

CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MARCH 18, 2024

- 1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance**
- 2.0 PUBLIC COMMENT**
- 3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**
 - 3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Monthly Report
 - 3.2 6:01 P.M. – Public Hearing – to consider the vacation of a portion of the right-of-way and drainage and utility easements on Lot 11, Block 2 and Lot 9, Block 3 of Hidden Forest East and adoption of a Resolution
- 4.0 CONSENT AGENDA**

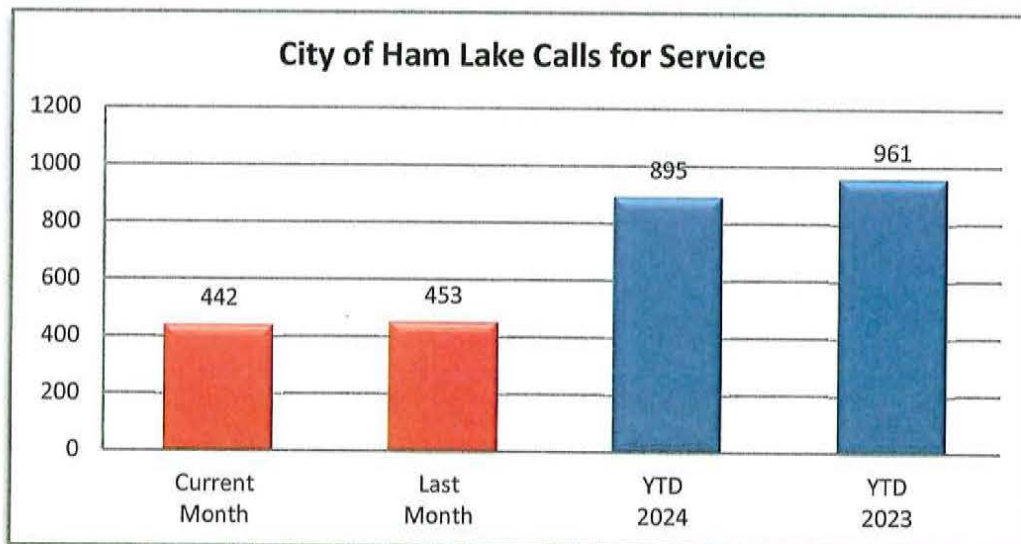
These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

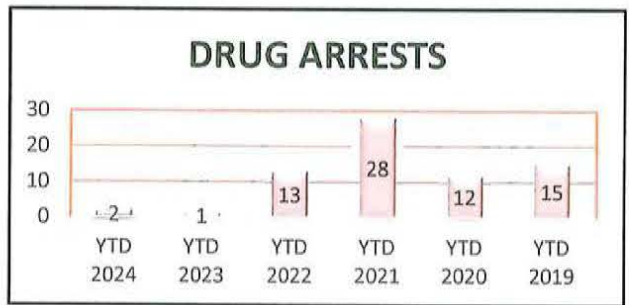
 - 4.1 Approval of minutes of March 4, 2024 and Workshop Minutes of March 4, 2024
 - 4.2 Approval of claims
 - 4.3 Approval of a Resolution supporting the Minnesota Associate of Community Telecommunications Administrators (MACTA)
- 5.0 PLANNING COMMISSION RECOMMENDATIONS – None**
- 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**
- 7.0 APPEARANCES – None**
- 8.0 CITY ATTORNEY**
- 9.0 CITY ENGINEER**
- 10.0 CITY ADMINISTRATOR**
- 11.0 COUNCIL BUSINESS**
 - 11.1 Committee Reports
 - 11.2 Announcements and future agenda items

PATROL DIVISION

CITY OF HAM LAKE - JANUARY - FEBRUARY 2024

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2024	YTD 2023
Call for Service	453	442											895	961
Burglaries	0	2											2	3
Thefts	17	12											29	28
Crim Sex Conduct	0	0											0	0
Assault	1	5											6	5
Dam to Property	1	3											4	3
Harass Comm	0	0											0	0
PI Accidents	3	2											5	11
PD Accidents	24	21											45	53
Medical	58	47											105	131
Animal Complaint	25	18											43	64
Alarms	31	23											54	45
Felony Arrests	1	8											9	8
GM Arrests	2	5											7	8
Misd Arrests	5	6											11	8
DUI Arrests	2	3											5	6
Drug Arrests	0	2											2	1
Domestic Arrests	0	1											1	2
Warrant Arrests	9	3											12	7
Traffic Stops	227	224											451	368
Traffic Arrests	71	64											135	88



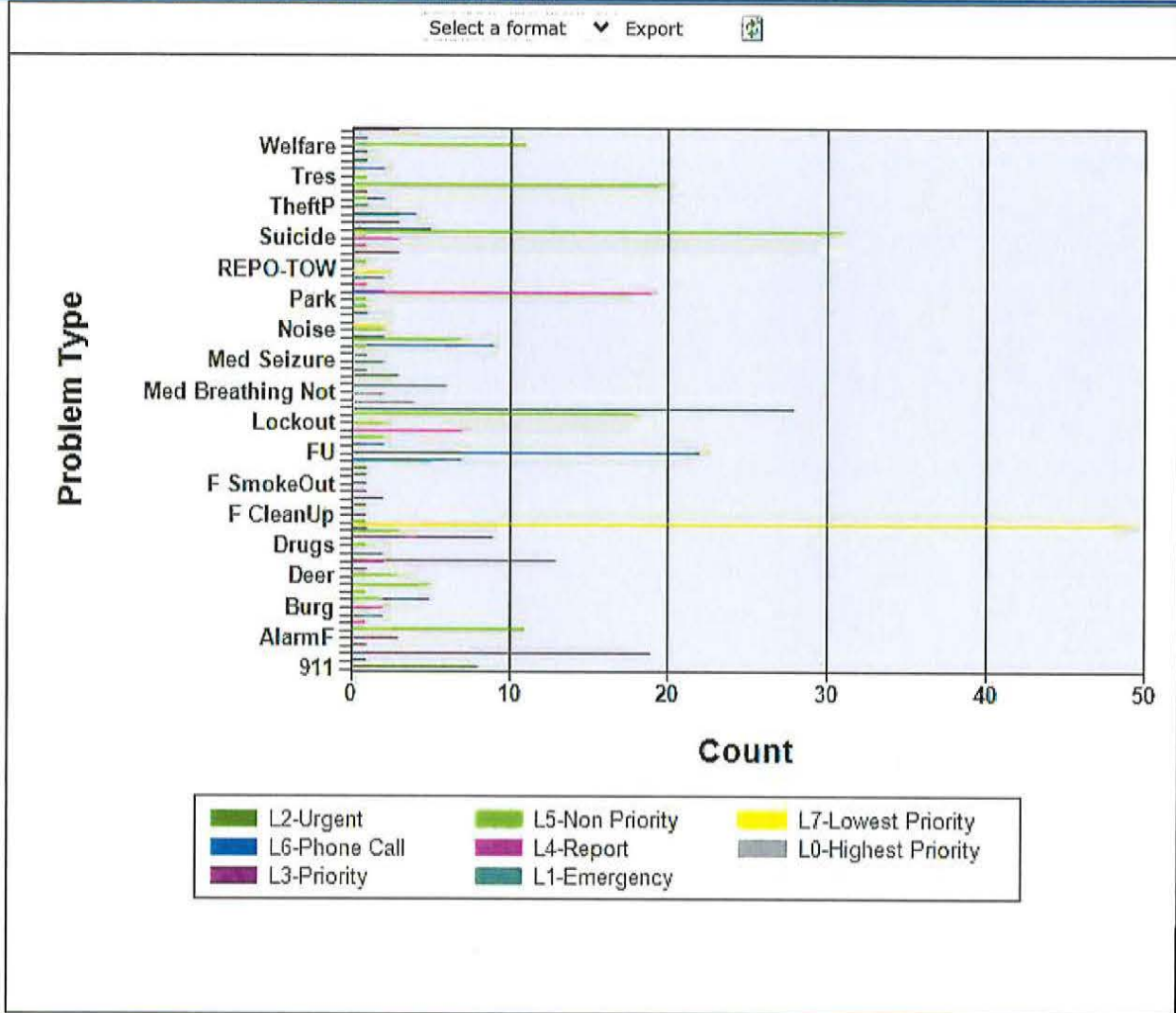


Problem Type Summary

4:07 PM 03/04/2024

Data Source: Data Warehouse

Agency:	LAW ENFORCEMENT
Division:	Ham Lake Law
Day Range:	Date From 2/1/2024 To 2/29/2024
Exclusion:	• Calls canceled before first unit assigned



4

Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority								Total
	0	1	2	3	4	5	6	7	
911	0	0	8	0	0	0	0	0	8
Abandon	0	0	0	0	0	0	0	0	0
Abuse	0	0	0	0	0	0	1	0	1
AbuseP	0	0	0	0	0	0	0	0	0
AlarmB	0	0	0	19	0	0	0	0	19

MA	0	0	0	0	0	18	0	0	18
MASS	0	0	0	0	0	0	0	0	0
Med -	0	28	0	0	0	0	0	0	28
Med Alarm	0	0	0	0	0	0	0	0	0
Med Allergic	0	0	0	0	0	0	0	0	0
Med Assault	0	0	0	0	0	0	0	0	0
Med Blood	0	0	0	0	0	0	0	0	0
Med Breathing Diff	4	0	0	0	0	0	0	0	4
Med Breathing Not	2	0	0	0	0	0	0	0	2
Med Choking	0	0	0	0	0	0	0	0	0
Med Drown	0	0	0	0	0	0	0	0	0
Med Electro	0	0	0	0	0	0	0	0	0
Med Fall	0	0	0	0	0	0	0	0	0
Med Heart	0	6	0	0	0	0	0	0	6
Med Hold	0	0	3	0	0	0	0	0	3
Med Ill	0	1	0	0	0	0	0	0	1
Med Info	0	0	0	0	0	0	0	0	0
Med OB	0	0	0	0	0	0	0	0	0
Med Priority	0	0	0	0	0	0	0	0	0
Med Seizure	0	2	0	0	0	0	0	0	2
Med Stab-Gunshot	0	0	0	0	0	0	0	0	0
Med Stroke	0	0	0	0	0	0	0	0	0
Med Uncon	0	1	0	0	0	0	0	0	1
Medex	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	1	9	0	10
MiscO	0	0	0	0	0	7	2	0	9
Noise	0	0	0	0	0	2	1	0	3
NoTag	0	0	0	0	0	0	0	2	2
Ord	0	0	0	0	0	0	1	0	1
Other	0	0	0	0	0	1	0	0	1
Park	0	0	0	0	0	1	0	0	1
PD	0	0	0	0	19	0	2	0	21
Person	0	0	0	0	1	0	0	0	1
PI	0	2	0	0	0	0	0	0	2
POR	0	0	0	0	0	0	0	0	0
Property	0	0	0	0	0	0	0	0	0
PW	0	0	0	0	0	0	0	0	0
REPO-TOW	0	0	0	0	0	0	0	2	2
RI	0	0	0	0	0	1	0	0	1
RoadClosure	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
RobberyP	0	0	0	0	0	0	0	0	0
Shots	0	0	0	3	0	0	0	0	3
Slumper	0	0	0	0	1	0	0	0	1
StolenProp	0	0	0	0	0	0	0	0	0
Suicide	0	0	0	0	3	0	0	0	3
SuicideP	0	0	0	0	0	0	0	0	0
Susp	0	0	0	0	0	31	5	0	36
SuspP	0	0	0	3	0	0	0	0	3
Theft	0	0	0	0	0	3	4	0	7
TheftP	0	0	1	0	0	0	0	0	1
Threat	0	0	0	0	0	1	2	0	3
ThreatP	0	0	0	1	0	0	0	0	1
Traf	0	0	0	0	0	20	1	0	21
Tres	0	0	0	0	0	1	0	0	1
UNK	0	0	0	0	0	0	0	0	0
Unsecure	0	0	0	0	0	0	0	0	0
Vand	0	0	0	0	0	0	2	0	2
VandP	0	0	0	0	0	0	0	0	0
VehTheft	0	0	0	0	0	1	1	0	2
VehTheftP	0	0	0	0	0	0	0	0	0
Weapon	0	0	0	0	0	0	1	0	1
Weather	0	0	0	0	0	0	0	0	0
Welfare	0	0	0	0	0	11	0	0	11
WelfareP	0	0	0	1	0	0	0	0	1
WT	0	0	0	3	0	0	0	0	3

Total

6	44	15	62	36	135	84	60	442
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Go Back

Close

RESOLUTION NO. 24-XX

WHEREAS, a public hearing was held before the Ham Lake City Council on the 18th day of March, 2024 at 6:01 p.m. to consider the proposed vacation of certain lands within the City of Ham Lake;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, that the following described property be vacated;

RIGHT OF WAY VACATION DESCRIPTION FOR LOT 11, BLOCK 2, HIDDEN FOREST EAST

That part of Packard Street NE, as created and dedicated in the plat of HIDDEN FOREST EAST, according to the recorded plat thereof, Anoka County, Minnesota, lying adjacent to the easterly line of Lot 11, Block 2, of said HIDDEN FOREST EAST, and lying westerly of a line parallel with and distant 33.00 feet westerly of the centerline of said Packard Street NE. Reserving a public drainage and utility easement over, under and across the easterly 10.00 feet thereof.

RIGHT OF WAY VACATION DESCRIPTION FOR LOT 9, BLOCK 3, HIDDEN FOREST EAST

That part of Packard Street NE, as created and dedicated in the plat of HIDDEN FOREST EAST, according to the recorded plat thereof, Anoka County, Minnesota, lying adjacent to the westerly line of Lot 9, Block 3, of said HIDDEN FOREST EAST, and lying easterly of a line parallel with and distant 33.00 feet easterly of the centerline of said Packard Street NE. Reserving a public drainage and utility easement over, under and across the westerly 10.00 feet thereof and that part lying northerly of a line parallel with and distant 20.00 feet southerly of the north line of said Lot 9, Block 3.

DRAINAGE AND UTILITY EASEMENT VACATION DESCRIPTION FOR LOT 11, BLOCK 2, HIDDEN FOREST EAST

All of the drainage and utility easements as created and dedicated over, under, and across Lot 11, Block 2, HIDDEN FOREST EAST, according to the recorded plat thereof, Anoka County, Minnesota, lying parallel with, adjacent to, and distant 10.00 feet westerly of the westerly right of way line of Packard Street NE, as created and dedicated in said plat.

EXCEPT those parts lying easterly of a line parallel with and distant 43.00 feet westerly of the centerline of said Packard Street NE.

ALSO EXCEPT that part embraced within the north 10.00 feet of said Lot 11, Block 2.

DRAINAGE AND UTILITY EASEMENT VACATION DESCRIPTION FOR LOT 9, BLOCK 3, HIDDEN FOREST EAST

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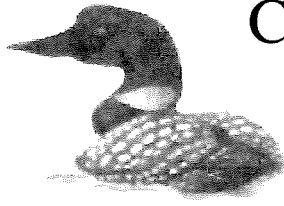
EXCEPT those parts lying westerly of a line parallel with and distant 43.00 feet easterly of the centerline of said Packard Street NE.

ALSO EXCEPT that part embraced within the north 20.00 feet of said Lot 9, Block 3.

Adopted by the City Council of the City of Ham Lake this 18th day of March, 2024.

Brian Kirkham, Mayor

Denise Webster, City Clerk



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
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NOTICE OF PUBLIC HEARING VACATION OF PUBLIC LAND

NOTICE IS HEREBY GIVEN, that a Public Hearing will be held before the Ham Lake City Council on March 18, 2024 at 6:01 p.m. in the City Council Chambers, City Hall, 15544 Central Avenue N.E. Ham Lake, Minnesota 55304, to hear comments and questions concerning the proposed vacation of the following described land within the City of Ham Lake, Minnesota:

RIGHT OF WAY VACATION DESCRIPTION FOR LOT 11, BLOCK 2, HIDDEN FOREST EAST

That part of Packard Street NE, as created and dedicated in the plat of HIDDEN FOREST EAST, according to the recorded plat thereof, Anoka County, Minnesota, lying adjacent to the easterly line of Lot 11, Block 2, of said HIDDEN FOREST EAST, and lying westerly of a line parallel with and distant 33.00 feet westerly of the centerline of said Packard Street NE. Reserving a public drainage and utility easement over, under and across the easterly 10.00 feet thereof.

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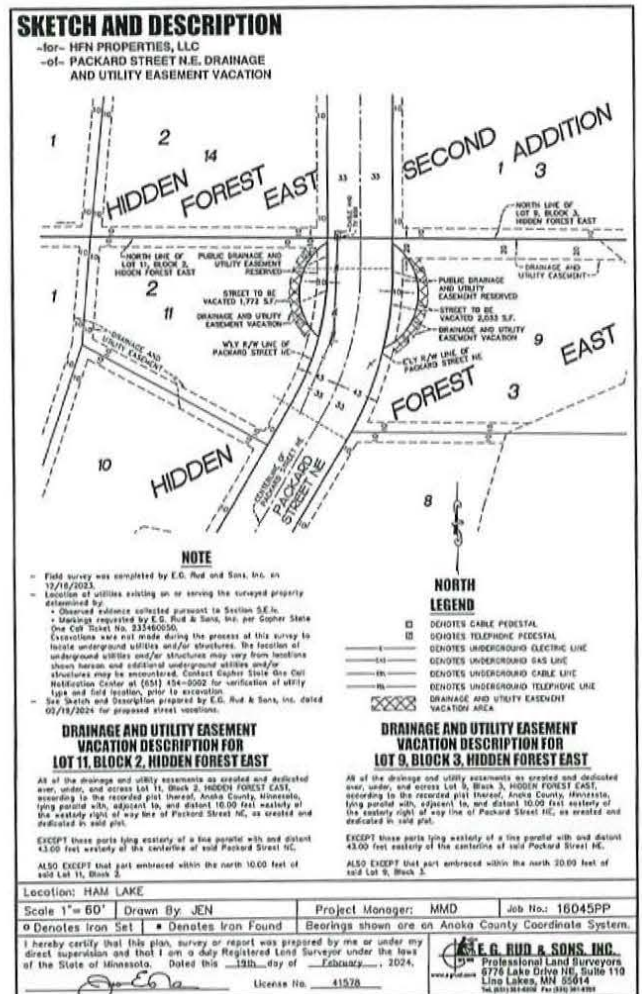
Said hearing is conducted pursuant to Minnesota Statutes Chapter 412.851.

Dated: March 7, 2024

Dawnette Shimek
 Dawnette Shimek, Deputy City Clerk

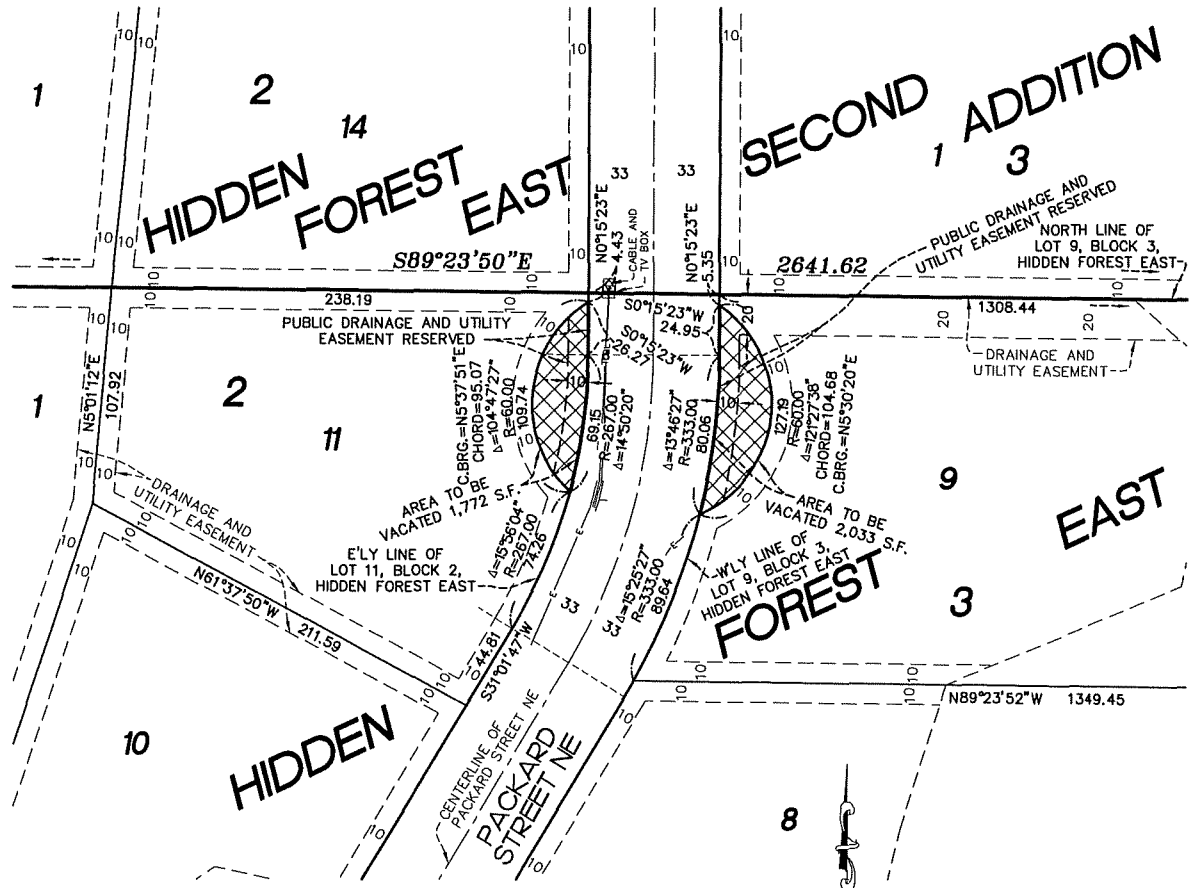
Posted at City Hall between the dates of March 7, 2024 and March 18, 2024

Published in the Star Tribune on March 7, 2024



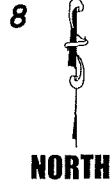
SKETCH AND DESCRIPTION

~for~ HFN PROPERTIES, LLC
 ~of~ PACKARD STREET N.E. VACATION



NOTE

- Field survey was completed by E.G. Rud and Sons, Inc. on 12/18/2023.
- Location of utilities existing on or serving the surveyed property determined by:
 - * Observed evidence collected pursuant to Section 5.E.iv.
 - * Markings requested by E.G. Rud & Sons, Inc. per Gopher State One Call Ticket No. 233460050.
 Excavations were not made during the process of this survey to locate underground utilities and/or structures. The location of underground utilities and/or structures may vary from locations shown hereon and additional underground utilities and/or structures may be encountered. Contact Gopher State One Call Notification Center at (651) 454-0002 for verification of utility type and field location, prior to excavation.
- See Sketch and Description prepared by E.G. Rud & Sons, Inc. dated 02/19/2024 for proposed Drainage and Utility Easement vacations.



LEGEND

- DENOTES CABLE PEDESTAL
- DENOTES TELEPHONE PEDESTAL
- DENOTES UNDERGROUND ELECTRIC LINE
- DENOTES UNDERGROUND GAS LINE
- DENOTES UNDERGROUND CABLE LINE
- DENOTES UNDERGROUND TELEPHONE LINE
- STREET VACATION AREA

RIGHT OF WAY VACATION DESCRIPTION FOR LOT 11, BLOCK 2, HIDDEN FOREST EAST

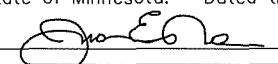
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Location: HAM LAKE			
Scale 1"= 60'	Drawn By: JEN	Project Manager: MMD	Job No.: 16045PP
o Denotes Iron Set	• Denotes Iron Found	Bearings shown are on Anoka County Coordinate System.	

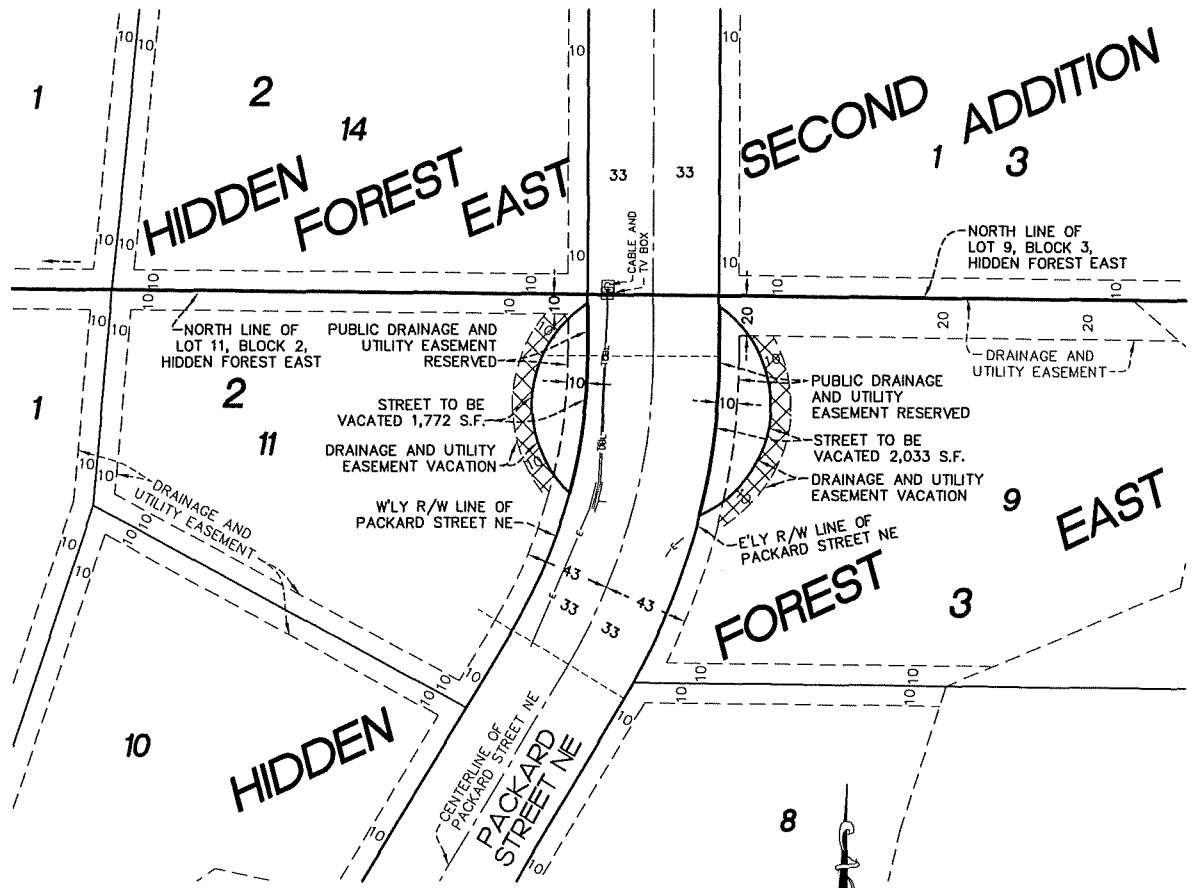
I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota. Dated this 19th day of February, 2024.

 License No. 41578

E. G. RUD & SONS, INC.
 Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55014
 Tel. (651) 361-8200 Fax (651) 361-8701

SKETCH AND DESCRIPTION

~for~ HFN PROPERTIES, LLC
 ~of~ PACKARD STREET N.E. DRAINAGE
 AND UTILITY EASEMENT VACATION



NOTE

- Field survey was completed by E.G. Rud and Sons, Inc. on 12/18/2023.
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 - * Observed evidence collected pursuant to Section 5.E.iv.
 - * Markings requested by E.G. Rud & Sons, Inc. per Gopher State One Call Ticket No. 233460050.
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- See Sketch and Description prepared by E.G. Rud & Sons, Inc. dated 02/19/2024 for proposed street vacations.

NORTH LEGEND

- ⊠ DENOTES CABLE PEDESTAL
- ⊡ DENOTES TELEPHONE PEDESTAL
- E— DENOTES UNDERGROUND ELECTRIC LINE
- GAS— DENOTES UNDERGROUND GAS LINE
- CBL— DENOTES UNDERGROUND CABLE LINE
- TEL— DENOTES UNDERGROUND TELEPHONE LINE
- ⊞ DENOTES DRAINAGE AND UTILITY EASEMENT VACATION AREA

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Location: HAM LAKE

Scale 1" = 60'

Drawn By: JEN

Project Manager: MMD

Job No.: 16045PP

○ Denotes Iron Set

● Denotes Iron Found

Bearings shown are on Anoka County Coordinate System.

I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota. Dated this 19th day of February, 2024.

[Signature]

License No. 41578



E.G. RUD & SONS, INC.

Professional Land Surveyors

6776 Lake Drive NE, Suite 110

Lino Lakes, MN 55014

Tel. (651) 361-8200 Fax (651) 361-8701

www.egrud.com

JOHANSEN, KYLE
PIN: 25-32-23-44-0006
14249 PACKARD ST NE
HAM LAKE, MN 55304

MINNESOTA STATE OF
PIN: 30-32-22-32-0001
DEPT OF NAT RESOURCES
GRAND RAPIDS, MN 55744

PIERCE KENDALL JEAN
PIN: 25-32-23-41-0008
14331 PACKARD ST NE
HAM LAKE, MN 55304

LEWIS SCOTT
PIN: 25-32-23-42-0023
14320 PACKARD ST NE
HAM LAKE, MN 55304

ARNASON, PATRICK
PIN: 25-32-23-43-0018
14228 PACKARD ST NE
HAM LAKE, MN 55304

HOEY NICOLE
PIN: 25-32-23-42-0016
14319 OPAL ST NE
HAM LAKE, MN 55304

CARLSON, PETER
PIN: 25-32-23-41-0010
14401 PACKARD ST NE
HAM LAKE, MN 55304

CUMMANS, JAMES C
PIN: 25-32-23-43-0017
14214 PACKARD ST NE
HAM LAKE, MN 55304

GROESS, KELLY KLEIN
PIN: 25-32-23-43-0009
14247 OPAL ST NE
HAM LAKE, MN 55304

RYAN TRUSTEE THOMAS JOHN
PIN: 25-32-23-44-0004
14217 PACKARD ST NE
HAM LAKE, MN 55304

BAXTER STEPHEN
PIN: 25-32-23-44-0005
14229 PACKARD ST NE
HAM LAKE, MN 55304

MATTHIES TREVOR WERNER
PIN: 25-32-23-41-0009
1515 117TH AVE NE
BLAINE, MN 55449

MAZZITELLO TAYLOR
PIN: 25-32-23-42-0022
14350 PACKARD ST NE
HAM LAKE, MN 55304

DENZER, DIANE
PIN: 25-32-23-43-0010
14227 OPAL ST
HAM LAKE, MN 55304

RUSHING KIRSTIN J
PIN: 25-32-23-42-0017
14355 OPAL ST NE
HAM LAKE, MN 55304

KAVANAGH MICHELLE M
PIN: 25-32-23-43-0019
14248 PACKARD ST NE
HAM LAKE, MN 55304

MINNESOTA STATE OF
PIN: 30-32-22-33-0001
500 LAFAYETTE RD
ST PAUL, MN 55155

JACOBSON RICHARD JOEL
PIN: 25-32-23-43-0004
14246 OPAL ST NE
HAM LAKE, MN 55304

BAKER, BROOKE
PIN: 25-32-23-43-0005
14226 OPAL ST NE
HAM LAKE, MN 55304

ANDREWS TRUSTEE SAMUEL R
PIN: 25-32-23-42-0004
14322 OPAL ST NE
HAM LAKE, MN 55304

JOHANSEN, KYLE	PIN: 25-32-23-44-0006	14249 PACKARD ST NE	HAM LAKE, MN 55304
MINNESOTA STATE OF	PIN: 30-32-22-32-0001	DEPT OF NAT RESOURCES	GRAND RAPIDS, MN 55744
PIERCE KENDALL JEAN	PIN: 25-32-23-41-0008	14331 PACKARD ST NE	HAM LAKE, MN 55304
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CUMMANS, JAMES C	PIN: 25-32-23-43-0017	14214 PACKARD ST NE	HAM LAKE, MN 55304
GROESS, KELLY KLEIN	PIN: 25-32-23-43-0009	14247 OPAL ST NE	HAM LAKE, MN 55304
RYAN TRUSTEE THOMAS JOHN	PIN: 25-32-23-44-0004	14217 PACKARD ST NE	HAM LAKE, MN 55304
BAXTER STEPHEN	PIN: 25-32-23-44-0005	14229 PACKARD ST NE	HAM LAKE, MN 55304
MATTHIES TREVOR WERNER	PIN: 25-32-23-41-0009	1515 117TH AVE NE	BLAINE, MN 55449
MAZZITELLO TAYLOR	PIN: 25-32-23-42-0022	14350 PACKARD ST NE	HAM LAKE, MN 55304
DENZER, DIANE	PIN: 25-32-23-43-0010	14227 OPAL ST	HAM LAKE, MN 55304
RUSHING KIRSTIN J	PIN: 25-32-23-42-0017	14355 OPAL ST NE	HAM LAKE, MN 55304
KAVANAGH MICHELLE M	PIN: 25-32-23-43-0019	14248 PACKARD ST NE	HAM LAKE, MN 55304
MINNESOTA STATE OF	PIN: 30-32-22-33-0001	500 LAFAYETTE RD	ST PAUL, MN 55155
JACOBSON RICHARD JOEL	PIN: 25-32-23-43-0004	14246 OPAL ST NE	HAM LAKE, MN 55304
BAKER, BROOKE	PIN: 25-32-23-43-0005	14226 OPAL ST NE	HAM LAKE, MN 55304
ANDREWS TRUSTEE SAMUEL R	PIN: 25-32-23-42-0004	14322 OPAL ST NE	HAM LAKE, MN 55304

Mailing Labels



Select or search for a feature in the map

▼ 25-32-23-44-0006 X Q



Apply a search distance

350 Feet

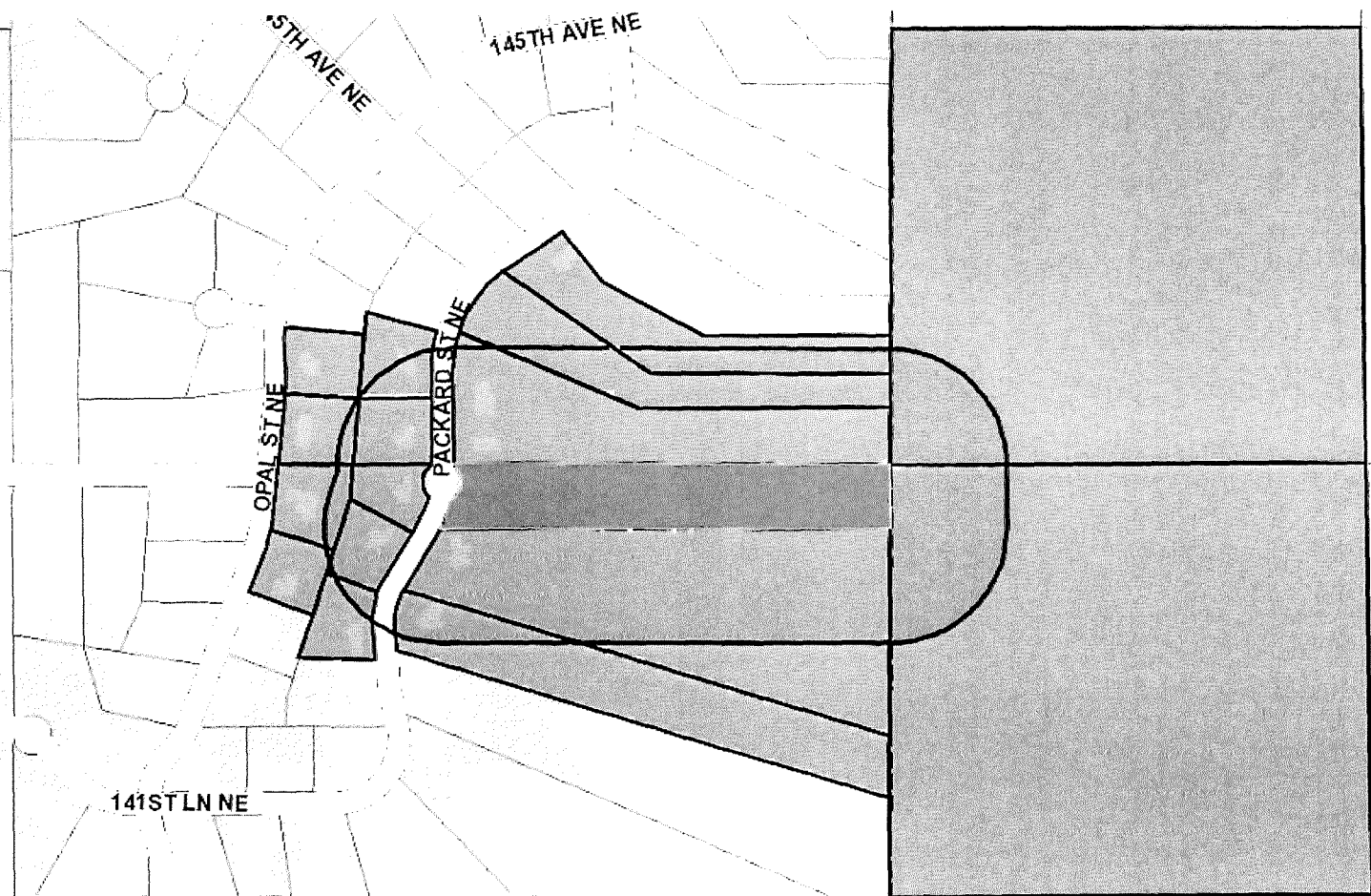
Addressee Layer

Owner Address

Format

Comma-separated values

17 addressees found; do you want to continue?



Mailing Labels

Select or search for a feature in the map

25-32-23-43-0019



Apply a search distance

350 Feet

Addressee Layer

Owner Address

Format

Comma-separated values

16 addressees found; do you want to continue?

LEXIN

HIDDEN FOREST EAST PARK

143RD AVE NE

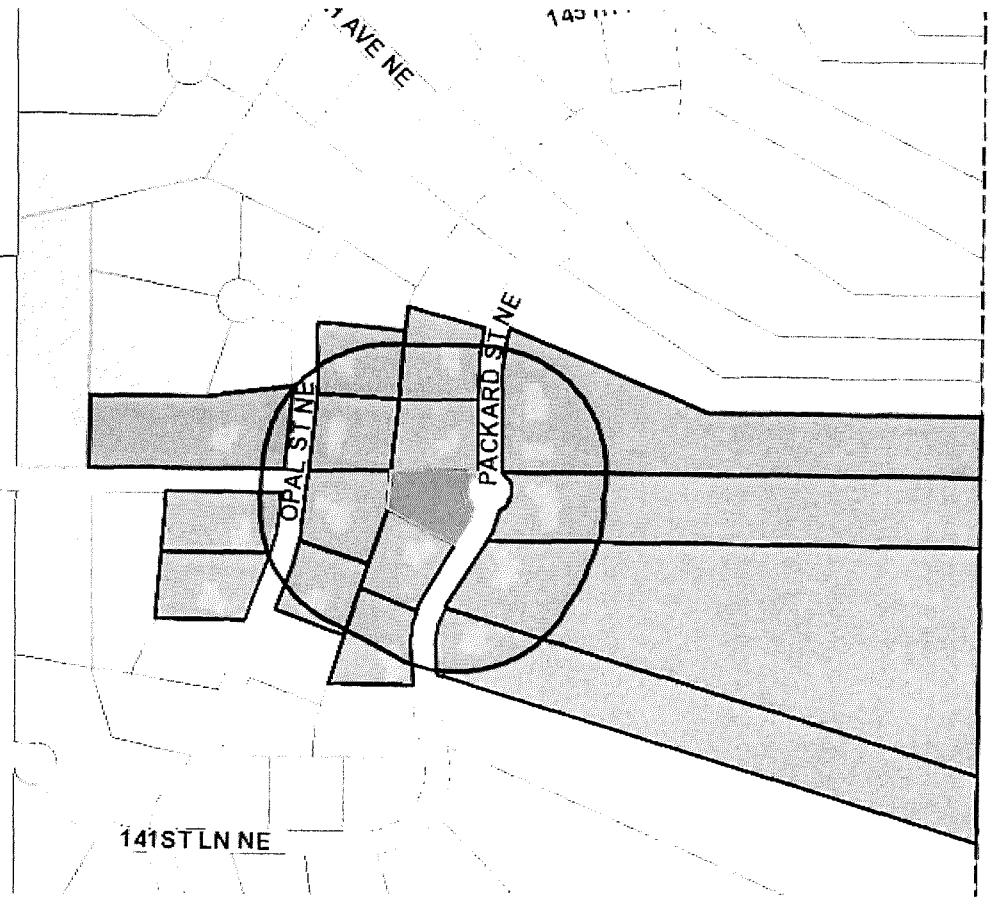
141ST LN NE

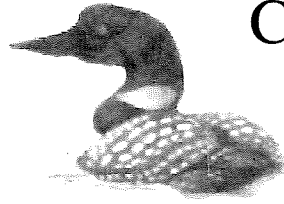
141 AVE NE

143

OPAL ST NE

PACKARD ST NE





CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, MARCH 4, 2024

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, March 4, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Jim Doyle, Jesse Wilken and Al Parranto

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator Denise Webster; and Finance Director Angela Brumbaugh

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of February 20, 2024

4.2 Approval of claims in the amount of \$137,510.74

4.3 Approval of Resolution No. 24-08 scheduling a public hearing to vacate a portion of the right-of-way and drainage and utility easements on Lot 11, Block 2 and Lot 9, Block 3 of Hidden Forest East

4.4 Approval of not waiving the monetary limits on municipal tort liability coverage

4.5 Approval of recommendation to Chief Judge of the 10th Judicial District to appoint Al Stauffacher, Brenda Reiner, David Ross and Tara Lanigan for a term of February 4, 2024 to February 4, 2028 to the Ham Lake Charter Commission

4.6 Approval of Resolution No. 24-09 for the fiscal year 2025 Community Project funding application for construction of the East Frontage road from 171st Avenue NE to 334 feet south of Crosstown Boulevard NE

4.7 Approval of acceptance of a Water Quality Grant from the Coon Creek Watershed District for the construction of the East Frontage road from 171st Avenue NE to 334 feet south of Crosstown Boulevard NE

4.8 Approval of Plans and Specifications and authorization to advertise for bids for the replacement of County Ditch 58 cross-culvert underneath 152nd Avenue NE

4.9 Approval of Anoka Conservation District preparing a mitigation plan for the TH 65 East Frontage Road and Crosstown Shopping Center road reconstruction projects

Motion by Kirkham, seconded by Doyle, to approve the consent agenda as written. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

7.1 Fire Chief Mike Raczkowski – discussion of purchasing a used Pumper Tanker

Fire Chief Raczkowski stated that he found a used Pumper Tanker for Fire Station #3 from the City of Shakopee, which is the same as the new one that was purchased last month. Fire Chief Raczkowski stated that the costs is \$410,000. Fire Chief Raczkowski stated that with the purchase of the used Pumper Tanker, it would eliminate Engine 2, which is at the end of its life and it would also eliminate the need for a new rescue truck. Fire Chief Raczkowski stated that the Pumper Truck has extrication equipment for personal injury calls. Fire Chief Raczkowski stated that the used pumper tanker would need new front tires and graphics for the truck, which would cost no more that \$15,000. **Motion by Kirkham, seconded by Doyle, to approve the purchasing of a used Pumper Tanker from the City of Shakopee Fire Department in the amount of \$410,000, and up to \$15,000 for graphics for the truck and new front tires with the monies coming from the Fire Department Equipment Fund. All in favor, motion carried.**

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Announcements and future agenda items

Councilmember Kirkeide questioned if there should be further discussion regarding the presentation from the Anoka County Election Integrity Team (ACEIT). Mayor Kirkham stated that there was a lot of information that was presented and it needed to be digested. Mayor Kirkham stated that he would reach out to the Mayor of Oak Grove to see what his thoughts are.

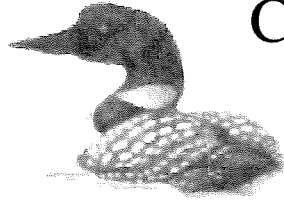
CLOSED MEETING - Pursuant to Minn. Stat. §13D.05, Subd. 3(c)(3) to discuss the purchase of a temporary easement for a cul-de-sac at real property identified as PIN #19-32-23-41-0012 (during a recess of the regularly scheduled City Council meeting)

Mayor Kirkham called a recess at 6:09 p.m. in order to conduct a closed meeting.

Mayor Kirkham called the closed meeting to order at 6:10 p.m.. The closed meeting was adjourned at 6:27 p.m.

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:28 p.m. All in favor, motion carried.

Angela Brumbaugh, Finance Director



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
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info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY WORKSHOP MEETING MINUTES MONDAY, MARCH 4, 2024

The Ham Lake City Council met on Monday, March 4, 2024 at 5:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide, Al Parranto and Jesse Wilken

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Administrator, Denise Webster; and Finance Director, Angela Brumbaugh

1.0 Call to Order

Mayor Kirkham called the meeting to order at 5:00 p.m.

2.0 Presentation from the Anoka County Election Integrity Team (ACEIT)

Derek Lind started the presentation with informing the City Council that the Anoka County Election Integrity Teams (ACEIT) was created by a group of citizens concerned about the integrity of elections in Minnesota. The group feels actions taken at the local level can make a difference. ACEIT members discussed their goal ideas: Small Voting Precincts, Secured Election Judge Data, Verified Registered Voters, Validated Paper Ballots, Paper Poll Books, and Hand-Counted Paper Ballots. Mr. Lind stated they do not believe there is anyone in Anoka County that is not being honest, and they are just doing their job. Mayor Kirkham asked what the response has been from Anoka County regarding changes. Mr. Lind stated they have some support, but not enough yet from the Anoka County Commissioners. Mr. Lind stated that the group is focusing on cities. Mr. Lind stated that there was a 92.76% turn out for the 2022 Election. **It was the consensus of the City Council to look over the information as it was a lot to take in and they would contact ACEIT if they have more questions. Mayor Kirkham thanked them for coming to the meeting.**

Motion by Kirkeide, seconded by Parranto, to adjourn the workshop meeting at 5:44 p.m. All in favor, motion carried.

Angela Brumbaugh, Finance Director

**CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
March 18, 2024**

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		03/05/24 - 03/18/24	
EFT	# 2012 - 2019	\$	65,241.33
REFUND CHECKS	#		
CHECKS	# 65904 - 65934	\$	590,163.92
BANK DRAFTS	DFT0002681 -DFT0002687	\$	29,989.87
TOTAL EFTS, CHECKS, AND BANK DRAFTS			<u>\$ 685,395.12</u>
PAYROLL CHECKS			
03/08/24	Direct Deposits	\$	37,446.76
TOTAL PAYROLL CHECKS			<u>\$ 37,446.76</u>
VOID CHECKS			
CHECKS	CK#64756, 65910, 65916	\$	(15,934.99)
ZERO EFT	#2020-2021	\$	-
BANK DRAFTS		\$	-
TOTAL VOIDS			<u>\$ (15,934.99)</u>
TOTAL OF ALL PAYMENTS			<u>\$ 706,906.89</u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 18TH DAY OF MARCH 2024

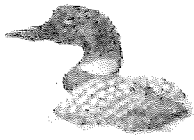
MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



Payment Dates 3/5/2024 - 3/18/2024

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2012	ARAMARK UNIFORM & CAREE	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	92.94
2012	ARAMARK UNIFORM & CAREE	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
2012	ARAMARK UNIFORM & CAREE	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	58.45
2013	BLAINE BROTHERS INC	#97 FLASHER	Vehicle parts & supplies	100-43101-2340	32.48
2014	DENISE WEBSTER	AMAZON - ELECTION FLAGS	Office supplies	100-41302-2110	21.61
2015	METRO SALES INC	DEC COPIER LEASE	Equipment rentals	100-41701-3320	402.08
2015	METRO SALES INC	COLOR COPIES	Equipment rentals	100-41701-3320	59.87
2015	METRO SALES INC	DEC B/W COPIES	Equipment rentals	100-41701-3320	23.43
2015	METRO SALES INC	DEC B/W COPIES	Equipment rentals	100-42401-3320	13.91
2015	METRO SALES INC	DEC COPIER LEASE	Equipment rentals	100-42401-3320	188.42
2015	METRO SALES INC	DEC COLOR COPIES	Equipment rentals	100-42401-3320	50.38
2015	METRO SALES INC	JAN/FEB COLOR COPIES	Equipment rentals	100-41701-3320	119.74
2015	METRO SALES INC	JAN/FEB COPIER LEASE	Equipment rentals	100-41701-3320	804.16
2015	METRO SALES INC	JAN/FEB B/W COPIES	Equipment rentals	100-41701-3320	46.86
2015	METRO SALES INC	JAN/FEB COLOR COPIES	Equipment rentals	100-42401-3320	100.78
2015	METRO SALES INC	JAN/FEB COPIER LEASE	Equipment rentals	100-42401-3320	376.84
2015	METRO SALES INC	JAN/FEB B/W COPIES	Equipment rentals	100-42401-3320	27.83
2016	STAR TRIBUNE MEDIA COMPA	BUDGET	Legal notices/publications/bid	100-41101-3950	644.64
2016	STAR TRIBUNE MEDIA COMPA	WHITE & SABLE	Legal notices/publications/bid	890-90001-3950	112.18
2016	STAR TRIBUNE MEDIA COMPA	PUBLIC ACCURACY TEST	Legal notices/publications/bid	100-41302-3950	33.18
2017	UNLIMITED SUPPLIES INC	CR2032 BATTERIES	Operating supplies	100-43101-2290	110.14
2017	UNLIMITED SUPPLIES INC	BRAKE, AND GLASS CLEANER,	Operating supplies	100-43101-2290	145.32
2018	WICK COMMUNICATIONS-LEA	MARCH HAM LAKER	Printing	211-41704-3970	690.00
2019	RFC ENGINEERING, INC.	MEADOW PARK RECONSTRUC	Engineering	431-43301-3135	1,099.11
2019	RFC ENGINEERING, INC.	CREEK VALLEY RECONSTRUCTI	Engineering	431-43301-3135	122.23
2019	RFC ENGINEERING, INC.	CROSSTOWN BUSINESS PARK	Capital assets	262-46101-5110	10,893.79
2019	RFC ENGINEERING, INC.	CROSSTOWN SHOPPING CENT	Engineering	431-43301-3135	5,786.59
2019	RFC ENGINEERING, INC.	2023 ASSETS	Engineering	100-41101-3135	2,023.08
2019	RFC ENGINEERING, INC.	BASE MAP	Engineering	100-41101-3135	43.31
2019	RFC ENGINEERING, INC.	COUNCIL MEETING	Engineering	100-41101-3135	134.62
2019	RFC ENGINEERING, INC.	ANOKA COUNTY GIS DATA EX	Engineering	100-41101-3135	67.31
2019	RFC ENGINEERING, INC.	CITY CODE UPDATE	Engineering	100-41102-3135	455.77
2019	RFC ENGINEERING, INC.	PLANNING/POTENTIAL DEVEL	Engineering	100-41601-3135	2,070.50
2019	RFC ENGINEERING, INC.	ZONING MAP	Engineering	100-41601-3135	926.23
2019	RFC ENGINEERING, INC.	AVAILABLE RESIDENTIAL LOTS	Engineering	100-41601-3135	400.77
2019	RFC ENGINEERING, INC.	BAPTIST CHURCH SUBDIVISIO	Engineering	100-41601-3135	235.23
2019	RFC ENGINEERING, INC.	15155 UNIVERSITY AVE LOT LI	Engineering	100-41601-3135	749.23
2019	RFC ENGINEERING, INC.	L6 B1 CROSSTOWN ROLLING	Engineering	100-42401-3135	67.31
2019	RFC ENGINEERING, INC.	L8 B8 BIRCH VIEW ACRES - FE	Engineering	100-42401-3135	69.53
2019	RFC ENGINEERING, INC.	L3 B1 MAPLE RIDGE FEMA LO	Engineering	100-42401-3135	69.53
2019	RFC ENGINEERING, INC.	139TH LANE LOT LINE ADJUST	Engineering	100-42401-3135	92.83
2019	RFC ENGINEERING, INC.	L13 B1 CROSSTOWN ROLLING	Engineering	100-42401-3135	264.64
2019	RFC ENGINEERING, INC.	HAM LAKE BUILDING PERMIT	Engineering	100-42401-3135	107.69
2019	RFC ENGINEERING, INC.	L13 B2 LUNDS PINE CREEK FE	Engineering	100-42401-3135	13.91
2019	RFC ENGINEERING, INC.	5-YEAR PLAN	Engineering	100-43101-3135	2,278.80
2019	RFC ENGINEERING, INC.	STREET INVENTORY & UPDAT	Engineering	100-43101-3135	288.84
2019	RFC ENGINEERING, INC.	PUBLIC WORKS TRAFFIC SIGN	Engineering	100-43101-3135	29.40
2019	RFC ENGINEERING, INC.	136TH LANE/LINCOLN STREET	Engineering	100-43101-3135	29.40
2019	RFC ENGINEERING, INC.	URRWMO WATER QUALITY G	Engineering	100-43201-3135	44.11
2019	RFC ENGINEERING, INC.	CCWD COMPREHENSIVE PLA	Engineering	100-43201-3135	1,795.29
2019	RFC ENGINEERING, INC.	CCWD RULES AMENDMENTS	Engineering	100-43201-3135	53.84
2019	RFC ENGINEERING, INC.	HAM LAKE AS LGU-WCA	Engineering	100-43201-3135	73.51
2019	RFC ENGINEERING, INC.	STORMWATER POND INVENT	Engineering	100-43201-3135	249.93
2019	RFC ENGINEERING, INC.	NPDES	Engineering	230-43201-3135	99.19

Council Approval List

Payment Dates: 3/5/2024 - 3/18/2024

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2019	RFC ENGINEERING, INC.	FIRE #3	Capital assets	420-42201-5110	1,013.30
2019	RFC ENGINEERING, INC.	181ST, CONCORD - 65	Engineering	431-43301-3135	29.40
2019	RFC ENGINEERING, INC.	COUNTY DITCH #58	Engineering	431-43301-3135	2,808.86
2019	RFC ENGINEERING, INC.	2024 REHAB	Engineering	431-43301-3135	1,652.84
2019	RFC ENGINEERING, INC.	CSAH 17/CSAH 60 ROUNDAB	Engineering	431-43301-3135	29.40
2019	RFC ENGINEERING, INC.	162ND/BUCHANAN, CONSTA	Engineering	431-43301-3135	2,732.24
2019	RFC ENGINEERING, INC.	CSAH 116/BUNDER LAKE BOU	Engineering	431-43301-3135	29.40
2019	RFC ENGINEERING, INC.	2024 TH 65 MILL & OVERLAY	Engineering	431-43301-3135	28.88
2019	RFC ENGINEERING, INC.	BUNKER LAKE BOULEVARD	Engineering	431-43301-3135	117.62
2019	RFC ENGINEERING, INC.	BALTIMORE, 177TH - 181ST	Engineering	431-43301-3135	205.83
2019	RFC ENGINEERING, INC.	BUNKER, JEFFERSON - 65	Engineering	431-43301-3135	176.42
2019	RFC ENGINEERING, INC.	PARK & TREE COMMISSION	Engineering	440-44103-3135	125.68
2019	RFC ENGINEERING, INC.	HIDDEN FOREST EAST PARK	Engineering	440-44103-3135	7,740.17
2019	RFC ENGINEERING, INC.	WHITE & SABLE	Engineering	890-90001-3135	40.38
2019	RFC ENGINEERING, INC.	SCHWARTZ ESTATES	Engineering	890-90001-3135	9.28
2019	RFC ENGINEERING, INC.	JAM HOPS	Engineering	890-90001-3135	14.70
2019	RFC ENGINEERING, INC.	HOLIDAY	Engineering	890-90001-3135	23.98
2019	RFC ENGINEERING, INC.	FLAMINGO TERRACE	Engineering	890-90001-3135	67.30
2019	RFC ENGINEERING, INC.	HIDDEN FOREST EAST - PACKA	Engineering	890-90001-3135	127.91
2019	RFC ENGINEERING, INC.	ENTSMINGER FARMS LOT LIN	Engineering	890-90001-3135	53.84
2019	RFC ENGINEERING, INC.	DOSEDEL RESIDENTIAL DEVEL	Engineering	890-90001-3135	161.72
2019	RFC ENGINEERING, INC.	CONSTANCE BOULEVARD TER	Engineering	890-90001-3135	9.28
2019	RFC ENGINEERING, INC.	EVERGREEN ESTATES	Engineering	890-90001-3135	9.28
2019	RFC ENGINEERING, INC.	HIDDEN FOREST EAST 4TH	Engineering	890-90001-3135	2,694.98
2019	RFC ENGINEERING, INC.	TOBY'S TRAILS	Engineering	890-90001-3135	209.64
2019	RFC ENGINEERING, INC.	CREEKSIDE FARMS	Engineering	890-90001-3135	266.93
2019	RFC ENGINEERING, INC.	CROSSTOWN ROLLING ACRES	Engineering	890-90001-3135	37.13
2019	RFC ENGINEERING, INC.	WHITETAIL CROSSING 2ND	Engineering	890-90001-3135	48.14
2019	RFC ENGINEERING, INC.	SUITE LIVING	Engineering	890-90001-3135	514.19
2019	RFC ENGINEERING, INC.	H & H LANDSCAPE	Engineering	890-90001-3135	836.57
2019	RFC ENGINEERING, INC.	MSA GROUP BILLING	Engineering	431-43301-3135	2,072.99
2019	RFC ENGINEERING, INC.	MSA GROUP BILLING	Engineering	431-43301-3135	6,547.30
65904	ACCESS	FEB SHREDDING	Waste management & recycli	231-43601-3630	146.42
65905	ACE SOLID WASTE INC	MAR ORGANICS	Waste management & recycli	231-43601-3630	363.14
65906	ALEX AIR APPARATUS 2 LLC	FIRE #2 AIR COMPRESSOR VAL	Equipment repair & maintena	100-42201-3440	510.15
65907	ARCHITECT MECHANICAL INC	COUNCIL HVAC REPAIR	Building repair & maintenanc	100-41702-3420	1,405.00
65908	ASPEN MILLS INC	JACKET & NAME TAG - PD	Clothing & personal protectiv	100-42201-2210	293.20
65908	ASPEN MILLS INC	JACKETS & NAME TAGS - AY	Clothing & personal protectiv	100-42201-2210	427.15
65909	BERGLUND, BAUMGARTNER,	COMPLAINT	Attorney	100-41101-3110	135.79
65909	BERGLUND, BAUMGARTNER,	HUSNICK DANGEROUS DOG	Attorney	100-41101-3110	271.58
65909	BERGLUND, BAUMGARTNER,	LIVE WIRE & GOODFELLAS CO	Attorney	100-41101-3110	814.75
65909	BERGLUND, BAUMGARTNER,	COUNCIL/WORKSHOP MEETI	Attorney	100-41101-3110	179.87
65909	BERGLUND, BAUMGARTNER,	PROSECUTIONS	Attorney	100-41501-3110	6,895.85
65909	BERGLUND, BAUMGARTNER,	ALL EVENT (B & L FARMS)	Attorney	100-41601-3110	967.52
65909	BERGLUND, BAUMGARTNER,	3550 WOODLAND	Attorney	100-41601-3110	526.19
65909	BERGLUND, BAUMGARTNER,	VIOLATIONS	Attorney	100-42401-3110	186.71
65909	BERGLUND, BAUMGARTNER,	FOSTER - REVOKED CUP	Attorney	100-42401-3110	84.87
65909	BERGLUND, BAUMGARTNER,	CROSSTOWN BUSINESS PARK	Capital assets	262-46101-5110	237.63
65909	BERGLUND, BAUMGARTNER,	CROSSTOWN SHOPPING CENT	Attorney	431-43301-3110	237.64
65909	BERGLUND, BAUMGARTNER,	CUL-DE-SAC @ HOPPE PROP -	Attorney	431-43301-3110	1,680.42
65909	BERGLUND, BAUMGARTNER,	COUNTY DITCH 58 - EASEMEN	Attorney	431-43301-3110	152.77
65909	BERGLUND, BAUMGARTNER,	HIDDEN FOREST EAST 4TH	Attorney	890-90001-3110	916.58
65909	BERGLUND, BAUMGARTNER,	TOBY'S TRAILS - SYLVESTER RO	Attorney	890-90001-3110	135.79
65909	BERGLUND, BAUMGARTNER,	ENTSMINGER EASEMENT	Attorney	890-90001-3110	101.84
65909	BERGLUND, BAUMGARTNER,	TOBY'S TRAILS CONSTANCE LI	Attorney	890-90001-3110	101.84
65909	BERGLUND, BAUMGARTNER,	HOLIDAY	Attorney	890-90001-3110	407.37
65909	BERGLUND, BAUMGARTNER,	H & H	Attorney	890-90001-3110	509.22
65911	BLUE CROSS BLUE SHIELD OF	APRIL VISION	Vision Insurance	100-21715	37.98
65912	CENTERPOINT ENERGY	CITY HALL	Natural gas	100-41702-3620	728.60
65912	CENTERPOINT ENERGY	FIRE #1	Natural gas	100-42202-3620	522.86

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
65912	CENTERPOINT ENERGY	FIRE #2	Natural gas	100-42202-3620	799.85
65912	CENTERPOINT ENERGY	FIRE #1 PIPELINE REFUND	Natural gas	100-42202-3620	-10.24
65912	CENTERPOINT ENERGY	PW	Natural gas	100-43104-3620	1,710.44
65912	CENTERPOINT ENERGY	H.L. PARK PAVILION	Natural gas	100-44102-3620	180.19
65912	CENTERPOINT ENERGY	H.L. PARK BUILDING PIPELINE	Natural gas	100-44102-3620	-8.89
65912	CENTERPOINT ENERGY	H.L. PARK BUILDING	Natural gas	100-44102-3620	678.87
65912	CENTERPOINT ENERGY	SR CENTER	Natural gas	100-44202-3620	392.33
65913	CENTURY FENCE	PW GATE	Capital assets	430-43101-5110	1,600.00
65913	CENTURY FENCE	LION'S PARK BACKSTOPS	Capital assets	440-44103-5110	64,750.00
65913	CENTURY FENCE	LION'S PARK INFIELD FENCING	Capital assets	440-44103-5110	31,800.00
65914	CITY OF SHAKOPEE	T-4 '09 ROSENBAUER-GLADIAT	Capital assets	420-42201-5110	410,000.00
65915	CONNEXUS ENERGY	CITY HALL	Electricity	100-41702-3610	753.00
65915	CONNEXUS ENERGY	GARAGE	Electricity	100-41702-3610	36.35
65915	CONNEXUS ENERGY	CITY SIGN	Electricity	100-41703-3610	196.74
65915	CONNEXUS ENERGY	SOUTH WELCOME	Electricity	100-41703-3610	15.65
65915	CONNEXUS ENERGY	FIRE #2	Electricity	100-42202-3610	259.85
65915	CONNEXUS ENERGY	FIRE #1	Electricity	100-42202-3610	337.24
65915	CONNEXUS ENERGY	SIRENS	Electricity	100-42302-3610	68.25
65915	CONNEXUS ENERGY	PW	Electricity	100-43104-3610	787.18
65915	CONNEXUS ENERGY	BUNKER/JEFFERSON SIGNALS	Electricity	100-43401-3610	66.25
65915	CONNEXUS ENERGY	STREET LIGHTS #1	Electricity	100-43401-3610	23.13
65915	CONNEXUS ENERGY	BUNKER/LEXINGTON SIGNALS	Electricity	100-43401-3610	62.14
65915	CONNEXUS ENERGY	STREET LIGHTS #2	Electricity	100-43401-3610	266.56
65915	CONNEXUS ENERGY	HWY 65/ANDOVER BLVD SIGN	Electricity	100-43401-3610	70.31
65915	CONNEXUS ENERGY	CROSSTOWN/HWY 65 SIGNAL	Electricity	100-43401-3610	70.88
65915	CONNEXUS ENERGY	RADISSON/BUNKER SIGNALS	Electricity	100-43401-3610	71.46
65915	CONNEXUS ENERGY	HWY 65/BUNKER SIGNALS	Electricity	100-43401-3610	77.32
65915	CONNEXUS ENERGY	HWY 65/CONSTANCE SIGNALS	Electricity	100-43401-3610	111.91
65915	CONNEXUS ENERGY	LEXINGTON/CROSSTOWN SIG	Electricity	100-43401-3610	50.72
65915	CONNEXUS ENERGY	HAM LAKE AERATOR	Electricity	100-44101-3610	14.50
65915	CONNEXUS ENERGY	SODERVILLE PARK WELL	Electricity	100-44101-3610	14.50
65915	CONNEXUS ENERGY	SODERVILLE PARK	Electricity	100-44101-3610	35.78
65915	CONNEXUS ENERGY	HAM LAKE PARK	Electricity	100-44101-3610	124.84
65915	CONNEXUS ENERGY	HAM LAKE WELL	Electricity	100-44101-3610	152.82
65915	CONNEXUS ENERGY	HAM LAKE PARK BUILDING	Electricity	100-44102-3610	204.79
65915	CONNEXUS ENERGY	LION'S PARK PAVILION	Electricity	100-44102-3610	62.08
65915	CONNEXUS ENERGY	HAM LAKE PARK SHELTER	Electricity	100-44102-3610	27.61
65915	CONNEXUS ENERGY	LION'S PARK CONCESSION	Electricity	100-44102-3610	14.50
65915	CONNEXUS ENERGY	HAM LAKE PARK CONCESSION	Electricity	100-44102-3610	14.50
65915	CONNEXUS ENERGY	SR CENTER	Electricity	100-44202-3610	405.46
65915	CONNEXUS ENERGY	STREET LIGHTS	Electricity	232-43701-3610	4,480.54
65917	CRYSTEEL TRUCK EQUIP INC	#49 LIFT GATE	Covid 19	100-41701-4153	3,700.00
65918	DEHN OIL CO	300 GAL GASOLINE	Fuel	100-43101-2230	832.17
65918	DEHN OIL CO	502.8 GAL DIESEL	Fuel	100-43101-2230	1,363.69
65919	FIRE INSTRUCTION & RESCUE	FIRST ARRIVING OFFICER/RAD	Training/conferences/schools	100-42201-3510	650.00
65920	HAM LAKE FIRE RELIEF ASSN	2022 FIRE RELEIF PENSION CO	Fire relief pension contributio	100-42201-1220	15,934.99
65921	HYDRAULIC SPECIALTY CO INC	#71 HOSE ASSEMBLY	Equipment parts & supplies	100-43101-2320	86.52
65921	HYDRAULIC SPECIALTY CO INC	#69 HYDRAULIC SYSTEM DIAG	Vehicle repair & maintenance	100-43101-3470	187.85
65922	LINCOLN NATIONAL LIFE INSU	APRIL ST DISABILITY	STD/LTD	100-21713	865.62
65922	LINCOLN NATIONAL LIFE INSU	APRIL LT DISABILITY	STD/LTD	100-21713	771.33
65923	MENARDS-BLAINE	SR CTR CEILING TILES	Building repair & maintenanc	100-44202-2310	143.20
65923	MENARDS-BLAINE	LADDER EXCHANGE	Controllable assets	100-43101-5120	26.29
65923	MENARDS-BLAINE	TRASH BAGS	Operating supplies	100-43101-2290	15.38
65923	MENARDS-BLAINE	FIRE #2 DOOR SWEEP	Building repair & maintenanc	100-42202-2310	11.99
65923	MENARDS-BLAINE	CHAIN, BAR & CHAIN	Operating supplies	100-43101-2290	71.97
65923	MENARDS-BLAINE	WATER FILTER	Building repair & maintenanc	100-41702-2310	9.99
65924	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41201-2510	39.36
65924	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41301-2510	31.76
65924	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41401-2510	55.93
65924	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41601-2510	24.16

Council Approval List

Payment Dates: 3/5/2024 - 3/18/2024

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
65924	METRO - INET	PHONES	Phones/radios/pagers	100-41701-3210	124.00
65924	METRO - INET	IT SUPPORT	Computer & software support	100-41707-3120	5,370.00
65924	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42201-2510	55.93
65924	METRO - INET	PHONES	Phones/radios/pagers	100-42201-3210	52.00
65924	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42401-2510	95.30
65924	METRO - INET	PHONES	Phones/radios/pagers	100-42401-3210	62.00
65924	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-43101-2510	21.56
65924	METRO - INET	PHONES	Phones/radios/pagers	100-43101-3210	31.00
65924	METRO - INET	PHONES	Phones/radios/pagers	100-44101-3210	10.00
65924	METRO - INET	PHONES	Phones/radios/pagers	100-44201-3210	41.00
65924	METRO - INET	2024 PRICE ADJUSTMENT	Phones/radios/pagers	100-44201-3210	279.00
65925	MINNESOTA OCCUPATIONAL	FIT TEST, VACCINE - JL	Personnel testing & recruitme	100-42201-3150	255.00
65926	MN PEIP	APRIL HEALTH INSURANCE	Health Insurance	100-21710	10,162.32
65927	NCPERS GROUP LIFE INSURAN	APRIL LIFE	Life Insurance	100-21714	96.00
65928	PREMIUM WATERS INC	MARCH WATER COOLER RENT	Equipment rentals	100-41701-3320	14.00
65928	PREMIUM WATERS INC	FEB WATER	Equipment rentals	100-41701-3320	50.40
65929	RECYCLE TECHNOLOGIES INC	3/2/24 RECYCLE EVENT	Waste management & recycli	231-43601-3630	6,951.05
65930	SUMMIT COMPANIES	RESIDENT EXTINGUISHER SER	Fire Extinguisher	100-20203	5.50
65931	THE MPX GROUP	MARCH HAM LAKER DELIVERY	Other services and charges	211-41704-3990	400.00
65932	VICKERS CONSULTING SERVIC	2023 AFG	Grant expenditures	100-42201-3930	1,200.00
65933	WRIGHT-HENNEPIN COOPERA	MARCH ELEVATOR MONITORI	Monitoring	100-41702-3145	10.00
65933	WRIGHT-HENNEPIN COOPERA	MARCH SECURITY MONITORI	Monitoring	100-41702-3145	33.95
65933	WRIGHT-HENNEPIN COOPERA	MARCH PW FIRE PANEL MONI	Monitoring	100-43104-3145	52.95
65934	XCEL ENERGY	FIRE #3 NATURAL GAS	Natural gas	100-42202-3620	220.62
DFT0002681	COMPENSATION CONSULTAN	Health Savings Account	HSA Account	100-21712	150.00
DFT0002682	EMPOWER	Deferred Compensation	Deferred compensation	100-21704	2,210.00
DFT0002682	EMPOWER	Roth IRA	Deferred compensation	100-21704	200.00
DFT0002683	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,389.67
DFT0002683	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,675.92
DFT0002683	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	6,628.12
DFT0002684	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,748.94
DFT0002685	PERA	Retirement-Coordinated	PERA	100-21703	7,306.12
DFT0002685	PERA	Retirement-Police & Fire	PERA	100-21703	1,280.53
DFT0002686	MN STATE DEPT OF REVENUE-	FEB '24 FUEL TAX	Fuel	100-43101-2230	96.05
DFT0002687	US POSTMASTER	MARCH HAM LAKER POSTAGE	Postage	211-41704-2120	1,304.52
Grand Total:					685,395.12

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	109,879.68
211 - HAM LAKER	2,394.52
230 - FUTURE DRAINAGE	99.19
231 - RECYCLING	7,460.61
232 - STREET LIGHT	4,480.54
262 - HAM LAKE EDA	11,131.42
420 - FIRE EQUIPMENT	411,013.30
430 - PUBLIC WORKS EQUIPMENT	1,600.00
431 - REVOLVING STREET	25,509.94
440 - PARK & BEACH LAND	104,415.85
890 - TRUST FUND	7,410.07
Grand Total:	685,395.12

Account Summary

Account Number	Account Name	Payment Amount
100-20203	Fire Extinguisher	5.50
100-21701	Federal WH/FICA/MC	14,693.71
100-21702	State W/H	2,748.94
100-21703	PERA	8,586.65
100-21704	Deferred compensation	2,410.00
100-21710	Health Insurance	10,162.32
100-21712	HSA Account	150.00
100-21713	STD/LTD	1,636.95
100-21714	Life Insurance	96.00
100-21715	Vision Insurance	37.98
100-41101-3110	Attorney	1,401.99
100-41101-3135	Engineering	2,268.32
100-41101-3950	Legal notices/publicatio	644.64
100-41102-3135	Engineering	455.77
100-41201-2510	Software licenses & upgr	39.36
100-41301-2510	Software licenses & upgr	31.76
100-41302-2110	Office supplies	21.61
100-41302-3950	Legal notices/publicatio	33.18
100-41401-2510	Software licenses & upgr	55.93
100-41501-3110	Attorney	6,895.85
100-41601-2510	Software licenses & upgr	24.16
100-41601-3110	Attorney	1,493.71
100-41601-3135	Engineering	4,381.96
100-41701-3210	Phones/radios/pagers	124.00
100-41701-3320	Equipment rentals	1,520.54
100-41701-4153	Covid 19	3,700.00
100-41702-2310	Building repair & mainte	9.99
100-41702-3145	Monitoring	43.95
100-41702-3420	Building repair & mainte	1,405.00
100-41702-3610	Electricity	789.35
100-41702-3620	Natural gas	728.60
100-41703-3610	Electricity	212.39
100-41707-3120	Computer & software su	5,370.00
100-42201-1220	Fire relief pension contri	15,934.99
100-42201-2210	Clothing & personal prot	720.35
100-42201-2510	Software licenses & upgr	55.93
100-42201-3150	Personnel testing & recr	255.00
100-42201-3210	Phones/radios/pagers	52.00
100-42201-3440	Equipment repair & mai	510.15
100-42201-3510	Training/conferences/sc	650.00
100-42201-3930	Grant expenditures	1,200.00
100-42202-2310	Building repair & mainte	11.99

Account Summary

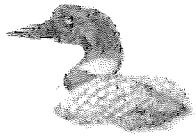
Account Number	Account Name	Payment Amount
100-42202-3610	Electricity	597.09
100-42202-3620	Natural gas	1,533.09
100-42302-3610	Electricity	68.25
100-42401-2510	Software licenses & upgr	95.30
100-42401-3110	Attorney	271.58
100-42401-3135	Engineering	685.44
100-42401-3210	Phones/radios/pagers	62.00
100-42401-3320	Equipment rentals	758.16
100-43101-2210	Clothing & personal prot	92.94
100-43101-2230	Fuel	2,291.91
100-43101-2240	Safety supplies	14.99
100-43101-2290	Operating supplies	342.81
100-43101-2320	Equipment parts & suppl	86.52
100-43101-2340	Vehicle parts & supplies	32.48
100-43101-2510	Software licenses & upgr	21.56
100-43101-3135	Engineering	2,626.44
100-43101-3210	Phones/radios/pagers	31.00
100-43101-3470	Vehicle repair & mainten	187.85
100-43101-5120	Controllable assets	26.29
100-43104-3145	Monitoring	52.95
100-43104-3610	Electricity	787.18
100-43104-3620	Natural gas	1,710.44
100-43201-3135	Engineering	2,216.68
100-43401-3610	Electricity	870.68
100-44101-2210	Clothing & personal prot	58.45
100-44101-3210	Phones/radios/pagers	10.00
100-44101-3610	Electricity	342.44
100-44102-3610	Electricity	323.48
100-44102-3620	Natural gas	850.17
100-44201-3210	Phones/radios/pagers	320.00
100-44202-2310	Building repair & mainte	143.20
100-44202-3610	Electricity	405.46
100-44202-3620	Natural gas	392.33
211-41704-2120	Postage	1,304.52
211-41704-3970	Printing	690.00
211-41704-3990	Other services and charg	400.00
230-43201-3135	Engineering	99.19
231-43601-3630	Waste management & r	7,460.61
232-43701-3610	Electricity	4,480.54
262-46101-5110	Capital assets	11,131.42
420-42201-5110	Capital assets	411,013.30
430-43101-5110	Capital assets	1,600.00
431-43301-3110	Attorney	2,070.83
431-43301-3135	Engineering	23,439.11
440-44103-3135	Engineering	7,865.85
440-44103-5110	Capital assets	96,550.00
890-90001-3110	Attorney	2,172.64
890-90001-3135	Engineering	5,125.25
890-90001-3950	Legal notices/publicatio	112.18
	Grand Total:	685,395.12

Project Account Summary

Project Account Key	Payment Amount
None	641,293.15
201102.033-100	176.42
202002.057-100	29.40
202103-100	1,099.11
202105-100	122.23

Project Account Summary

Project Account Key	Payment Amount
202111-100	10,893.79
202111-160	1,918.05
202205-100	5,786.59
202205-150	237.64
202302.032-100	2,732.24
202302.038-101	2,961.63
231007001	6,951.05
231009001	363.14
231010001	146.42
MISC-100	10,684.26
Grand Total:	685,395.12



City of Ham Lake, MN

EFT Payroll Check Register

Report Summary

Pay Period: 2/18/2024-3/2/2024

Packet: PYPKT01594 - PPE 03/02/24 PAID 03/08/24

Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	29	37,446.76
Total	29	37,446.76

Denise Webster

From: Eric Houston <eric@northmetrotv.com>
Sent: Tuesday, March 5, 2024 4:22 PM
To: Sarah Cotton; Patrick Antonen; Bill Petracek; dbuchholtz@slpmn.org; Denise Webster; Mark Statz; mwolfe@blainemn.gov; danika@northmetrotv.com
Subject: Draft Resolution - Future PEG Funding
Attachments: Sample Resolution.docx

Caution: This email originated outside our organization; please use caution.

Hi everyone,

At the Operations Committee meeting today, we discussed state legislation that could help modernize community TV funding and provide the Commission with new revenue.

This is from the Ops packet:

The North Metro Telecommunications Commission is working with MACTA, the lobbying firm Goff Public, and the League of Minnesota Cities to champion a pair of bills that will be introduced early in the 2024 Minnesota State Legislative Session. The bills collectively seek to modernize PEG funding by enabling city franchising of broadband internet providers and through a 5% fee on gross revenue for digital media streamers. The NMTC will be reaching out to state legislators, encouraging them to support the bills. Member cities can help by sending resolutions to their legislators showing support for the bills. There is a sample resolution on the following page.

Attached is the sample resolution as a Word document. Again, if you could see if your cities would pass a similar resolution and then forward that on to your legislators, it would be very helpful. Let us know if you have any questions!

--

Eric Houston
Interim Co-Executive Director | Studio Manager
North Metro TV
12520 Polk St NE
Blaine, MN 55434
763-231-2803

RESOLUTION NO. 24-XX

**RESOLUTION OF SUPPORT FOR MINNESOTA ASSOCIATE OF COMMUNITY
TELECOMMUNICATIONS ADMINISTRATORS (MACTA) EFFORTS TO
MODERNIZE PUBLIC, EDUCATION, AND GOVERNMENT (PEG)
PROGRAMMING/PUBLIC ACCESS FUNDING**

WHEREAS, community television programming allows community members to stay connected and entertained through public, education, and government (PEG) programming;

WHEREAS, public television programming includes local community and nonprofit submissions, City Council and board and commission meetings, and community events;

WHEREAS, public television programming has primarily been funded through franchise fees which allow cable providers to utilize the public right-of-way for private use;

WHEREAS, with the recent consumer trend of moving from traditional cable providers to digital/video streaming services, the funds available for public television programming has decreased;

WHEREAS, the Minnesota Association of Community Telecommunications Administrators (MACTA) is a statewide organization of municipal and nonprofit staff that advocates for cities and their residents;

WHEREAS, MACTA is launching a campaign to create legislative changes at the state and federal level that will respond to consumer changes and allow current practices to modernize in response to these shifts;

WHEREAS, MACTA is working with Minnesota cities to gain support for their legislative efforts;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

The City Council offers their support to the Minnesota Associate of Community Telecommunications Administrators (MACTA) effort to modernize local access funding through legislative change.

Adopted by the City Council of the City of Ham Lake this 18th day of March, 2024.

Brian Kirkham, Mayor

Denise Webster, City Clerk