as follows:

ARTICLE 11-1400 SHADE TREE DAMAGE

It is the intention of the City of Ham Lake to make reasonable efforts to preserve and protect certain species of shade trees that are threatened by various pests or diseases. These species include the Ash Group (*Fraxinus* species – White, Black and Green - Ash trees that are affected by the Emerald Ash Borer); the Elm Group (American Elm, Red Elm, Rock Elm, Siberian Elm and Chinese Elm); and the Red Oak Group (Red Oak, Pin Oak, Northern Pin Oak, Scarlet Oak and Black Oak). These three groups may be collectively referred to herein as the “Target Trees”. The specific tree damages that are addressed are damage caused by the Emerald Ash Borer; Dutch Elm Disease, and Oak Wilt, sometimes collectively referred to herein as “Target Damage”.

11-1400.1 Annual Tree Inspections Period The City’s Tree Inspector shall inspect trees from the Ash Group, the Elm Group and the Oak Group if requested by a property owner who suspects a tree to be diseased on their property. ~~shall conduct an annual inspection in the month of July of each year of the City’s trees from the Ash Group, the Elm Group and the Oak Group, by drive-by inspections from public roads.~~ The inspection shall be carried out by a tree inspector or inspectors certified by the State of Minnesota (the “Inspector”).

11-1400.2 Inventory of Damaged Trees ~~As inspections are made, the Inspector shall take note of all Target Trees that show visible evidence of any Target Damage, recording the street address of such conditions and taking photographs where feasible.~~

11-1400.3 Notification to Property Owners

A. ~~Ash Damage or Dutch Elm Disease.~~ ~~Where these types of damages are observed, the Inspector shall notify the owner of the property on which the trees are located of the conditions that were observed. Notification shall be by US Mail, and shall include the following information:~~

- ~~1) A description of the conditions observed;~~
- ~~2) A suggested method of action that may be taken by the owner to treat the damage or to prevent the spread of the damage, if any such treatment or protocol is in fact available.~~

B. ~~Oak Wilt.~~ ~~Where Oak Wilt is observed, the Inspector shall notify the owner of the property on which the trees are located of the conditions that were observed. Notification shall be by US Mail, and shall include the following information:~~

- ~~1) A description of the conditions observed;~~

~~2) An offer to make a further inspection of the property, with the owner's permission, for the purpose of identifying and marking all trees on the property that may be infected with Oak Wilt.~~

~~3) Educational information about remedial measures, if any, that may be taken by the owner to treat the disease or to prevent the spread of the disease, if any such treatment or protocol is in fact available.~~

~~4) Educational information about any City programs that are available to financially assist property owners in treating or removing diseased trees;~~

~~5) Educational information about the availability of the use of a City-owned vibratory plow to prevent the future spread of Oak Wilt;~~

~~6) Educational information about the City's "no-cut" policy as described in Article 11-1400.4 hereof.~~

~~**11.1400.4-11.1400.2 "No-Cut" Period** No person shall cut, trim or otherwise wound any Red Oak Group tree between April 1 and July 15 of any given year, unless the person has obtained a Permit from the City.~~

~~**A. Permit** Permits may be issued to any person with approval of a certified tree inspector engaged or employed by the City where the Inspector, in his or her sole discretion, deems that the cutting, trimming or wounding of the tree does not present a significant danger of the spread of Oak Wilt. Permits so issued may contain specific requirements or conditions to observe in the activity. The City may impose a fee for such permits, and if so, the permit fees so collected shall be placed in a dedicated fund to re-forest areas on public or private property that have been affected by Target Damage.~~

~~**B. Violation** Any person who violates the provisions of the "No-Cut" period or who violates the conditions a permit issued in connection therewith shall be guilty of a petty misdemeanor, punishable in the manner prescribed by Minnesota Statutes for that offense level.~~

~~**11-1400.5 Other Assistance or Educational Programs**~~

~~**A. Dissemination of Information** City staff shall use the City's website, any periodical published with civic news or any other media to provide educational or informative information about Target Damages to the general public.~~

~~**B. Financial Assistance Program** The City Council may, by resolution, establish and amend from time to time a financial assistance program to help property owners in need to deal with Target Damages. Funds for such a program may come from any lawful source.~~

Presented the Ham Lake City Council on May 20, 2024 and adopted by a unanimous vote this 3rd of June, 2024.

Brian Kirkham, Mayor

Denise Webster, City Clerk

RESOLUTION NO. 24-XX
RESOLUTION APPROVING CONTRIBUTIONS

WHEREAS, the City of Ham Lake is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.21 and 465.03 for the benefit of its citizens, and

WHEREAS, the following persons and entities have offered to contribute the cash sums set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Ham Lake Senior Center <i>(Kitchen Hood Suppression System)</i>	\$1,200.00

WHEREAS, all such sums have been contributed to assist the City in the establishment and operation of programs within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, Minnesota, as follows:

1. The contributions described above are hereby accepted by the City of Ham Lake and shall be used to establish and operate programs within the City's corporate limits either alone or in cooperation with others, as allowed by law.
2. That the City Clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's contribution.

Adopted by the City Council of the City of Ham Lake this 3rd day of June, 2024.

Brian Kirkham, Mayor

Denise Webster, City Clerk

RESOLUTION NO. 24-XX

WHEREAS, pursuant to a resolution of the Council adopted on June 3, 2024, a report has been prepared by Tom Collins, City Engineer with reference to the proposed construction of the West Frontage Road South of Constance Boulevard NE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAM LAKE, MINNESOTA:

That the City of Ham Lake wishes to construct the West Frontage Road South of Constance Boulevard NE, and

The City of Ham Lake is requesting financial participation in the project from the Minnesota Department of Transportation through the FY 2026 Local Partnership Program, and

If the requested funding is provided, the City of Ham Lake will construct the West Frontage Road South of Constance Boulevard NE, and

BE IT FURTHER RESOLVED, that the City Council hereby commits to provide the local share if awarded a grant for such project under the condition that MnDOT give serious consideration to the construction of the East Frontage Road South of Constance Boulevard NE.

**ADOPTED BY A UNANIMOUS VOTE OF THE HAM LAKE CITY COUNCIL
THIS 3RD DAY OF JUNE, 2024.**

Brian Kirkham, Mayor

Denise Webster, City Clerk

June 4, 2024

Phillip Bergem
Cooperative Agreement Engineer
Minnesota Department of Transportation
1500 West County Road B2
Roseville, Minnesota 55113

Re: Fiscal Year 2026 Local Partnership Program
162nd Lane and Buchanan Street South of Constance Boulevard (County Road 60)
City of Ham Lake

Dear Mr. Bergem,

The City of Ham Lake appreciates the opportunity to participate in the FY 2026 Local Partnership Program. The City respectively submits this request letter and supporting documentation to be considered for funding assistance for the construction of the non-existing 162nd Lane and Buchanan Street south of Constance Boulevard. The construction of 162nd Lane and Buchanan Street, which is a portion of municipal state aid route 197-125, would provide a contiguous connection between Central Avenue state aid route 197-125 and Constance Blvd. The construction of 162nd Lane and Buchanan Street and vacation of the Central Avenue roadway easement will improve Highway 65 and Constance Boulevard safety and mobility while still providing a safe alternate entrance to Highway 65. A portion of Central Avenue will be removed and Central Avenue would be closed to Constance Boulevard and Highway 65. Central Avenue is MnDOT Trunk Highway Release 156, and ownership will revert back to MnDOT after the vacation.

The total project cost estimate is \$2,272,794.80. The City of Ham Lake is requesting the maximum amount of \$1,000,000.00 from the FY 2026 Local Partnership Program. Although the City is unable to advance the proposed work solely with their own funds or private funds, the City is committed to funding its share of the project, including an estimated \$100,000 in right-of-way and easement acquisition costs, if the requested funding is provided.

The proposed closure of Central Avenue at Highway 65/Constance Boulevard and relocation with a backage road is identified as high priority in the 2016 Highway 65 Access Management Plan per Figures 2A.1 and 2A.2. Collecting traffic from Central Avenue to 162nd Lane and Buchanan Street westerly to Constance Boulevard and the closure of the access point adjacent to principal arterial Highway 65/Constance Boulevard is beneficial for the improvement of travel time, timely delivery of goods and services, support to the local economy, preserve road capacity postponing the need to widen the corridor, reducing congestion safety and level of service.

The access point is classified as a secondary access point. The Figure ID MnDOT Plat No. 02-M23 shows the access open but the City has wanted to close the access and the County has wanted to conduct some improvements at the west leg of this Constance Boulevard intersection for some time. The proposed closure of the access point would in turn reroute local traffic to a safer alternative in order to access Highway 65, such as the controlled intersection at County Road 60 and the contiguous frontage road between Central Avenue and County Road 60 that would result with this project. The backage road meets the County's access spacing guidelines.

The portion of Central Avenue, MSA 197-125, closure and construction of 162nd Lane and Buchanan Street has proposed 2026/2027 improvements that include construction of approximately 1,625 feet of non-existent MSA 197-126, 162nd Lane/Buchanan Street. The proposed design for the backage road, Figure 1B.1, includes the proposed 162nd Lane and Buchanan Street and improvements by Anoka County for a future round-about at the intersection of Buchanan Street and Constance Boulevard as well as the west leg of the intersection of Constance Boulevard and Highway 65. The project has received letters of support from the MnDOT and from the Anoka County Highway Department.

The MnDOT MnCMAT 2.0.0 Mapping Analysis Tool data for the access at intersection of Central Avenue/Constance Boulevard/Highway 65 access for the past nine years is as follows:

Fatality – 0
Serious Injury – 0
Minor Injury – 9
Possible Injury – 9
Property Damage – 23
Total = 41

The following are attached:

Appendix 1 - Exhibits

- A. Existing Conditions
- B. Proposed Construction
 - 1. Proposed Design
 - 2. Proposed Typical Section
- C. Construction Cost Estimate
- D. Highway DOT Plat No. 02-M23
- E. Signed resolution
- F. Project Summary

Appendix 2 - Supporting Documentation

- A. HIGHWAY 65 Access Management
 - 1. HIGHWAY 65 Access Management Plan
 - 2. HIGHWAY 65 Access Management Map
- B. Letters of Support
 - 1. MnDOT Letter of Support
 - 2. Anoka County Highway Department Letter of Support
 - 3. Memorandum Of Understanding

Thank you for the opportunity to submit this project for consideration under the Local Partnership Program. If you have questions please contact Tom Collins at 763-862-8000 or tcollins@rfcengineering.com or contact City Administrator Denise Webster at 763-434-9555 or dwebster@ham-lake.mn.us.

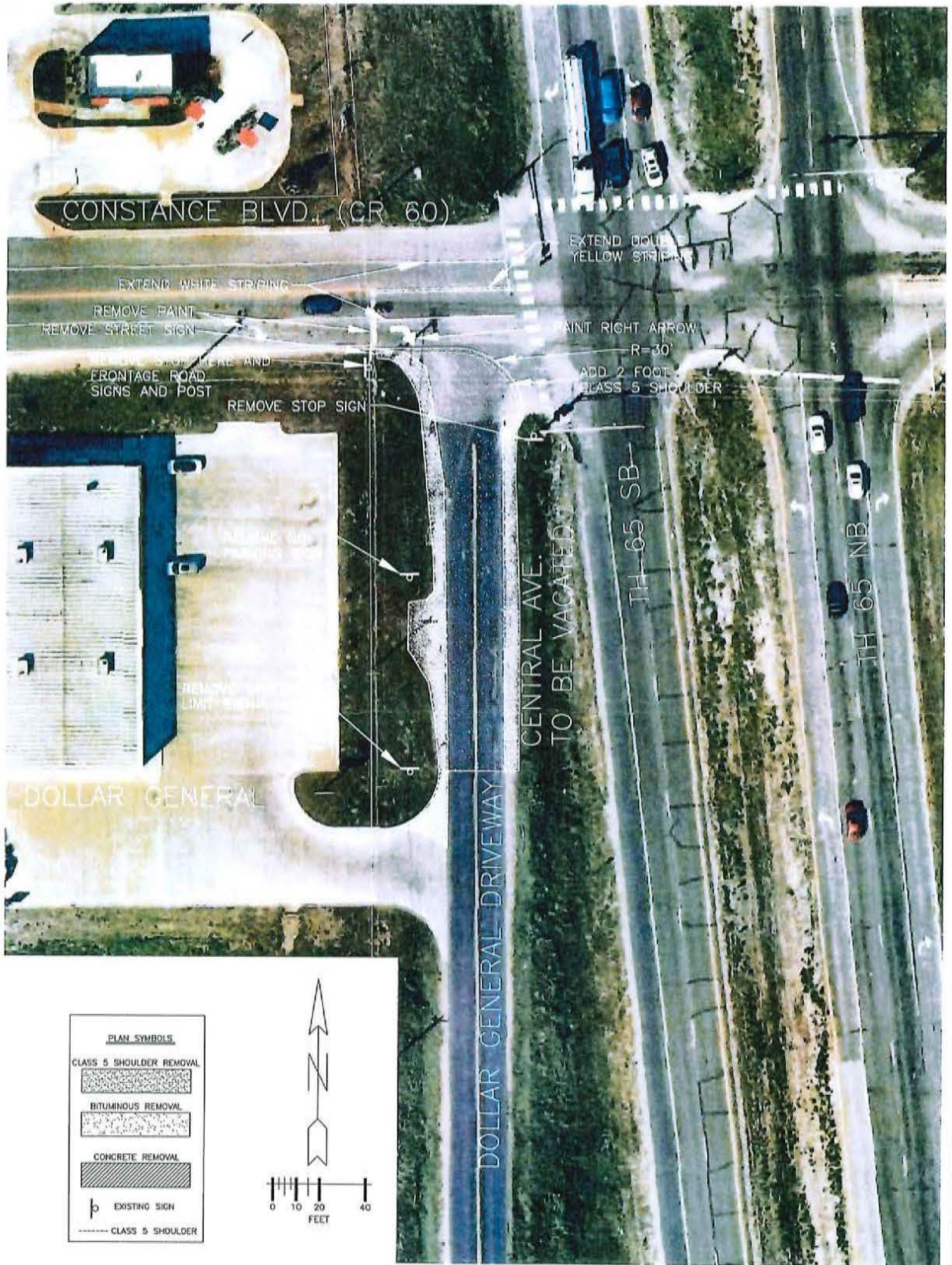
Sincerely,

RFC Engineering, Inc.

City of Ham Lake

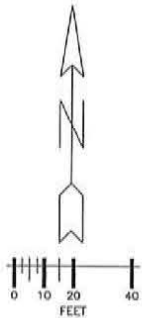
Tom Collins, P.E.
Ham Lake City Engineer

Denise Webster
City Administrator



PLAN SYMBOLS

	CLASS 5 SHOULDER REMOVAL
	BITUMINOUS REMOVAL
	CONCRETE REMOVAL
	EXISTING SIGN
	CLASS 5 SHOULDER



Description	ACCESS REMOVAL
-------------	----------------

Drawn	CSA
-------	-----

Date	4/23/24
------	---------

Project No.	2302.032
-------------	----------

Sheet No.	1A
-----------	----

Project	CENTRAL AVENUE AND CONSTANCE BOULEVARD
---------	--

13635 Johnson Street
 Horn Lake, MN 55304
 Voice: 763.862.8000
 Fax: 763.862.8042





Description
PROPOSED ALIGNMENT

Project

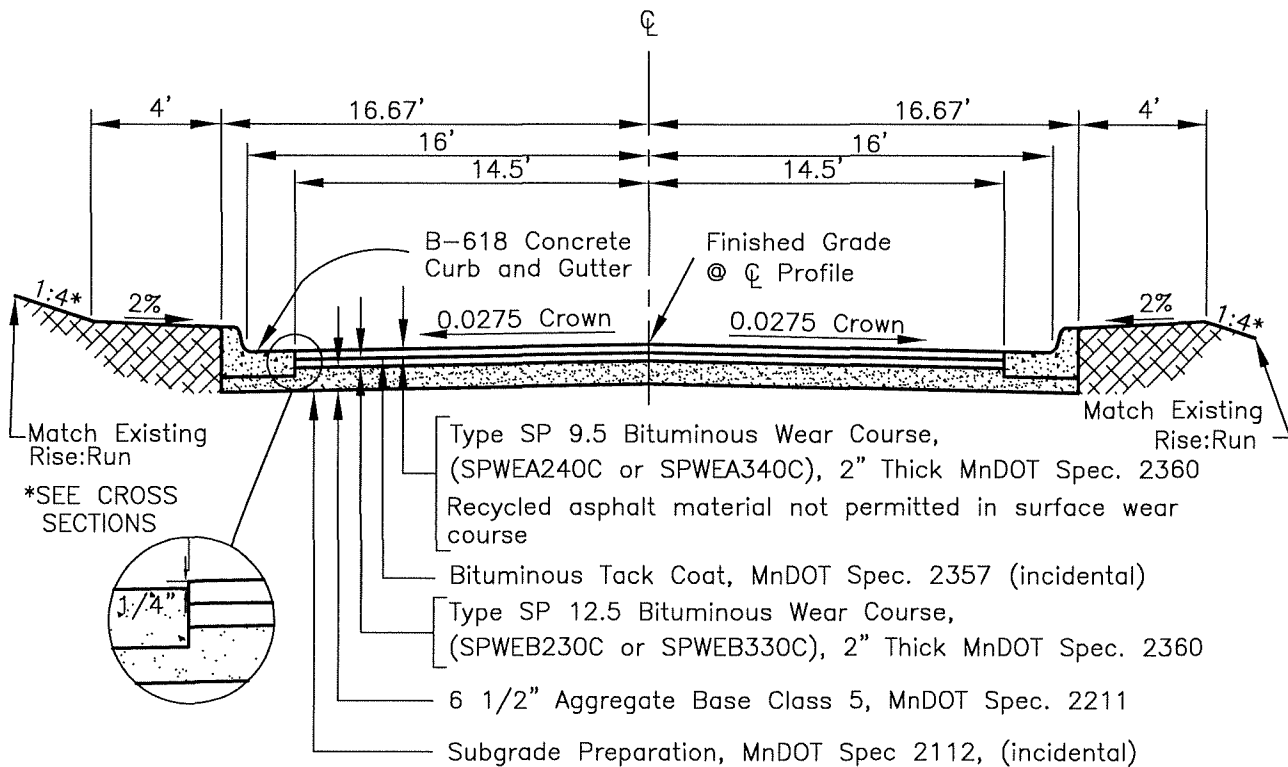
162ND LANE AND BUCHANAN STREET SOUTH OF CONSTANCE BOULEVARD

CSA	4/23/24	Project No. 2302.032	Sheet No. 1B.1
-----	---------	-------------------------	-------------------

13635 Johnson Street
Ham Lake, MN 55304
Voice: 763.862.8000
Fax: 763.862.8942



1B.2 - Proposed Typical Section



TYPICAL URBAN SECTION

TYPICAL STREET SECTION
COMMERCIAL 9-TON RFC-366B1

NOT TO SCALE

1C - Construction Cost Estimate

162nd Lane and Buchanan Street South of Constance Boulevard

5/30/2024

ITEM NUMBER	ITEM DESCRIPTION	UNIT	EST	UNIT PRICE	TOTAL
2021.501	MOBILIZATION	LUMP SUM	1	\$152,000.00	\$152,000.00
2101.505	CLEARING	ACRE	2.45	\$9,800.00	\$24,010.00
2101.505	GRUBBING	ACRE	2.45	\$5,200.00	\$12,740.00
2104.502	REMOVE PAVEMENT MARKER	EACH	2	\$10.00	\$20.00
2104.502	REMOVE CONCRETE APRON	EACH	1	\$585.30	\$585.30
2104.502	REMOVE SIGN TYPE C	EACH	5	\$50.00	\$250.00
2104.503	SAWING CONCRETE CURB (FULL DEPTH)	LIN FT	8	\$5.00	\$40.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH) DRIVEWAY	LIN FT	60	\$5.00	\$300.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	336	\$3.00	\$1,008.00
2104.503	REMOVE CONCRETE B612 CURB	LIN FT	33	\$50.00	\$1,650.00
2104.503	REMOVE CONCRETE B618 CURB	LIN FT	576	\$50.00	\$28,800.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	17,239	\$7.00	\$120,673.00
2104.507	REMOVE 4" AGGREGATE CLASS 5	CU YD	114	\$5.00	\$570.00
2104.518	REMOVE COMMERCIAL DRIVEWAY CONCRETE PAVEMENT	SQ FT	281	\$55.00	\$15,455.00
2106.507	EXCAVATION - COMMON	CU YD	2,200	\$20.00	\$44,000.00
2106.507	EXCAVATION - MUCK	CU YD	7,400	\$18.00	\$133,200.00
2106.507	EXCAVATION - POND	CU YD	18,000	\$22.00	\$396,000.00
2106.507	GRANULAR EMBANKMENT (CV)	CU YD	6,100	\$15.00	\$91,500.00
2106.507	COMMON EMBANKMENT (CV)	CU YD	5,086	\$10.00	\$50,860.00
2108.504	GEOTEXTILE FABRIC TYPE 5	SQ YD	3,700	\$3.80	\$14,060.00
2211.509	AGGREGATE BASE, CLASS 5 OR 7	TON	2,592	\$20.00	\$51,840.00
2211.604	AGGREGATE BASE (CV) CLASS 5 4.0" SHOULDER	SQ YD	16	\$6.50	\$104.00
2211.604	AGGREGATE BASE (CV) CLASS 5 4.0" THICK-DRIVEWAY	SQ YD	80.4	\$6.50	\$522.60
2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) DRIVEWAY 2.0" THICK	SQ YD	80.4	\$32.59	\$2,620.24
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	777	\$133.00	\$103,341.00
2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	TON	777	\$114.00	\$88,578.00
2501.502	18" RC PIPE APRON	EACH	1	\$1,156.00	\$1,156.00
2501.502	24" RC PIPE APRON	EACH	3	\$1,647.10	\$4,941.30
2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	1	\$670.40	\$670.40
2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	3	\$1,111.00	\$3,333.00
2503.503	15" RC PIPE SEWER CLASS IV	LIN FT	261	\$84.00	\$21,924.00
2503.503	18" RC PIPE SEWER CLASS IV	LIN FT	427	\$90.00	\$38,430.00
2503.503	24" RC PIPE SEWER CLASS IV	LIN FT	545	\$120.00	\$65,400.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 4-60" SUMP	EACH	1	\$6,500.00	\$6,500.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 5-48" SUMP	EACH	1	\$5,500.00	\$5,500.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL-2' X 3"	EACH	5	\$2,978.70	\$14,893.50
2506.502	CONSTRUCT OUTLET CONTROL STRUCTURE DESIGN SPECIAL 3-60"	EACH	1	\$7,600.00	\$7,600.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1-48"	LIN FT	2	\$4,422.00	\$8,844.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2-60"	LIN FT	1	\$5,000.00	\$5,000.00
2511.504	GEOTEXTILE FILTER TYPE 3	SQ YD	141	\$3.00	\$423.00
2511.507	RANDOM RIPRAP CLASS III	CU YD	34	\$149.00	\$5,066.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	33	\$31.00	\$1,023.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	3,766	\$45.00	\$169,470.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$5,000.00	\$5,000.00
2564.518	SIGN PANELS TYPE C	SQ FT	35	\$76.00	\$2,660.00
2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	2	\$3,000.00	\$6,000.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	10	\$180.00	\$1,800.00
2573.502	CULVERT END CONTROLS	EACH	4	\$442.00	\$1,768.00
2573.503	SILT FENCE, TYPE MS	LIN FT	1,953	\$2.80	\$5,468.40
2575.605	TURF ESTABLISHMENT (25-131 SEEDING MIX)	ACRE	1.0	\$14,200.00	\$14,200.00
2575.605	TURF ESTABLISHMENT (33-261 SEEDING MIX)	ACRE	0.4	\$8,000.00	\$3,200.00
2582.503	4" SOLID LINE WHITE EPOXY PAINT	LIN FT	935	\$2.60	\$2,431.00
2582.503	4" DOUBLE SOLID LINE YELLOW PAINT	LIN FT	59	\$2.90	\$171.10
2582.618	4" SOLID RIGHT TURN ARROW WHITE EPOXY PAINT	SQ FT	106	\$6.00	\$636.00
	TOTAL ESTIMATED CONSTRUCTION COST				\$1,738,235.84
	PROJECT DEVELOPMENT COSTS (17%)				\$295,500.09
	CONSTRUCTION ENGINEERING & INSPECTION COSTS (8%)				\$139,058.87
	TOTAL CONSTRUCTION COSTS				\$2,172,794.80
	LAND ACQUISITION				\$100,000.00
	TOTAL PROJECT COST				\$2,272,794.80

THE COMMISSIONER OF TRANSPORTATION IS HEREBY DESIGNATING THE DEFINITE LOCATION OF TRUNK HIGHWAY NO. 65 FROM THE SOUTH SIDE OF MOORE LAKE TO THE NORTH COUNTY LINE

1D - MnDOT Plat No. 02-M23

MINNESOTA DEPARTMENT OF TRANSPORTATION MONUMENTATION PLAT NO. 02-M23 STATE PROJECT NO. 0208 (65+3-34) IN SECTION 17, T.32.N., R.23.W., ANOKA COUNTY, MINNESOTA

Mon. Stone Plane
Corr., South Zone
X 2,189,712.539
Y 2,222,977.592

This is hereby certified as the official plat and Commissioner's Order therefor for use 1:16.63 within the designated portion of said Section 17 pursuant to Minnesota Statutes 82B.01 and 82B.02

Commissioner's Order No. 66483
Plat 02-M9 to 02-M33

Recommended for Certification: Certified

James J. Marshall
Registered Professional Surveyor
Date: 5-27-87

John J. Johnson
Registered Land Surveyor
Date: 5-27-87

AZIMUTH ORIENTATION AND GRID CONVERSION
Plat azimuths are obtained by Minnesota State Plane Coordinate System with G projection
0 meters of meridian being "GRID NORTH"
Plat distances are ground lengths and can be converted to Minnesota State Plane Grid lengths by multiplying their distances by 0.999982

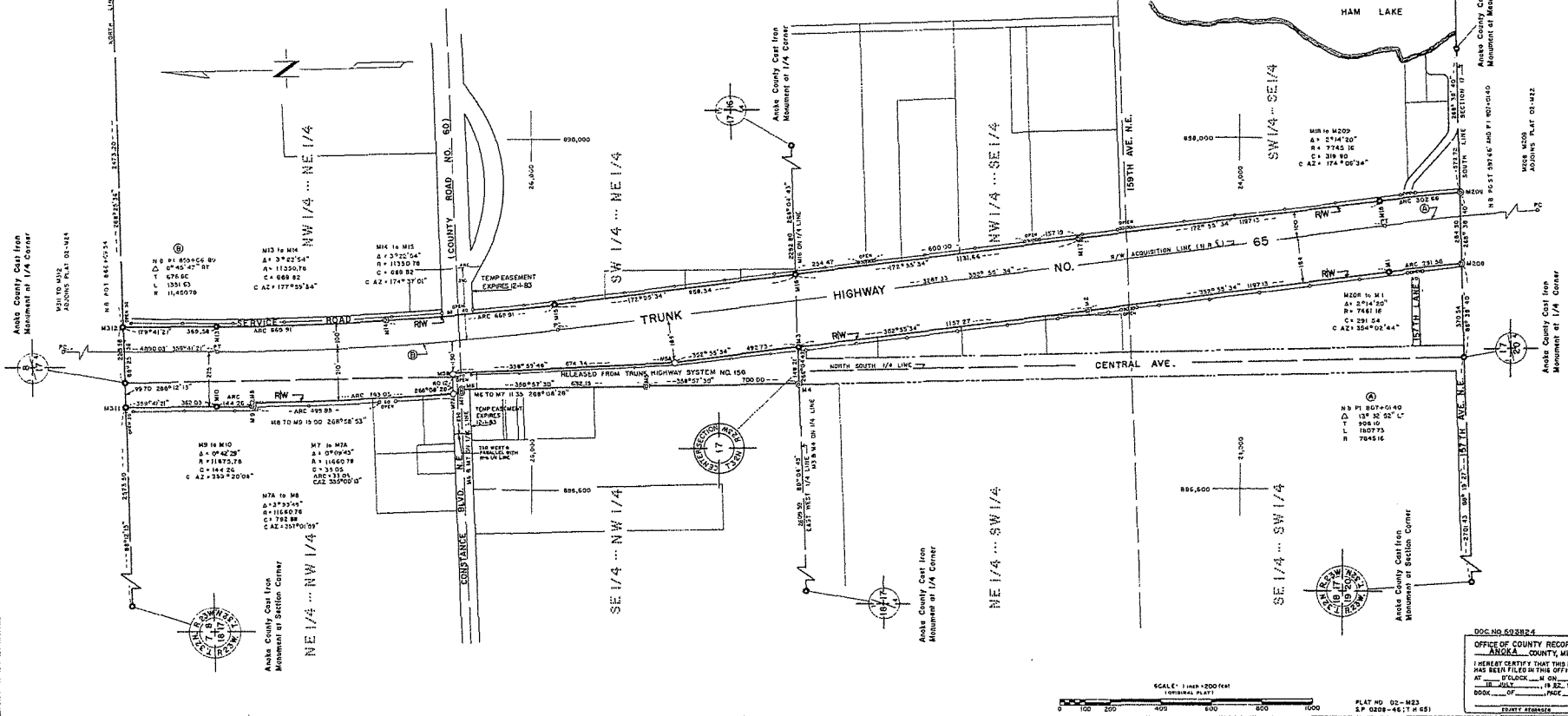
- SURVEY STANDARDS**
- The plat values, azimuths and distances, are based on the project control survey system.
 - The boundary measurements shown on this plat have been total checked for accuracy. The standard deviation for the measured perimeter is 0.11.
 - The state plane coordinates shown on this monument are based on use of national control measurements.
 - For details of this survey contact the Surveying and Mapping Section of the Minnesota Department of Transportation, Golden Valley, Minnesota.

CONVENTIONAL SYMBOLS

Station Line	Access Easement
Center Line	Access Easement
Property Line	Center Line
R/W Boundary	Other Easement
Right-of-Way	Other Easement
Private Easement	Other Easement

MONUMENTATION PLAT STATEMENT
Paragraph 16, Minnesota Statutes 160.14 with a plat delineates the boundary of existing Trunk Highway No. 65. There may be discrepancies between this plat and record descriptions.

CITY OF HAM LAKE



DOC NO 020824
OFFICE OF COUNTY RECORDER
ANOKA COUNTY, MINN.
I HEREBY CERTIFY THAT THIS PLAT HAS BEEN FILED IN THIS OFFICE
ON _____ A.D. 1987
AT _____
BOOK _____ PAGE _____
FRANK STRASSER

**Trunk Highway 65 West and Central Avenue
South of Constance Boulevard (County Road 60)
Fiscal Year 2026 Local Partnership Program Summary
City of Ham Lake, Anoka County**

Project benefits:

- Removal of Central Avenue from Constance Boulevard to the Dollar General entrance, construction of the non-existent 162nd Lane and realigned Buchanan Street will improve Constance Boulevard and Highway 65 safety and mobility.
- The closure of the Central Avenue access point would reroute traffic to safer alternatives in order to access Highway 65 at the controlled intersection of Constance Boulevard.
- The project is compliant with access management with the removal of one Highway 65 access which reduces accident potential.
- Beneficial for the improvement of timely delivery of goods and services, support to the local economy and preserve road capacity postponing the need to widen the corridor, reducing congestion safety and level of service.
- The project is proactive in reducing the access density on Highway 65 which reduces the probability of crashes occurring.
- The proposed design is compliant with the Access Management Plan and is high priority for removal of Central Avenue. The construction of the backage road will reduce accident potential and driver confusion relating to the MN 65 corridor having significant safety and mobility issues as stated in the attached Memorandum Of Understanding in Appendix 2.B.3. Both the City of Ham Lake and Anoka County are responsible for planning and engineering of the roadway system.
- Central Avenue obtained the right-of-way from MnDOT with release 156. The right-of-way will be transferred back to MnDOT when vacated by the City of Ham Lake. The City of Ham Lake will retain the drainage and utility easement.

Project costs estimate and splits:

Cost and Funding Matrix

Activity	Estimated Cost	Fund Source
Construction	\$738,235.84	Municipal State Aid funds
Construction	\$1,000,000.00	Local Partnership Program
Engineering/Inspection	\$ 11,124.71	Local Partnership Program
Engineering/Inspection	\$127,934.16	Municipal State Aid funds
Project Development	\$295,500.09	Municipal State Aid funds
Right-of-Way	\$100,000.00	Municipal State Aid funds
Total	\$2,272,794.80	

**MN 65 From North of Bunker Lake Blvd. to 245th Ave. N.
Access Management Plan**

The MN 65 Transportation Advisory Committee (TAC) evaluated the location, design, and operation of driveways, median openings, and street connections in order to provide access to land development in a manner that preserves the safety and efficiency of the transportation system.

Technical Advisory Committee (TAC):

Anoka County

Jack Forslund

Jane Rose

Andrew Witter

East Bethel

Nate Ayshford

Jack Davis

Craig Jochum

Colleen Winter

Ham Lake

Tom Collins

Don Krueger

Metropolitan Council

Steve Peterson

MnDOT

Gayle Gedstad

Sheila Kauppi

Paul Jung/Brian Kary

Kevin Schwartz

Tod Sherman

FHWA

Will Stein

Role of the TAC:

The TAC met regularly during the planning process, identified issues, acquired and reviewed safety and mobility data, and discussed methods for addressing the issues.

Study Objective:

To develop an access management plan to serve as guidance for the County, Cities, MnDOT, Metropolitan Council, landowners, and developers on desired access changes and future access locations in the corridor. The plan takes into consideration the function of MN 65 in the regional road network, the planned growth of the community, and the need for an adequate supporting road network necessary to support development. Additionally, the plan attempts to provide an appropriate balance between mobility and access.

General Issues:

Functional Classification:

MN 65 has been classified as a principal arterial. The Metropolitan Council's 2040 Transportation Policy Plan, Appendix D: Functional Class states that "The emphasis of principal arterials is on moving large volumes of traffic over long distances rather than providing direct access to land."

Safety:

Crash data was compiled for the three year period from Jan. 1, 2012 through Dec. 31, 2014. Several intersections ranked within the top 200 crash cost intersections in the state. The intersections were Bunker Lake Blvd (95th), Constance Blvd. (51st), Crosstown Blvd. (78th), 181st Ave. (70th), Viking Blvd. (163rd), Sims Rd (145th), and 237th (54th).

On non-signalized intersections, 50% of all crashes were from motorists turning left or traveling straight from the minor street (Right angle crashes). On 157th Ave. NE and 181st Ave. NE, this movement accounted for 100% and 89% of all crashes respectively. Additionally, right angle crashes result in a much higher percentage of fatal and injury crashes than other types of crashes.

At signalized intersections, 49% of all crashes were rear-end collisions on MN 65. On 221st Ave. NE 78% of crashes were rear-end collisions.

Mobility:

MnDOT's Access Management Manual includes risk-conflict graphs which help determine whether adequate gaps exist in traffic. Due to high traffic volumes on MN 65, there are minimal gaps in traffic for non-signalized cross street access.

Delay at Viking Boulevard is considerable due to high cross street traffic volumes (6,500 vpd to the west and 6,100 vpd to the east) and inefficiencies due to the wide median on MN 65 (Additional 8 1/2 second delay is needed to clear the intersection for both eastbound and westbound Viking traffic, so 17 second delay each cycle). It was mentioned by members of the TAC that motorists must wait through several cycles at 3 minutes each during peak periods.

Access Management Improvements:

The attached maps identify the proposed access management improvements. These improvements are intended to be low cost projects that improve safety and mobility on MN 65.

Several Reduced Conflict Intersections (RCI's) are proposed on MN 65. All movements for motorists navigating through an RCI are the same as those with a standard intersection, except for motorists on the MN 65 cross street that would otherwise turn left or travel straight across the intersection. These motorists, will wait for a gap in traffic in one direction, turn right onto/or merge onto the left turn lane, and take a U-turn when a gap in traffic is found in the opposite direction. This improves safety by removing several of the conflict points from the intersection and it greatly reduces the often serious right angle crashes. At the six intersections in Minnesota which are at least 2 years old there has been a 100% reduction in fatal crashes and a 60% reduction in injury crashes. This is consistent with national statistics which show a 70% reduction in fatal and injury crashes.

As a principal arterial, MN 65 is intended to serve long regional trips with few direct access points. Since there are few supporting roads and several direct access points on MN65, it also serves a high volume of local traffic. The construction of the proposed frontage roads will have several benefits. They will improve safety by:

- Reducing the number of short local trips that MN 65 currently serves.
- Allowing existing development with direct access onto MN 65 to relocate access to the frontage road, onto a roadway intended to provide direct access.
- Allowing future development to locate access onto the frontage road rather than MN 65.
- Providing a much safer north/south route for bicycles and pedestrians.

Additional mobility improvements will be realized with the signalized reduced conflict intersection on CSAH 22 (Viking Blvd.). By prohibiting left turns and through movements from the minor cross street at the signal, the number of signal phases required to move traffic through the intersection is reduced. This allows for longer green times and thereby reduces delays caused by the signal.

Implementation of the plan should be consistent with the following Access Management Policies.

Access Management Policies for MN 65 through Ham Lake and East Bethel:

Public Street Connections to MN 65:

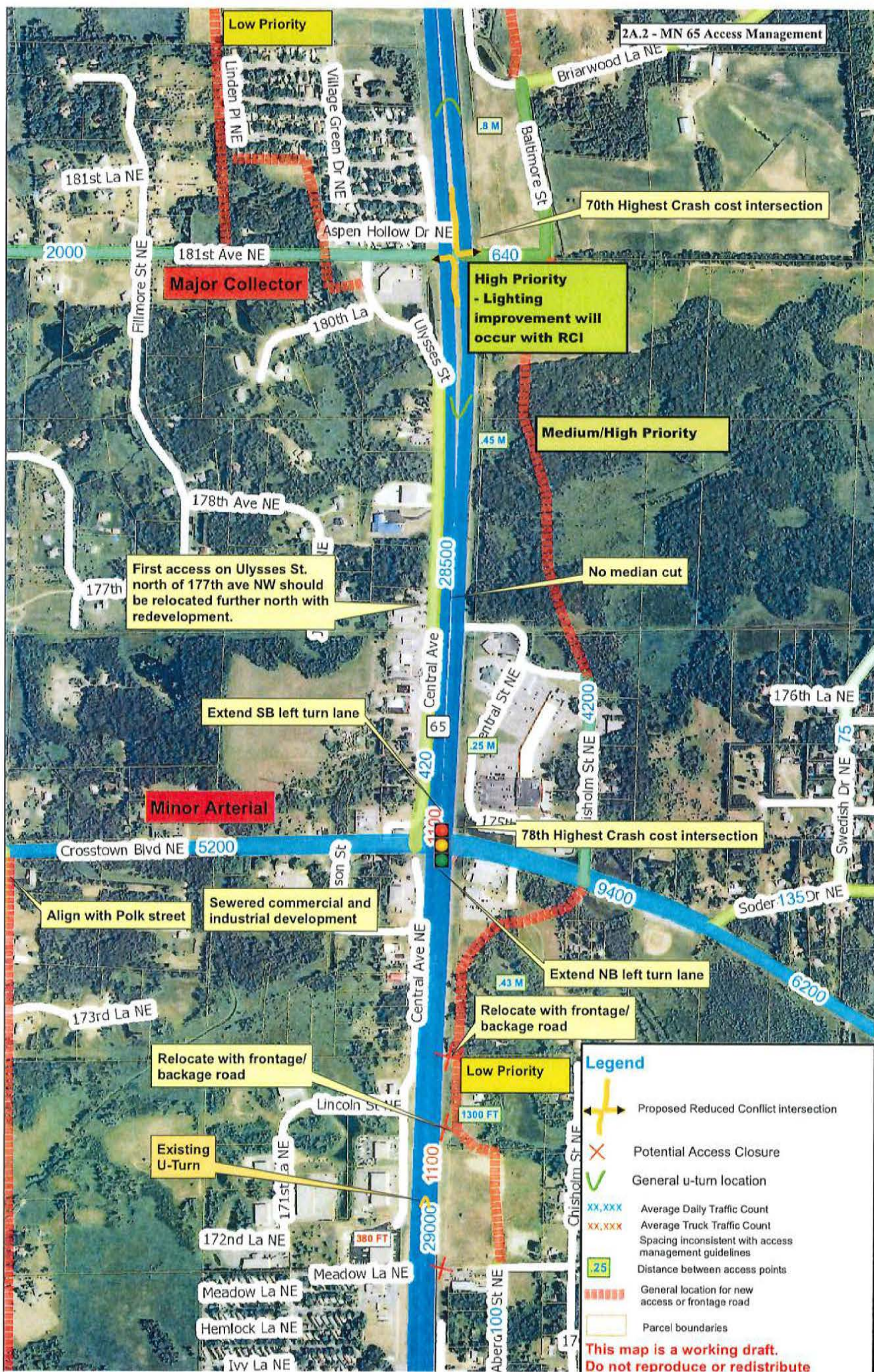
- The proposed public street spacing is identified in the MN 65 Access Management Plan map.
- Traffic signals or other intersection traffic control devices should only be constructed if they are justified. They should be located only at primary, full-movement, public intersections, preferably with roadways that are classified as a “Collector” and above.
- Left and right turn lanes should be provided at all full-movement intersections. Turn lanes should be designed to provide safe movement for traffic on MN 65 and on the cross street. Generally, the turn lanes should be 500-feet long with a 180-foot taper.
- Where a minor arterial intersects MN 65, the first full-movement intersection on the minor arterial should be spaced $\frac{1}{4}$ mile from the intersection with MN 65. On an intersecting collector street, the first intersection should be spaced $\frac{1}{8}$ th mile from MN 65. For other public streets, the spacing should be at least 300 feet from MN 65.

Subdivision Design:

- As property develops or redevelops, local roads should be constructed and existing access to MN 65 removed and relocated.
- All lots in a new subdivision should be designed to take access from the internal street network.
- All new subdivisions should be designed with an internal street system that coordinates and connects to adjacent subdivisions and the planned local street network, resulting in parallel north/south routes as well as continuous east/west routes.

Private Access:

- New private access to MN 65 is discouraged. Access to private property should be provided by the existing local road network whenever possible. Only when reasonably convenient and suitable access cannot be provided by the local road network, should direct access onto MN 65 be allowed. Adjoining properties should share a common access when necessary to provide adequate stopping distance between access points.
- Existing direct private access to MN 65 may remain in use, but may be subject to modification or closure at the time of development, redevelopment, or intensification in the land use, or a highway improvement project.
- Any new private access should be as consistent as possible with this plan.



This map is a working draft. Do not reproduce or redistribute



MnDOT Metro District
1500 West County Road B-2 Roseville, MN
55113

May 29, 2024

Tom Collins
RFC Engineering, Inc.
13635 Johnson Street
Ham Lake, Minnesota 55304

Re: MnDOT Letter of Support for the City of Ham Lake's LPP application for improvements at CR 60/TH 65 Intersection

Mr. Collins,

This letter documents MnDOT Metro District's recognition for the City of Ham Lake to pursue funding for the Local Partnership Program (LPP) 2026 solicitation for improvements at Anoka County Road (CR) 60/Trunk Highway (TH) 65 Intersection in Ham Lake. As proposed, improvements include removing access on Central Avenue from Dollar General's existing driveway north to CR 60/TH 65 and constructing 162nd Lane backage road from south of the Dollar General store westerly to connect to Buchanan Street and ultimately to CR 60.

These improvements would impact MnDOT right-of-way on TH 65. As the agency with jurisdiction over TH 65, MnDOT supports the City in seeking funding for the proposed improvements. Details of any future agreements with the City will need to be determined during the project development to define how the improvements will be maintained for the project's useful life if the project receives funding.

If this LPP project is awarded funding, MnDOT North Area staff will continue to work with Ham Lake and Anoka County staff to coordinate needs and opportunities for cooperation. MnDOT Metro District looks forward to continued cooperation with Ham Lake as this project moves forward and as we work together to improve safety and travel options within the Metro Area.

If you have questions or require additional information, please reach out to North Area Engineer Michael Kronzer at Michael.kronzer@state.mn.us or me.

Sincerely,

Molly
McCartney
Molly McCartney
North Area Manager

Digitally signed by
Molly McCartney
Date: 2024.05.29
15:38:10 -05'00'

CC: Joe MacPherson, Anoka County Engineer
Dan Erickson, Metro District State Aid Engineer
Aaron Tag, Metro Program Management Director



Anoka County

TRANSPORTATION DIVISION

Highway

**2B.2 - Anoka County Highway
Department Letter of Support**

Joseph J. MacPherson, P.E.
County Engineer

May 29, 2024

Mayor Brian Kirkham
City of Ham Lakes
15544 Central Avenue NE
Ham Lake, MN 55304

RE: 2024 Local Partnership Program (LPP) Solicitation
TH 65/CR 60/Central Avenue Intersection Improvements

Dear Mayor Kirkham:

On behalf of the Anoka County Transportation Division, we extend our support for the City of Ham Lakes' 2024 LPP application to improve the TH 65/CR 60 (Constance Boulevard)/Central Avenue intersection.

The proposed improvements include realigning the TH 65 frontage road (Central Avenue) to facilitate the relocation of the frontage road access onto Constance Boulevard to align with Buchanan Street as shown in the attached exhibits. By relocating the frontage road connection on Constance Boulevard further west it reduces the number of conflict points at the TH 65/Constance Boulevard intersection, reduces driver confusion, and will improve safety for all roadway users.

If you have any questions or comments, please contact me at (763) 324-3199, or via email at joe.macpherson@anokacountymn.gov.

Sincerely,

Joe MacPherson, P.E.
County Engineer

cc: Tom Collins, City Engineer
Jerry Auge, Assistant County Engineer
Molly McCartney, MnDOT Metro District North Area Manager
Mike Kronzer, MnDOT Metro District North Area Engineer

Our Passion Is Your Safe Way Home

1440 Sunken Lake Boulevard NE • Anoka, MN 55204-4005
Office: 763-324-1100 • Fax: 763-324-3122 • www.anokacounty.org/highway

Affirmative Action / Equal Opportunity Employer

**MN 65 From North of Bunker Lake Blvd. to 245th Ave. N.
Access Management Plan
MEMORANDUM OF UNDERSTANDING (MOU)**

This MOU is made and entered into by and between the Cities of Ham Lake and East Bethel hereinafter referred to as the "Cities", Anoka County hereinafter referred to as the "County", and the State of Minnesota, Department of Transportation hereinafter referred to as "MnDOT";

WHEREAS, the MN 65 Corridor from just north of Bunker Lake Blvd. to 245th Ave. N., hereinafter referred to as "MN 65" is classified as a principal arterial; and

WHEREAS, significant safety and mobility issues exist along MN 65; and

WHEREAS, the Cities are responsible for establishing local land use and local roadway system planning within the community; and

WHEREAS, Anoka County is responsible for the planning and engineering of the County roadway system; and

WHEREAS, several factors influence the spacing and design of public intersections and private driveways including: the existing roadway system, environmental constraints, topography, future land use, existing structures; and

WHEREAS, faced with the realistic expectation that the corridor will experience continued growth, the Cities, the County, the Metropolitan Council, and MnDOT partnered to develop a concept plan that will guide future access locations;

NOW, THEREFORE, the parties hereto state as follows:

- 1) Representatives of the Cities, the County, the Metropolitan Council, and MnDOT have met several times to identify and address the corridor's issues. In consideration of those issues, a MN 65 Access Management Plan has been developed and is attached. This concept plan was developed to guide future access locations so that as development occurs there is a corridor guide to help plan for improvements and logical access spacing.
- 2) Implementation of this Corridor Access Management Plan shall occur over time:

Short Term:

- Adopt this Access Management Plan to guide the location of public street and private driveway connections within the MN 65 corridor.

Ongoing:

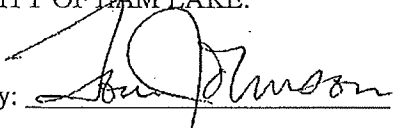
- Review development, redevelopment or expansion proposals for conformance with the MN 65 Access Management Plan.

- Private Access (Residential and Commercial to MN 65):
 - Existing private access would remain in use however the access may be subject to modification or closure at the time of development, redevelopment or a highway improvement project.
 - New direct private access to MN 65 should be strongly discouraged. Access to private property should be provided by the local road network where ever possible. Only when reasonably convenient and suitable access cannot be provided from the local road network, should direct access onto MN 65 be considered.
- 3) As regional priorities change, consideration should be given to updating the MN 65 Access Management Plan.

This Memorandum of Understanding ("MOU") is not a binding agreement and any binding obligations of the parties to this MOU will be made pursuant to written, and properly executed and approved agreements. This MOU merely depicts a proposed plan of action for the mutual convenience of the parties.

Signatures signify agency concurrence with this Memorandum of Understanding

CITY OF HAM LAKE:

By: 

Date: 10/17/16

CITY OF EAST BETHEL:

By: _____

Date: _____

ANOKA COUNTY:

By: _____

Date: _____

DEPARTMENT OF TRANSPORTATION:

By: _____

Date: _____

Attachments to MOU:

- MN 65 From North of Bunker Lake Blvd. to 245th Ave. N. Access Management Plan

- Private Access (Residential and Commercial to MN 65):
 - Existing private access would remain in use however the access may be subject to modification or closure at the time of development, redevelopment or a highway improvement project.
 - New direct private access to MN 65 should be strongly discouraged. Access to private property should be provided by the local road network where ever possible. Only when reasonably convenient and suitable access cannot be provided from the local road network, should direct access onto MN 65 be considered.
- 3) As regional priorities change, consideration should be given to updating the MN 65 Access Management Plan.

This Memorandum of Understanding ("MOU") is not a binding agreement and any binding obligations of the parties to this MOU will be made pursuant to written, and properly executed and approved agreements. This MOU merely depicts a proposed plan of action for the mutual convenience of the parties.

Signatures signify agency concurrence with this Memorandum of Understanding

CITY OF HAM LAKE:

CITY OF EAST BETHEL:

By: _____

By:  _____

Date: _____

Date: March 1, 2017

ANOKA COUNTY:

DEPARTMENT OF TRANSPORTATION:

By: _____

By: Scott Z

Date: _____

Date: 5/15/17

Attachments to MOU:


- MN 65 From North of Bunker Lake Blvd. to 245th Ave. N. Access Management Plan

By: 
Rhonda Sivarajah, Chair
County Board of Commissioners


Dated: 5-9-17

ATTEST
By: 
Jerry Soma
County Administrator

Dated: 5-9-17


APPROVED BY
By: 
Douglas W. Fischer, PE
County Highway Engineer

Dated: 4/26/17

APPROVED AS TO FORM
By: 
Dan Klint
Assistant County Attorney

Dated: 5/9/17

Memorandum

Date: May 29, 2024
To: Mayor and Councilmembers
From: David A. Krugler, City Engineer 
Subject: Lund's Lakeview Forest Street Reconstruction

Introduction:

The Lund's Lakeview Forest Street Reconstruction (Project) was accepted at the August 15, 2022 City Council meeting, which commenced the one-year maintenance period.

Discussion:

An inspection of the Project was completed on July 17, 2023. The inspection noted that a majority of the items had been completed, except for selected areas where turf was not satisfactorily established. Additional time was required in order for the Contractor to establish turf within those areas. The August 15, 2023 maintenance period expiration date was extended to October 17, 2023 with Addendum #1 at the August 7, 2023 City Council meeting. Reseeding efforts were not able to be completed until October 2, 2023 due to weather. An inspection of the Project was completed on October 11, 2023. The inspection noted that turf was growing, but had not reached satisfactory levels. The October 17, 2023 maintenance period expiration date was extended to June 4, 2024 with Addendum #2 at the October 16, 2023 City Council meeting. An inspection of the Project was completed on May 6, 2024. The inspection noted that turf had been satisfactorily established across the selected areas.

Recommendations:

It is recommended that the maintenance period expire and the Contractor be released from all warranty items on the project.

ORDINANCE NO. 24-XX

An Ordinance amending ARTICLE 7, LAWFUL GAMBLING, relating to Conditions and Organizations Eligible for License.

Be it ordained by the City Council of the City of Ham Lake, Anoka County, Minnesota, as follows:

7-1230 Conditions

The conduct of Lawful Gambling under license issued by the Board shall be subject to the following conditions in the City of Ham Lake:

- a. A copy of any lease agreement between a non-profit organization and a gambling location owner or operator shall be filed with the City Administrator together with the Gambling license application;
- b. The City Council may refuse to issue a Lawful Gambling license for a location in which gambling violations have previously occurred, and the Council may refuse to issue a Lawful Gambling license to a non-profit organization which has previously violated terms of this Ordinance and/or Minnesota Statutes, Chapter 349;

7-1270 Organizations Eligible for License

Lawful gambling licenses shall be permitted only for organizations that meet all the following requirements:

1. Meet all the qualifications for a lawful gambling license issued by the Minnesota Gambling Control Board.
2. The primary spending of profits earned from lawful gambling activities are directed to activities or donated to organizations existing within a Trade Area encompassing the Anoka County, Minnesota communities of Ham Lake, Oak Grove, East Bethel, Linwood Township, Columbus Township, Lino Lakes, Blaine, Coon Rapids and Andover
3. The organization has at least fifteen (15) members that are residents of the city. Such organization must conduct regular meetings at least monthly, and each person must attend not less than fifty percent (50%) of all regularly scheduled meetings and pay dues annually in order to be considered a member of such organization for qualification under this chapter.
4. The physical site for the organization headquarters or the registered business office of the organization is located within the city and has been located within the city for at least two (2) years immediately preceding the application for a license.
5. Organizations that are not eligible due to the main physical office location requirement may be granted a waiver from the city council, if within 30 days from the date of submittal of their premises permit application to the city, no eligible organization meeting the physical office location requirement has expressed to

the city a desire to operate gambling activities at the premises applied for by the ineligible organization. The waiver would be granted only for the specific location set forth in the premises permit application and would remain in effect for the duration of the original premises permit license. Upon the need for renewal of a premises permit location, a noneligible organization would follow the same process of approval as stated herein. The priority set by the city council for granting approval of a premises permit application and its location shall be as follows:

- a. First priority is given to organizations whose main office location is within the corporate limits of the city.
- b. Second priority is given to organizations whose main office location is located within the Anoka Area Chamber of Commerce limits and whose main office location is within a city that allows an Anoka-based organization to hold a premises permit within their corporate limits, and who is eligible to be granted a waiver from the eligibility requirements by the city council.
- c. Third priority is given to all other organizations that are eligible to be granted a waiver from the eligibility requirements by the city council.

Presented the Ham Lake City Council on June 3, 2024 and adopted by a unanimous vote this _____ of _____, 2024.

Brian Kirkham, Mayor

Denise Webster, City Clerk

Redline version showing what is being proposed to amend current ordinance.

7-1230 Conditions

The conduct of Lawful Gambling under license issued by the Board shall be subject to the following conditions in the City of Ham Lake:

- a. A copy of any lease agreement between a non-profit organization and a gambling location owner or operator shall be filed with the City Administrator together with the Gambling license application;
- b. The City Council may refuse to issue a Lawful Gambling license for a location in which gambling violations have previously occurred, and the Council may refuse to issue a Lawful Gambling license to a non-profit organization which has previously violated terms of this Ordinance and/or Minnesota Statutes, Chapter 349;
- ~~c. The maximum number of separate gambling locations that any one license organization shall be permitted to operate within the City is 3.~~

7-1270 Organizations Eligible for License

Lawful gambling licenses shall be permitted only for organizations that meet all the following requirements:

1. Meet all the qualifications for a lawful gambling license issued by the Minnesota Gambling Control Board.
2. The whose primary spending of profits earned from lawful gambling activities are directed to activities or donated to organizations existing within a Trade Area encompassing the Anoka County, Minnesota communities of Ham Lake, Oak Grove, East Bethel, Linwood Township, Columbus Township, Lino Lakes, Blaine, Coon Rapids and Andover
3. The organization has at least fifteen (15) members that are residents of the city. Such organization must conduct regular meetings at least monthly, and each person must attend not less than fifty percent (50%) of all regularly scheduled meetings and pay dues annually in order to be considered a member of such organization for qualification under this chapter.
4. The physical site for the organization headquarters or the registered business office of the organization is located within the city and has been located within the city for at least two (2) years immediately preceding the application for a license.
5. Organizations that are not eligible due to the main physical office location requirement may be granted a waiver from the city council, if

Formatted: Font color: Custom Color(49,51,53), Expanded by 0.1 pt

within 30 days from the date of submittal of their premises permit application to the city, no eligible organization meeting the physical office location requirement has expressed to the city a desire to operate gambling activities at the premises applied for by the ineligible organization. The waiver would be granted only for the specific location set forth in the premises permit application and would remain in effect for the duration of the original premises permit license. Upon the need for renewal of a premises permit location, a noneligible organization would follow the same process of approval as stated herein. The priority set by the city council for granting approval of a premises permit application and its location shall be as follows;

a. First priority is given to organizations whose main office location is within the corporate limits of the city.

b. Second priority is given to organizations whose main office location is located within the Anoka Area Chamber of Commerce limits and whose main office location is within a city that allows an Anoka-based organization to hold a premises permit within their corporate limits, and who is eligible to be granted a waiver from the eligibility requirements by the city council.

c. Third priority is given to all other organizations that are eligible to be granted a waiver from the eligibility requirements by the city council.

Formatted: Font: Bookman Old Style, 12 pt

Formatted: Font color: Custom Color(RGB(49,51,53)), Expanded by 0.1 pt

Formatted: Font: (Default) Bookman Old Style, 12 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font color: Custom Color(RGB(49,51,53)), Expanded by 0.1 pt

Formatted: Font: (Default) Bookman Old Style, 12 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font color: Custom Color(RGB(49,51,53)), Expanded by 0.1 pt

Formatted: Font: (Default) Bookman Old Style, 12 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font color: Custom Color(RGB(49,51,53)), Expanded by 0.1 pt

Formatted: List Paragraph, Pattern: Clear

Formatted: Indent: Left: 1", No bullets or numbering

Formatted: List Paragraph