

CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
Fax: (763) 434-9599

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MONDAY, FEBRUARY 1, 2021

- 1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance
- 2.0 PUBLIC COMMENT
- 3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS - None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of January 19, 2021
- 4.2 Approval of claims
- 4.3 Approval of Joint Powers Agreement by and between the Cities of Andover and Ham Lake stipulating maintenance responsibilities for each City for University Avenue NE. from Andover Boulevard NE to 144th Avenue NE
- 4.4 Approval of the classification and sale of tax forfeited parcel (PIN 34-32-23-21-0006)
- 4.5 Approval of a Resolution scheduling a Public Hearing for the vacation of the 144th Avenue right-of-way from Highway 65 to Aberdeen Street
- 4.6 Approval of reappointment of Erin Dixson, Jonathan Fisher and Jeff Entsminger as Planning Commissioners with the term of March 15, 2021 to March 15, 2024

- 5.0 PLANNING COMMISSION RECOMMENDATIONS – None
- 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None
- 7.0 APPEARANCES - None

- 8.0 CITY ATTORNEY
- 9.0 CITY ENGINEER
- 10.0 CITY ADMINISTRATOR
- 11.0 COUNCIL BUSINESS
 - 11.1 Committee Reports
 - 11.2 Announcements and future agenda items



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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA TUESDAY, JANUARY 19, 2021

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, January 19, 2021 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Mike Van Kirk and Councilmembers, Gary Kirkeide and Jesse Wilken

MEMBERS ABSENT: Councilmembers Jim Doyle and Brian Kirkham

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; Finance Director, Andrea Worcester; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

OATH OF OFFICE

Mayor Van Kirk administered the Oath of Office to Kyle Bode. The five bugles that signify the rank of Fire Chief were pinned on Chief Body by his mentor, St. Paul Fire Chief Butch Inks and his wife Kara Bode.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Schuldt, Anoka County Sheriff's Office Monthly Report

Lt. Schuldt gave the summary of the Sheriff's Report for the month of December 2020.

3.2 Tom Johnson – Adoption and presentation of Resolution No. 21-01 for years of service as Councilmember and Planning Commissioner

Mayor Van Kirk presented Tom Johnson with Resolution No. 21-01 for his years of service as Councilmember and Planning Commissioner. Mayor Van Kirk and Councilmembers Kirkeide and Wilken thanked Mr. Johnson for his service to the City. **Motion by Van Kirk, seconded by Kirkeide, to approved Resolution No. 21-01 thanking Tom Johnson for his years of service as Councilmember and Planning Commissioner. All present in favor, motion carried.**

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of January 4, 2021

- 4.2 Approval of claims in the amount of \$362,531.53
- 4.3 Approval of an Exempt Permit for Brooklyn Park Fire Foundation Inc. to hold a raffle on July 9, 2021 at Majestic Oaks Golf Club, 701 Bunker Lake Boulevard NE
- 4.4 Approval of the 2022 Budget for the Upper Rum River Watershed Management Organization
- 4.5 Approval of the Agreement with Northern Lighter Pyrotechnics for fireworks display on Saturday, July 3, 2021 at Lion's Park (1220 157th Avenue NE)
- 4.6 Approval of scheduling the Recycling Days for Saturday, May 1st and Saturday, September 11th, 2021
- 4.7 Approval of Resolution No. 21-02 to appoint signers and authorized traders for bank and investment accounts
- 4.8 Approval of the Ham Lake Haulers/Street Light Billing Agreement

Motion by Wilken, seconded by Kirkeide, to approve the Consent Agenda as written. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

7.1 Finance Director Andrea Worcester – 4th Quarter Financial Report

Finance Director, Andrea Worcester, gave the 4th Quarter Financial Report stating this was unaudited and subject to change due to audit entries. Ms. Worcester reported on the Overall Cash Position by Fund Type, Cash Balances by Fund Compared to Prior Year, General Fund Cash Balances, and General Fund Budget and Actual. Ms. Worcester stated that the City's General Fund is doing well and cash is on track to end the year above 50% of the budgeted expenses for 2020.

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

Councilmember Kirkeide stated that he visited the Sheriff's Department substation on the south end of City Hall to look at the construction being done and stated that it is a routine remodel.

11.2 Discussion of signage for Home Occupation Permits

The City Council discussed allowing signage under 6 square feet in size for residential homes where a small business is operated with a Home Occupation Permit. It was the consensus of the City Council to direct Attorney Murphy to prepare an ordinance amending City Code to allow signage under 6 feet in size for residential Home Occupation Permits.

11.3 Announcements and future agenda items

Mayor Van Kirk discussed the CERT (Community Emergency Response Team) program and stated the City will be working with FEMA for certification, Laura Landes and the neighborhood watch group along with training with the Sheriff's Department. Mayor Van Kirk stated he also wants to make a list of names of people who have equipment that might be needed in an emergency and have CERT trailers prepared for use in case of emergency.

Motion by Kirkeide, seconded by Wilken, to adjourn the meeting at 6:24 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk

**CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
February 1, 2021**

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		1/22/2021 - 2/3/2021	
EFT	# 1382 - 1386		\$ 1,425.74
CHECKS	# 62609 - 62640		\$ 461,788.54
BANK DRAFTS	DFT0002162 - DFT0002165		\$ 24,427.12
TOTAL EFTS, CHECKS, AND BANK DRAFTS			<u>\$ 487,641.40</u>
PAYROLL CHECKS			
01/29/21			\$ 46,251.36
			\$ -
TOTAL PAYROLL CHECKS			<u>\$ 46,251.36</u>
TRUST CHECKS	#		\$ -
TOTAL OF ALL PAYMENTS			<u>\$ 533,892.76</u>

VOID CHECKS
EFT
CHECKS
TRUST CHECKS

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 1ST OF FEBRUARY 2021

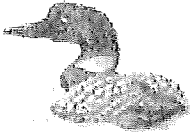
MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



Payment Dates 1/22/2021 - 2/3/2021

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
1382	OPTUM BANK - 6011	Health Savings Account-6011	Flexible spending	100-21705	54.17
1383	WELLS FARGO - 6003	Health Savings Account-6003	Flexible spending	100-21705	125.00
1384	ARAMARK UNIFORM & CAREE	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	114.72
1384	ARAMARK UNIFORM & CAREE	FIRST AID CABINET	Safety supplies	100-43101-2240	12.00
1385	DELTA DENTAL PLAN OF MINN	DK COBRA	COBRA receivable	100-11502	42.00
1385	DELTA DENTAL PLAN OF MINN	FEBRUARY DENTAL	Flexible spending	100-21705	915.90
1386	O'REILLY AUTOMOTIVE STORE	ANTIFREEZE	Operating supplies	100-42201-2290	25.98
1386	O'REILLY AUTOMOTIVE STORE	#89 WIPER BLADES	Vehicle parts & supplies	100-43101-2340	100.58
1386	O'REILLY AUTOMOTIVE STORE	#93 SEALED BEAMS	Vehicle parts & supplies	100-43101-2340	17.46
1386	O'REILLY AUTOMOTIVE STORE	#89 AIR PLUG	Vehicle parts & supplies	100-43101-2340	1.60
1386	O'REILLY AUTOMOTIVE STORE	#89 MIRROR	Vehicle parts & supplies	100-43101-2340	16.33
62609	ANOKA COUNTY TREASURY D	1ST QTR LAW ENFORCEMENT	Police protection	100-42101-3155	263,998.50
62609	ANOKA COUNTY TREASURY D	1ST QTR LAW ENFORCEMENT	Police protection	212-41706-3155	25,000.00
62610	ANOKA COUNTY TREASURY D	FEB BROADBAND FIRE #2	Internet & website	100-41301-3220	75.00
62610	ANOKA COUNTY TREASURY D	FEB BROADBAND	Internet & website	100-41301-3220	37.50
62611	ANOKA COUNTY TREASURY D	ECON DEV COST SHARE	Other professional services	100-41701-3190	912.00
62612	BASSING ELECTRIC INC	SHERIFF'S OFFICE	Capital assets	412-41702-5110	4,000.00
62613	CITY OF COLUMBUS	DECEMBER SIGNAL LEXINGTO	Electricity	100-43401-3610	27.27
62614	CITY OF ROSEVILLE	2021 LASERFICHE LICENSE - S	Software licenses & upgrades	100-41401-2510	961.15
62615	DEARBORN LIFE INS CO	NOV - JAN COBRA LIFE - JA	COBRA receivable	100-11502	-4.80
62615	DEARBORN LIFE INS CO	FEB LIFE	Other payroll deductions	100-21706	198.20
62616	DEHN OIL CO	200 GAL DIESEL	Fuel	100-43101-2230	420.00
62616	DEHN OIL CO	210 GAL DIESEL	Fuel	100-43101-2230	453.60
62617	DO ALL PRINTING	KB BUSINESS CARDS	Office supplies	100-42201-2110	21.25
62617	DO ALL PRINTING	TD BUSINESS CARDS	Office supplies	100-42201-2110	21.25
62617	DO ALL PRINTING	FEBRUARY HAM LAKER DELIV	Other services and charges	211-41704-3990	130.00
62618	EMERGENCY APPARATUS MTC	A1	Fire apparatus repair & maint	100-42201-3450	441.61
62619	FIRST ADVANTAGE LNS OCC H	DRUG TESTING	Personnel testing & recruitme	100-43101-3150	64.62
62620	FLEETPRIDE	#78 FILTERS	Vehicle parts & supplies	100-43101-2340	23.84
62621	FORCE AMERICA, INC	O-RINGS & NPT	Operating supplies	100-43101-2290	431.45
62621	FORCE AMERICA, INC	NPT SWIVELS & COUPLERS	Operating supplies	100-43101-2290	140.63
62621	FORCE AMERICA, INC	NPT AND PIPE SWIVELS	Operating supplies	100-43101-2290	181.54
62622	FRIENDLY CHEVROLET INC.	SMALL TRUCK SNOW PLOW P	Operating supplies	100-43102-2290	53.84
62623	HAM LAKE HARDWARE INC	LIGHT BULBS	Operating supplies	100-43101-2290	1.69
62623	HAM LAKE HARDWARE INC	SIGN POST POUNDER	Equipment parts & supplies	100-43401-2320	54.95
62624	HYDRAULIC SPECIALTY CO INC	#78 REPAIR PARTS	Vehicle parts & supplies	100-43101-2340	100.10
62625	MENARDS-BLAINE	POST MOUNT	Operating supplies	100-43102-2290	55.88
62625	MENARDS-BLAINE	LIGHT BULBS	Building repair & maintenanc	100-43104-2310	39.95
62625	MENARDS-BLAINE	SHERIFF'S OFFICE DRYWALL S	Capital assets	412-41702-5110	35.43
62625	MENARDS-BLAINE	SHERIFF'S OFFICE	Capital assets	412-41702-5110	18.66
62625	MENARDS-BLAINE	SHERIFF'S OFFICE SUPPLIES	Capital assets	412-41702-5110	162.12
62625	MENARDS-BLAINE	SHERIFF'S OFFICE FAN	Capital assets	412-41702-5110	46.74
62625	MENARDS-BLAINE	SHERIFF'S OFFICE	Capital assets	412-41702-5110	24.97
62625	MENARDS-BLAINE	SHERIFF'S OFFICE FAN	Capital assets	412-41702-5110	-55.24
62625	MENARDS-BLAINE	SHERIFF'S OFFICE	Capital assets	412-41702-5110	126.55
62626	MINNESOTA PETROLEUM SER	DISPENSER COMMUNICATION	Equipment repair & maintena	100-43101-3440	214.38
62627	NCPERS GROUP LIFE INSURAN	FEBRUARY LIFE	Other payroll deductions	100-21706	96.00
62628	NEW BRIGHTON FORD	#89 RADIATOR REPAIR PARTS	Vehicle parts & supplies	100-43101-2340	198.64
62628	NEW BRIGHTON FORD	#89 KNOB	Vehicle parts & supplies	100-43101-2340	13.96
62628	NEW BRIGHTON FORD	LAMP, LENS, SLACK AUTO	Vehicle parts & supplies	100-43101-2340	179.16
62628	NEW BRIGHTON FORD	#93 LAMP, LENS	Vehicle parts & supplies	100-43101-2340	20.14
62629	NORTH METRO MAINTENANC	CLEANING	Cleaning service	100-41702-3430	500.00
62629	NORTH METRO MAINTENANC	DEC SHERIFF'S OFFICE CLEANI	Cleaning service	100-41702-3430	-125.00
62629	NORTH METRO MAINTENANC	CLEANING-FIRE #2	Cleaning service	100-42202-3430	115.00

Council Approval List

Payment Dates: 1/22/2021 - 2/3/2021

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
62629	NORTH METRO MAINTENANC	CLEANING-FIRE #1	Cleaning service	100-42202-3430	130.00
62629	NORTH METRO MAINTENANC	CLEANING	Cleaning service	100-43104-3430	100.00
62629	NORTH METRO MAINTENANC	CLEANING	Cleaning service	100-44202-3430	230.00
62630	NUSS EQUIPMENT GROUP LL	#80 KEY	Vehicle parts & supplies	100-43101-2340	20.48
62631	SHI	KB USB CABLE	Computer supplies & small eq	100-41701-2520	2.72
62631	SHI	HP LASERJET PRO M404DN PR	Computer supplies & small eq	100-41701-2520	292.00
62632	SMITH BROTHERS DECORATIN	FIRE #1 PAINTING	Building repair & maintenanc	100-42202-3420	2,180.00
62633	SPECIALTY SOLUTIONS LLC	BEET 55	Operating supplies	100-43102-2290	734.88
62634	TASC	MARCH COBRA ADMINISTRAT	Other professional services	100-41701-3190	15.00
62635	US POSTMASTER	POSTAGE 6184 x .164	Postage	211-41704-2120	1,014.18
62636	VERIZON WIRELESS	763-286-3481 DON	Phones/radios/pagers	100-42201-3210	41.50
62636	VERIZON WIRELESS	651-368-0172 TD LAPTOP	Phones/radios/pagers	100-42401-3210	40.01
62636	VERIZON WIRELESS	612-268-9943 TOM D	Phones/radios/pagers	100-42401-3210	41.50
62636	VERIZON WIRELESS	651-368-1000 MJ LAPTOP	Phones/radios/pagers	100-42401-3210	40.01
62636	VERIZON WIRELESS	763-286-3483 BLDG EXTRA	Phones/radios/pagers	100-42401-3210	41.50
62636	VERIZON WIRELESS	763-286-3479 MARK J	Phones/radios/pagers	100-42401-3210	41.50
62636	VERIZON WIRELESS	651-368-0763 JK LAPTOP	Phones/radios/pagers	100-43101-3210	40.01
62636	VERIZON WIRELESS	763-238-5342 JOHN	Phones/radios/pagers	100-43101-3210	41.50
62636	VERIZON WIRELESS	763-238-5343 CORY	Phones/radios/pagers	100-43101-3210	41.50
62636	VERIZON WIRELESS	763-286-3489 JIM K	Phones/radios/pagers	100-43101-3210	41.50
62636	VERIZON WIRELESS	763-477-8284 ERIK	Phones/radios/pagers	100-43101-3210	41.50
62636	VERIZON WIRELESS	763-285-1095 CHUCK	Phones/radios/pagers	100-43101-3210	41.50
62636	VERIZON WIRELESS	651-368-0489 JW LAPTOP	Phones/radios/pagers	100-43101-3210	40.01
62636	VERIZON WIRELESS	763-238-5344 AARON	Phones/radios/pagers	100-44101-3210	41.50
62636	VERIZON WIRELESS	763-238-1735 DAVID HANSO	Phones/radios/pagers	100-44101-3210	41.50
62636	VERIZON WIRELESS	763-238-5341 PARK EXTRA	Phones/radios/pagers	100-44101-3210	41.50
62638	US BANK CORPORATE PAYME	AMZN-Budget Binders-DW	Office supplies	100-41401-2110	25.88
62638	US BANK CORPORATE PAYME	IOS-Box/Covers/Divider-JB	Office supplies	100-41401-2110	48.48
62638	US BANK CORPORATE PAYME	IOS-Labels-JB	Office supplies	100-41701-2110	9.19
62638	US BANK CORPORATE PAYME	IOS-Paper-JB	Office supplies	100-41701-2110	78.50
62638	US BANK CORPORATE PAYME	IOS-Office Supplies-JB	Office supplies	100-41701-2110	88.50
62638	US BANK CORPORATE PAYME	IOS-TP-JB	Operating supplies	100-41701-2290	38.30
62638	US BANK CORPORATE PAYME	AMZN-HAND SOAP-DW	Operating supplies	100-41701-2290	7.88
62638	US BANK CORPORATE PAYME	OFFICE DEPOT-Kleenex-JB	Operating supplies	100-41701-2290	9.44
62638	US BANK CORPORATE PAYME	AMZN-Key/Mouse/Adpt-KB-D	Computer supplies & small eq	100-41701-2520	47.98
62638	US BANK CORPORATE PAYME	ZOOM-Jan Zoom -DW	Covid 19	100-41701-4153	12.84
62638	US BANK CORPORATE PAYME	IOS-Portfolio -JB	Office supplies	100-42201-2110	-22.36
62638	US BANK CORPORATE PAYME	FF Warehouse-Coupling Set/A	Equipment parts & supplies	100-42201-2320	705.89
62638	US BANK CORPORATE PAYME	IOS-Paper-JB	Office supplies	100-42401-2110	13.56
62638	US BANK CORPORATE PAYME	CROWDER SUPPLY-Grease-JW	Operating supplies	100-43101-2290	60.61
62638	US BANK CORPORATE PAYME	MAC TOOL-Hand Tools-JW	Small tools	100-43101-2410	14.27
62638	US BANK CORPORATE PAYME	MAC TOOL-Impactor-JW	Small tools	100-43101-2410	337.99
62638	US BANK CORPORATE PAYME	AMZN-JW PHN CVR-DW	Phones/radios/pagers	100-43101-3210	23.94
62638	US BANK CORPORATE PAYME	HOME DEPOT-Sheriff Office -J	Capital assets	412-41702-5110	174.55
62638	US BANK CORPORATE PAYME	HOME DEPOT-Sheriff Office -J	Capital assets	412-41702-5110	35.99
62640	ASPHALT SURFACE TECHNOLO	167TH/FRAIZER/165TH	Contractors	431-43301-3810	155,287.28
DFT0002162	EMPOWER	Deferred Compensation	Deferred compensation	100-21704	1,184.00
DFT0002162	EMPOWER	Roth IRA	Deferred compensation	100-21704	50.00
DFT0002163	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	4,863.17
DFT0002163	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,745.72
DFT0002163	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	7,363.08
DFT0002164	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,307.03
DFT0002165	PERA	Retirement-Coordinated	PERA	100-21703	5,660.59
DFT0002165	PERA	Retirement-Elected Officials	PERA	100-21703	81.68
DFT0002165	PERA	Retirement-Police & Fire	PERA	100-21703	1,171.85
Grand Total:					487,641.40

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	301,640.17
211 - HAM LAKER	1,144.18
212 - LAWFUL GAMBLING	25,000.00
412 - BUILDING	4,569.77
431 - REVOLVING STREET	155,287.28
Grand Total:	487,641.40

Account Summary

Account Number	Account Name	Payment Amount
100-11502	COBRA receivable	37.20
100-21701	Federal WH/FICA/MC	13,971.97
100-21702	State W/H	2,307.03
100-21703	PERA	6,914.12
100-21704	Deferred compensation	1,234.00
100-21705	Flexible spending	1,095.07
100-21706	Other payroll deductions	294.20
100-41301-3220	Internet & website	112.50
100-41401-2110	Office supplies	74.36
100-41401-2510	Software licenses & upgr	961.15
100-41701-2110	Office supplies	176.19
100-41701-2290	Operating supplies	55.62
100-41701-2520	Computer supplies & sm	342.70
100-41701-3190	Other professional servi	927.00
100-41701-4153	Covid 19	12.84
100-41702-3430	Cleaning service	375.00
100-42101-3155	Police protection	263,998.50
100-42201-2110	Office supplies	20.14
100-42201-2290	Operating supplies	25.98
100-42201-2320	Equipment parts & suppl	705.89
100-42201-3210	Phones/radios/pagers	41.50
100-42201-3450	Fire apparatus repair &	441.61
100-42202-3420	Building repair & mainte	2,180.00
100-42202-3430	Cleaning service	245.00
100-42401-2110	Office supplies	13.56
100-42401-3210	Phones/radios/pagers	204.52
100-43101-2210	Clothing & personal prot	114.72
100-43101-2230	Fuel	873.60
100-43101-2240	Safety supplies	12.00
100-43101-2290	Operating supplies	815.92
100-43101-2340	Vehicle parts & supplies	692.29
100-43101-2410	Small tools	352.26
100-43101-3150	Personnel testing & recr	64.62
100-43101-3210	Phones/radios/pagers	311.46
100-43101-3440	Equipment repair & mai	214.38
100-43102-2290	Operating supplies	844.60
100-43104-2310	Building repair & mainte	39.95
100-43104-3430	Cleaning service	100.00
100-43401-2320	Equipment parts & suppl	54.95
100-43401-3610	Electricity	27.27
100-44101-3210	Phones/radios/pagers	124.50
100-44202-3430	Cleaning service	230.00
211-41704-2120	Postage	1,014.18
211-41704-3990	Other services and charg	130.00
212-41706-3155	Police protection	25,000.00
412-41702-5110	Capital assets	4,569.77

Account Summary

Account Number	Account Name	Payment Amount
431-43301-3810	Contractors	155,287.28
	Grand Total:	<u>487,641.40</u>

Project Account Summary

Project Account Key	Payment Amount	
None	332,354.12	
201402.136-140	155,287.28	
	Grand Total:	<u>487,641.40</u>



City of Ham Lake, MN

EFT Payroll Check Register Report Summary

Pay Period: 1/10/2021-1/23/2021

Packet: PYPKT01095 - PPE 1/23/21 PAID 1/29/21

Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	62	46,251.36
Total	62	46,251.36

Memorandum

Date: January 18, 2021
To: Mayor and Councilmembers
From: Tom Collins, City Engineer *TPC*
Subject: University Avenue from Andover Boulevard to 144th Avenue

Introduction:

University Avenue from Andover Boulevard to 144th Avenue was constructed in 2020 with the Ham Lake residential plat of Catchers Creek of Ham Lake and the Andover residential plat of Catchers Creek East. University Avenue is centered on the jurisdictional boundary between the cities of Andover and Ham Lake.

Discussion:

The attached Joint Powers Agreement stipulates maintenance responsibilities for each City. With the exception of the north bound right-turn lane, the City of Andover will plow University Avenue. The City of Andover will be the lead agency for general street maintenance.

Recommendation:

It is recommended that the Joint Powers Agreement be executed.

**JOINT POWERS AGREEMENT BY AND BETWEEN THE CITIES OF ANDOVER,
MINNESOTA AND HAM LAKE, MINNESOTA REGARDING THE MAINTENANCE,
REPLACEMENT AND/OR CONSTRUCTION OF UNIVERSITY AVENUE SOUTH OF
COUNTY ROAD 16 (ANDOVER BOULEVARD)**

THIS AGREEMENT is made by and between the **CITY OF ANDOVER**, a Minnesota municipal corporation (“Andover”) and the **CITY OF HAM LAKE**, a Minnesota municipal corporation (“Ham Lake”), under the provision of Minnesota Statutes Chapter 471.59, commonly known as the Joint Powers Act, and is effective as of the date last signed by a party to this Agreement.

Recitals

Andover and Ham Lake share a common border, the east corporate limit of Andover being the west corporate line of Ham Lake. University Avenue (“the Road”) straddles the common border south of County Road 16 terminating at 144th Avenue. The Road is surfaced with bituminous and has curb and gutter. The Road is platted with Catchers Creek East plat in Andover and Catchers Creek of Ham Lake plat in Ham Lake. The parties desire to allocate the responsibility to maintain, replace, construct and improve the Road.

It is therefore agreed as follows:

1. Description of the Road

The Road runs in a southerly direction from County Road 16 for approximately 675 feet. The Road is centered on the common boundary line of the two Cities. Residences from both Cities have the Road as their only access to a public road.

2. Required Maintenance

The Road requires the following periodic maintenance:

- a. Snowplowing
- b. General street maintenance
- c. Full replacement

3. Maintenance, Replacement, Construction & Improvement Responsibilities

Andover shall take the lead on all agreed upon general street maintenance, replacement, construction and/or improvements (“Improvements”), and Andover and Ham Lake will share all costs associated with said Improvements on a 50/50 basis. If at any time one party is not interested in contributing to such Improvements, the other City can make the Improvements at its sole cost and expense. Additionally, Andover will plow the Road, at its sole cost and expense and in accordance with the snowplowing frequency policy in effect in Andover at any given time. Ham Lake will plow the right turn lane at County Road 16, at its sole cost and expense and in accordance with the snowplowing frequency policy in effect in Ham Lake at any given time.

4. Termination

Either party may terminate this Agreement upon thirty (30) days written notice to the other, delivered to the respective City Administrator.

5. Indemnity Notification

Each party hereto agrees to indemnify, defend and hold harmless the other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of its respective officers, agents or employees relating to activities conducted under this Agreement.

6. Entire Agreement/Requirement of a Writing

It is understood and agreed that the entire Agreement of the parties is contained herein, and this Agreement supersedes all agreements and all negotiations between the parties relating to the subject matter hereof. Any alterations, variations or modification of the provisions of the Agreement shall be valid only when they have been reduced to writing and duly signed by the parties herein.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year opposite their signatures below, and pursuant to the provisions of Minnesota Statutes Chapter 471.59, commonly known as the Joint Powers Act.

CITY OF ANDOVER

Date: _____

By: _____

Sheri Bukkila

Its: Mayor

Date: _____

By: _____

Michelle Hartner

Its: Deputy City Clerk

CITY OF HAM LAKE

Date: _____

By: _____

Mike Van Kirk

Its: Mayor

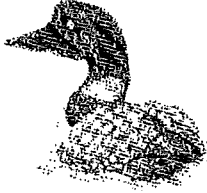
Date: _____

By: _____

Denise Webster

Its: City Clerk

Meeting Date: February 1, 2021



CITY OF HAM LAKE

STAFF REPORT

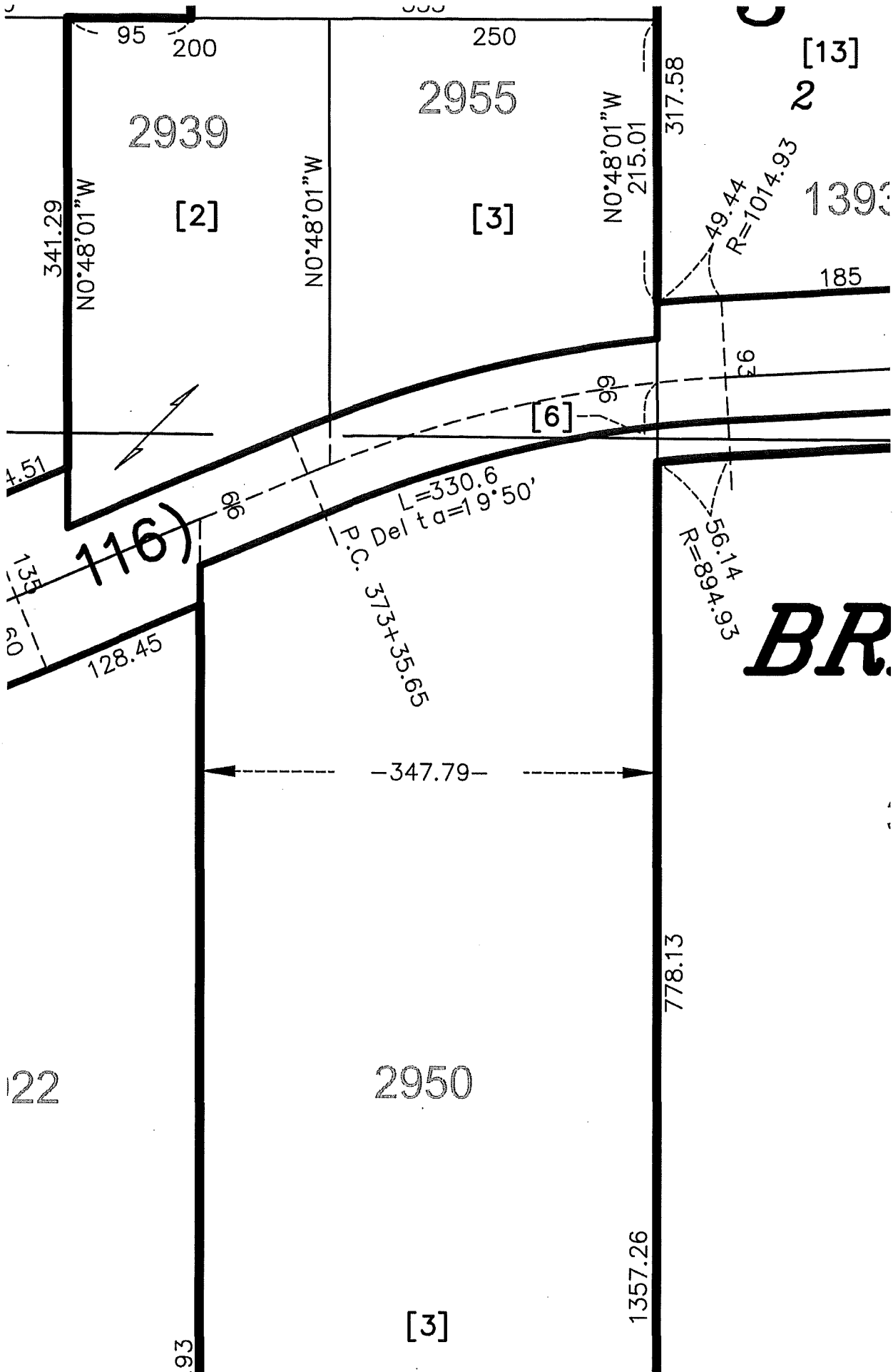
To: Mayor and Councilmembers
From: Dawnette Shimek, Deputy City Clerk
Subject: Tax Forfeited Parcels

Introduction/Discussion: We have received notification for Anoka County that one parcel has gone tax forfeit. State Statutes require that the City Council must approve the classification and sale of forfeit parcels. The City does have the option to acquire these parcels if there is a public purpose.

Per Engineer Collins review:

Parcel <https://gis.anokacountymn.gov/propertysearch/?find=34-32-23-21-0006> was created when the Anoka County Highway Department obtained 66-feet of right-of-way from the 2955 Bunker Lake Boulevard parcel (<https://gis.anokacountymn.gov/propertysearch/?find=34-32-23-21-0003>). The 0006 parcel is located on the south side of the Bunker Lake Boulevard right-of-way, whereas the 2395 Bunker Lake Boulevard parcel is on the north side. There is no City public purpose for this parcel. The parcel is directly adjacent to County right-of-way, and there is likely a County public purpose. If not acquired by the County, the parcel should be combined with the adjacent 2950 Bunker Lake Boulevard parcel (<https://gis.anokacountymn.gov/propertysearch/?find=34-32-23-24-0003>). A 100-scale half-section map is attached.

Recommendation: I recommend that the City Council approve the classification and sale of PIN 34-32-23-21-0006 per State Statute 282.01 Subd. 1A.



22

116)

BR.

341.29
N0°48'01"W

2939

[2]

N0°48'01"W

2955

[3]

N0°48'01"W
215.01

317.58

[13]

2

1393

185

[6]

99

26

4.51

135
60

128.45

93

P.C. Del $L=330.6$
 $\Delta a=19^{\circ}50'$
 $373.3+35.65$

$R=89.63$
 56.14
 36.4

-347.79-

778.13

2950

[3]

1357.26

Tax Forfeited Property 34-32-23-21-0006



© All Pictometry

04/05/2020



Anoka County

PROPERTY RECORDS & TAXATION DIVISION

Respectful, Innovative, Fiscally Responsible

January 11, 2021

Denise Webster, City Administrator
CITY OF HAM LAKE
15544 Central Ave NE
Ham Lake, MN 55304



RE: 2020 Classification List for Tax-Forfeited Property

Dear Ms. Webster:

Enclosed you should find the following:

- A. Resolution #2020-139 dated 12/15/2020, classifying certain forfeit lands in Anoka County.
- B. A classification and sale approval form listing the lands classified in Resolution #2020-139 that lie within your jurisdiction, which is to be signed, sealed and returned to the county along with a copy of the motion or resolution of your governing body approving the classification and sale.
- C. A form for the forfeit parcels shown on the list of forfeit lands in your jurisdiction to help us analyze and appraise the parcel. We ask that you complete and return these form(s) to the county.
- D. A verification of special assessments form(s) that is to be completed, signed, sealed and returned to the county.

Chapter 282.01, Subdivision 1, of the Minnesota Statutes requires that the town board or governing body of a municipality must approve the classification and sale of forfeit parcels that lie within their jurisdiction. If disapproval of any parcel is not made within 60 days from the date of this letter, it is deemed that the town board or governing body has approved the classification and sale.

If the town board or governing body desires to acquire any parcel lying within the boundaries of the municipality, it shall, within 60 days of the request for classification and sale approval, file a written application with the county board to withhold the parcel from sale. The county board will then withhold the parcel from sale for six months.

If the town board or governing body fails to acquire the property within the withholding period, the county may offer it for sale upon expiration of the withholding period.

A municipality or township will have to pay maintenance costs incurred by the county (if any) during the six months the property is withheld from public sale, and if the parcel is not offered for public sale after the six-month period.

2020 Classification List
CITY OF HAM LAKE

UNPLATTED

34-32-23-21-0006

Abstract

THAT PRT OF THE NE1/4 OF THE NW1/4 OF SEC 34-32-
23 LYG SLY OF THE SLY R/W LINE OF CO RD NO 116
(AKA BUNKER LAKE BLVD NE); EX RD; SUBJ TO
EASE OF REC

State of Minnesota

County of Anoka
State of Minnesota

The Foregoing classification of lands above described lying within the boundaries of the
CITY OF HAM LAKE in said County and State is hereby approved.

Dated _____,

Attest: _____

(CLERK)

The CITY COUNCIL of the
CITY OF HAM LAKE

BY _____
(MAYOR)

VERIFICATION OF SPECIAL ASSESSMENTS

CITY OF HAM LAKE

PIN# 34-32-23-21-0006

DATE OF FORFEITURE: 11/10/2020

Before Forfeiture Amount _____

After Forfeiture Amount _____

Special Assessments Not Previously Certified _____

Watershed District _____

We ask that you enter the amount of special assessments by category on the captioned parcel. If there are none, please enter a zero.

If you need to verify the amounts, please contact Jenni Williams 763-324-1109 in the Property Records and Taxation Division.

If your municipality or township has not previously certified special assessments on a forfeit property, you should now certify them to the PROPERTY RECORDS AND TAXATION DIVISION, and enter them on the line, 'Special Assessments Not Previously Certified'.

Improvements before forfeiture should include principal and interest up to the date of forfeiture and all deferred installments of principal.

Improvements after forfeiture should include ONLY THE TOTAL PRINCIPAL AMOUNT. MS 282.01, Subd. 3 requires improvements made after forfeiture to be considered by the County Board in setting the appraised value for sale purposes. The apportionment of proceeds after sale is done in accordance with MS 282.08.

(Seal)

Clerk of Township, Municipality or
Watershed District

Date

PIN# 34-32-23-21-0006

Please complete the following information by answering all applicable questions.

- 1. Is this parcel buildable?**
 - a) Has your city/township adopted a local ordinance governing minimum area, shape, frontage or access? (If yes, answer 1b; if no, proceed to question 5.)**
 - b) Does this parcel comply with your local ordinances regarding minimum area, shape, frontage or access and, because of this, can be improved?**
If it does not comply, please list reason(s) for non-compliance
- 2. Do you recommend combining this parcel with an abutting forfeit parcel, if there is one?**
- 3. If your answer to #2 is yes, indicate which parcel on the list.**
- 4. Do you recommend selling this parcel to the abutting landowner?**
- 5. What is the current zoning of the forfeit parcel?**
- 6. Are there any buildings on the parcel?**
- 7. Does the city/township want an easement over the parcel?**

Any other information you feel would be useful:

Name of person completing this questionnaire: _____

Title of person completing this questionnaire: _____

Thank you for providing this information. Please return to:

**Pamela J. LeBlanc
Land Commissioner
2100 3rd Avenue
Anoka, MN 55303**

BOARD OF COUNTY COMMISSIONERS

Anoka County, Minnesota

DATE: December 15, 2020

RESOLUTION #2020-139

OFFERED BY COMMISSIONER: Meisner

2020 TAX-FORFEIT CLASSIFICATION OF NON-CONSERVATION PROPERTY FOR LAND SALE PURPOSES

WHEREAS, the real property described in the attached 2020 Tax-Forfeit Classification List, has forfeited to the state of Minnesota for the failure to pay ad valorem real estate taxes pursuant to provisions Minnesota Statutes, Chapter 279, Chapter 280 and Chapter 281; and,

WHEREAS, Anoka County Board of Commissioners, Anoka County, Minnesota ("County Board"), has determined that it is advisable to sell the real property described in 2020 Tax-Forfeit Classification List; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subdivision 1, the County Board is required to classify all tax-forfeited property as conservation or non-conservation; and,

WHEREAS, the County Board has considered the present use of adjacent lands found in 2020 Tax-Forfeit Classification List, the productivity of the soil, the character of forest or other growth, the accessibility of the lands listed to establish roads, schools, and other public services, and their peculiar suitability or desirability for particular uses; and,

WHEREAS, pursuant to the provisions of Minnesota Statutes, Section 282.01, Subdivision 1 (h), if the tax-forfeit property is located within the boundaries of an organized town or incorporated municipality, a classification, reclassification and sale must first be approved by the town board of the town or governing body of the municipality in which the lands are located; and,

WHEREAS, the town board of the town or the governing body of the municipality is considered to have approved the classification or reclassification and sale if the County Board is not notified of the disapproval of the classification or reclassification and sale within 60 days of the date the request for approval was transmitted to the town board of the town or governing body of the municipality; and,

WHEREAS, if the town board or a governing body of a municipality or a park and recreation board in a city of the first-class desires to acquire any parcel lying in the town or municipality, it may file a written request with the County Auditor pursuant to the provisions of Minnesota Statutes, Section 282.01, Subdivision 1a; and,

WHEREAS, upon written request to the County Auditor from a state agency or governmental subdivision of the state, a parcel of unsold tax-forfeited land must be withheld from sale or lease to others for a maximum of six months ("withholding period"); and,

WHEREAS, if the request is from a governmental subdivision of the state, the governmental subdivision must pay the maintenance cost incurred by the county during the period the parcel is withheld; and,

WHEREAS, if a town board, governing body of the municipality or a governmental subdivision wishes to purchase a parcel of tax forfeit property it shall do so during the withholding period; and,

WHEREAS, if the town board, governing body of the municipality or a governmental subdivision fails to submit an application and a resolution of the board or governing body to acquire the property within the withholding period, the county may offer the property for sale upon the expiration of the withholding period:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby classify each parcel shown on the 2020 Tax-Forfeit Classification List as non-conservation and approved for sale, subject to review by the town boards, and governing bodies of municipalities in Anoka County under Minnesota Statutes, section 282.01.

BE IT FURTHER RESOLVED that the Anoka County land commissioner shall forward a copy of this resolution to the town board of any organized township and to the governing body of an incorporated municipality in Anoka County for their review.

BE IT FURTHER RESOLVED that if the town board or governing body of a municipality fails to notify the County Board of the disapproval of a classification and sale of any of the lands described herein within sixty days of the date, the request herein is transmitted to the town board or governing body of a municipality, it will be deemed to have approved the classification and sale.

BE IT FURTHER RESOLVED that if the town board or governing body desires to acquire any parcel lying in the town or municipality under Section 282.01, it shall, within sixty days of the request for classification and sale, file a written application with the County Board to withhold the parcel from public sale for six (6) months.

BE IT FURTHER RESOLVED that if a governmental subdivision files a written application with the County Board to withhold a parcel from public sale for six (6) months, the governmental subdivision shall pay maintenance costs incurred by the county during the six-month period while the property is withheld from public sale, provided the property is not offered for public sale after the six-month period.

BE IT FURTHER RESOLVED that if the town board or governing body of the municipality fails to submit an application and a resolution of the board or governing body to acquire the property within the withholding period, the county may offer the property for sale upon the expiration of the withholding period.

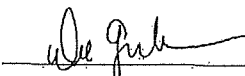
JW

ANOKA COUNTY
PROPERTY RECORDS AND
2020 DEC 17 P 1:17

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss

I, Dee Guthman, County Administrator, Anoka County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Anoka County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on December 15, 2020, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 15th day of December 2020.


DEE GUTHMAN
DEPUTY COUNTY ADMINISTRATOR

	<u>YES</u>	<u>NO</u>
DISTRICT #1 - LOOK	X	
DISTRICT #2 - BRAASTAD	X	
DISTRICT #3 - WEST	X	
DISTRICT #4 - MEISNER	X	
DISTRICT #5 - GAMACHE	X	
DISTRICT #6 - REINERT	X	
DISTRICT #7 - SCHULTE	X	

2020 CLASSIFICATION LIST
EXHIBIT A

Tax Parcel Number Description of Property

CITY OF ANDOVER
Commissioner District 5
UNPLATTED

29-32-24-42-0006
Abstract THAT PRT OF GOVT LOT 4 SEC 29 TWP 32 RGE 24 DESC AS FOL: COM AT SE COR OF SD GOVT LOT 4, TH N ALG E LINE THEREOF 598.25 FT TO C/L OF S COON CRK DR TH NWLY ALG SD C/L 229.7 FT TH SWLY AT RT ANG TO SD C/L 217.8 FT TO POB TH NWLY AT RT ANG & PRLLW C/L OF S COON CRK DR 400 FT TH SWLY AT RT ANG TO A PT BEING 720 FT NLY AT RT ANG TO S LINE OF SAID GOVT LOT & 722.9 FT W OF THE SE COR THEREOF TH SELY & PRLL TO SD C/L OF S COON CRK DR 400 FT TH NELY AT RT ANG TO POB; EX RD; SUBJ TO EASE OF REC

CITY OF BLAINE
Commissioner District 6
LUCKOWS PINE VIEW

24-31-23-14-0104
Abstract OUTLOT A LUCKOWS PINE VIEW; SUBJ TO EASE OF REC

CITY OF COLUMBIA HEIGHTS
Commissioner District 4
HART LAKE MANOR

36-30-24-43-0100
Abstract HART LAKE MANOR CITY OF COLUMBIA HEIGHTS W 2 FT OF LOT 3 & ALL OF LOT 4
HART LAKE MANOR

CITY OF COLUMBUS
Commissioner District 6
UNPLATTED

24-32-22-22-0003
Abstract THAT PRT OF THE W1/2 OF THE NW1/4 DESC AS FOL: BEG AT THE PT OF INTER OF THE W LINE OF SD NW1/4 WITH OLD SLY R/W LINE OF CSAH NO 23 (AKA LAKE DR NE), TH SLY ALG SD W LINE 800 FT, TH ELY AT RT ANG 920 FT, TH NLY AT RT ANG 423 FT +OR- TO SD SLY R/W LINE, TH NWLY ALG SD SLY R/W LINE 995 FT +OR- TO THE POB; EX RD; SUBJ TO EASE OF REC

CITY OF EAST BETHEL
Commissioner District 2
UNPLATTED

33-34-23-31-0010
Abstract THAT PRT OF NE1/4 OF SW1/4 SEC 33 TWP 34 RGE 23 LYG NELY OF CASH NO 26, EX RD SUBJ TO EASE OF REC

CITY OF FRIDLEY
Commissioner District 4
FRIDLEY PARK

15-30-24-44-0014
Abstract LOT 7 BLK 18 FRIDLEY PARK, SUBJ TO EASE OF REC

CITY OF HAM LAKE
Commissioner District 2
UNPLATTED

34-32-23-21-0006
Abstract THAT PRT OF THE NE1/4 OF THE NW1/4 OF SEC 34-32-23 LYG SLY OF THE SLY R/W LINE OF CO RD NO 116 (AKA BUNKER LAKE BLVD NE); EX RD; SUBJ TO EASE OF REC

CITY OF LINO LAKES
Commissioner District 6
UNPLATTED

35-31-22-22-0006
Abstract THAT PRT OF W 395 FT OF NW1/4 OF NW1/4 OF SEC 35 TWP 31 RGE 22 LYG N OF N LINE OF LOT 1 WHITLOCKS SUB, EX RD SUBJ TO EASE OF REC

CITY OF ST. FRANCIS
Commissioner District 1
CLUBHSE PONDS GOLF COURSE

33-34-24-34-0076
Abstract THAT PRT OF LOT 1 BLOCK 1 CLUBHOUSE AT PONDS GOLF COURSE LYG WLY, NWLY AND SWLY OF FOL DESC LINE: COM AT SE COR OF SD LOT 1, TH S 89 DEG 36 MIN 47 SEC W, ASSD BRG, ALG S LINE OF SD LOT 1, 63.68 FT TO POB OF LINE TO BE DESC, TH N 03 DEG 58 MIN 30 SEC W, 67.67 FT, TH N 67 DEG 51 MIN 11 SEC W, 138.18 FT, TH N 25 DEG 59 MIN 38 SEC E, 368.75 FT, TH N 58 DEG 51 MIN 48 SEC W 167.67 FT TO NWLY LINE OF SD LOT 1 AND SD LINE THERE TERM, EX RD SUBJ TO EASE OF REC

Memorandum

Date: January 28, 2021
To: Mayor and Councilmembers
From: Tom Collins, City Engineer *TPC*
Subject: Aberdeen Street from 144th Avenue to 145th Avenue

Introduction:

The Plans for constructing Aberdeen Street from 144th Avenue to 145th Avenue included the physical removal of 144th Avenue from Highway 65 to Aberdeen Street. The physical removal of the 144th Avenue access to Highway 65 right-of-way was a stipulation of the Cooperative Agreement Program grant funding that the City received. The Plans included the relocation of the one 144th Avenue driveway to Aberdeen Street, which is for Fire Truck Auto. The City did obtain a temporary construction easement from Fire Truck Auto for driveway relocation.

Discussion:

There are two public utilities within the northerly 20-feet of the 66-feet of right-of-way that is being considered for vacation – both CenturyLink (gas) and CenterPoint Energy (fiber). Approval of right-of-way vacation would be contingent on the owner of Outlot 1 of Marshall Manor deeding a 20-foot-wide drainage and utility easement to the City.

Recommendation:

It is recommended that a public hearing be scheduled for consideration of vacating the 144th Avenue right-of-way between Highway 65 and Aberdeen Street. Any vacation would be contingent on the City receiving a quit claim deed that dedicates to the City a drainage and utility easement over the northerly 20 feet of the 66-feet of 144th Avenue right-of-way being considered for vacation.

RESOLUTION NO. 21-XX

WHEREAS, the Ham Lake City Council, on its own motion, wishes to consider the vacation of the following described land in the City of Ham Lake, pursuant to Minnesota Statutes Chapter 412.851:

RIGHT-OF-WAY TO BE VACATED:

That part of 144th Avenue NE as dedicated on the recorded plat of MARSHALL MANOR, Anoka County, Minnesota, lying west of the west line of Aberdeen Street NE as dedicated on said recorded plat of MARSHALL MANOR, and lying east of State Trunk Highway No. 65 per Minnesota Department of Transportation Monumentation Plat No. 02-M21.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, that the City Clerk is directed to post in a conspicuous place in the City Hall between the dates of February 2, 2021 and February 16, 2021 and to cause publication of a NOTICE OF PUBLIC HEARING, a copy of which is attached to this Resolution, for a public hearing to be held on February 16, 2021, with publication to occur in the Star Tribune on February 4, 2021.

Adopted by the City Council of the City of Ham Lake this 1st day of February, 2021.

Michael G. Van Kirk
Mayor

Dawnette Shimek
Deputy City Clerk

NOTICE OF PUBLIC HEARING
VACATION OF PUBLIC LAND

NOTICE IS HEREBY GIVEN, that a Public Hearing will be held before the Ham Lake City Council February 16, 2021 at 6:01 p.m. in the City Council Chambers, City Hall, 15544 Central Avenue N.E. Ham Lake, Minnesota 55304, to hear comments and questions concerning the proposed vacation of the following described land within the City of Ham Lake, Minnesota:

RIGHT-OF-WAY TO BE VACATED:

That part of 144th Avenue NE as dedicated on the recorded plat of MARSHALL MANOR, Anoka County, Minnesota, lying west of the west line of Aberdeen Street NE as dedicated on said recorded plat of MARSHALL MANOR, and lying east of State Trunk Highway No. 65 per Minnesota Department of Transportation Monumentation Plat No. 02-M21.

Said hearing is conducted pursuant to Minnesota Statutes Chapter 412.851.

Dated: February 2, 2021

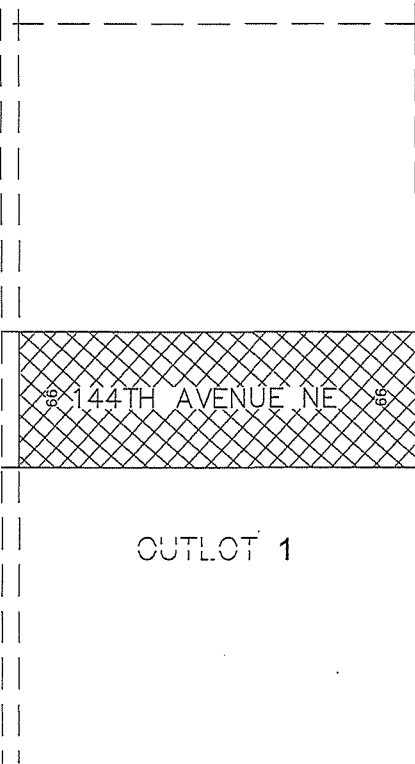
Dawnette Shimek, Deputy City Clerk

Posted at City Hall between the dates of February 2, 2021 and February 16, 2021

Published in the Star Tribune on February 4, 2021

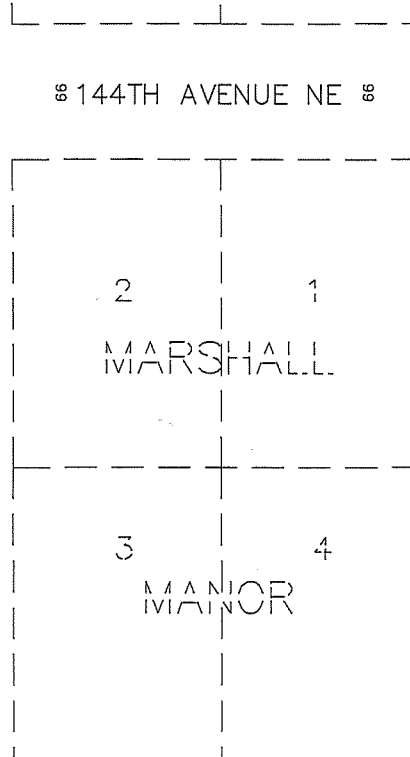
MINNESOTA DEPARTMENT OF TRANSPORTATION
MONUMENTATION PLAT NO. 02-M21

STATE HIGHWAY NO. 65



OUTLOT 1

66 ABERDEEN STREET NE 66

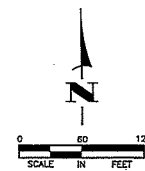


66 144TH AVENUE NE 66

2 1
MARSHALL
3 4
MANOR

PROPOSED RIGHT OF WAY VACATION DESCRIPTION:

That part of 144th Avenue NE as dedicated on the recorded plat of MARSHALL MANOR, Anoka County, Minnesota, lying west of the west line of Aberdeen Street NE as dedicated on said recorded plat of MARSHALL MANOR, and lying east of State Trunk Highway No. 65 per Minnesota Department of Transportation Monumentation Plat No. 02-M21.

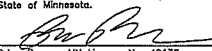


LEGEND

 Right of Way to be Vacated

Date	Revision
12/17/20	corrected description

DESIGNED BY BP
DRAWN BY MSS
CHECKED BY BP

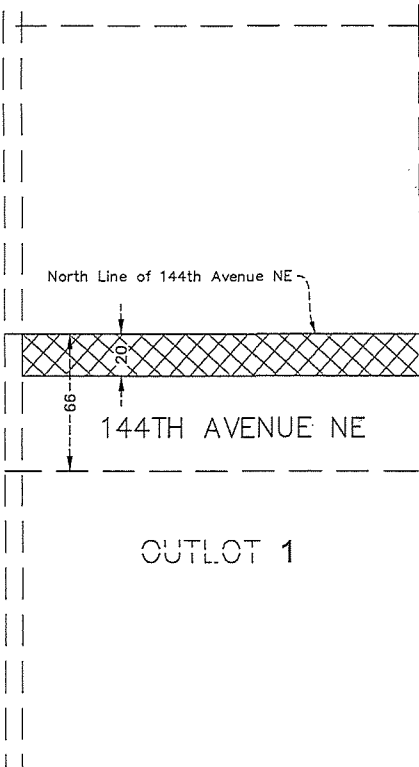
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Professional Licensed Land Surveyor under the laws of the State of Minnesota.

Brian Person, MN License No. 49138


Civil Engineers and Land Surveyors
3061 Thurston Ave., Anoka, Minnesota 55303
763-427-5800 FAX 763-427-0520

Easement Vacation Exhibit
for
RFC Engineering
DATE 11/03/20 FILE NO. 3608.10

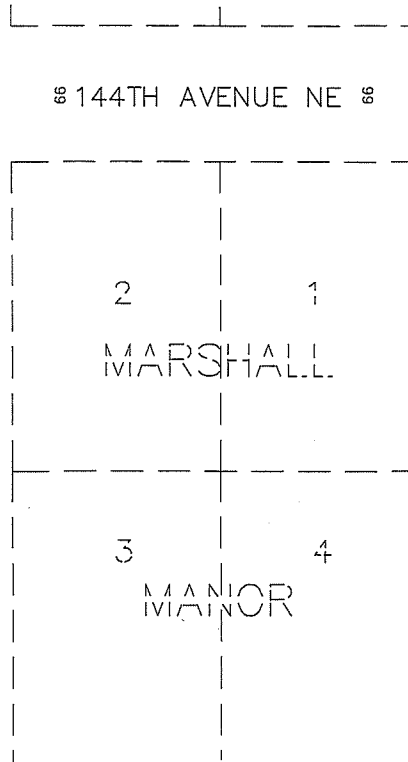
MINNESOTA DEPARTMENT OF TRANSPORTATION
MONUMENTATION PLAT NO. 02-M21

STATE HIGHWAY NO. 65



OUTLOT 1

66 ABERDEEN STREET NE



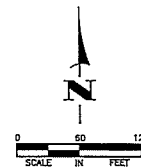
66 144TH AVENUE NE 66

MARSHALL

MANOR

PROPOSED EASEMENT DESCRIPTION:

A permanent easement over, under and across the North 20.00 feet of 144th Avenue NE as dedicated on the recorded plat of MARSHALL MANOR, Anoka County, Minnesota, lying west of the west line of Aberdeen Street NE as dedicated on said recorded plat of MARSHALL MANOR, and lying east of State Trunk Highway No. 65 per Minnesota Department of Transportation Monumentation Plat No. 02-M21.

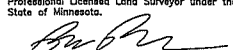


LEGEND

 Proposed Easement

Date	Revision
12/17/20	corrected description

DESIGNED BY BP
DRAWN BY MSS
CHECKED BY BP

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Professional Licensed Land Surveyor under the laws of the State of Minnesota.

Brian Person, MN License No. 49138
12/11/20
Date


Civil Engineers and Land Surveyors
3031 Thornton Ave., Anoka, Minnesota 55303
763-427-5800 FAX 763-427-0320

Easement Exhibit
for
RFC Engineering
DATE 12/11/20 FILE NO. 3808.10

Dawnette Shimek

From: dixsonerin@gmail.com
Sent: Monday, January 25, 2021 10:19 AM
To: Jennifer Bohr
Subject: RE: Planning Commission Term Renewal

Caution: This email originated outside our organization; please use caution.

Good morning!

I did receive the letter, thanks for the follow up.

I would like to renew my term as a Planning Commissioner for the city.

Thank you,
Erin

From: Jennifer Bohr
Sent: Monday, January 25, 2021 10:07 AM
To: Erin Dixon; Jonathan Fisher
Subject: RE: Planning Commission Term Renewal

Good Morning!

A couple weeks ago I attempted to mail letters to you asking if you'd like to renew your term as a Planning Commissioner. This is a friendly reminder about your term renewal.

Please submit your responses via email, letter or fax by February 1 as to whether or not you'd like to continue to serve as a Planning Commissioner.

Warm regards,
Jennifer

Jennifer Bohr
Zoning & Building Clerk/Deputy City Clerk
City of Ham Lake
763-434-9555
www.ci.ham-lake.mn.us

Dawnette Shimek

From: Jonathan Fisher <jfother@mac.com>
Sent: Monday, January 25, 2021 12:49 PM
To: Jennifer Bohr
Subject: Statement of Intent

Caution: This email originated outside our organization; please use caution.

Jennifer,

I have enjoyed my time on the Ham Lake Planning Commission and would like to serve another term as a commissioner.

Thanks.

Jonathan Fisher

Dawnette Shimek

From: jeff@allseasonservices.com
Sent: Monday, January 18, 2021 3:30 PM
To: Jennifer Bohr
Subject: planning commission term

Caution: This email originated outside our organization; please use caution.

Hi Jennifer

I would like to serve another term on planning commission.

Thank you
Jeff Entsminger