

CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
Fax: (763) 434-9599

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MONDAY, MARCH 17, 2025

- 1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance**
- 2.0 PUBLIC COMMENT**
- 3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**
 - 3.1 Anoka County Chief Deputy Bill Jacobson and Lt. Anthony Mendoza, Anoka County Sheriff's Office – Introduction of Deputies assigned to the City of Ham Lake for 2025 and the Monthly Report
- 4.0 CONSENT AGENDA**

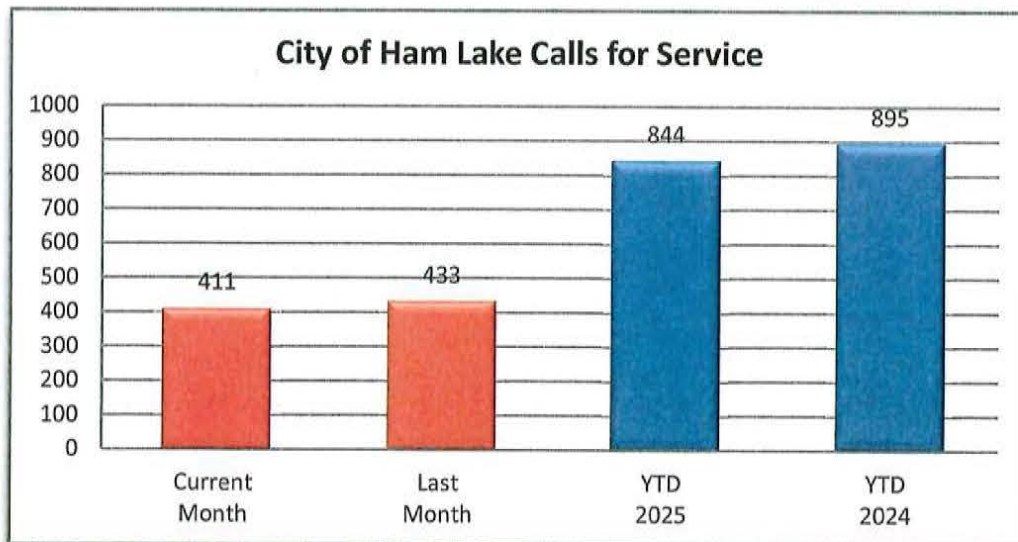
These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

 - 4.1 Approval of minutes of March 3, 2025
 - 4.2 Approval of claims
 - 4.3 Approval of an Ordinance regarding Article 11-830 Display of Numbers
 - 4.4 Approval of an Ordinance regarding Wetland Banks
 - 4.5 Approval of an Ordinance rezoning Entsminger Estates
 - 4.6 Approval of a Lawful Gambling eligibility requirements waiver for Andover Football to operate at Acapulco Restaurant, 18015 Ulysses Street NE, Ham Lake
 - 4.7 Approval of a Resolution for a request for Statement of Concurrence on proposed Boundary Changes between Coon Creek Watershed and Sunrise River Watershed District Management Organization within the City of Ham Lake
 - 4.8 Approval of a Resolution changing the name of Chisholm Street NE to 173rd Lane NE and Baltimore Street NE within the plat of Holiday Station Store Ham Lake
 - 4.9 Approval of the 2026 Budget for the Upper Rum River Watershed Management Organization (URRWMO)
- 5.0 PLANNING COMMISSION RECOMMENDATIONS**
 - 5.1 Ernest and Marian Rud requesting Sketch Plan approval of Ruds Skogsted, a residential development of one single-family residential lot and one outlot in Section 23
- 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**
- 7.0 APPEARANCES – None**
- 8.0 CITY ATTORNEY**
- 9.0 CITY ENGINEER**
- 10.0 CITY ADMINISTRATOR**
- 11.0 COUNCIL BUSINESS**
 - 11.1 Committee Reports
 - 11.2 Discussion of the 2026 Budget Sunrise Watershed Management Organization and amendment to the Sunrise Watershed Management Organization (SRWMO) Joint Powers Agreement (JPA)
 - 11.3 Announcements and future agenda items

PATROL DIVISION

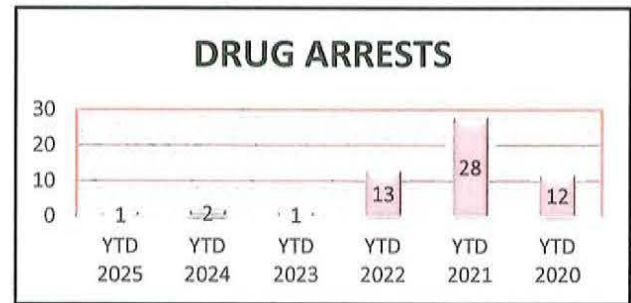
CITY OF HAM LAKE - FEBRUARY 2025

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2025	YTD 2024
Call for Service	433	411											844	895
Burglaries	1	1											2	2
Thefts	8	4											12	29
Crim Sex Conduct	0	0											0	0
Assault	3	1											4	6
Dam to Property	0	1											1	4
Harass Comm	0	0											0	0
PI Accidents	3	4											7	5
PD Accidents	26	20											46	45
Medical	67	71											138	105
Animal Complaint	24	21											45	43
Alarms	30	39											69	54
Felony Arrests	3	1											4	9
GM Arrests	5	2											7	7
Misd Arrests	7	10											17	11
DUI Arrests	5	3											8	5
Drug Arrests	0	1											1	2
Domestic Arrests	3	1											4	1
Warrant Arrests	4	0											4	12
Traffic Stops	134	103											237	451
Traffic Arrests	27	38											65	135



CITY OF HAM LAKE

YEAR TO DATE - FEBRUARY 2020-2025

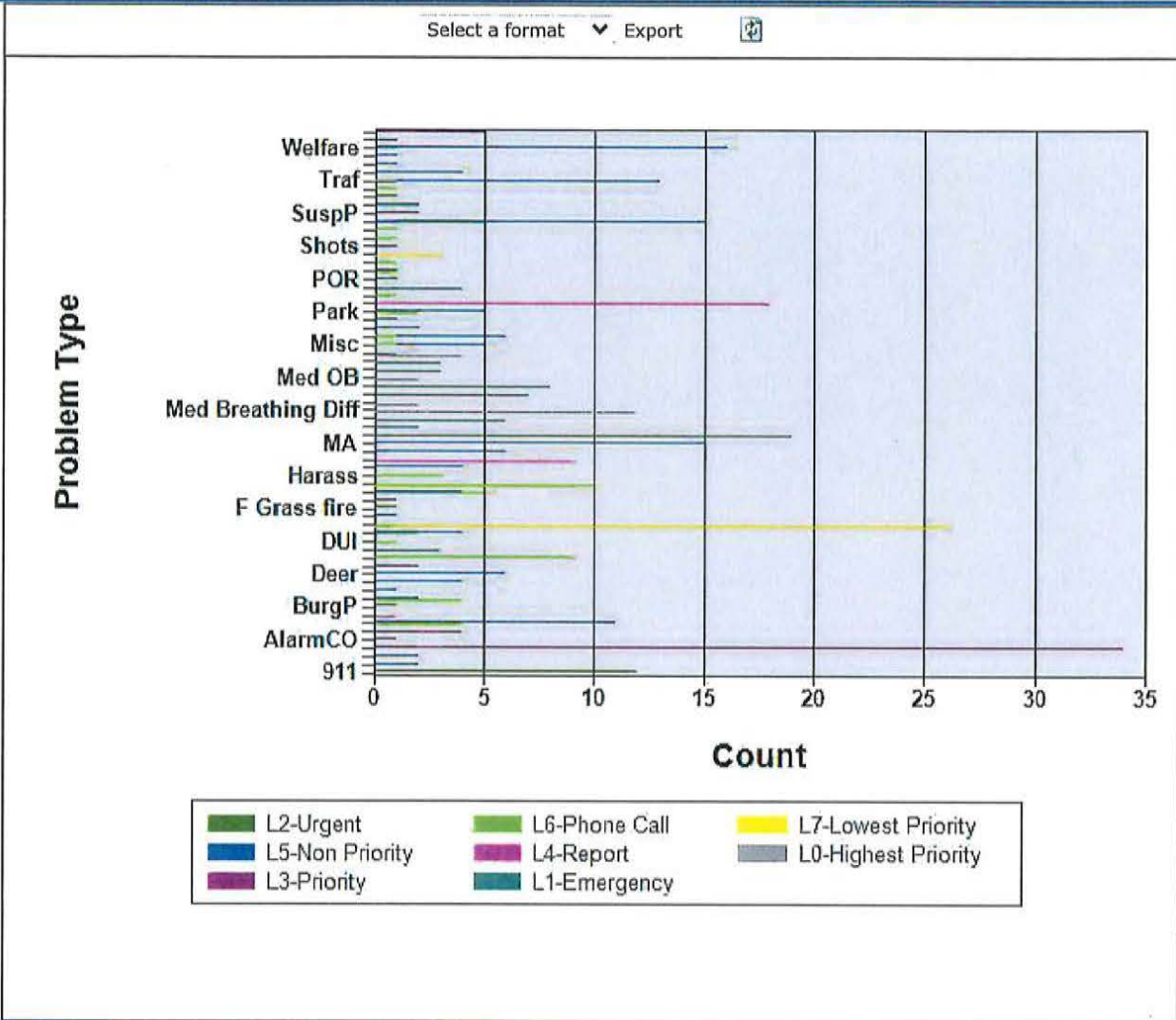


Problem Type Summary

10:17 AM 03/04/2025

Data Source: Data Warehouse

Agency:	LAW ENFORCEMENT
Division:	Ham Lake Law
Day Range:	Date From 2/1/2025 To 2/28/2025
Exclusion:	• Calls canceled before first unit assigned



◀ | | | ▶

Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority							Total	
	0	1	2	3	4	5	6		7
911			12						12
Abandon						2			2
Abuse						2			2
AbuseP									
AlarmB				34					34

AlarmCO			1					1
AlarmCOIll								
AlarmF			4					4
AlarmFsmoke								
AlarmHoldup								
AlarmV								
AlarmWF								
Animal					11	4		15
AnimalResc								
Arson								
Assault								
AssaultP								
Boat Assist								
Bomb								
BombP								
Broadcast								
Burg				1				1
BurgP		1						1
Civil					2	4		6
CivilP								
CSC					1			1
Debris					4			4
Deer					6			6
Disorderly			2					2
Dom			5		1	9		15
DomP	3							3
Drugs								
DUI						1		1
Dumping								
Escort					4	2		6
ExPat						1	26	27
F Aircraft								
F Assist					1			1
F CleanUp								
F Collapse								
F Dump								
F Elec Smell								
F Expl								
F Gas Odor In								
F Gas Odor Out								
F Grass fire		1						1
F Illegal			1					1
F Misc								
F Mutual Aid								
F Oven								
F Powerlines								
F SmokeIn								
F SmokeOut								
F Structure								
F Train								
F Veh								
F Water Rescue								
Fight								
Flood in								
Flood out								
Fraud					4	5		9
FraudP								
FU						10	8	18
FW								
Gun								
Harass						3		3
Info					4			4
Lift Assist				9				9
Liq								
Lockout					6			6
LockoutP								

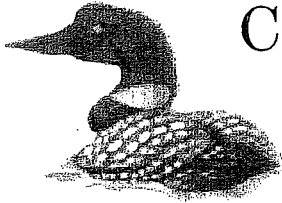
MA					15			15
MASS								
Med -	19							19
Med Abdominal Pain	2							2
Med Alarm	6							6
Med Allergic								
Med Assault								
Med Bleed								
Med Breathing Diff	12							12
Med Breathing Not	2							2
Med Choking								
Med Drown								
Med Electro								
Med Fall	7							7
Med Heart	8							8
Med Hold								
Med Info								
Med OB	2							2
Med Priority								
Med Seizure	3							3
Med Stab-Gunshot								
Med Stroke	3							3
Med Uncon	4	1						5
Medex								
Misc					5	1		6
MiscO					6	1		7
Noise					2			2
NoTag								
Ord								
Other					1			1
Park					5	2		7
PD				18		2		20
Person						1		1
PI	4							4
POR					1			1
Property					1	1		2
PW						1		1
REPO-TOW							3	3
RJ								
RoadClosure								
Robbery								
RobberyP								
Shots			1					1
Slumper								
StolenProp						1		1
Suicide						1		1
SuicideP								
Susp				1	15	5		21
SuspP			2					2
Theft					2	2		4
TheftP		1						1
Threat					1	1		2
ThreatP								
Traf				1	13	1		15
Tres					4			4
UNK								
Unsecure								
Vand					1			1
VandP								
VehTheft					1			1
VehTheftP								
Weapon								
Weather								
Welfare					16	1		17
WelfareP				1				1
WT				5				5

Total

20	56	15	56	30	137	60	37	411
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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, MARCH 3, 2025

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, March 3, 2025 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg, Al Parranto and Mike Van Kirk

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Hannah Spencer; City Engineer, Dave Krugler; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of February 18, 2025

4.2 Approval of claims in the amount of \$164,627.70

4.3 Approval of completed probationary period for firefighters

4.4 Code Committee Recommendation:

1) First Reading of an Ordinance regarding Article 11-830 Display of Numbers

Motion by Van Kirk, seconded by Doyle, to approve the March 3, 2025 Consent Agenda as written. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

5.1 Jeff Entsminger, Entsminger Enterprises, LLC, requesting Preliminary and Final plat approval and rezoning of portions of land from R-1 (Single Family Residential) to R-A (Rural Single Family Residential) for Entsminger Estates located at 2045 Constance Boulevard NE (3 Single Family Residential lots and 1 outlot) in Section 16 (this is considered the First Reading of a rezoning Ordinance)

Motion by Kirkham, seconded by Parranto, to concur with the Planning Commission and approve the Preliminary Plat and Final Plat, and rezoning portions of land from R-1 (Single Family

Residential) to R-A (Rural Single Family Residential), of Entsminger Estates, a three lot, one outlet residential subdivision in Section 16 as presented by Jeff Entsminger, Entsminger Enterprises, LLC, subject to demolishing the existing house and buildings on Lot 2, removing the fence between 16337 Mankato Street NE and the northern lot line of Lot 2, sealing the existing well and abandoning the existing septic system on Lot 2, combining Outlot A with the 16337 Mankato Street NE parcel before any building permits will be issued for lots within the plat, dedicating a 15-foot-wide bike path easement adjacent to the drainage and utility easements along the southerly portion of Lots 1, 2 and 3 which will be credited toward required parkland dedication fees of \$2500 per lot, paying a \$200 drainage fund contribution for each lot, meeting the requirements of the City Engineer, and meeting all City, State and County requirements. All in favor, motion carried. This is considered the first reading of a rezoning ordinance.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER

Engineer Krugler reminded the Council that the Anoka County Highway Department is having an open house on March 27, 2025 from 5:00 p.m. to 7:00 p.m. at the Church of St. Paul to share concepts regarding the Highway 65 NE and Bunker Lake Boulevard NE intersection improvement project. Engineer Krugler added that the current plan being considered is that Highway 65 NE be constructed to go over Bunker Lake Boulevard NE and a double roundabout be constructed under Highway 65 NE to control the Bunker Lake Boulevard NE traffic.

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Doyle stated that he and Mayor Kirkham met for a Road Committee Meeting to discuss priorities and timelines for the construction of two service roads. Councilmember Doyle stated that the priorities are for the construction of the service road located east of Highway 65 NE, from Crosstown Boulevard NE, south to 171st Avenue NE and the service road located southwest of Highway 65 NE and Constance Boulevard NE from Central Avenue NE to Buchanan Street NE. Councilmember Doyle stated these projects need to move forward so the City doesn't lose any money already granted to the projects. Councilmember Doyle stated that the City is also looking into applying for additional money for the projects.

11.2 Discussion and consideration of the First Reading of the Wetland Bank Ordinance (tabled at the December 2, 2024 and February 3, 2025 City Council meetings)

Attorney Spencer was present representing Attorney Berglund. Attorney Spencer stated that there are three things the Council needs to address: what the monitoring fee should be and how it should be divided; the maintenance fee and the parkland dedication fee. Attorney Spencer added that any changes the Council requests will be drafted into the ordinance. Mayor Kirkham stated that the collection of a monitoring fee would be for the monitoring of the wetland bank. Mayor Kirkham stated the City of Ham

Lake is impacted by three different watershed districts, which include the Coon Creek Watershed District and they would be responsible for their district; and the City of Ham Lake is the LGU (Local Government Unit) for the Sunrise River Watershed District and the Upper Rum River Watershed District and the way that the monitoring fee would be set up is to be on an hourly basis as billed to the City by the City Engineer and that would be included in the fee schedule for the City. Mayor Kirkham stated that he would like to not require a maintenance fee being it is unlikely that the City would ever take the property over and a fee shouldn't be charged without justification. Mayor Kirkham stated that currently these lands are sod fields and minimal taxes are paid by the property owners. Mayor Kirkham stated that these wetland bank properties will be rezoned and the property will be taxed higher. Councilmember Van Kirk agreed with Mayor Kirkham. Councilmember Parranto stated that if trails and easements are obtained on these properties, how will they be maintained. Mayor Kirkham stated that the developer would be required to pay parkland dedication fees. Mayor Kirkham stated that the City of Ham Lake collects \$2,500.00 per lot for parkland dedication fees, which is in line with surrounding cities like Blaine collects \$4,800 per unit, East Bethel collects \$2,000.00 and Oak Grove collects \$2,300.00. Mayor Kirkham stated that the parkland dedication fees collected for wetland banks would be \$2,500 per wetland credit. Councilmember Van Kirk ask Attorney Spencer if she sees a problem with the City not charging maintenance fees. Attorney Spencer stated that she and Attorney Berglund discussed that wetland banks have only been established by the legislature since 2009 and what if, in the future, the legislature changes the structure and that could cause unexpected fees and it would be somewhat prudent to have some money with the caveat of ways the money can be used. Engineer Krugler stated that the wetland bank is permanent, and the city would need approval from BWSR (Minnesota Board of Water and Soil Resources) to do anything on the property and he does not see BWSR requiring the City to do anything with the land. Councilmember Van Kirk stated that he does not want the city to sit on money and would rather take money out of the general or parkland fund if needed. Mayor Kirkham stated that property values surrounding the wetland bank property will increase in value and therefore increase tax base. Councilmember Hallberg stated these areas will be quite secluded and is concerned with dumping on the property and would this be the city's responsibility to clean-up the property. Councilmember Doyle asked if the maintenance fee could be addressed later if there becomes a problem. Attorney Spencer stated the Council could change the code in the future, but the amended code would not apply to property where the credits are already sold. **It was the consensus of the City Council to direct the City Attorney to amend the proposed wetland bank ordinance to eliminate the maintenance fee, keep the monitoring fee and parkland dedication fees.** This is considered the first reading of an ordinance.

11.3 Announcements and future agenda items – None

Motion by Hallberg, seconded by Parranto, to adjourn the meeting at 6:24 p.m. All in favor, motion carried.

Dawnette Shimek, Deputy City Clerk

CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
March 17, 2025

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		03/04/25 - 03/17/25	
EFT	# 2253 - 2262		\$ 51,085.98
REFUND CHECKS	# 66961		\$ 150.00
CHECKS	# 66962 - 66992		\$ 155,127.23
BANK DRAFTS	DFT0002856 - DFT0002861		\$ 30,822.04
TOTAL EFTS, CHECKS, AND BANK DRAFTS			<u>\$ 237,185.25</u>
PAYROLL CHECKS			
03/07/25	Direct Deposits		\$ 40,532.46
TOTAL PAYROLL CHECKS			<u>\$ 40,532.46</u>
VOID CHECKS			
CHECKS	#66975 - 66976, 66985		
ZERO CHECKS			\$ -
ZERO EFT	#2258 - 2259		\$ -
BANK DRAFTS			\$ -
TOTAL VOIDS			<u>\$ -</u>
TOTAL OF ALL PAYMENTS			<u>\$ 277,717.71</u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 17TH DAY OF MARCH 2025

MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



City of Ham Lake, MN

Refund Check Register

Packet: ARPKT01353 - 03/11/25 TRUST REFUND

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00368	DAKOTA HOMES INC	3/11/2025	66961	2,500.00
Total Refund Amount:				2,500.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	2,500.00
Revenue Totals:	2,500.00

General Ledger Distribution

Posting Date: 03/11/2025

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-2,500.00	Yes
890-11501	Misc receivables	2,500.00	
	890 Total:	<u>0.00</u>	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-2,500.00	
999-20702	Due to other funds	2,500.00	Yes
	999 Total:	<u>0.00</u>	
	Distribution Total:	<u>0.00</u>	



Payment Dates 3/4/2025 - 3/17/2025

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2253	BERGLUND, BAUMGARTNER,	2/18 COUNCIL MEETING	Attorney	100-41101-3110	179.87
2253	BERGLUND, BAUMGARTNER,	3/7 COUNCIL MEETING	Attorney	100-41101-3110	33.95
2253	BERGLUND, BAUMGARTNER,	GOODFELLAS	Attorney	100-41101-3110	780.82
2253	BERGLUND, BAUMGARTNER,	2/3 COUNCIL MEETING	Attorney	100-41101-3110	213.82
2253	BERGLUND, BAUMGARTNER,	DEVELOPMENT AGREEMENT	Attorney	100-41101-3110	67.90
2253	BERGLUND, BAUMGARTNER,	DANGEROUS DOG	Attorney	100-41101-3110	135.79
2253	BERGLUND, BAUMGARTNER,	FEDERAL GRANT OVERVIEW	Attorney	100-41101-3110	152.77
2253	BERGLUND, BAUMGARTNER,	WETLAND BANK	Attorney	100-41102-3110	560.14
2253	BERGLUND, BAUMGARTNER,	MAJA MAINTENANCE VIOLATI	Attorney	100-42401-3110	186.72
2253	BERGLUND, BAUMGARTNER,	TOGO MOTORSPORTS VIOLAT	Attorney	100-42401-3110	186.71
2253	BERGLUND, BAUMGARTNER,	CROSSTOWN BUSINESS CENT	Attorney	262-46101-3110	700.00
2253	BERGLUND, BAUMGARTNER,	CROSSTOWN SHOPPING CENT	Attorney	431-43301-3110	33.95
2253	BERGLUND, BAUMGARTNER,	05-32-23-42-0012 PERM. EAS	Attorney	431-43301-3110	33.95
2253	BERGLUND, BAUMGARTNER,	ENCHANTED ESTATES	Attorney	890-90001-3110	1,100.00
2253	BERGLUND, BAUMGARTNER,	EVERGREEN TRAIL	Attorney	890-90001-3110	339.47
2253	BERGLUND, BAUMGARTNER,	PROSECUTIONS	Attorney	100-41501-3110	6,895.85
2253	BERGLUND, BAUMGARTNER,	ANNUAL BCA - REMOTE ACCE	Attorney	100-41501-3110	76.00
2254	GRAINGER	SHOP LIGHTS	Building repair & maintenanc	100-43104-2310	220.40
2255	GREATAMERICA FINANCIAL SE	MARCH MAILING MACHINE L	Equipment rentals	100-41701-3320	160.95
2256	O'REILLY AUTOMOTIVE STORE	G-2 CAPSULES & WIPER BLAD	Vehicle parts & supplies	100-42201-2340	39.55
2256	O'REILLY AUTOMOTIVE STORE	#90 BOX LAMP	Vehicle parts & supplies	100-43101-2340	46.24
2256	O'REILLY AUTOMOTIVE STORE	LIFT SUPPORT	Refunds & reimbursements	100-37601	-25.17
2256	O'REILLY AUTOMOTIVE STORE	R-2 BATTERIES	Fire apparatus repair & maint	100-42201-3450	326.04
2256	O'REILLY AUTOMOTIVE STORE	R-1 WIPER BLADES AND MINI	Vehicle parts & supplies	100-42201-2340	42.00
2256	O'REILLY AUTOMOTIVE STORE	G-2 CAPSULES EXCHANGE	Vehicle parts & supplies	100-42201-2340	22.83
2256	O'REILLY AUTOMOTIVE STORE	G-2 CAPSULES & WIPER BLAD	Vehicle parts & supplies	100-42201-2340	-39.55
2256	O'REILLY AUTOMOTIVE STORE	G-2 CAPSULES & WIPERBLADE	Vehicle parts & supplies	100-42201-2340	36.58
2257	RFC ENGINEERING, INC.	TWIN BIRCH ACRES	Engineering	431-43301-3135	61.27
2257	RFC ENGINEERING, INC.	MEADOW PARK RECONSTRUC	Engineering	431-43301-3135	229.84
2257	RFC ENGINEERING, INC.	CROSSTOWN BUSINESS PARK	Capital assets	262-46101-5110	876.84
2257	RFC ENGINEERING, INC.	CROSSTOWN SHOPPING CENT	Engineering	431-43301-3135	5,625.60
2257	RFC ENGINEERING, INC.	BASE MAP	Engineering	100-41101-3135	32.58
2257	RFC ENGINEERING, INC.	VOTING MAPS	Engineering	100-41302-3135	9.56
2257	RFC ENGINEERING, INC.	08-32-23-23-0002 & 0006 LOT	Engineering	100-41401-3135	172.10
2257	RFC ENGINEERING, INC.	2024 ASSETS	Engineering	100-41401-3135	3,208.80
2257	RFC ENGINEERING, INC.	171ST AVE DEFERRED ASSES	Engineering	100-41401-3135	13.46
2257	RFC ENGINEERING, INC.	17-32-23-42-0014	Engineering	100-41401-3135	13.46
2257	RFC ENGINEERING, INC.	2129 - 158TH LANE EASEMEN	Engineering	100-41401-3135	66.93
2257	RFC ENGINEERING, INC.	2152 S HAM LAKE DR ROAD E	Engineering	100-41401-3135	66.93
2257	RFC ENGINEERING, INC.	HIDDEN FOREST EAST - PACKA	Engineering	100-41401-3135	28.68
2257	RFC ENGINEERING, INC.	L13 B4 CONSTANCE ESTATES E	Engineering	100-41401-3135	66.93
2257	RFC ENGINEERING, INC.	PLANNING/POTENTIAL DEVEL	Engineering	100-41601-3135	323.04
2257	RFC ENGINEERING, INC.	ZONING MAP	Engineering	100-41601-3135	46.04
2257	RFC ENGINEERING, INC.	PLANNING COMMISSION MEE	Engineering	100-41601-3135	121.14
2257	RFC ENGINEERING, INC.	AVAILABLE RESIDENTIAL LOTS	Engineering	100-41601-3135	9.56
2257	RFC ENGINEERING, INC.	FIRE #3	Engineering	100-42201-3135	13.46
2257	RFC ENGINEERING, INC.	15035 ABERDEEN ST DRAINA	Engineering	100-42401-3135	13.46
2257	RFC ENGINEERING, INC.	L10B1 SWEDISH CHAPEL EST	Engineering	100-42401-3135	94.22
2257	RFC ENGINEERING, INC.	HAM LAKE BUILDING PERMIT	Engineering	100-42401-3135	239.42
2257	RFC ENGINEERING, INC.	L1B2 ENCHANTED EST 3RD DE	Engineering	100-42401-3135	107.68
2257	RFC ENGINEERING, INC.	L6 B1 CROSSTOWN ROLLING	Engineering	100-42401-3135	40.38
2257	RFC ENGINEERING, INC.	THROUGHFARE PLAN	Engineering	100-43101-3135	9.56
2257	RFC ENGINEERING, INC.	CCWD RULES AMENDMENTS	Engineering	100-43103-3135	309.58
2257	RFC ENGINEERING, INC.	CCWD JURISDICTIONAL BOUN	Engineering	100-43103-3135	201.90

Council Approval List

Payment Dates: 3/4/2025 - 3/17/2025

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2257	RFC ENGINEERING, INC.	HAM LAKE AS LGU-WCA	Engineering	100-43103-3135	148.06
2257	RFC ENGINEERING, INC.	PARK & TREE MAP	Engineering	100-44101-3135	9.56
2257	RFC ENGINEERING, INC.	DITCH 60 SUB-WATERSHED PL	Engineering	230-43201-3135	67.30
2257	RFC ENGINEERING, INC.	COUNCIL MEETING	Engineering	230-43201-3135	40.38
2257	RFC ENGINEERING, INC.	NPDES	Engineering	230-43201-3135	53.84
2257	RFC ENGINEERING, INC.	SRWMO ANNUAL REPORT	Engineering	233-43201-3135	26.92
2257	RFC ENGINEERING, INC.	URRWMO ANNUAL REPORT	Engineering	234-43201-3135	13.46
2257	RFC ENGINEERING, INC.	143RD AVENUE FEASIBILITY	Engineering	431-43301-3135	7,987.58
2257	RFC ENGINEERING, INC.	162ND LANE/BUCHANAN	Engineering	431-43301-3135	13.46
2257	RFC ENGINEERING, INC.	CULVERT - 155TH AVE, RENDO	Engineering	431-43301-3135	13.46
2257	RFC ENGINEERING, INC.	TIPPECANOE VAC S OF CONST	Engineering	431-43301-3135	95.61
2257	RFC ENGINEERING, INC.	2025 REHAB	Engineering	431-43301-3135	517.10
2257	RFC ENGINEERING, INC.	CSAH 116/BUNKER ROUNDAB	Engineering	431-43301-3135	363.42
2257	RFC ENGINEERING, INC.	COUNTY DITCH #58	Engineering	431-43301-3135	379.28
2257	RFC ENGINEERING, INC.	HIDDEN FOREST EAST 4TH	Engineering	890-90001-3135	67.30
2257	RFC ENGINEERING, INC.	445 & 505 - 157TH AVENUE L	Engineering	890-90001-3135	94.22
2257	RFC ENGINEERING, INC.	ALLSTATE DIST COMMERCIAL	Engineering	890-90001-3135	107.68
2257	RFC ENGINEERING, INC.	EVERGREEN ESTATES	Engineering	890-90001-3135	121.14
2257	RFC ENGINEERING, INC.	L3B1 HL IND PARK - 1347 - 15	Engineering	890-90001-3135	161.52
2257	RFC ENGINEERING, INC.	ENTSMINGER ESTATES - LABEL	Engineering	890-90001-3135	25.00
2257	RFC ENGINEERING, INC.	SWEDISH CHAPEL ESTATES	Engineering	890-90001-3135	162.54
2257	RFC ENGINEERING, INC.	ENTSMINGER ESTATES	Engineering	890-90001-3135	1,510.67
2257	RFC ENGINEERING, INC.	ELWELL FARMS	Engineering	890-90001-3135	390.34
2257	RFC ENGINEERING, INC.	15155 UNIVERSITY AVE LOT A	Engineering	890-90001-3135	531.24
2257	RFC ENGINEERING, INC.	SNOWMOBILE TRAIL SYSTEM	Engineering	890-90001-3135	53.84
2257	RFC ENGINEERING, INC.	KOHLER SKETCH	Engineering	890-90001-3135	13.46
2257	RFC ENGINEERING, INC.	ELWELL COMMERCIAL PARK	Engineering	890-90001-3135	928.37
2257	RFC ENGINEERING, INC.	ENCHANTED ESTATES 4TH	Engineering	890-90001-3135	313.11
2257	RFC ENGINEERING, INC.	L3B1 CITROWSKE LOT SPLIT	Engineering	890-90001-3135	309.58
2257	RFC ENGINEERING, INC.	ELEVATE HOPE	Engineering	890-90001-3135	66.93
2257	RFC ENGINEERING, INC.	RUDS SKOGSTED	Engineering	890-90001-3135	943.96
2257	RFC ENGINEERING, INC.	GROUP PERMIT BILLING	Engineering	100-43501-3135	2,920.82
2257	RFC ENGINEERING, INC.	MSA GROUP BILLING	Engineering	431-43301-3135	5,692.76
2257	RFC ENGINEERING, INC.	143RD AVENUE	Engineering	431-43301-3135	1,727.01
2260	STAR TRIBUNE MEDIA COMPA	ORD 25-03 COMCAST FRANCS	Legal notices/publications/bid	100-41102-3950	162.74
2260	STAR TRIBUNE MEDIA COMPA	ENTSMINGER ESTATES	Legal notices/publications/bid	890-90001-3950	192.76
2261	UNLIMITED SUPPLIES INC	NUTS, BOLTS, FLANGES, PINS,	Operating supplies	100-43101-2290	258.56
2262	WRUCK SEWER & PORTABLE	HAM LAKE BOAT LANDING TO	Rentals-other	100-44101-3390	45.50
2262	WRUCK SEWER & PORTABLE	LION'S PLAYGROUND RENTAL	Rentals-other	100-44101-3390	45.50
66962	ACCESS	FEB SHREDDING	Waste management & recycli	231-43601-3630	156.34
66963	ACE SOLID WASTE INC	MARCH ORGANICS	Waste management & recycli	231-43601-3630	363.14
66964	ADAM'S PEST CONTROL, INC	PEST CONTROL	Building repair & maintenanc	100-41702-3420	232.14
66965	ALLINA HEALTH - PHARMACY	NALOXONE	Operating supplies	100-42201-2290	200.86
66966	ANCOM COMMUNICATIONS I	RADIO REPAIR	Phones/radios/pagers	100-42201-3210	151.95
66967	BLUE CROSS BLUE SHIELD OF	APRIL VISION	Vision Insurance	100-21715	37.00
66968	BUSINESS ESSENTIALS	LATEX GLOVES	Operating supplies	100-43101-2290	795.00
66969	CARGILL SALT DIVISION	MARCH SALT STORAGE FEES	Operating supplies	100-43102-2290	1,920.00
66970	CENTERPOINT ENERGY	CITY HALL INTERIM REFUND	Natural gas	100-41702-3620	-30.78
66970	CENTERPOINT ENERGY	CITY HALL	Natural gas	100-41702-3620	1,045.96
66970	CENTERPOINT ENERGY	FIRE #1 INTERIM REFUND	Natural gas	100-42202-3620	-18.11
66970	CENTERPOINT ENERGY	FIRE #1	Natural gas	100-42202-3620	598.79
66970	CENTERPOINT ENERGY	FIRE #2	Natural gas	100-42202-3620	1,081.20
66970	CENTERPOINT ENERGY	PW	Natural gas	100-43104-3620	2,691.50
66970	CENTERPOINT ENERGY	PW INTERIM REFUND	Natural gas	100-43104-3620	-68.27
66970	CENTERPOINT ENERGY	H.L. PARK BUILDING	Natural gas	100-44102-3620	939.84
66970	CENTERPOINT ENERGY	H.L. PARK PAVILION	Natural gas	100-44102-3620	313.11
66970	CENTERPOINT ENERGY	H.L. PARK PAVILION INTERIM	Natural gas	100-44102-3620	-9.51
66970	CENTERPOINT ENERGY	FIRE #2 INTERIM REFUND	Natural gas	100-44202-3620	-28.94
66970	CENTERPOINT ENERGY	SR CTR INTERIM REFUND	Natural gas	100-44202-3620	-16.58
66970	CENTERPOINT ENERGY	SR CENTER	Natural gas	100-44202-3620	563.21

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
66970	CENTERPOINT ENERGY	HL PARK BLDG INTERIM REFU	Natural gas	100-44202-3620	-25.73
66971	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	138.01
66971	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	57.55
66971	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	138.01
66971	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	57.55
66972	CITY OF COLUMBUS	FEB SIGNAL LEXINGTON & BR	Electricity	100-43401-3610	23.56
66973	COMPENSATION CONSULTAN	2ND QTR FLEX ADMINISTRATI	Other professional services	100-41701-3190	75.00
66974	CONNEXUS ENERGY	CITY HALL	Electricity	100-41702-3610	834.42
66974	CONNEXUS ENERGY	GARAGE	Electricity	100-41702-3610	33.10
66974	CONNEXUS ENERGY	CITY SIGN	Electricity	100-41703-3610	208.36
66974	CONNEXUS ENERGY	SOUTH WELCOME	Electricity	100-41703-3610	16.80
66974	CONNEXUS ENERGY	FIRE #2	Electricity	100-42202-3610	342.42
66974	CONNEXUS ENERGY	FIRE #1	Electricity	100-42202-3610	542.78
66974	CONNEXUS ENERGY	FIRE #3	Electricity	100-42202-3610	256.24
66974	CONNEXUS ENERGY	SIRENS	Electricity	100-42302-3610	70.20
66974	CONNEXUS ENERGY	PW	Electricity	100-43104-3610	908.29
66974	CONNEXUS ENERGY	STREET LIGHTS #2	Electricity	100-43401-3610	278.13
66974	CONNEXUS ENERGY	BUNKER/JEFFERSON SIGNALS	Electricity	100-43401-3610	68.52
66974	CONNEXUS ENERGY	HWY 65/ANDOVER BLVD SIGN	Electricity	100-43401-3610	79.29
66974	CONNEXUS ENERGY	CROSSTOWN/HWY 65 SIGNAL	Electricity	100-43401-3610	77.03
66974	CONNEXUS ENERGY	RADISSON/BUNKER SIGNALS	Electricity	100-43401-3610	74.89
66974	CONNEXUS ENERGY	BUNKER/LEXINGTON SIGNALS	Electricity	100-43401-3610	65.97
66974	CONNEXUS ENERGY	LEXINGTON/CROSSTOWN SIG	Electricity	100-43401-3610	52.84
66974	CONNEXUS ENERGY	STREET LIGHTS #1	Electricity	100-43401-3610	24.04
66974	CONNEXUS ENERGY	HWY 65/BUNKER SIGNALS	Electricity	100-43401-3610	84.52
66974	CONNEXUS ENERGY	HWY 65/CONSTANCE SIGNALS	Electricity	100-43401-3610	121.57
66974	CONNEXUS ENERGY	HAM LAKE PARK	Electricity	100-44101-3610	146.50
66974	CONNEXUS ENERGY	HAM LAKE AERATOR	Electricity	100-44101-3610	15.50
66974	CONNEXUS ENERGY	SODERVILLE PARK WELL	Electricity	100-44101-3610	15.50
66974	CONNEXUS ENERGY	SODERVILLE PARK	Electricity	100-44101-3610	37.33
66974	CONNEXUS ENERGY	HAM LAKE WELL	Electricity	100-44101-3610	240.33
66974	CONNEXUS ENERGY	LION'S PARK CONCESSION	Electricity	100-44102-3610	15.50
66974	CONNEXUS ENERGY	HAM LAKE PARK BUILDING	Electricity	100-44102-3610	462.08
66974	CONNEXUS ENERGY	LION'S PARK PAVILION	Electricity	100-44102-3610	60.98
66974	CONNEXUS ENERGY	HAM LAKE PARK SHELTER	Electricity	100-44102-3610	29.29
66974	CONNEXUS ENERGY	HAM LAKE PARK CONCESSION	Electricity	100-44102-3610	19.42
66974	CONNEXUS ENERGY	SR CENTER	Electricity	100-44202-3610	449.31
66974	CONNEXUS ENERGY	STREET LIGHTS	Electricity	232-43701-3610	4,798.20
66977	CORPORATE 4 INS AGENCY	AGENCY FEE - WORKER'S CO	Other professional services	100-41701-3190	2,400.00
66978	DAKOTA SUPPLY GROUP	PVC PIPE, P-TRAP, CPLG ASSY	Building repair & maintenanc	100-41702-2310	26.07
66979	DEHN OIL CO	237 GAL DIESEL	Fuel	100-43101-2230	609.56
66979	DEHN OIL CO	700 GAL GASOLINE	Fuel	100-43101-2230	1,727.60
66979	DEHN OIL CO	700 GAL GASOLINE	Fuel	100-43101-2230	-1,727.60
66979	DEHN OIL CO	311 GAL DIESEL	Fuel	100-43101-2230	777.50
66979	DEHN OIL CO	311 GAL GASOLINE	Fuel	100-43101-2230	-777.50
66979	DEHN OIL CO	311 GAL GASOLINE	Fuel	100-43101-2230	786.55
66979	DEHN OIL CO	700 GAL GASOLINE	Fuel	100-43101-2230	1,773.03
66980	HAM LAKE HARDWARE INC	DEGREASER	Operating supplies	100-42201-2290	15.99
66981	LANO EQUIPMENT, INC.	#87-1 '24PRO1248 LOADER BL	Capital assets	430-43101-5110	50,620.75
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Prepaid expense	100-15501	54.00
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-41201-1510	364.14
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-41301-1510	302.20
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-41302-1510	29.82
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 01/01/26 - 03/3	Worker's comp insurance	100-41302-1510	13,993.50
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-41401-1510	445.96
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-41601-1510	177.42
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-42201-1510	22,567.45
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-42401-1510	800.76
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-43101-1510	12,615.00
66982	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/25 - 12/31/	Worker's comp insurance	100-44101-1510	4,623.75

Council Approval List

Payment Dates: 3/4/2025 - 3/17/2025

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
66983	LINCOLN NATIONAL LIFE INSU	APRIL LT DISABILITY	STD/LTD	100-21713	817.85
66983	LINCOLN NATIONAL LIFE INSU	APRIL ST DISABILITY	STD/LTD	100-21713	889.82
66984	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41201-2510	36.90
66984	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41301-2510	63.63
66984	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41401-2510	63.63
66984	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41601-2510	26.73
66984	METRO - INET	PHONES	Phones/radios/pagers	100-41701-3210	122.82
66984	METRO - INET	IT SUPPORT	Computer & software support	100-41707-3120	3,404.37
66984	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42201-2510	47.07
66984	METRO - INET	IT SUPPORT	Computer & software support	100-42201-3120	1,037.35
66984	METRO - INET	PHONES	Phones/radios/pagers	100-42201-3210	37.79
66984	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42401-2510	100.53
66984	METRO - INET	IT SUPPORT	Computer & software support	100-42401-3120	772.79
66984	METRO - INET	PHONES	Phones/radios/pagers	100-42401-3210	28.34
66984	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-43101-2510	26.42
66984	METRO - INET	IT SUPPORT	Computer & software support	100-43101-3120	993.91
66984	METRO - INET	PHONES	Phones/radios/pagers	100-43101-3210	18.90
66984	METRO - INET	IT SUPPORT	Computer & software support	100-44101-3120	257.58
66984	METRO - INET	PHONES	Phones/radios/pagers	100-44101-3210	9.45
66984	METRO - INET	PHONES	Phones/radios/pagers	100-44201-3210	37.79
66986	MN PEIP	APRIL HEALTH INSURANCE	Health Insurance	100-21710	10,728.82
66987	NCPERS GROUP LIFE INSURAN	APRIL LIFE	Life Insurance	100-21714	96.00
66988	PREMIUM WATERS INC	MARCH WATER COOLER RENT	Equipment rentals	100-41701-3320	14.00
66988	PREMIUM WATERS INC	FEB WATER	Equipment rentals	100-41701-3320	28.20
66989	THE MPX GROUP	MARCH HAM LAKER DELIVERY	Other services and charges	211-41704-3990	400.00
66990	VERIZON WIRELESS	5 FIRE SURFACE PROS	Phones/radios/pagers	100-42201-3210	100.10
66990	VERIZON WIRELESS	MR	Phones/radios/pagers	100-42201-3210	41.39
66990	VERIZON WIRELESS	TD, MJ & 2 LAPTOPS	Phones/radios/pagers	100-42401-3210	162.80
66990	VERIZON WIRELESS	JK, JW, JC, CS, EH, & 2 LAPTOP	Phones/radios/pagers	100-43101-3210	306.11
66990	VERIZON WIRELESS	DH, AC, MS	Phones/radios/pagers	100-44101-3210	87.24
66991	WRIGHT-HENNEPIN COOPERA	MARCH SECURITY MONITORI	Monitoring	100-41702-3145	33.95
66991	WRIGHT-HENNEPIN COOPERA	MARCH ELEVATOR MONITORI	Monitoring	100-41702-3145	10.00
66991	WRIGHT-HENNEPIN COOPERA	MARCH PW FIRE PANEL MONI	Monitoring	100-43104-3145	52.95
66992	XCEL ENERGY	FEB FIRE #3 NATURAL GAS	Natural gas	100-42202-3620	254.90
DFT0002856	COMPENSATION CONSULTAN	Health Savings Account	HSA Account	100-21712	150.00
DFT0002857	EMPOWER	Deferred Compensation	Deferred compensation	100-21704	2,585.00
DFT0002857	EMPOWER	Roth IRA	Deferred compensation	100-21704	50.00
DFT0002858	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,348.36
DFT0002858	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,789.34
DFT0002858	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	7,046.08
DFT0002859	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,743.07
DFT0002860	PERA	Retirement-Coordinated	PERA	100-21703	7,336.13
DFT0002860	PERA	Retirement-Elected Officials	PERA	100-21703	40.84
DFT0002860	PERA	Retirement-Police & Fire	PERA	100-21703	1,318.92

Grand Total: 235,620.95

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	147,296.36
211 - HAM LAKER	400.00
230 - FUTURE DRAINAGE	161.52
231 - RECYCLING	519.48
232 - STREET LIGHT	4,798.20
233 - SUNRISE WATERSHED	26.92
234 - UPPER RUM RIVER WATERSHED	13.46
262 - HAM LAKE EDA	1,576.84
430 - PUBLIC WORKS EQUIPMENT	50,620.75
431 - REVOLVING STREET	22,774.29
890 - TRUST FUND	7,433.13
Grand Total:	235,620.95

Account Summary

Account Number	Account Name	Payment Amount
100-15501	Prepaid expense	54.00
100-21701	Federal WH/FICA/MC	15,183.78
100-21702	State W/H	2,743.07
100-21703	PERA	8,695.89
100-21704	Deferred compensation	2,635.00
100-21710	Health Insurance	10,728.82
100-21712	HSA Account	150.00
100-21713	STD/LTD	1,707.67
100-21714	Life Insurance	96.00
100-21715	Vision Insurance	37.00
100-37601	Refunds & reimburseme	-25.17
100-41101-3110	Attorney	1,564.92
100-41101-3135	Engineering	32.58
100-41102-3110	Attorney	560.14
100-41102-3950	Legal notices/publicatio	162.74
100-41201-1510	Worker's comp insuranc	364.14
100-41201-2510	Software licenses & upgr	36.90
100-41301-1510	Worker's comp insuranc	302.20
100-41301-2510	Software licenses & upgr	63.63
100-41302-1510	Worker's comp insuranc	14,023.32
100-41302-3135	Engineering	9.56
100-41401-1510	Worker's comp insuranc	445.96
100-41401-2510	Software licenses & upgr	63.63
100-41401-3135	Engineering	3,637.29
100-41501-3110	Attorney	6,971.85
100-41601-1510	Worker's comp insuranc	177.42
100-41601-2510	Software licenses & upgr	26.73
100-41601-3135	Engineering	499.78
100-41701-3190	Other professional servi	2,475.00
100-41701-3210	Phones/radios/pagers	122.82
100-41701-3320	Equipment rentals	203.15
100-41702-2310	Building repair & mainte	26.07
100-41702-3145	Monitoring	43.95
100-41702-3420	Building repair & mainte	232.14
100-41702-3610	Electricity	867.52
100-41702-3620	Natural gas	1,015.18
100-41703-3610	Electricity	225.16
100-41707-3120	Computer & software su	3,404.37
100-42201-1510	Worker's comp insuranc	22,567.45
100-42201-2290	Operating supplies	216.85
100-42201-2340	Vehicle parts & supplies	101.41
100-42201-2510	Software licenses & upgr	47.07

Account Summary

Account Number	Account Name	Payment Amount
100-42201-3120	Computer & software su	1,037.35
100-42201-3135	Engineering	13.46
100-42201-3210	Phones/radios/pagers	331.23
100-42201-3450	Fire apparatus repair &	326.04
100-42202-3610	Electricity	1,141.44
100-42202-3620	Natural gas	1,916.78
100-42302-3610	Electricity	70.20
100-42401-1510	Worker's comp insuranc	800.76
100-42401-2510	Software licenses & upgr	100.53
100-42401-3110	Attorney	373.43
100-42401-3120	Computer & software su	772.79
100-42401-3135	Engineering	495.16
100-42401-3210	Phones/radios/pagers	191.14
100-43101-1510	Worker's comp insuranc	12,615.00
100-43101-2210	Clothing & personal prot	276.02
100-43101-2230	Fuel	3,169.14
100-43101-2290	Operating supplies	1,053.56
100-43101-2340	Vehicle parts & supplies	46.24
100-43101-2510	Software licenses & upgr	26.42
100-43101-3120	Computer & software su	993.91
100-43101-3135	Engineering	9.56
100-43101-3210	Phones/radios/pagers	325.01
100-43102-2290	Operating supplies	1,920.00
100-43103-3135	Engineering	659.54
100-43104-2310	Building repair & mainte	220.40
100-43104-3145	Monitoring	52.95
100-43104-3610	Electricity	908.29
100-43104-3620	Natural gas	2,623.23
100-43401-3610	Electricity	950.36
100-43501-3135	Engineering	2,920.82
100-44101-1510	Worker's comp insuranc	4,623.75
100-44101-2210	Clothing & personal prot	115.10
100-44101-3120	Computer & software su	257.58
100-44101-3135	Engineering	9.56
100-44101-3210	Phones/radios/pagers	96.69
100-44101-3390	Rentals-other	91.00
100-44101-3610	Electricity	455.16
100-44102-3610	Electricity	587.27
100-44102-3620	Natural gas	1,243.44
100-44201-3210	Phones/radios/pagers	37.79
100-44202-3610	Electricity	449.31
100-44202-3620	Natural gas	491.96
211-41704-3990	Other services and charg	400.00
230-43201-3135	Engineering	161.52
231-43601-3630	Waste management & r	519.48
232-43701-3610	Electricity	4,798.20
233-43201-3135	Engineering	26.92
234-43201-3135	Engineering	13.46
262-46101-3110	Attorney	700.00
262-46101-5110	Capital assets	876.84
430-43101-5110	Capital assets	50,620.75
431-43301-3110	Attorney	67.90
431-43301-3135	Engineering	22,706.39
890-90001-3110	Attorney	1,439.47
890-90001-3135	Engineering	5,800.90
890-90001-3950	Legal notices/publicatio	192.76
	Grand Total:	235,620.95

Project Account Summary

Project Account Key	Payment Amount
None	210,750.34
201805-100	61.27
202103-100	229.84
202111-100	876.84
202111-130	700.00
202205-100	5,625.60
202205-150	67.90
202302.032-100	13.46
202302.038-101	379.28
202402.078-100	13.46
202505-100	9,714.59
231009001	363.14
231010001	156.34
MISC-100	6,668.89
Grand Total:	235,620.95



City of Ham Lake, MN

Check Register

Packet: APPKT02187 - MARCH HAM LAKER POSTAGE

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-A/P BANK						
USPOSTMASTER	US POSTMASTER	02/28/2025	Bank Draft	0.00	1,414.30	DFT0002861
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
2025-03 MARCH	Invoice	02/28/2025	MARCH HAM LAKER POSTAGE	0.00	1,414.30	
<u>211-41704-2120</u>	Postage		MARCH HAM LAKER POST		1,414.30	

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,414.30
EFT's	0	0	0.00	0.00
	1	1	0.00	1,414.30



City of Ham Lake, MN

Payroll Check Register Report Summary

Pay Period: 2/16/2025-3/1/2025

Packet: PYPKT01746 - PPE 03/01/25 PAID 03/07/25
Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	41	40,532.46
Total	41	40,532.46

ORDINANCE NO. 25-XX

An Ordinance relating to height requirement for address numbers

Be it ordained by the City Council of the City of Ham Lake, Anoka County, Minnesota, as follows:

Article 11-830 of the Ham Lake City Code shall be amended to read as follows:

11-830 Display of Numbers

It shall be the duty of the owner, lessor or occupant of every house, industrial, commercial or other building, to have proper house or building numbers either by affixing such number assigned in metal, glass, plastic or other curable material. The number shall **be not less than 12 4 inches in height on all commercial/industrial/residential buildings, and a minimum of 4 inches in height on residential buildings**, and in a contrasting color to the building. Said numbers are to be placed on structures, not garage doors, and to be easily seen from the street fronting the building. Said numbers are also to be placed on both sides of mailboxes, except where mailboxes are in a group, the numbers shall be placed on the front and on the side of each end mailbox. All auxiliary buildings within a unit having an assigned number, such as a garage, barn and buildings of the like nature, are not affected by the code.

Presented to the Ham Lake City Council March 3, 2025 and adopted by a unanimous vote this 17th day of March, 2025.

Brian Kirkham, Mayor

Denise Webster, City Clerk

ORDINANCE NO. 25-XX

An Ordinance relating to ARTICLE 9, WETLAND BANK, in areas zoned R-A (Rural Single Family Residential), subject to certain conditions.

Be it ordained by the City Council of the City of Ham Lake, Anoka County, Minnesota, as follows:

9-210.3 Rural Single Family Residential (R-A)

b Conditional Uses: The following shall apply to Conditional Uses in the R-A Districts.

b) Listing of Conditional Uses: The following Conditional Uses shall apply in the R-A Districts:

viii) Wetland Banking under Article 9-330.8 of the Ham Lake City Code.

9-330.8 Wetland Bank A "Wetland Bank," "State Wetland Banking System," or "Bank" means a system of identifying wetlands restored or created for replacement credit and providing for, facilitating, and tracking the exchange of wetland banking credits for projects that require replacement plans or wetland mitigation required by other local, state, or federal authorities.

A. Statutory Conditions It shall be a mandatory condition of any Conditional Use Permit issued for a Wetland Bank that the party holding the permit has complied with all standards and procedures related to a State wetland banking system as provided in Minnesota Rules parts 8420.0700 to 8420.0820.

B. Monitoring Fees To the extent the City is responsible for the role of the Local Government Unit, the City shall collect a monitoring fee for its required monitoring activities according to the City of Ham Lake Fee Schedule as amended from time to time.

~~**C. Maintenance Fee** The permit holder shall pay the City a Maintenance Fee of 3% of the value of each credit sold. 2% of said Maintenance Fee shall be deposited into the general fund and 1% shall be deposited into the park fund. The total value of the credits to be sold shall be determined when the permit is issued and the permit holder shall provide a letter of credit in an amount equal to 3% of the total value of the credits. The letter of credit shall have a ten-year life and can be reduced annually as the Maintenance Fee is paid for the credits sold in each calendar year.~~

C. Easement It shall be a mandatory condition of any Conditional Use Permit issued for a Wetland Bank that the permit holder dedicate to the City an easement through and/or adjacent to the Wetland Bank for a 10-foot wide trail installed by the permit holder to include sufficient sloping and drainage as determined by the City Engineer. The easement shall be for public use. The 20-foot wide minimum easement shall be maintained by the Maintenance Fee collected as part of this Article. Permit holder shall install, at permit holder's expense, appropriate signage identifying the trail and

associated area and any rules or regulations for the use of the trail and associated area as determined by the City.

In the event dedication of a trail easement is not economically feasible or possible, then the permit holder shall pay parkland dedication fees in lieu of the easement dedication. The parkland dedication fee will be based on the current per lot parkland dedication fee schedule. The parkland dedication fee will be collected for each credit available for sale in the wetland bank. However, at the discretion of the City Council, the per credit fee can be waived or reduced with credit given for amenities provided to the residential developments associated with the wetland banking application, if any, that exceed the parkland dedication fee required for the residential development.

- D. Road Frontage** Wetland Banks shall have improved roadway frontage for access as determined by the City Engineer. If any excavation is required for the creation of the Wetland Bank, road access of at least 9 tons bearing capacity shall be required.

Presented to the Ham Lake City Council on March 3, 2025 and adopted by a unanimous vote this 17th day of March, 2025.

Brian Kirkham, Mayor

Denise Webster, City Clerk

ORDINANCE NO. 25-XX

AN ORDINANCE AMENDING A PORTION OF CHAPTER 9 OF THE CITY OF HAM LAKE, COUNTY OF ANOKA, STATE OF MINNESOTA.

The City Council of the City of Ham Lake does hereby ordain as follows, pursuant to Article 9 of the Ham Lake City Code.

That the zoning classification for the following described property situated in the City of Ham Lake, Anoka County, Minnesota is hereby designated from R-1 (Single Family Residential) to R-A (Rural Single Family Residential) for Entsminger Estates in Section 16.

The West Half of the Northeast Quarter of the Northwest Quarter of Section 16, Township 32, Range 23, Anoka County, Minnesota,

EXCEPT the following described tracts:

Commencing at the Southwest corner of said Northeast Quarter of the Northwest Quarter; thence North along the West line thereof 323.65 feet to the actual point of beginning of the land to be described; thence East parallel with the South line of said Northeast Quarter of the Northwest Quarter 150 feet; thence North parallel with said West line 290.63 feet; thence West to a point on said West line 290.63 feet North of the point of beginning; thence South to the point of beginning.

ALSO EXCEPT: Commencing at a point on the South line of said Northeast Quarter of the Northwest Quarter 150 feet East of the southwest corner thereof; thence North parallel with the West line thereof 505.17 feet to the actual point of beginning of land to be described (for the purpose of this description the West line of said Northeast Quarter of the Northwest Quarter bears due North); thence North 75 degrees 37 minutes East 266 feet; thence North 14 degrees 23 minutes West 200 feet; thence South 75 degrees 37 minutes West to intersect a line bearing North from the point of beginning; thence south to the point of beginning.

ALSO EXCEPT: Commencing at a point on the south line of said Northeast Quarter of the Northwest Quarter 150 feet East of the Southwest corner thereof; thence North along a line to be hereafter known as Line A, said Line A being parallel with the West line of said Northeast Quarter of the Northwest Quarter (for the purpose of this description the West line of said Northeast Quarter of the Northwest Quarter bears due North and South) 323.65 feet; thence East parallel with said South line of said Northeast Quarter of the Northwest Quarter to intersect a line parallel with and 66 feet East of said Line A (as measured at right angles to said Line A) said point of intersection to be hereafter known as Point C; thence return along the mentioned parallel line to said Line A; thence North along said Line A, 181.52 feet; thence North 75 degrees 37 minutes East along a line to be hereafter known as Line B, 266 feet; thence South 14 degrees 23 minutes East 66 feet to the actual point of beginning of the land to be described: thence South 75 degrees 37 minutes West to intersect said line 66 feet East of Line A; thence South along said parallel line to said Point C; thence North 75 degrees 37 minutes East to intersect with

a line bearing South 14 degrees 23 minutes East from the point of beginning; thence North 14 degrees 23 minutes West to the point of beginning.

Presented to the Ham Lake City Council on March 3, 2025 and adopted by a unanimous vote this 17th day of March, 2025.

Brian Kirkham, Mayor

Denise Webster, City Clerk

Meeting Date: March 17, 2025



***CITY OF HAM LAKE
STAFF REPORT***

To: Mayor and Councilmembers

From: Dawnette Shimek, Deputy City Clerk

Item/Title/Subject: Andover Football Association, Inc. requesting a waiver from the eligibility requirements from Lawful Gambling Article 7-1270

Introduction/Discussion:

Denise Vidervol representing Andover Football Association, Inc. contacted City Hall requesting a gambling license at Acapulco Restaurant located at 18015 Ulysses Street NE, Suite 1000. MYAS is officed in Andover and has gambling licenses in Andover, Mounds View and Monticello. Ham Lake City Code Article 12-270 5.c. allows third priority to be given to all other organizations that are eligible to be granted a waiver from the eligibility requirements of the City Council. Attached is a copy of the City of Ham Lake Lawful Gambling code.

I have confirmed with the Ham Lake Area Chamber of Commerce that they are not interested in the Acapulco location and agree that that the City go ahead and offer the waiver to Andover Football Association, Inc.

Recommendation:

I recommend the City Council grant a waiver from the eligibility requirements of Lawful Gambling Article 7-1270 5.c. allowing third priority to be given to Andover Football Association, Inc. to operate at Acapulco Restaurant located at 18015 Ulysses Street NE, Suite 1000, Ham Lake, Minnesota subject to meeting the requirements of Lawful Gambling Article 7-1200 and State regulations.

Dawnette Shimek

From: Denise Vidervol <vidervol@usfamily.net>
Sent: Friday, February 28, 2025 8:12 AM
To: Dawnette Shimek; Marcie DeMaio
Subject: Andover Football Association, Inc.
Attachments: Andover Football Request Letter.docx; Andover Football Documents.pdf

Caution: This email originated outside our organization; please use caution.

Dawnette,

Please see the attached request letter and documents for your March 17th City Council Meeting. Let us know if you have any questions. We look forward to hearing from you.

Denise Vidervol
Assistant Gambling Manager
612-990-9371

Kelly Grunz
Assistant Gambling Manager
763-218-1891

Marcie DeMaio
Gambling Manager
763-227-1600

Subject: Request for Charitable Gambling Permit - Andover Football Association, Inc. at Acapulco Mexican Restaurant, Ham Lake

Dear City of Ham Lake Officials,

The Andover Football Association, Inc. is writing to request permission to conduct charitable gambling activities at Acapulco Mexican Restaurant located in Ham Lake.

We are a well-established charitable organization with a strong track record of community support. We have held a charitable gambling license since 2008 and currently operate successfully in Andover, Mounds View, and Monticello. We have also previously operated in Oak Grove and St. Francis. To date, we are proud to have donated over \$2.6 million to local communities, with a focus on supporting boys, girls, sports associations, and schools.

We believe that expanding our charitable gambling operations to Acapulco Mexican Restaurant in Ham Lake would be a beneficial partnership for all parties involved. We have enjoyed a successful three-year relationship with Acapulco Mexican Restaurant in Andover, and we are confident we can replicate that success in Ham Lake.

Our gambling manager, Marcie DeMaio, has been with us since 2016 and has been instrumental in our success. Marcie possesses extensive experience in charitable gambling management and maintains an excellent relationship with the Gambling Control Board. She is particularly known for her expertise in bingo programs and her willingness to assist other organizations.

We are confident that our presence at Acapulco Mexican Restaurant in Ham Lake would create a "win-win-win" situation:

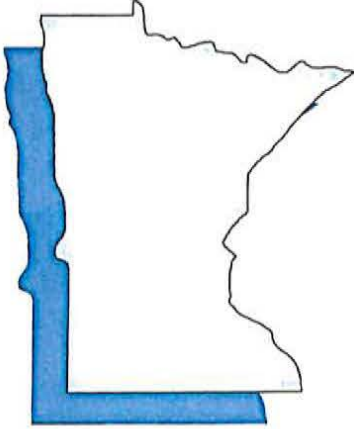
- **For Acapulco Mexican Restaurant:** Increased customer traffic and revenue.
- **For Andover Football Association, Inc.:** Expanded fundraising capabilities to further support local communities.
- **For the City of Ham Lake:** Potential for increased economic activity and community benefit through our charitable donations.

Thank you for your time and consideration.

Sincerely,

Andover Football Association, Inc.

Contact:
Gambling Manager
Marcie DeMaio
763-227-1600
mdemaio87@outlook.com



**Minnesota
Gambling Control
Board**

has issued

**Lawful Gambling License
36655**

to

Andover Football Association

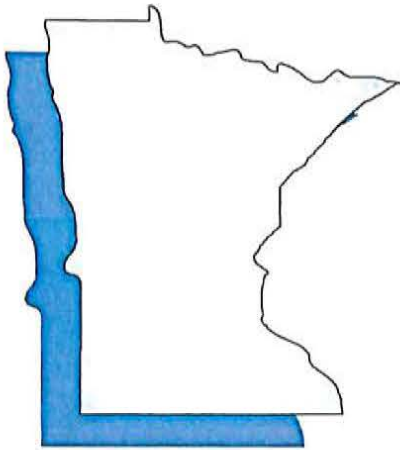
Effective Date: Sep 01 2010

A handwritten signature in black ink, appearing to read "Steve Palm", written over a circular official seal.

Licensing Supervisor

Jason John Strasser
Andover Football Association
1685 Crosstown Blvd NW
Andover, MN 55304

Issued by:
Minnesota Gambling Control Board
Suite 300 South
1711 W. County Road B
Roseville, MN 55113



**Minnesota
Gambling Control
Board**

has issued

**Gambling Manager License
G-36655
Andover Football Association**

to
Marcie DeMaio

Effective Date: Nov 07 2016

Licensing Supervisor

Michael James Johnson
Andover Football Association
1837 158th Ln NW
Andover, MN 55304

Issued by:
Minnesota Gambling Control Board
Suite 300 South
1711 W. County Road B
Roseville, MN 55113

Dawnette Shimek

From: Kari Lund <kari@hamlakecc.org>
Sent: Wednesday, March 5, 2025 10:21 AM
To: Dawnette Shimek
Subject: RE: Gambling License

Caution: This email originated outside our organization; please use caution.

Hi!!

I got in touch with Carrie our gambling manager and we will pass. Go ahead and allow Andover Football into Acapulco.

We appreciate you checking! Have an amazing rest of the week/weekend!

Kari Lund

Executive Director | Ham Lake Area Chamber of Commerce
Office: 763.434.3011 | Cell: 612.209.0539



From: Dawnette Shimek <DShimek@hamlakemn.gov>
Sent: Wednesday, March 5, 2025 9:45 AM
To: Kari Lund <kari@hamlakecc.org>
Subject: Gambling License

Good Morning,

Andover Football is requesting to operate at Acapulco in Ham Lake. I want to make sure that the Ham Lake Chamber is not interested in operating there.

Thanks,

Dawnette Shimek
Deputy City Clerk
Direct Phone Number 763-235-1673
Email Address: dshimek@hamlakemn.gov



Ham Lake City Hall – 15544 Central Avenue NE, Ham Lake, MN 55304
Hours: Monday through Thursday 7:00 am to 4:30 pm; and Friday 7:00 am to 11:00 am

Ham Lake

7-1200 Lawful Gambling

7-1210 Regulations Supplemental to Statutory Control

The regulations found in this Article 7-1200 shall be supplemental to any regulations found in Minnesota Statutes

Chapter 349, and any State Agency regulations adopted pursuant to said statute. Any and all portions of said statute and regulations not inconsistent with this Article are adopted by reference.

7-1220 Places Eligible for License

Lawful Gambling licenses shall be permitted only in bars or "sit-down" restaurants. A bar is any facility which maintains an on-sale liquor or non-intoxicating malt liquor license. A "sit-down" restaurant is a restaurant that regularly employs wait-persons as food servers at tableside, as opposed to a "fast-food" restaurant having the majority of orders placed at a service counter and drive-up window. The reason for this distinction is to prohibit Lawful Gambling devices from locations which have a large number of customers under 18 years of age, often unaccompanied by adults.

7-1230 Conditions

The conduct of Lawful Gambling under license issued by the Board shall be subject to the following conditions in the City of Ham Lake:

- a. A copy of any lease agreement between a non-profit organization and a gambling location owner or operator shall be filed with the City Administrator together with the Gambling license application;
- b. The City Council may refuse to issue a Lawful Gambling license for a location in which gambling violations have previously occurred, and the Council may refuse to issue a Lawful Gambling license to a non-profit organization which has previously violated terms of this Ordinance and/or Minnesota Statutes, Chapter 349;

7-1240 Investigation

Every organization which files an application for issuance or renewal of a Lawful Gambling License shall deliver the application to the City Administrator. The City Administrator shall investigate each application and report any findings and recommendations to the City Council.

7-1250 Filings of Records; inspection; Access to Records.

- a. Every organization licensed to conduct Lawful Gambling in the City of Ham Lake shall file with the City Administrator copies of all records and reports required to be filed with the Board pursuant to Minnesota Statutes, Chapter 349 and the rules and regulations promulgated thereunder. The records and reports shall be filed in the office of the City Administrator on or before the day they are required to be filed with the Board;
- b. Every gambling event in the City of Ham Lake conducted by an organization under Minnesota Statutes, Chapter 349 shall be open to inspection by law enforcement officers;
- c. The City Administrator or agents at the direction of the City Administrator, may inspect at any reasonable time, without notice or search warrant, all

records of licensed organization, including gambling account and other bank records required by the Board to be maintained and preserved.

7-1260 Fee

The City will charge all new applications the maximum investigation fee permitted by Minnesota Statutes, Chapter 349 in order to cover costs incurred investigating the application. Any unused portion of this fee will be refunded to the applicant. This fee does not apply to applications for renewal of licenses.

7-1270 Organizations Eligible for License

Lawful gambling licenses shall be permitted only for organizations that meet all the following requirements:

1. Meet all the qualifications for a lawful gambling license issued by the Minnesota Gambling Control Board.
2. The primary spending of profits earned from lawful gambling activities are directed to activities or donated to organizations existing within a Trade Area encompassing the Anoka County, Minnesota communities of Ham Lake, Oak Grove, East Bethel, Linwood Township, Columbus Township, Lino Lakes, Blaine, Coon Rapids and Andover
3. The organization has at least fifteen (15) members or fifty percent (50%) of its membership, whichever is less, that are residents of the city. Such organization must conduct regular meetings at least monthly, and each person must attend not less than fifty percent (50%) of all regularly scheduled meetings in order to be considered a member of such organization for qualification under this chapter.
4. The physical site for the organization headquarters or the registered business office of the organization is located within the city and has been located within the city for at least two (2) years immediately preceding the application for a license.
5. Organizations that are not eligible due to the main physical office location requirement may be granted a waiver from the city council, if within 30 days from the date of submittal of their premises permit application to the city, no eligible organization meeting the physical office location requirement has expressed to the city a desire to operate gambling activities at the premises applied for by the ineligible organization. The waiver would be granted only for the specific location set forth in the premises permit application and would remain in effect for the duration of the original premises permit license. Upon the need for renewal of a premises permit location, a noneligible organization would follow the same process of approval as stated herein. The priority set by the city council for granting approval of a premises permit application and its location shall be as follows:
 - a. First priority is given to organizations whose main office location is within the corporate limits of the city.
 - b. Second priority is given to organizations whose main office location is located within the Anoka County and whose main office location is within a city that allows a Ham Lake-based organization to hold a premises

permit within their corporate limits, and who is eligible to be granted a waiver from the eligibility requirements by the city council.

- c. Third priority is given to all other organizations that are eligible to be granted a waiver from the eligibility requirements by the city council.

7-1280 Charitable Gaming

A. Contribution Required.

Pursuant to the authority granted by Minnesota Statutes Chapter 349.213, all organizations licensed or registered by the Minnesota Gambling Control Board shall be required to contribute ten per cent of their net profits derived from lawful gambling conducted at premises within the City's corporate limits to a fund administered and regulated by the City without cost to such fund, for disbursement by the City for (i) charitable contributions as defined in Minnesota Statutes Chapter 349.12, subdivision 7(a), or (ii) disbursements for police, fire and other emergency or public safety-related services, equipment and training.

B. Annual Report

By March 15 of each year, the City Administrator shall file with the Gaming Control Board the report required by Minnesota Statutes Chapter 349.213, Subd. 1 (a) on forms to be prescribed the Gaming Control Board.

C. Computations

In computing net profit, the organization shall use generally accepted accounting principles, and any organization that is specifically allowed by statute or State Regulations to expend lawful gambling proceeds for certain operating expenses of the host establishment in which the organization conducts its lawful gambling operation may deduct such expenses actually paid in computing its net profit.

D. Due Date

Organizations have the option of payment of the amounts required under this article on a monthly or annual basis. If payment is made monthly, payment is due by the 20th of the following month, accompanied by a copy of the monthly report that is filed at that time with the Minnesota Gambling Control Board. If the organization chooses to pay annually, payment is due within sixty days after the close of the fiscal year for the organization. Organizations paying annually must still provide the City with a copy of each monthly report that is filed with the Minnesota Gambling Control Board.


E. Repealer

Any and all previous ordinances, resolutions or other policies previously adopted by the City regarding contributions by organizations involved in lawful gambling in the City are superseded and replaced by this ordinance, or, in the case of prior ordinances, are repealed.

Memorandum

Date: March 11, 2025

To: Mayor and Councilmembers

From: David A. Krugler, City Engineer 

Subject: Coon Creek Watershed District Jurisdictional Boundary

Introduction:

The Coon Creek Watershed District (CCWD), in collaboration with the City of Ham Lake and the Sunrise River Watershed Management Organization (SRWMO), has updated the jurisdictional boundary between their respective watersheds.

Discussion:

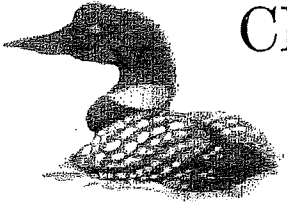
In 2014, the City of Ham Lake requested that CCWD review and revise the hydraulic boundary between CCWD and SRWMO to correct inconsistencies where certain parcels were assigned to a watershed that did not align with their actual drainage patterns. These inconsistencies led to jurisdictional confusion for affected property owners.

CCWD conducted a boundary analysis and submitted a report to the Minnesota Board of Water and Soil Resources (BWSR). The City of Ham Lake approved the updated boundary at its July 17, 2023, council meeting, and BWSR formally approved the revisions in June 2024.

During the preparation of updated maps, it was discovered that four parcels intended to transfer to SRWMO were included in the graphical boundary but were inadvertently omitted from the official itemized list. As a result, these parcels did not change jurisdictions and continued to be taxed under CCWD. To correct this oversight, CCWD is requesting a concurrence letter confirming the jurisdictional change of these four parcels. No additional resolution is required.

Recommendation:

It is recommended that the letter of concurrence be signed to finalize the correction.



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
Fax: (763) 434-9599

March 17, 2025

Coon Creek Watershed District
13632 Van Buren St NE
Ham Lake, MN 55304

Re: Petition for Boundary Change, Coon Creek Watershed District: Letter of Concurrence

Mr. Jim Hafner,

The City of Ham Lake has reviewed and considered the proposal to include four parcels erroneously omitted from the common boundary between the Coon Creek Watershed District and the Sunrise River Water Management Organization approved in 2023. The City of Ham Lake concurs with the proposed petition to include the four parcels between the Coon Creek Watershed District and the Sunrise River Water Management Organization.

Your point of contact regarding this concurrence is Denise Webster, City Administrator, of the City of Ham Lake at 763-235-1680.

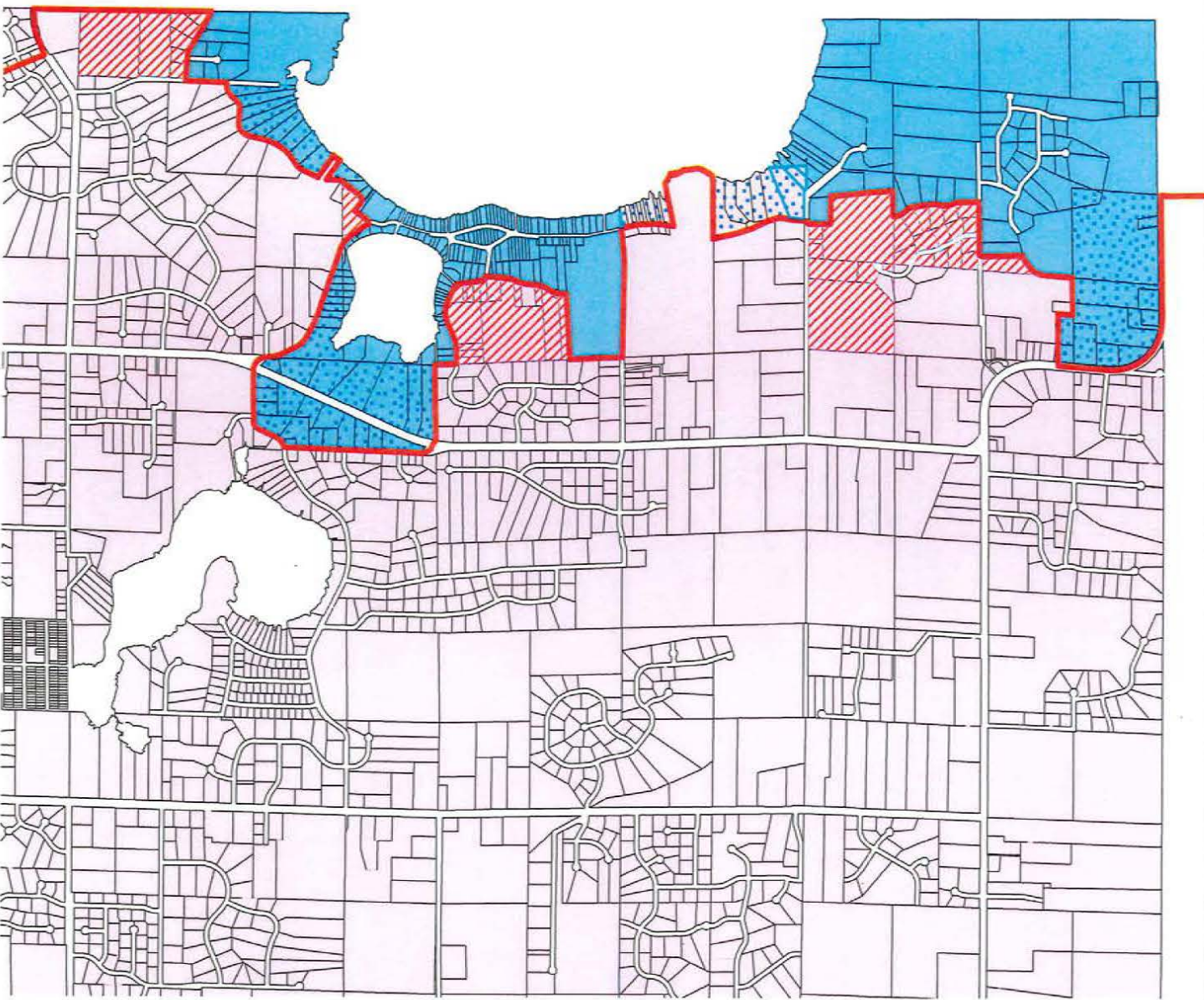
Sincerely,

Mayor Brian Kirkham

Attachment: Resolution No. 25-XX



HAM LAKE, MINNESOTA



Legend

- WSD**
-  To Coon Creek WSD
 -  To Sunrise River WMO
 -  Legal Boundary 2023




MAP DATE: 2/25/2025

- Sources:
- Anoka County Engineering & Surveying Departments
 - Land Management Information Center (LMIC) MNPLANNING
 - RFC Engineering, Inc.



Memorandum

Date: March 11, 2025
To: Mayor and Councilmembers
From: David A. Krugler, City Engineer 
Subject: Holiday Station Store Ham Lake Plat

Introduction:

The Holiday Station Store Ham Lake plat was filed in December of 2024. The roadway from Crosstown Boulevard (CSAH 18) to the south plat boundary was labeled Chisholm Street NE.

Discussion:

Upon review, it was noted that Chisholm Street NE, as labeled, meanders and transitions into Baltimore Street NE at the southern plat boundary. To maintain consistency with city naming policies and ensure clarity in navigation, a modification to the roadway names is necessary.

Recommendation:

It is recommended approval of a Resolution which proposes:

- Renaming the east-west portion currently labeled as Chisholm Street NE to 173rd Lane NE
- Renaming the southern north-south portion currently labeled as Chisholm Street NE to Baltimore Street NE.

RESOLUTION NO. 25-XX

WHEREAS, certain streets within the City of Ham Lake are named inconsistent with the street names as shown on the City of Ham Lake map, and

THEREFORE, BE IT RESOLVED, by the City Council of the City of Ham Lake is changing the street name of Chisholm Street NE to 173rd Lane NE, specifically within the plat of Holiday Station Store Ham Lake Plat from the midpoint of the northern curve with a length of 272.54 feet to the center of the southern curve with a length of 323.66 feet.

THEREFORE, BE IT RESOLVED, by the City Council of the City of Ham Lake is changing the street name of Chisholm Street NE to Baltimore Street NE, specifically within the plat of Holiday Station Store Ham Lake Plat from the midpoint of the southern curve with a length of 323.66 feet to the southern plat boundary.

ADOPTED by the City Council of the City of Ham Lake this 17th day of March, 2025.

Brian Kirkham, Mayor

Denise Webster, City Clerk



MEMO

To: URRWMO Cities
From: Jamie Schurbon, Watershed Projects Manager
Date: March 5, 2025
Re: 2026 Draft Budget

The Upper Rum River Watershed Management Organization (URRWMO) board has developed its recommended 2026 budget. It must be ratified by each member community before it becomes final. Please consider ratification **before April 28**. **Notifications can be sent to jamie.schurbon@anokaswcd.org.**

The budget includes \$10,000 toward a state-required update of the 10-year URRWMO Watershed Management Plan update in 2027-2028. That task is estimated to cost \$50,000 and the board is working budget the expense over several years. If this is not done, the 2027 and 2028 budgets would be much larger than the normal amounts. If not for the \$10,000 watershed plan expense being included in the 2026 budget, it would be just \$60 more than 2025.



UPPER RUM RIVER
Watershed Management Organization

COSTS BY CITY

2026 Draft Budget

2026 DRAFT Budget Summary

Notes:

Budget was developed 2019-2028 URRWMO Watershed Management Plan.

Community contributions are based on land area and market valuations, per the current Upper Rum River WMO joint powers agreement.

The community contributions were updated with the most recent market valuations in 2021. This update is done every five years.

3/5/2025

		Bethel	East Bethel	Ham Lake	Nowthen	Oak Grove	St. Francis	TOTAL
% non-operating cost		1.04%	23.85%	1.68%	22.81%	30.48%	20.14%	100.00%
% operating costs -->		16.67%	16.67%	16.67%	16.67%	16.67%	16.67%	100.00%
Row Labels	Sum of 2026 Budget							
Non-operating	\$42,304.00	\$439.96	\$10,089.50	\$710.71	\$9,649.54	\$12,894.26	\$8,520.03	\$42,304.00
Education and Public Outreach	\$5,019.00	\$52.20	\$1,197.03	\$84.32	\$1,144.83	\$1,529.79	\$1,010.83	\$5,019.00
Non-Operating General	\$12,000.00	\$124.80	\$2,862.00	\$201.60	\$2,737.20	\$3,657.60	\$2,416.80	\$12,000.00
Water Quality Improvement Projects	\$17,395.00	\$180.91	\$4,148.71	\$292.24	\$3,967.80	\$5,302.00	\$3,503.35	\$17,395.00
Water Monitoring	\$7,890.00	\$82.06	\$1,881.77	\$132.55	\$1,799.71	\$2,404.87	\$1,589.05	\$7,890.00
Studies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Operating	\$13,702.00	\$2,283.67	\$2,283.67	\$2,283.67	\$2,283.67	\$2,283.67	\$2,283.67	\$13,702.00
Operating Expenses	\$13,702.00	\$2,283.67	\$2,283.67	\$2,283.67	\$2,283.67	\$2,283.67	\$2,283.67	\$13,702.00
Reserve Spend Down	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$56,006.00	\$2,723.63	\$12,373.17	\$2,994.37	\$11,933.21	\$15,177.93	\$10,803.69	\$56,006.00



UPPER RUM RIVER

Watershed Management Organization

2026 Draft Budget

2026 DRAFT Budget Detail

Notes:

Budget was developed 2020-2029 SRWMO Watershed Management Plan.

3/5/2025

	Sum of 2025 Budget	Sum of 2026 Budget
1 Non-operating		
2 Education and Public Outreach		
3 Anoka Co Outreach Coordinator Position	\$1,500.00	\$1,500.00
4 Website operations/maintenance	\$1,030.00	\$1,080.00
5 Rum River biomonitoring with St. Francis High School	\$0.00	\$1,250.00
6 URRWMO public education and outreach	\$1,160.00	\$1,189.00
7		
8 Non-Operating General		
9 Watershed Coordinator - Facilitate Technical Advisory Committee (TAC)	\$1,856.00	\$500.00
10 Watershed Coordinator - Grant applications	\$1,300.00	\$1,500.00
11 Watershed Plan Update 2027-2028	\$0.00	\$10,000.00
12		
13 Water Quality Improvement Projects		
14 Projects as detailed in the URRWMO 10-year Plan	\$16,971.00	\$17,395.00
15		
16 Water Monitoring		
17 Lake Level Monitoring	\$1,440.00	\$1,440.00
18 Lake Water Quality Monitoring	\$0.00	\$2,700.00
19 Reference Wetland Hydrology Monitoring	\$3,750.00	\$3,750.00
20 Stream Water Quality Monitoring	\$2,700.00	\$0.00
21 Water Monitoring Fund	-\$390.00	\$0.00
22		
23 Studies		
24 Subwatershed Assessment Studies (SWAs) for priority waterbodies	\$2,500.00	\$0.00
25		
26 Operating		
27 Operating Expenses		
28 Advertise Bids for Pro Services (req'd in odd yrs)	\$0.00	\$0.00
29 Liability Insurance	\$2,667.00	\$2,734.00
30 Recording Secretary services	\$1,225.00	\$1,225.00
31 Watershed Coordinator - Facilitate regular URRWMO mtgs	\$3,711.00	\$3,804.00
32 Watershed Coordinator - Annual Report to State Auditor	\$742.00	\$761.00
33 Watershed Coordinator - Annual Report to BWSR	\$1,484.00	\$1,522.00
34 Watershed Coordinator - Other - see desc.	\$2,300.00	\$3,656.00
35		
36 Reserve Spend Down		
37 Undesignated Reserve Spend Down	\$0.00	\$0.00
38		
39 Grand Total	\$45,946.00	\$56,006.00



UPPER RUM RIVER
Watershed Management Organization

COSTS BY CITY

2025 Draft Budget

2025 DRAFT Budget

1/4/2024

Notes:

Budget was developed 2019-2028 URRWMO Watershed Management Plan.

Community contributions are based on land area and market valuations, per the current Upper Rum River WMO joint powers agreement.

The community contributions were updated with the most recent market valuations in 2021. This update is done every five years.

		Bethel	East Bethel	Ham Lake	Nowthen	Oak Grove	St. Francis	TOTAL
% non-operating costs -->		1.04%	23.85%	1.68%	22.81%	30.48%	20.14%	100.00%
% operating costs -->		16.67%	16.67%	16.67%	16.67%	16.67%	16.67%	100.00%
Row Labels	Sum of 2025 Budget							
Non-operating	\$33,817.00	\$351.70	\$8,065.35	\$568.13	\$7,713.66	\$10,307.42	\$8,810.74	\$33,817.00
Collaboration/Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Education and Public Outreach	\$3,690.00	\$38.38	\$880.07	\$61.99	\$841.69	\$1,124.71	\$743.17	\$3,690.00
Non-Operating General	\$3,156.00	\$32.82	\$752.71	\$53.02	\$719.88	\$961.95	\$635.62	\$3,156.00
Water Quality Improvement Projects	\$16,971.00	\$176.50	\$4,047.58	\$285.11	\$3,871.09	\$5,172.76	\$3,417.96	\$16,971.00
Water Monitoring	\$7,500.00	\$78.00	\$1,788.75	\$126.00	\$1,710.75	\$2,286.00	\$1,510.50	\$7,500.00
Studies	\$2,500.00	\$26.00	\$596.25	\$42.00	\$570.25	\$762.00	\$503.50	\$2,500.00
Operating	\$12,129.00	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$12,129.00
Operating Expenses	\$12,129.00	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$12,129.00
Reserve Spend Down	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$45,946.00	\$2,373.20	\$10,086.85	\$2,589.63	\$9,735.16	\$12,328.92	\$8,832.24	\$45,946.00



UPPER RUM RIVER

Watershed Management Organization

2025 Draft Budget

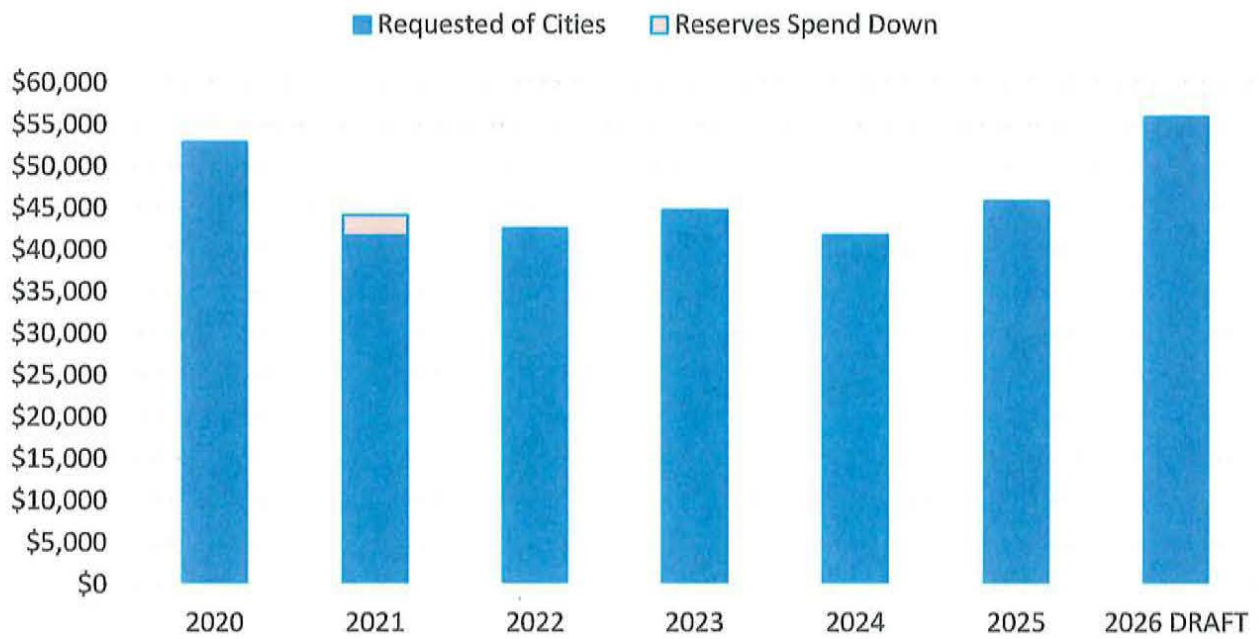
2025 DRAFT Budget Detail

Notes:

Budget was developed 2020-2029 SRWMO Watershed Management Plan.
1/3/2025

	Sum of 2025 Budget
1 Non-operating	
2 Collaboration/Planning	
3 Aerial photos	\$0.00
4	
5 Education and Public Outreach	
6 Anoka Co Outreach Coordinator Position	\$1,500.00
7 Website operations/maintenance	\$1,030.00
8 Rum River biomonitoring with St. Francis High School	\$0.00
9 Website platform update	\$0.00
10 URRWMO public education and outreach	\$1,160.00
11	
12 Non-Operating General	
13 Watershed Coordinator - Facilitate Technical Advisory Committee (TAC)	\$1,856.00
14 Watershed Coordinator - WRAPS review	\$0.00
15 Watershed Coordinator - Grant applications	\$1,300.00
16 5-year Watershed Plan Amendment per BWSR Requirement	\$0.00
17 URRWMO JPA Update	\$0.00
18	
19 Water Quality Improvement Projects	
20 Projects as detailed in the URRWMO 10-year Plan	\$16,971.00
21	
22 Water Monitoring	
23 Lake Level Monitoring	\$1,440.00
24 Lake Water Quality Monitoring	\$0.00
25 Reference Wetland Hydrology Monitoring	\$3,750.00
26 Stream Water Quality Monitoring	\$2,700.00
27 Water Monitoring Fund	-\$390.00
28	
29 Studies	
30 Subwatershed Assessment Studies (SWAs) for priority waterbodies	\$2,500.00
31	
32 Operating	
33 Operating Expenses	
34 Advertise Bids for Pro Services (req'd in odd yrs)	\$0.00
35 Liability Insurance	\$2,667.00
36 Recording Secretary services	\$1,225.00
37 Watershed Coordinator - Facilitate regular URRWMO mtgs	\$3,711.00
38 Watershed Coordinator - Annual Report to State Auditor	\$742.00
39 Watershed Coordinator - Annual Report to BWSR	\$1,484.00
40 Watershed Coordinator - Other - see desc.	\$2,300.00
41	
42 Reserve Spend Down	
43 Undesignated Reserve Spend Down	\$0.00
44	
45 Grand Total	\$45,946.00

UPPER RUM RIVER WMO BUDGETS



INFORMATION
FOR CITY
COUNCILS
ABOUT THE UPPER
RUM RIVER
WATERSHED
MANAGEMENT



Annual Mini-Report to Cities

MARCH 2025

URRWMO BOARD

City of Bethel
Ryan Seguin
Patrick Sullivan

City of East Bethel
Tim Miller
Radja Lohse

City of Ham Lake
Brian Kirkham
Jeff Entsminger

City of Nowthen
Dan Breyen (V. Chair)
Vacant

City of Oak Grove
John West (Chair)
Paul Tradewell (Treas)

City of St. Francis
Andrew Wood
Sarah Udvig

About the URRWMO

The URRWMO is a joint powers organization including the Cities of St. Francis, Oak Grove, Nowthen, Bethel, and portions of East Bethel. A small corner of Ham Lake also falls within the URRWMO. Contributions from these cities, plus any secured grants, make up the annual budget. The WMO Board is made up of two representatives from each city.

Example Projects



Rum Riverbank stabilization



St. Francis High School students monitoring the Rum River

Priorities

We work to maintain the quality of area lakes, rivers, streams & groundwater across municipal boundaries. Resources of particular importance include the Rum River, Lake George & East Twin Lake. The Rum River is designated as a state Scenic and Recreational Waterway & is near state nutrient limits. Secondly, we work on Seelye Brook, Ford Brook, & Cedar Creek.

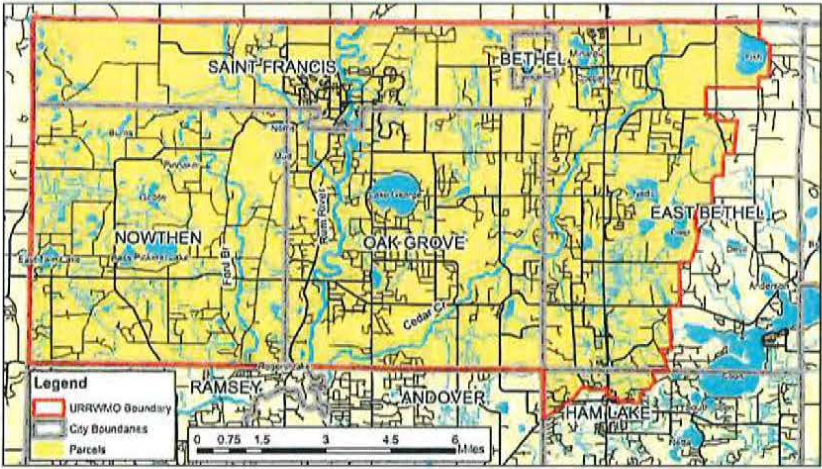
Priorities in our watershed plan:

- ◆ Lake George water quality projects, including lakeshore stabilization.
- ◆ Rum River water quality projects, including stormwater treatment & riverbank stabilizations.
- ◆ Outreach to encourage behavioral changes that benefit water quality.



Lake George shoreline stabilization & buffer planting

Map of the URRWMO



2024 Highlights

- ◆ **221st Ave Riverbank Stabilization** (Oak Grove) — 935 ft of severely eroding Rum Riverbank along four properties was stabilized. This was the most severe erosion in the URRWMO. Funding included the Clean Water Fund, Outdoor Heritage Fund, Anoka Co, Upper Rum River WMO, & landowners.

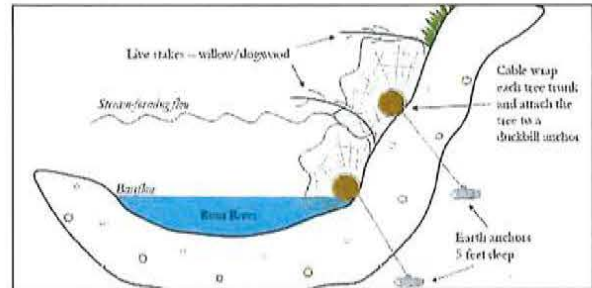


- ◆ **225th Lane Rain Garden** (St. Francis) - 2,500 sq ft curb cut rain garden was built on a city outlot to treat runoff that previously discharged untreated to the Rum River. The City of St. Francis will provide maintenance. Funding was from the Clean Water Fund. Video at <https://tinyurl.com/592kawvz>



2024 Highlights (con't)

- ◆ **Rum River Woods Park cedar tree revetments** (St. Francis) — Fixed 345 ft of minor streambank erosion. This inexpensive technique has now been used on 1.2 miles of Rum Riverbank in the URRWMO.



- ◆ **Ford Brook, Pickerel Lake, and East Twin Lake Subwatersheds Study** (Nowthen, Oak Grove, St. Francis) — Identified and ranked potential water quality projects by cost effectiveness. Funding was from the Clean Water Fund and URRWMO.

2025 Plans

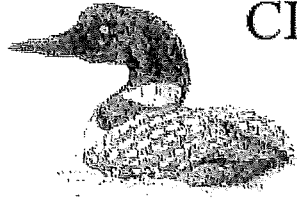
- ◆ **Ford Brook Agricultural Practices & Wetland Restoration** (Nowthen) — Outreach & incentive grants to landowners to do practices such as cover crops, filter strips, etc. Candidate sites identified in 2024 Ford Brook Study.



- ◆ **Rum River North Co Park Ravine Design** (St. Francis) — Design the stabilization of a ravine near the Rum River.



- ◆ **Other**—Shoreline stabilizations, enhanced street sweep studies, water monitoring, St. Francis High School bio-monitoring, and more.



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
Fax (763) 434-9599

CITY OF HAM LAKE PLANNING COMMISSION AGENDA MONDAY, MARCH 10, 2025

CALL TO ORDER: 6:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: February 24, 2025

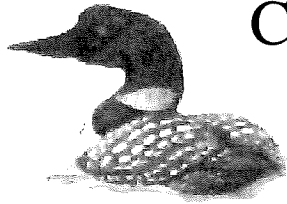
PUBLIC HEARING: None

NEW BUSINESS:

1. Ernest and Marian Rud requesting Sketch Plan approval of Ruds Skogsted, a residential development of one single-family residential lot and one outlot in Section 23.

COMMISSION BUSINESS:

1. City Council Update



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE PLANNING COMMISSION MINUTES MONDAY, MARCH 10, 2025

The Ham Lake Planning Commission met for its regular meeting on Monday, March 10, 2025, in the Council Chambers at Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Commissioners Brian Pogalz, David Ross, Dave Ringler and Jonathan Fisher

MEMBERS ABSENT: Commissioners Kyle Lejonvarn, Jeff Entsminger, and Erin Dixson

OTHERS PRESENT: City Engineer Dave Krugler and Building and Zoning Clerk Jennifer Bohr

CALL TO ORDER: Chair Pogalz called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE:
The pledge of allegiance was recited by all in attendance.

APPROVAL OF MINUTES:
Motion by Ross, seconded by Ringler, to approve the minutes of the February 24, 2025, Planning Commission meeting as written. All present in favor, motion carried.

NEW BUSINESS:
Ernest and Marian Rud requesting Sketch Plan approval of Ruds Skogsted, a residential development of one single-family residential lot and one outlot in Section 23
Mr. Ernest Rud and Mr. Jason Rud of E.G. Rud & Sons, Inc. were present. Mr. Jason Rud stated the purpose of the plat is to divide the land where Ernest and Marian Rud currently have their residence into two lots so the 5.1-acre home site could be sold if needed and the proposed outlot could be developed in the future. Mr. Jason Rud stated a wetland delineation was completed in 2024, soil borings have been completed to prove livability on the proposed outlot, a secondary septic site has been identified and a septic compliance inspection was completed the week of March 3, 2025 on the 5.1-acre home site. Chair Pogalz asked Engineer Krugler to comment. Engineer Krugler stated the outlot will not need to be combined with an adjacent parcel if livability can be proven on the outlot. Engineer Krugler stated there is an existing pole barn that is over 3,000 square feet which was approved in 2013 on proposed Lot 1, Block 1 of the plat; the pole barn can remain as is due to the proposed lot being over 5 acres. Engineer Krugler stated a

special assessment for the 2020 upgrade of 155th Avenue NE was assessed against the 3958 155th Avenue NE parcel; most of the special assessment has been deferred. Engineer Krugler stated a portion of the special assessment must be paid prior to the plat being filed with Anoka County. Engineer Krugler stated a parkland dedication fee of \$2,500 and a drainage fund contribution of \$200 must be paid for Lot 1. Engineer Krugler stated livability verification will be done when the soil borings that were completed on the outlot are received by the city. Engineer Krugler stated the thoroughfare map shows an extension of Vickers Street NE from the southwest corner of the outlot along the westerly lot line of the plat to 155th Avenue NE. Engineer Krugler stated 300 feet of separation is required between the connection that is shown and Wake Street NE. Engineer Kruger stated the extension of Vickers Street NE to the north may be adjusted when the outlot is developed in the future. Engineer Krugler stated no approval is needed from Coon Creek Watershed District and no plant survey is required at this time as there will be no grading that will be done within this phase of the plat. Chair Pogalz asked Mr. Ernest Rud and Mr. Jason Rud if they had read and understood Engineer Krugler's memo dated March 4, 2025. Mr. Jason Rud stated everything is understood. **Motion by Pogalz, seconded by Fisher, to recommend approval of the Sketch Plan of Ruds Skogsted, a residential development of one single-family residential lot and one outlot in Section 23 as presented by Ernest and Marian Rud subject to paying a \$2,500 parkland dedication fee and \$200 drainage fund contribution fee for Lot 1, paying \$16,009.64 of the outstanding special assessment prior to filing the plat with Anoka County, submitting a septic certification and soil boring logs for the outlot, submitting a septic compliance inspection report for 3958 155th Avenue NE prior to preliminary and final plat approval, meeting the requirements of the City Engineer and meeting all City, County and State requirements. All present in favor, motion carried. This application will be placed on the City Council's Monday, March 17, 2025, agenda.**

COMMISSION BUSINESS:

City Council Update

Chair Pogalz informed the Commissioners that the City Council concurred with the Commission's recommendation to approve the preliminary and final plats and rezoning for Entsminger Estates. There will not be a Planning Commissioner present at the March 17, 2025, City Council meeting.

ADJOURNMENT:

Motion by Fisher, seconded by Ross, to adjourn the Planning Commission meeting at 6:10 p.m. All present in favor, motion carried.

Jennifer Bohr
Building and Zoning Clerk



CITY OF HAM LAKE

PLANNING REQUEST

15544 Central Avenue NE

Ham Lake, MN 55304

Phone (763) 434-9555 Fax (763) 235-1697

Date of Application Feb 7, 2025 Date of Receipt 2-10-25
Receipt # 101544 Amount \$ 1400.00

Meeting Appearance Dates:
Planning Commission 3-10-2025 City Council 3-17-2025

Please check request(s):

- | | |
|---|---|
| <input type="checkbox"/> Metes & Bounds Conveyance | <input type="checkbox"/> Commercial Building Permit |
| <input checked="" type="checkbox"/> Sketch Plan | <input type="checkbox"/> Certificate of Occupancy |
| <input type="checkbox"/> Preliminary Plat Approval* | <input type="checkbox"/> Home Occupation Permit |
| <input type="checkbox"/> Final Plat Approval | <input type="checkbox"/> Conditional Use Permit (New)* |
| <input type="checkbox"/> Rezoning* | <input type="checkbox"/> Conditional Use Permit (Renewal) |
| <input type="checkbox"/> Multiple Dog License* | <input type="checkbox"/> Other _____ |

***NOTE: Advisory Signage is required for land use alterations and future road connections. This application also requires a Public Hearing. Such fees shall be deducted from deposit.**

Development/Business Name: Ruds Skogsted

Address/Location of property: 3958 155TH Avenue N.E. Ham Lake Mn.

Legal Description of property: The West 1152.14' of the North 726' of S 1/2 of PNE 4

PIN # 23-32-23-13-0003 Sec 23, T32, R23 Anoka County Mn. Current Zoning R-A Proposed Zoning R-1/R-A

Notes: 1 residential single family lot and 1 outlot

Applicant's Name: Ernest & Marian Rud

Business Name: N/A.

Address 3958 155TH Ave N.E.

City Ham Lake State MN Zip Code 55304

Phone _____ Cell Phone 612-867-2924 Fax _____

Email address erud@egrud.com

You are advised that the 60-day review period required by Minnesota Statutes Chapter 15.99 does not begin to run until all of the required items have been received by the City of Ham Lake.

SIGNATURE Ernest A Rud DATE Feb 7, 2025

- FOR STAFF USE ONLY -

ACTION BY: Planning Commission 3-10-2025
City Council _____

PROPERTY TAXES CURRENT YES NO

Memorandum

Date: March 4, 2025
To: Planning Commissioners
From: David A. Krugler, City Engineer
Subject: Ruds Skogsted Sketch Plan

Introduction:

The Sketch Plan proposes to subdivide the 19.2-acre 3958 155th Avenue / 23-32-23-13-0003 parcel into one lot and one outlot. The parcel is currently zoned Rural Single Family Residential (R-A) and Lot 1 will be zoned Single Family Residential (R-1). A 600-scale zoning map, 300-scale aerial photo and 400-scale half section map are attached.

Discussion:

The proposed subdivision divides 23-32-23-13-0003 into two parcels and qualifies as a Minor Plat under City Code Section 10-101. Consideration of approving both the preliminary and final plat will be before the Planning Commission at the same meeting, following the public hearing.

There is an existing pole barn located on proposed Lot 1. Pole barns are permitted on parcels larger than 5.0 acres. Permission to exceed the 3,000 square feet limit on the pole barn was granted at the May 20, 2013 City Council meeting. A zoning revision to R-1 will be required for Lot 1. Per correspondence with Public Works Superintendent John Witkowski, parkland dedication fees are recommended rather than parkland or trail easement dedications. No bike easement is required as 155th Avenue between Naples Street and Lexington Avenue is not a proposed bike route. The developer will need to pay a \$200 drainage fund contribution along with a \$2,500 parkland dedication fee for Lot 1.

Special assessments were assigned for the 2020 155th Avenue upgrade. The 23-32-23-13-0003 parcel received a special assessment. The City Council approved a deferral of the special assessment in 2020, per the attached Resolution 21-35 which states the special assessment shall be deferred until 2041 or until the property is sold or subdivided. The parcel was determined at the time of the project that it could be split into five lots. This resulted in one paid assessment and four deferred assessments. A portion of the special assessment must be remitted prior to the plat being filed with Anoka County. The total special assessment for parcel 23-32-23-13-0003 remaining is \$64,038.56. The portion to be paid prior to filing with Anoka County is \$16,009.64.

The Sketch Plan shows the location and surface elevation of four septic soil borings and one building pad boring on the outlot. A septic certification will be required for the outlot if the developer wants to avoid combining the outlot with an adjacent lot. The soil boring logs are required to be submitted for compliance review for septic separation from mottling and low floor determinations. Per 10-204.B.iii of City Code, a building pad boring is required to be located within the approximate center of the Eligible Building Area. Per 11-450.4.c, a septic compliance inspection is required when a parcel having an existing system undergoes development, subdivision by platting or lot split. A septic compliance inspection for the existing septic system for 3958 155th Avenue must be completed and documentation submitted to the city prior to preliminary and final plat approval.

The Sketch Plan shows the required 10-foot drainage and utility easements adjacent to all proposed lot lines. The potential extension of Vickers Street along the westerly lot line of the plat to 155th Avenue is shown. It is proposed to be dedicated upon further development of the outlot and is consistent with the attached thoroughfare plan. There is 300 feet of separation required from Wake Street where the connection is shown. The final plat may adjust the location of the potential extension of Vickers Street. However, it must either align with Wake Street as shown or maintain the required 300-foot separation.

Coon Creek Watershed District (CCWD) approval is not needed for this Minor Plat as no grading is proposed at this time. It is unknown if a wetland delineation or plant survey have been completed. With no grading proposed at this time, a wetland delineation and plant survey are not required.

Recommendations:

It is recommended that the Ruds Skogsted Sketch Plan be recommended for approval.

SKETCH PLAN OF:

RUDS SKOGSTED

~for~ ERNIE AND MARIAN RUD
 ~of~ 3958 155TH AVENUE NE
 HAM LAKE, MN 55304

PROPERTY DESCRIPTION

The west 1152.14 feet of the north 726 feet of the South Half of the Northeast Quarter of Section 23, Township 32, Range 23, Anoka County, Minnesota. Subject to easements of record.

NOTES

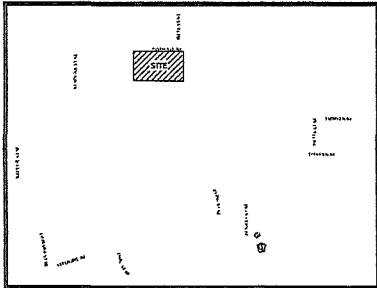
- Field survey was completed by E.G. Rud and Sons, Inc. on 8/9/2024 and January 2025.
- Bearings shown are on the Anoka Co. Coordinate System.
- PID: 23-32-23-13-0003.
- Wetland delineation by Jacobson Environmental in 2024.
- Soil borings by Art Dunn on 12/29/21 as labeled and by Mark Tradewell in February of 2025.
- Proposed lot areas are measured to the centerline of 155th Avenue NE and Vickers Street NE.

LEGEND

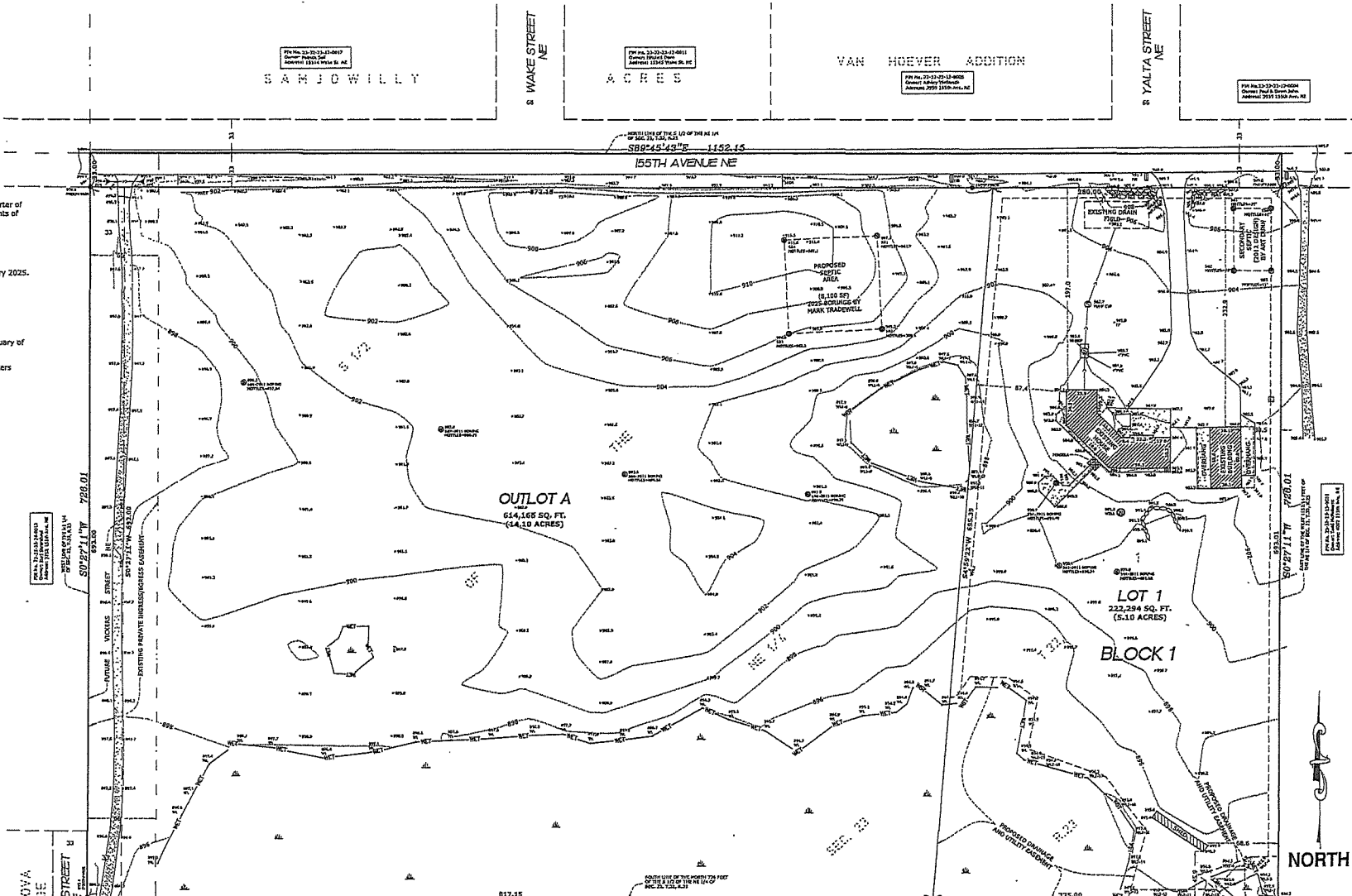
- DENOTES IRON MONUMENT FOUND AS LABELED
- ⊕ DENOTES ELECTRIC METER
- ⊕ DENOTES FIBER OPTIC BOX
- ⊕ DENOTES GAS METER
- ⊕ DENOTES MAILBOX
- ⊕ DENOTES SEPTIC SEWER MANHOLE
- ⊕ DENOTES SIGN
- ⊕ DENOTES SOIL BORING. (BY OTHERS)
- ⊕ DENOTES STORM SEWER APRON
- ⊕ DENOTES WELL
- ⊕ DENOTES WET LAND
- ⊕ DENOTES RETAINING WALL
- ⊕ DENOTES EXISTING SPOT ELEVATION
- ⊕ DENOTES EXISTING CONTOURS
- ⊕ DENOTES BITUMINOUS SURFACE
- ⊕ DENOTES CONCRETE SURFACE
- ⊕ DENOTES ADJACENT PARCEL OWNER INFORMATION (PER ANOKA COUNTY TAX INFORMATION)

VICINITY MAP

PART OF SEC. 23, TWP. 32, RNG. 23
 ANOKA COUNTY, MINNESOTA
 (NO SCALE)



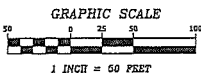
E.G. RUD & SONS, INC.
 Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55114
 Tel. (651) 361-8200 Fax (651) 361-8701



OUTLOT A
 614,165 SQ. FT.
 (14.10 ACRES)

LOT 1
 222,294 SQ. FT.
 (5.10 ACRES)

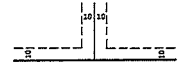
BLOCK 1



I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.
 JASON R. BUD
 Date: 2/27/2025 License No. 41578

TYPICAL EASEMENT DETAIL

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THIS:



BEING 10 FEET IN WIDTH AND ADDING ALL LOT LINES UNLESS OTHERWISE SHOWN ON THIS PLAN.

DEVELOPMENT DATA

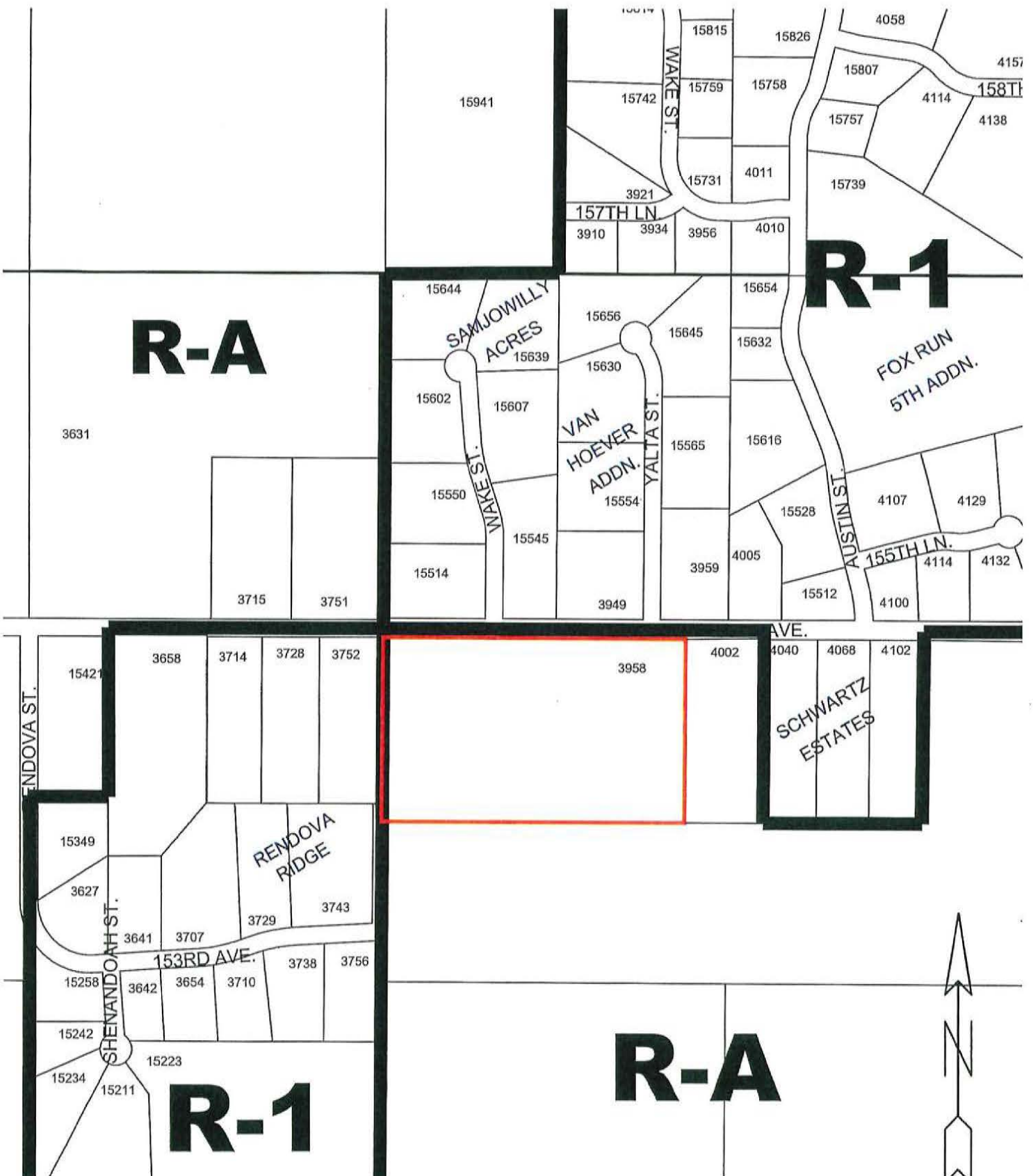
TOTAL SITE AREA = 863,460 SF/19.20± ACRES
 1 PROPOSED SINGLE-FAMILY LOT AND 1 OUTLOT
 AVERAGE LOT SIZE = 9.60 ACRES
 MINIMUM STREET FRONTAGE = 200 FEET
 PROPOSED ZONING = R-1
 BUILDING SETBACKS
 FRONT = 30 FEET
 SIDE = 10 FEET
 REAR = 50 FEET

BENCHMARK

ANOKA COUNTY BENCHMARK NO. 2005
 ELEVATION = 945.710 (NAVD83)

CHECK BY:	DATE:	FIELD CHECK BY:	DATE:
2	2/27/25	ADD HOTTLED SOIL INFO	848
3	2/20/25	CITY COMMENTS	848
4	2/27/25	REMOVE DUO EIGHTS FROM OUTLOT A	848

NORTH

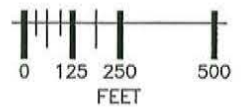


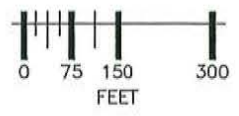
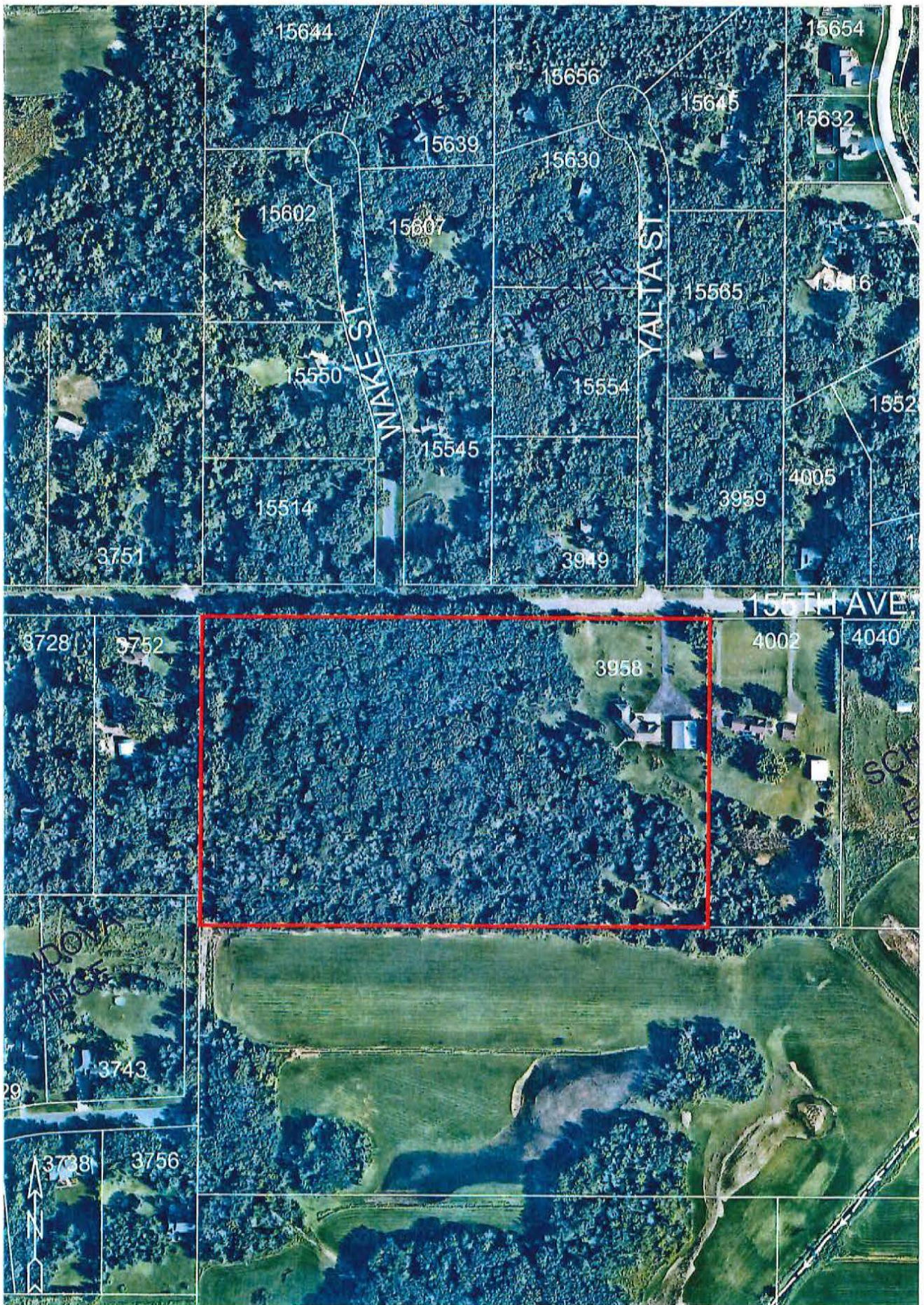
R-A

R-1

R-1

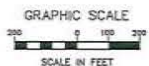
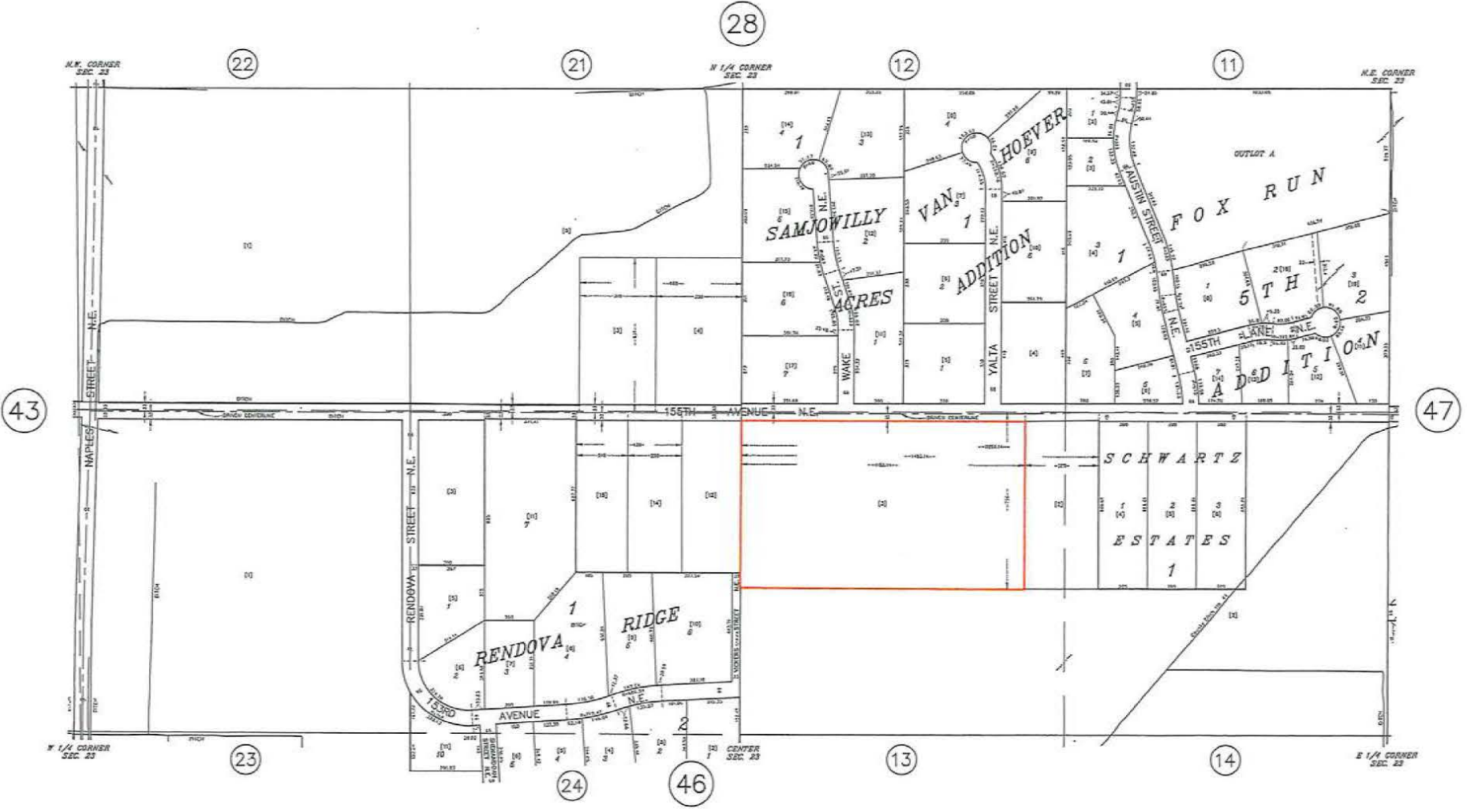
R-A





N 1/2 SECTION 23, T. 32, R. 23

CITY OF HAM LAKE



ANOKA COUNTY
SURVEYOR'S OFFICE
ROOM 224
2100 3RD AVENUE
ANOKA, MN 55303
(763) 324-3200

QUARTER-QUARTER INDEX

22	21	12	11
23	24	13	14
NORTH HALF OF SECTION			
32	31	42	41
33	34	43	44
SOUTH HALF OF SECTION			

PROPERTY IDENTIFICATION NUMBER

Section	Township	Range	Quarter	Specific
Number	Number	Number	Quarter	Parcel
XX	XX	XX	XX	XXXX

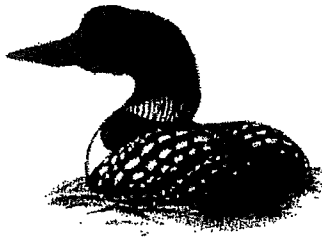
SPECIFIC PARCEL NUMBERS ARE IN BRACKETS: [1]
EXAMPLE OF PIN NUMBER: 23-32-23-34-008

THIS IS A COMPILATION OF RECORDS AS THEY APPEAR IN THE ANOKA COUNTY OFFICES AFFECTING THE AREA SHOWN. THIS DRAWING IS TO BE USED ONLY FOR REFERENCE PURPOSES AND THE COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED.

3958 - 155th AVE NE

C.C.
Approved
5/20/13

Meeting Date: May 20, 2013



CITY OF HAM LAKE

Staff Report

To: Mayor and Councilmembers

From: Doris Nivala, Administrator

A handwritten signature in black ink, appearing to read "Doris Nivala". The signature is written in a cursive style and is positioned to the right of the "From:" line.

Subject: Ernie & Marian Rud Oversized Accessory Building

Introduction/Discussion: Ernie and Marian Rud are requesting approval for construction of an oversized accessory building. The building will be 3,240 square feet of pole-type construction. This is a 19+ acre parcel zoned R-A. The City Code allows the pole-type construction on parcels exceeding five acres, but the proposed size is discretionary with the Council on parcels exceeding ten acres. The Ruds have obtained approval from the neighbor that is immediately adjacent to the proposed accessory building.

Recommendation: Approval of this request is discretionary with the Council, but I am not aware of any objections to the building.

8.0 APPEARANCES

8.1 Nancy Braastad, Harmony Estates – Requesting Deferment of Parkland Dedication Fees

Nancy Braastad from Harmony Estates was present. Ms. Braastad stated that she has final plat approval, but has not recorded the plat because of the \$36,000 parkland dedication fees that would be due. Ms. Braastad stated that she is before the Council to request to pay the \$3,000 parkland dedication fee as each lot is sold. Attorney Dorn stated that there would need to be a change to the City Code and precedence would be set for all future developments. There was discussion of other options for paying parkland dedication fees. Acting Mayor Johnson stated that he is not comfortable with changing the City Code at this time. **It was the consensus of the City Council to have City Staff research what other cities in Anoka County are doing regarding parkland dedication fees.**

8.2 Ernie Rud – Requesting an oversized accessory building on 20 acres, 3958 155th Avenue NE

Ernie Rud was present. **Motion by Kirkeide, seconded by Doyle, to approve the request of Ernie Rud for a 3,240 square foot oversized pole-type building to be constructed on a 20-acre parcel located at 3958 155th Avenue NE. All present in favor, motion carried.**

9.0 CITY ATTORNEY

9.1 Adoption of Resolution directing a Charter amendment regarding management of oakwilt trees

Attorney Dorn explained that the state statute has changed regarding the management of oakwilt trees and is suggesting that the City Council request an amendment to the Charter to update the changes. **Motion by Johnson, seconded by Doyle, to adopt Resolution No. 13-35, requesting the Charter Commission to amend Chapter 8.0 regarding the management of oakwilt trees. All present in favor, motion carried.**

9.2 First Reading of amendments to Financial Assistance Program for wells and septic

Attorney Dorn stated that there has been an ordinance in effect for the last 10 to 15 years that provides for financial assistance to residents who meet certain financial criteria (income and assets) who have a failed well or septic system. Attorney Dorn stated that it has only been used once, but with the project in Hiawatha Beach/Comfort Resorts, there may be more use of the financial assistance. Attorney Dorn stated that the ordinance currently is not adequate and should be updated. Attorney Dorn stated that the new policy would state that if you do qualify for assistance you would make payments over a 10 year span with the City Council setting the interest rate. Attorney Dorn stated that the financial hardship was increased from \$25,000 to \$50,000 of the individual net worth and also increased the amount of assistance available from \$20,000 to \$25,000. **This is the First Reading to amend Article 11-1900 of the Ham Lake City Code regarding the Financial Assistance Program for wells and septic.**

10.0 CITY ENGINEER

10.1 Road Committee – Discussion of proposed stormwater basins/rain gardens within right-of-way of future phases of Deer Haven Hills

Engineer Collins explained that in 2009 the Coon Creek Watershed District Rules (CCWD) changed to require that the first inch of precipitation be infiltrated through stormwater volume management practices. Engineer Collins stated that a vertical separation from the bottom of all infiltration basins to the seasonally high ground water table of three feet is required. Engineers Collins stated that there are four

Pamela J. LeBlanc
Anoka Cty Property Records and Taxation
Property Tax Administrator and
Recorder/Registrar of Titles
Deputy: gmivers



CITY OF HAM LAKE)

COUNTY OF ANOKA)

STATE OF MINNESOTA)

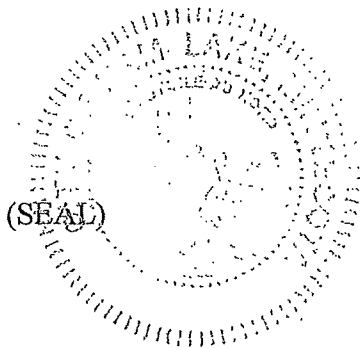
CERTIFICATE OF DEFERRED ASSESSMENTS

I, Dawnette Shimek, being the duly qualified and acting Deputy City Clerk of the City of Ham Lake, Minnesota, do hereby state that pursuant to Statute 429.061 there are deferred assessments against certain properties situated in the City of Ham Lake more fully described on Exhibit A attached hereto and further that the amount of such assessment and commencement of payment are further set forth on Exhibit A.

IN TESTIMONY WHEREOF, I have hereunto subscribed my had on this 2nd day of

February, 2023.

CITY OF HAM LAKE



Dawnette Shimek
Dawnette Shimek – Deputy City Clerk

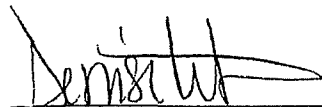
RESOLUTION NO. 21-35

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and passed upon all objections to the proposed assessment for the reconstruction of 155th Avenue NE from Naples Street NE to Lexington Avenue NE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAM LAKE, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal and annual installments extending over a period of twenty years, the first of the installments to be payable on or before the first Monday in January, 2022 and shall bear interest at the rate of 0.25 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2021. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk/Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he may, at any time thereafter, pay to the City Clerk/Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the same property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the City Council of the City of Ham Lake this 4th day of October, 2021.


Denise Webster, City Clerk

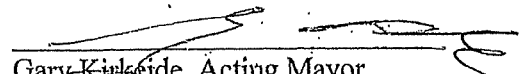

Gary Kirkside, Acting Mayor

Exhibit A

23-32-23-14-0002 – Project # 85640: 155TH AVENUE NE FROM NAPLES STREET NE TO LEXINGTON AVENUE NE
THE SOUTH ½ OF THE NE ¼ OF SECTION 23, TOWNSHIP 32, RANGE 23; EXCEPT THE NORTH 726 FEET OF THE WEST 2052.14 FEET THEREOF; EX ROAD; SUBJECT TO EASEMENTS OF RECORD

23-32-23-23-0001 – Project # 85640: 155TH AVENUE NE FROM NAPLES STREET NE TO LEXINGTON AVENUE NE
UNPLATTED HAM LAKE TWP SW ¼ OF NW ¼ SECTION 23, TOWNSHIP 32, RANGE 23

Deferred Assessment Amount: \$15,218.85

Assessments will be deferred until such time as the property loses its Green Acre status is requested by the property owner and the public hearing is waived.

CITY OF RAM LAKE

FUND # 85648

155th Avenue NE from Naples Street NE to Lexington Avenue NE Street Improvement Project

PIN	PIN ADDRESS	Total Assessments	Active	Deferred	GRAND	Deferred	Active	Total	1st	2nd - 19th	Last	2022		2023		2024		2025		2026	
					TOTAL	Assessment	Assessment	Interest	Installment	Installment	Installment	P	I	P	I	P	I	P	I	P	I
33-02-23-11-0007	4035 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-12-0004	3939 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-12-0005	3849 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-15-0002	4002 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-17-0003	3938 155th Ave Ne		5	1	4	\$ 30,432.02	\$ 64,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16
33-02-23-14-0002	UNASSIGNED ADDRESS		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-14-0003	4012 155TH AVENUE		2	1	1	\$ 32,432.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16
33-02-23-21-0003	3715 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-21-0004	3751 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-21-0005	3621 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-23-0001	UNASSIGNED ADDRESS		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-24-0011	3638 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-24-0012	3752 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-24-0014	3728 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
33-02-23-24-0015	3714 155th Ave Ne		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-21-0002	15510 LEXINGTON AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-21-0003	4545 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-21-0007	4411 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-21-0008	4515 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-21-0015	4451 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-21-0016	4441 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-22-0003	4325 155TH AVENUE		2	1	1	\$ 32,432.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16
34-02-23-22-0004	UNASSIGNED ADDRESS		2	1	1	\$ 32,432.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16
34-02-23-23-0003	UNASSIGNED ADDRESS		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-23-0005	4318 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-23-0007	4324 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-24-0001	4424 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-24-0008	4510 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
34-02-23-24-0009	4516 155TH AVENUE		1		\$ 16,433.02	\$ 16,000.00	\$ 433.02	\$ 830.81	\$ 821.17	\$ 821.14	\$ 790.79	\$ 40.02	\$ 783.12	\$ 38.05	\$ 785.08	\$ 36.09	\$ 787.04	\$ 34.13	\$ 789.01	\$ 32.16	
Total					\$ 588,557.52	\$ 112,000.00	\$ 464,000.00	\$12,557.52													

*The 1st installment amount is based on adopting the assessment on October 1st, 2021 with one year and 88 days interest. The interest rate is 0.25% over 30 days (LIBOR Rate)

**HAM LAKE,
MINNESOTA**

**FUTURE ROADWAY
CLASSIFICATION**

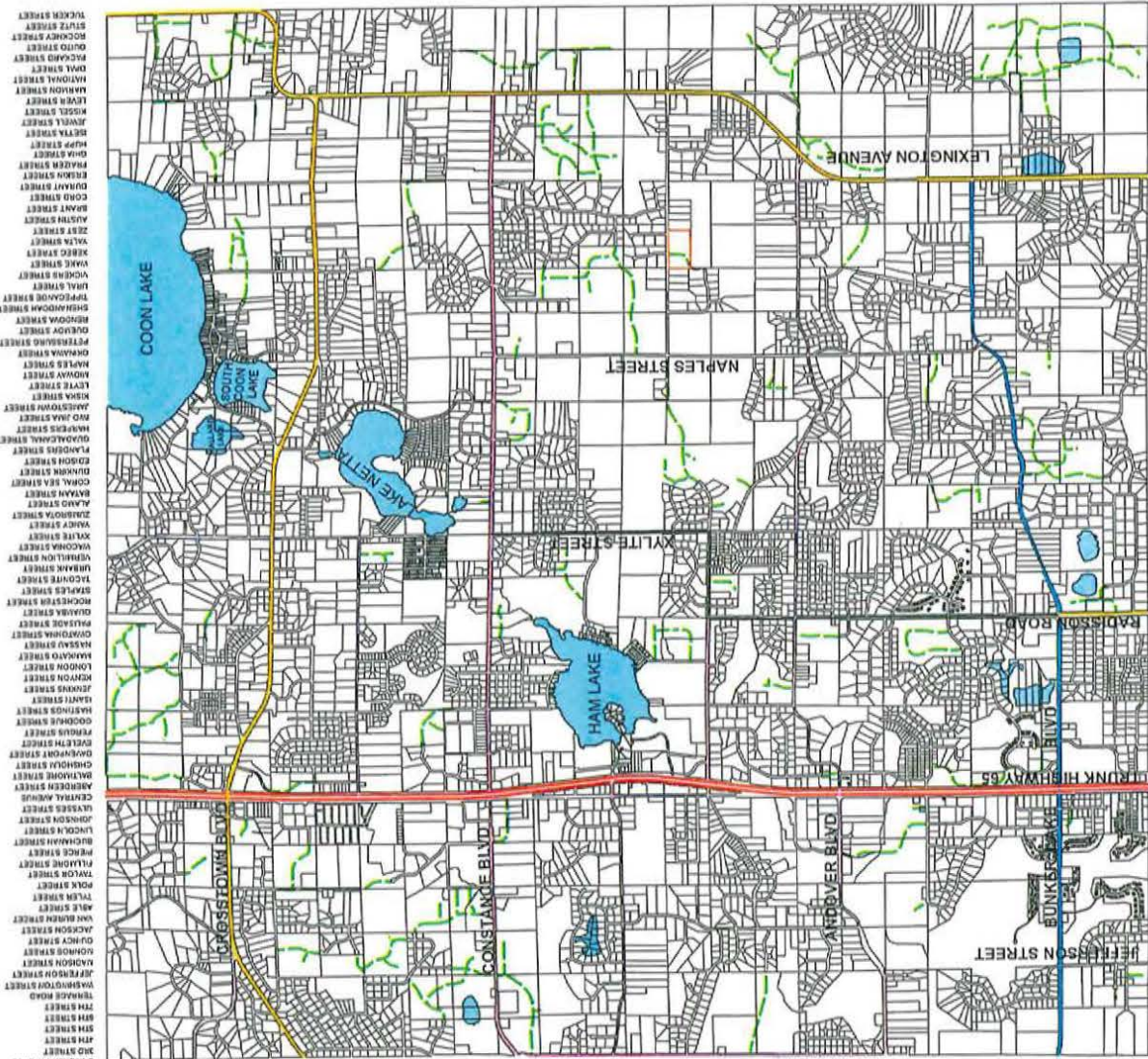


AUTOMOBILES

BATTLES

CITIES

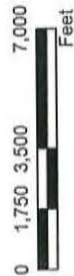
PRESIDENTS



- 181ST AVENUE
- 180TH AVENUE
- 179TH AVENUE
- 178TH AVENUE
- 177TH AVENUE
- 176TH AVENUE
- 175TH AVENUE
- 174TH AVENUE
- 173RD AVENUE
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- 171ST AVENUE
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- 21ST AVENUE
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- 19TH AVENUE
- 18TH AVENUE
- 17TH AVENUE
- 16TH AVENUE
- 15TH AVENUE
- 14TH AVENUE
- 13TH AVENUE
- 12TH AVENUE
- 11TH AVENUE
- 10TH AVENUE
- 9TH AVENUE
- 8TH AVENUE
- 7TH AVENUE
- 6TH AVENUE
- 5TH AVENUE
- 4TH AVENUE
- 3TH AVENUE
- 2TH AVENUE
- 1ST AVENUE

LEGEND

- Principal Arterial
- Other Arterial
- Minor Expander
- Minor Reliever
- Major Collector
- Proposed Local



MAP DATE:

2/3/2025





Sunrise River Watershed Management Organization

MEMO

To: Linwood Township Board
Ham Lake City Council
East Bethel City Council
Columbus City Council

From: Jamie Schurbon, Watershed Projects Manager

Date: February 25, 2025

Re: 2026 SRWMO Budget

The Sunrise River Watershed Management Organization Board has prepared its draft 2026 budget. Ratification by each member community is needed.

This draft budget is \$46 less than the 2025 budget. It is \$9,356.88 less than the budget projection in the SRWMO's 10-year watershed plan.

Your response is requested before April 3. This will allow budget finalization at the next SRWMO meeting. If your community needs more time please, let me know.

Please notify jamie.schurbon@anokaswcd.org when your community has ratified this budget. Similarly, notify me if you have any concerns, including an explanation of objections or concerns.

Enclosed you will also find a mini report of 2024 SRWMO work. Informational only.



Sunrise River Watershed Management Organization

2026 Draft Budget

2026 DRAFT Budget Summary

2/21/2025

Notes:

Budget was developed 2020-2029 SRWMO Watershed Management Plan.

% non-operating costs -->
% operating costs -->

Row Labels	Sum of 2026 Budget
Non-operating	\$34,412.00
Actions for Finances Mgmt	\$2,000.00
Collaboration/Planning	\$0.00
Education and Public Outreach	\$5,965.00
Monitoring - Diagnostic	\$2,734.00
Monitoring - Effectiveness	\$0.00
Monitoring - Surveillance	\$4,344.00
Non-Operating General	\$6,869.00
Water Quality Improvement Projects	\$12,500.00
Operating	\$16,231.00
Actions for Finances Mgmt	
Operating Expenses	\$16,231.00
Grand Total	\$50,643.00

Linwood	East Bethel	Columbus	Ham Lake	
47.00%	30.00%	19.00%	4.00%	
25%	25%	25%	25%	
Linwood	East Bethel	Columbus	Ham Lake	TOTAL
\$16,173.64	\$10,323.60	\$6,538.28	\$1,376.48	\$34,412.00
\$940.00	\$600.00	\$380.00	\$80.00	\$2,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$2,803.55	\$1,789.50	\$1,133.35	\$238.60	\$5,965.00
\$1,284.98	\$820.20	\$519.46	\$109.36	\$2,734.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$2,041.68	\$1,303.20	\$825.36	\$173.76	\$4,344.00
\$3,228.43	\$2,060.70	\$1,305.11	\$274.76	\$6,869.00
\$5,875.00	\$3,750.00	\$2,375.00	\$500.00	\$12,500.00
\$4,057.75	\$4,057.75	\$4,057.75	\$4,057.75	\$16,231.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$4,057.75	\$4,057.75	\$4,057.75	\$4,057.75	\$16,231.00
\$20,231.39	\$14,381.35	\$10,596.03	\$5,434.23	\$50,643.00



**Sunrise River
Watershed Management
Organization**

2026 Draft Budget

2026 DRAFT Budget Detail

Notes: Budget was developed 2020-2029 SRWMO Watershed Management Plan.

Row Labels	Sum of 2026 Budget - DRAFT
1 Non-operating	
2 Collaboration/Planning	
3 Participate in One Watershed, One Plan (1W1P)	\$0.00
4	
5 Education and Public Outreach	
6 Anoka Co Outreach Coordinator Position	\$4,106.00
7 Newsletters	\$820.00
8 Promote Well Water Wise	\$59.00
9 Website operations/maintenance	\$1,080.00
10 Project Tours for Elected Officials	\$0.00
11 Displays for Community Events	
12	
13 Non-Operating General	
14 Grant Search and Applications	\$1,229.00
15 Watershed Plan Update	\$5,540.00
16	
17 Water Quality Improvement Projects	
18 Carp Management	
19 Linwood Lake Subwatershed Retrofitting Study	
20 SRWMO Cost Share Grant Fund	\$1,500.00
21 Demonstration Projects on Public Lands	\$0.00
22 Shoreline Stabilizations - Grant match	
23 Lakeshore Photo Inventories	\$0.00
24 Projects Identified in Adopted Guidance Documents	\$11,000.00
25	
26 Monitoring - Effectiveness	
27 Lake Water Quality Monitoring	\$0.00
28 Stream Water Quality Monitoring	\$0.00
29	
30 Monitoring - Diagnostic	
31 Lake Water Quality Monitoring - Lake Depth Profiles	\$984.00
32 Stream Water Quality Monitoring	\$1,750.00
33	
34 Monitoring - Surveillance	
35 Lake Level Monitoring	\$1,800.00
36 Lake Water Quality Monitoring	
37 Reference Wetland Hydrology Monitoring	\$2,250.00
38 Secchi Transparency Lake Monitoring - volunteer coord.	\$294.00
39 Stream Water Quality Monitoring - Chloride sampling	
40	
41 Actions for Finances Mgmt	
42 Reserve Spend-Down	
43 Carryover Funds*	\$2,000.00
44	
45 Operating	
46 Operating Expenses	
47 Annual Reports to BWSR, State Auditor	\$1,352.00
48 Annual Written Communication to Member Communities	\$738.00
49 Liability Insurance	\$2,241.00
50 On-call Administrative Assistance	\$10,500.00
51 Recording Secretary services	\$1,400.00
52 Financial Contributions Calculation Update	
53 Financial Audit	
54	
55 Actions for Finances Mgmt	
56 Reserve Spend-Down	
57	
58 Grand Total	\$50,643.00



Sunrise River Watershed Management Organization

2025 Draft Budget

2025 DRAFT Budget Summary

1/5/2024

Notes:

Budget was developed 2020-2029 SRWMO Watershed Management Plan.
Community contributions are based on the revised JPA October 2023.

% non-operating costs -->
% operating costs -->

Row Labels	Sum of 2025 Budget
Non-operating	\$29,077.00
Actions for Finances Mgmt	-\$2,555.00
Collaboration/Planning	\$0.00
Education and Public Outreach	\$7,921.00
Monitoring - Effectiveness	\$5,200.00
Monitoring - Surveillance	\$4,323.00
Non-Operating General	\$1,188.00
Water Quality Improvement Projects	\$13,000.00
Operating	\$18,112.00
Actions for Finances Mgmt	-\$945.00
Operating Expenses	\$19,057.00
Grand Total	\$47,189.00

Linwood	East Bethel	Columbus	Ham Lake	TOTAL
47.00%	30.00%	19.00%	4.00%	
25%	25%	25%	25%	
\$13,666.19	\$8,723.10	\$5,524.63	\$1,163.08	\$29,077.00
-\$1,200.85	-\$766.50	-\$485.45	-\$102.20	-\$2,555.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$3,722.87	\$2,376.30	\$1,504.99	\$316.84	\$7,921.00
\$2,444.00	\$1,560.00	\$988.00	\$208.00	\$5,200.00
\$2,031.81	\$1,296.90	\$821.37	\$172.92	\$4,323.00
\$558.36	\$356.40	\$225.72	\$47.52	\$1,188.00
\$6,110.00	\$3,900.00	\$2,470.00	\$520.00	\$13,000.00
\$4,528.00	\$4,528.00	\$4,528.00	\$4,528.00	\$18,112.00
-\$236.25	-\$236.25	-\$236.25	-\$236.25	-\$945.00
\$4,764.25	\$4,764.25	\$4,764.25	\$4,764.25	\$19,057.00
\$18,194.19	\$13,251.10	\$10,052.63	\$5,691.08	\$47,189.00



**Sunrise River
Watershed Management
Organization**

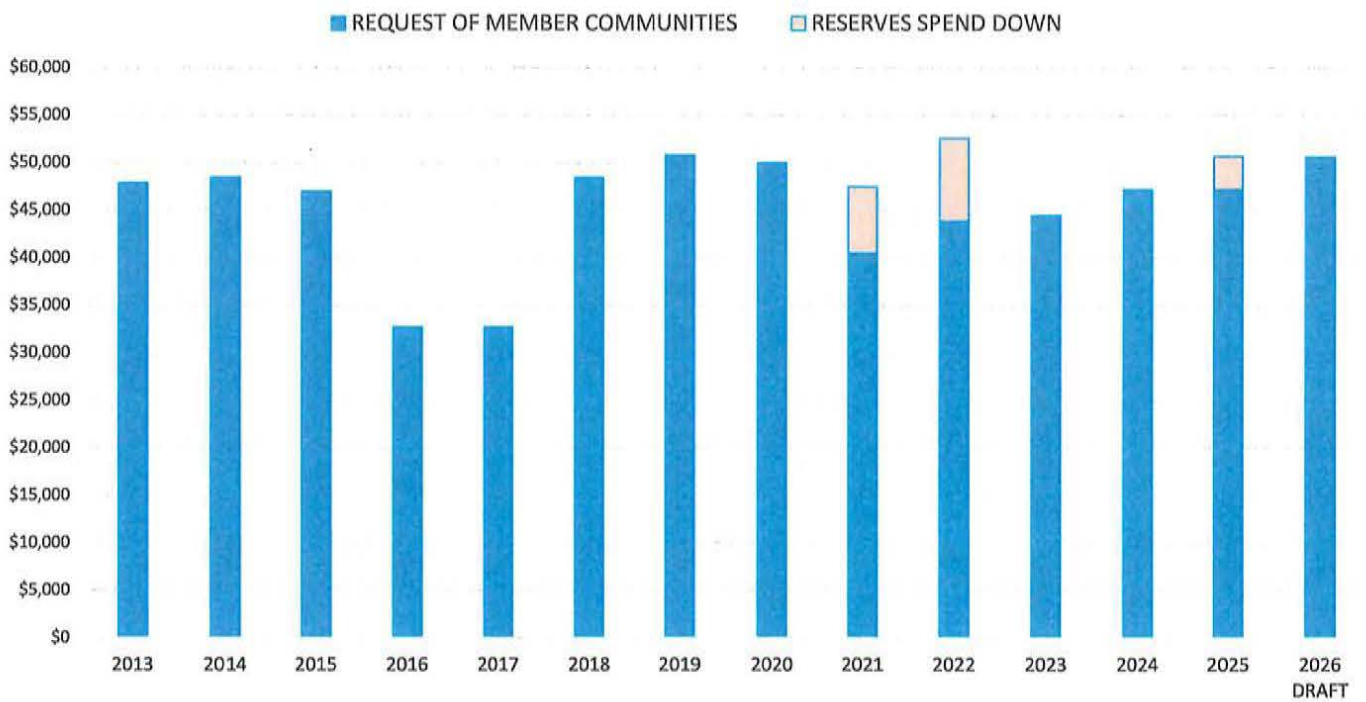
2025 Draft
Budget

2025 DRAFT Budget Detail

Notes: Budget was developed 2020-2029 SRWMO Watershed Management Plan.

Row Labels	Sum of 2025 Budget
1 Non-operating	
2 Collaboration/Planning	
3 Participate in One Watershed, One Plan (1W1P)	\$0.00
4	
5 Education and Public Outreach	
6 Anoka Co Outreach Coordinator Position	\$4,934.00
7 Newsletters	\$1,000.00
8 Promote Well Water Wise	\$57.00
9 Website operations/maintenance	\$930.00
10 Project Tours for Elected Officials	\$0.00
11 Displays for Community Events	\$1,000.00
12	
13 Non-Operating General	
14 Grant Search and Applications	\$1,188.00
15	
16 Water Quality Improvement Projects	
17 Carp Management	\$8,000.00
18 Ditch 20 Wetland Restoration Outreach	\$0.00
19 Linwood Lake Subwatershed Retrofitting Study	\$0.00
20 SRWMO Cost Share Grant Fund	\$1,500.00
21 Demonstration Projects on Public Lands	\$1,500.00
22 Shoreline Stabilizations - Grant match	\$2,000.00
23	
24 Monitoring - Effectiveness	
25 Lake Water Quality Monitoring	\$5,200.00
26 Stream Water Quality Monitoring	\$0.00
27	
28 Monitoring - Surveillance	
29 Chloride sampling - streams	\$0.00
30 Lake Level Monitoring	\$1,800.00
31 Lake Water Quality Monitoring	\$0.00
32 Reference Wetland Hydrology Monitoring	\$2,250.00
33 Secchi Transparency Lake Monitoring - volunteer coord.	\$273.00
34	
35 Actions for Finances Mgmt	
36 Reserve Spend-Down	-\$2,555.00
37 Carryover Funds*	\$0.00
38	
39 Operating	
40 Operating Expenses	
41 Advertise Bids for Pro Services (req'd in odd yrs)	\$0.00
42 Annual Reports to BWSR, State Auditor	\$1,306.00
43 Annual Written Communication to Member Communities	\$713.00
44 Liability Insurance	\$2,075.00
45 On-call Administrative Assistance	\$10,000.00
46 Recording Secretary services	\$1,400.00
47 Financial Contributions Calculation Update	\$0.00
48 Financial Audit	\$3,563.00
49	
50 Actions for Finances Mgmt	
51 Reserve Spend-Down	-\$945.00
52	
53 Grand Total	\$47,189.00

SUNRISE RIVER WMO BUDGETS





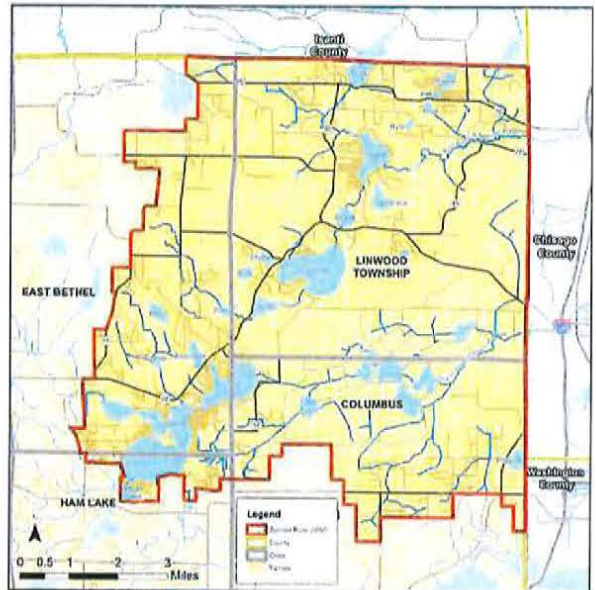
Sunrise River WMO 2024 Mini-Report

January 31, 2025

**INFO FOR
CITY
COUNCILS
AND TOWN
BOARDS**
ABOUT THE
SUNRISE RIVER
WATERSHED
MANAGEMENT
ORGANIZATION

About the SRWMO

The Sunrise River Watershed Management Organization (SRWMO) is a joint powers board of four communities collaborating to manage water resource issues. The area includes all of Linwood and portions of East Bethel, Columbus, and Ham Lake. Contributions from these communities, plus any secured grants, make up the annual budget. The organization and its partners have secured \$1.7M in grants in the last 11 years for area water resource projects, while requesting <\$50k/yr from member communities.



Map of the SRWMO

SRWMO BOARD

City of Columbus
Janet Hegland (Treas.)
Tim Melchior (Sec.)

City of East Bethel
Brian Mundle (Chair)
Leon Magar

City of Ham Lake
Andrew Hallberg
Troy Wolens

Linwood Township
Jonn Olson
Kevin Kelly (V. Chair)
Ben Harker (Alternate)

Priorities

SRWMO priorities are detailed in a 10-year state-approved plan. The plan is founded upon input from the member communities and other stakeholders such as lake groups. Some top priorities are:

- ◆ Get Martin & Linwood Lakes removed from the state "impaired" water list.
- ◆ Manage carp to below 89 lb/ac in Martin, Linwood, & Typo Lakes.
- ◆ <20% of lake shoreline is manicured to the edge.
- ◆ >50% of expenditures come from grants & communities contribute <\$50k/yr. Strive to always have match funds available to take advantage of grants.

Grants for Landowners

A SRWMO and its partners utilize incentive grants to encourage landowners to do projects with community-level benefits. All require some landowner contribution. These programs help us accomplish projects that are essential to our goals but otherwise would not get done. Grants are available for:

- Septic system fix ups (low income only)
- Well sealing
- Agricultural practices like cover crops
- Shoreline stabilization

For more information contact 763-434-2030 ext 210 or jamie.schurbon@anokaswcd.org

Keeping Lean

The SRWMO has no office, employees, or permitting. We operate with a contracted administrator (~100 hrs/yr) and budgets around \$50,000/yr. Meaningful projects are accomplished by securing grants (\$1.7M & counting) with partners. Periodic budget increases happen, but lean is our goal. We are grateful for the support of member communities.

2024 SRWMO Highlights

Rain Garden for Coon Lake: A new curb-cut rain garden treats stormwater runoff along East Front Blvd that previously was discharged directly to the lake.



9 Lakeshore Stabilization Projects: 920 ft of Martin Lakeshore was stabilized and another 40 ft at Fawn Lake received a buffer planting.



Linwood Lake tributaries: Three lake tributaries were monitored, finding that one small drainage has far worse water quality than others. It will be the focus of future efforts.



Community events: SRWMO board members staffed booths at Linwood Family Fun day, Columbus Fall Fest, and East Bethel Booster Day. The booth featured live critters.



Upcoming in 2025

Carp Removals: We'll remove carp from Martin Lake in an effort to maintain levels achieved through removing 6,357 during 2018-2022. Carp negatively affect water quality.



Ditch 20 Wetland Restoration: A wetland restoration to treat water draining to Typo & Martin Lakes will be designed. Construction in 2025. Similar project in photo below.



Lakeshore Stabilizations: 10 projects are anticipated to be constructed totaling >900 feet at Linwood, Coon, and Martin Lakes. Funding is from two grants and landowners.





Sunrise River Watershed Management Organization

Memo

To: SRWMO JPA Members

Columbus City Administrator Jack Davis, via email: cityadmin@ci.columbus.mn.us

East Bethel City Administrator Matt Look, via email: matt.look@ci.east-bethel.mn.us

Ham lake City Administrator Denise Webster, via email: dwebster@ci.ham-lake.mn.us

Linwood Treasurer Alyssa Dehn, via email: alyssa.dehn@linwoodtownship.org

From: Janet Hegland

SRWMO Treasurer and Columbus City Council Representative to SRWMO

CC: SRWMO Administrator Jamie Schurbon, via email: jamie.schurbon@anokaswcd.org

SRWMO Board Members via email: Brian Mundle (brian.mundle@ci.east-bethel.mn.us), Tim Melchior (timothymelchior@gmail.com), Leon Mager (lamj3@outlook.com), Troy Wolens (denise@pioneercycle.com), Ben Harker (Ben.d.harker@gmail.com), Jonn Olson (jonn.olson@linwoodtownship.org), Kevin Kelly (wyoamingkellys@yahoo.com), Andrew Hallberg (ahallberg@hamlakemn.gov)

Date: 3/1/2025

Re: Proposed Amendment to SRWMO JPA

You received an email from Jamie Schurbon on February 26th, requesting that your city council or town board consider the SRWMO 2026 budget simultaneously with a proposed amendment to the SRWMO Joint Powers Agreement. In this memo I will explain the proposed amendment to the Joint Powers Agreement and why the two actions of voting on the JPA amendment and ratifying the budget should be taken in unison. I am requesting that you please forward this memo to your respective boards, along with the 2026 SRWMO budget for ratification that you received on February 25th via email from Jamie (also attached to this email).

Situation

The SRWMO Board approved sending the 2026 SRWMO budget to the JPA members for ratification at their February 20th meeting. Communities received it on February 26th. This budget includes a new line item "Watershed Plan Update." An explanation of that new line item and why it prompted a recommendation for the proposed JPA amendment follows.

Background

Every ten years, the Board of Water & Soil Resources (BWSR) requires the SRWMO to develop and submit for approval a ten-year Watershed Management Plan that outlines how it plans to carry out its State mandated responsibilities (i.e., protect, preserve and improve the quality of surface and groundwater; and protect and enhance fish and wildlife habitat and water recreational facilities). The next plan update will be during 2028-2029. The update of the SRWMO Watershed Management Plan takes significant resources and funds (the next generation Watershed Management Plan is estimated to cost \$50,000). As such, the SRWMO Board directed Jamie to budget each year for a portion of the updated Watershed Management Plan's estimated cost to avoid a large increase in the amount due from the JPA member communities towards the end of the existing plan (approximately two years before the new plan is due to BWSR). This Board direction resulted in the new budget line item "Watershed Plan Update" that you now see in the proposed 2026 budget.

Previously, annual budgeting did not include a line item to accrue funds for the cost to update the Watershed Management Plan, so how to categorize this new expense was a topic of discussion at the February 20th SRWMO Board meeting. Specifically, the question discussed was if this expense was an "operating" cost or a "non-operating" cost. That definition matters because the allocation methodology, as outlined in the JPA, assigns the amount to be invoiced to each JPA community depending on the categorization (i.e., operating, or non-operating) of such costs. The JPA currently defines operating and workplan (non-operating) costs and the allocation methodology as follows:

Section 3.7.C.1 Work Plan (Non-Operating) Budget. *Each party's percentage share of the Board's work plan (non-operational) budget for which they are responsible shall be as follows: Columbus 19%; East Bethel 30%; Ham Lake 4%; 47% Linwood*

Section 3.7.C.2 Operating Costs Budget. *Operating costs included in this budget are defined as copies, postage, recording secretary fees, insurance, and administrative fee charged to each party. The administrative fee may include fees for general administrative services, annual reporting to the State and parties, providing required public notices, and required advertisement for secretarial or administrative professional services. Each member of the JPA is allocated 25% of these costs.*

Assessment

It is not clear which of the two budget categories the cost of updating the Watershed Management Plan should fall under. The precedent is mixed.

- o The last updated Watershed Management Plan (2019) was billed to communities as a non- operating expense.
- o The current Watershed Management Plan's financial table lists the next plan update as an operating expense.
- o The current JPA does not specify the Watershed Management Plan under operating or non-operating categories. Because it was previously a once every 10-year expense and was not accrued for as it will be going forward, it simply was not thought of when the JPA was last updated.

The Board discussed at length which category of costs the Watershed Management Plan update best fit and unanimously agreed that the expense for preparing the Watershed Management Plan update be considered an operating expense for the following reasons.

- Like other operating expenses, it is an expense that is not dependent on the work performed in, or the benefit reaped by, the JPA members municipalities.
- It is a State mandate. SRWMO is legally required to produce a Watershed Management Plan every ten years.

- It is analogous to the examples of expenses listed in the current JPA under Operating Costs; all of which are required costs of doing business, e.g., insurance, recording of minutes, public notices, and annual reporting.

Recommendation for JPA Amendment

Based on the above discussion and rationale, the Board crafted a proposed JPA amendment to define the expenses incurred to update the SRWMO Watershed Management Plan (and that of the required audit) as operating costs, as well as to provide clarifying language for any potential future State-mandated requirements.

The recommended amendment to Section 3.7.C.2 *Financial Matters-Party Contribution* of the JPA is as follows (red inserted text is the amended language).

Section 3.7.C.2. Operating Costs Budget. Each party's percentage share of the operating costs for which they are responsible shall be as set out below. Operating costs included in this budget are defined as copies, postage, recording secretary fees, insurance, audit, watershed management plan updates, other work (and associated expenses) required by the State in order for the WMO to exist, and administrative fee charged to each party. The administrative fee may include fees for general administrative services, annual reporting to the State and parties, providing required public notices, and required advertisement for secretarial or administrative professional services.

For the purpose of illustration, the impact of adopting the proposed JPA amendment as it pertains to the 2026 budget is detailed below.

Comparison of treating Watershed Plan Expense as Operating vs Non-Operating expense	Watershed Plan Treated as Non-Operating Expense As Represented in Jamie's 2.25.25 Memo			Watershed Plan Treated as Operating Expense If JPA Amendment Passes			
	2026 Operating	2026 Non-Operating	2026 Total	2026 Operating	2026 Non-Operating	2026 Total	2026 Difference in Community's Contribution
Columbus	\$4,057.75	\$6,538.28	\$10,596.03	\$5,442.75	\$5,485.68	\$10,928.43	\$332.40
East Bethel	\$4,057.75	\$10,323.60	\$14,381.35	\$5,442.75	\$8,661.60	\$14,104.35	-\$277.00
Ham Lake	\$4,057.75	\$1,376.48	\$5,434.23	\$5,442.75	\$1,154.88	\$6,597.63	\$1,163.40
Linwood	\$4,057.75	\$16,173.64	\$20,231.39	\$5,442.75	\$13,569.84	\$19,012.59	-\$1,218.80
	\$16,231.00	\$34,412.00		\$21,771.00	\$28,872.00		
Total budget			\$50,643.00			\$50,643.00	

Action Items

I am asking that each JPA member community consider the following two motions at an upcoming Council/Town Board meeting. A flow diagram is provided below to help explain the choices.

Decision-Making Flow Chart

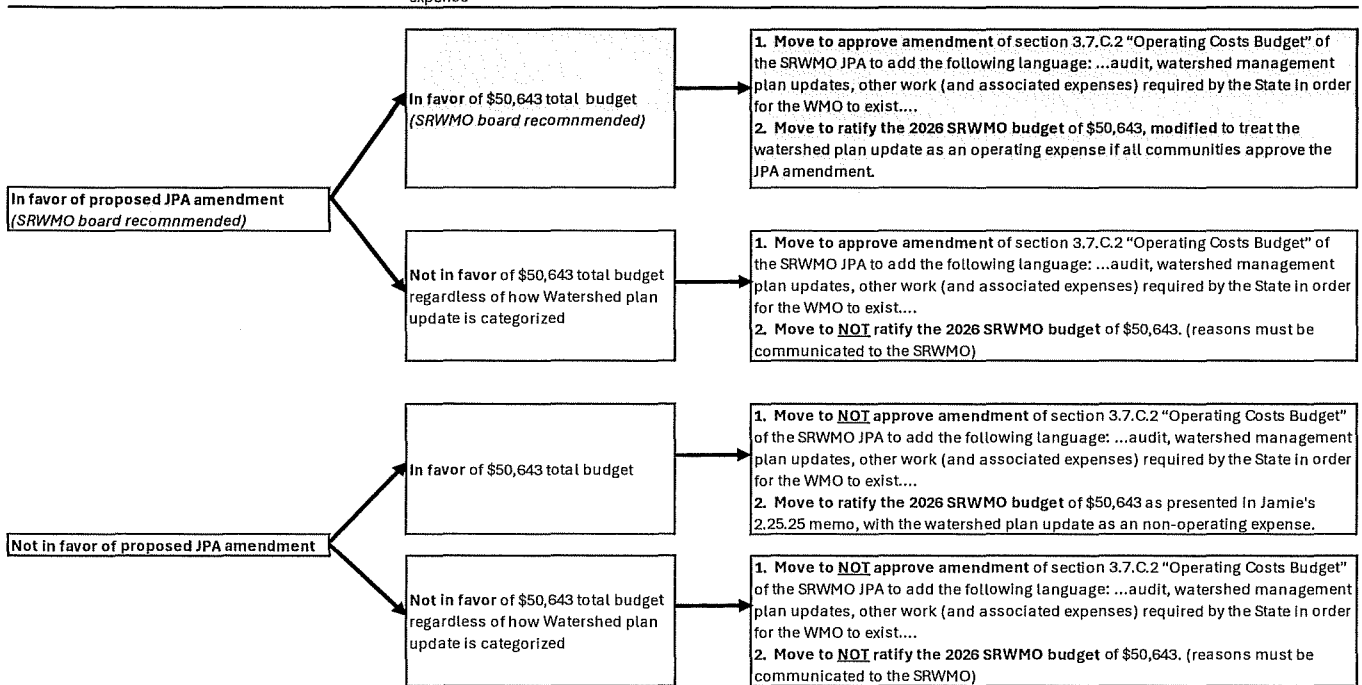
JPA Amendment

Summary: The following will be operating expenses shared equally: "watershed plan update, audit, and other work required by the State in order for the WMO to exist"

2026 Budget

As presented in 2.25.25 Jamie S. memo. Summary: \$50,643.00 total budget.
Watershed plan update is presented as a non-operating expense

Recommended Motions



Please notify jamie.schurbon@anokaswcd.org of the outcome of your Council/Town Board's vote **by April 3.**