

CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
Fax: (763) 434-9599

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA TUESDAY, JANUARY 18, 2022

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Wilson, Anoka County Sheriff's Office Monthly Report

3.2 6:01 P.M. – Public Hearing – To consider the vacation of the 145th Avenue NE temporary cul-de-sac right-of-way within Hidden Forest East Second Addition and adoption of a Resolution

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of January 3, 2022

4.2 Approval of claims

4.3 Approval of a Resolution to appoint signers and authorized traders for bank and investment accounts

4.4 Approval of accepting an easement deed for the Tippecanoe Street NE Improvement Project

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

9.0 CITY ENGINEER

10.0 CITY ADMINISTRATOR

11.0 COUNCIL BUSINESS

11.1 Committee Reports

11.2 Announcements and future agenda items

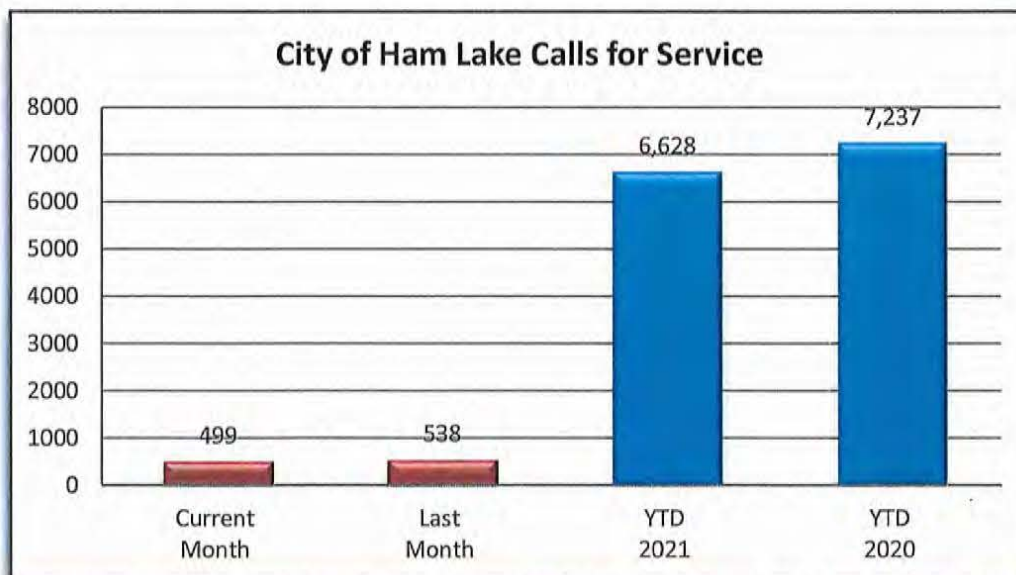
ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT

SECTION II

PATROL DIVISION

CITY OF HAM LAKE - DECEMBER 2021

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2021	YTD 2020
Call for Service	515	494	572	494	607	606	658	535	568	542	538	499	6,628	7,237
Burglaries	0	1	1	2	1	1	9	1	3	4	3	1	27	19
Thefts	12	16	23	12	14	22	21	18	25	24	9	15	211	190
Crim Sex Conduct	1	0	1	0	0	2	0	0	0	1	1	0	6	5
Assault	0	0	1	0	1	1	2	2	1	0	1	3	12	20
Dam to Property	4	4	10	5	8	6	14	8	6	8	7	6	86	49
Harass Comm	0	0	0	0	1	0	0	0	0	0	1	0	2	7
Felony Arrests	19	3	7	5	3	4	5	4	13	2	2	3	70	63
Gross Misd Arrests	1	2	2	0	2	1	1	3	2	2	0	3	19	15
Misd Arrests	6	2	9	6	8	11	6	9	8	5	5	3	78	87
DUI Arrests	2	3	4	2	3	4	1	3	3	6	3	1	35	38
Domestic Arrests	2	0	1	2	3	0	0	0	1	1	1	5	16	19
Warrant Arrests	10	10	5	11	6	13	4	8	5	4	6	4	86	47
Traffic Arrests	93	55	70	34	37	42	27	44	42	32	26	29	531	434



RESOLUTION NO. 22-XX

WHEREAS, a public hearing was held before the Ham Lake City Council on the 18th day of January, 2022 at 6:01 p.m. to consider the proposed vacation of certain lands within the City of Ham Lake;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, that the following described property be vacated;

PARCEL A:

That part of 145th Avenue NE as platted and dedicated on the plat of HIDDEN FOREST EAST SECOND ADDITION, Anoka County, Minnesota, which lies northeasterly of a line hereafter known as "Line A", said line being described as beginning at the most northerly corner of Lot 22, Block 1, of said HIDDEN FOREST EAST SECOND ADDITION; thence southeasterly along the easterly line of said Lot 22 and its southeasterly extension, a distance of 633.56 feet to the angle point on the northeasterly line of Lot 7, Block 3, said HIDDEN FOREST EAST SECOND ADDITION and said line there terminating; and which also lies northwesterly of a line drawn 33 feet northwesterly as measured at a right angle and parallel to a line hereafter known as "Line B", said line being described as beginning at the point of intersection between the previously described "Line A" and the centerline of 145th Avenue NE as platted and dedicated on said plat of HIDDEN FOREST EAST SECOND ADDITION; thence northeasterly along the centerline of 145th Avenue NE and its northeasterly extension a distance of 84.04 feet; thence 15.96 feet along a tangential curve concave to the northwest, said curve having a radius of 700.00 feet and a central angle of 01 degrees 18 minutes 23 seconds and said line there terminating.

PARCEL B:

That part of 145th Avenue NE as platted and dedicated on the plat of HIDDEN FOREST EAST SECOND ADDITION, Anoka County, Minnesota, which lies northeasterly of a line hereafter known as "Line A", said line being described as beginning at the most northerly corner of Lot 22, Block 1, of said HIDDEN FOREST EAST SECOND ADDITION; thence southeasterly along the easterly line of said Lot 22 and its southeasterly extension, a distance of 633.56 feet to the angle point on the northeasterly line of Lot 7, Block 3, said HIDDEN FOREST EAST SECOND ADDITION and said line there terminating; and which also lies southeasterly of a line drawn 33 feet southeasterly as measured at a right angle and parallel to a line hereafter known as "Line B", said line being described as beginning at the point of intersection between the previously described "Line A" and the centerline of 145th Avenue NE as platted and dedicated on said plat of HIDDEN FOREST EAST SECOND ADDITION; thence northeasterly along the centerline of 145th Avenue NE and its northeasterly extension a distance of 84.04 feet; thence 15.96 feet along a tangential curve concave to the northwest, said curve having a radius of 700.00 feet and a central angle of 01 degrees 18 minutes 23 seconds and said line there terminating.

PARCEL C

That part of 145th Avenue NE as platted and dedicated on the plat of HIDDEN FOREST EAST SECOND ADDITION, Anoka County, Minnesota, which lies adjacent to Lot 22, Block 1, said HIDDEN FOREST EAST SECOND ADDITION, which lies southwesterly of the southeasterly extension of the northeasterly line of said Lot 22, Block 1, and which lies northwesterly of a line drawn 33 feet northwesterly as measured at a right angle and parallel with the centerline of said 145th Avenue.

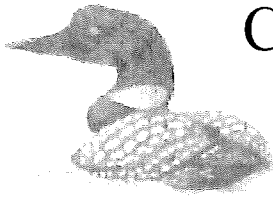
PARCEL D

That part of 145th Avenue NE as platted and dedicated on the plat of HIDDEN FOREST EAST SECOND ADDITION, Anoka County, Minnesota, which lies adjacent to Lot 7, Block 3, said HIDDEN FOREST EAST SECOND ADDITION, which lies southwesterly of the northwesterly extension of the northeasterly line of said Lot 7, Block 3, and which lies southeasterly of a line drawn 33 feet southeasterly as measured at a right angle and parallel with the centerline of said 145th Avenue.

Adopted by the City Council of the City of Ham Lake this 18th day of January, 2022.

Michael G. Van Kirk, Mayor

Denise Webster, City Clerk



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
Fax: (763) 434-9599

NOTICE OF PUBLIC HEARING VACATION OF PUBLIC LAND

NOTICE IS HEREBY GIVEN, that a Public Hearing will be held before the Ham Lake City Council January 18, 2022 at 6:01 p.m. in the City Council Chambers, City Hall, 15544 Central Avenue NE, Ham Lake, Minnesota 55304, to hear comments and questions concerning the proposed vacation of the following described land within the City of Ham Lake, Minnesota:

PARCEL A:

That part of 145th Avenue NE as platted and dedicated on the plat of HIDDEN FOREST EAST SECOND ADDITION, Anoka County, Minnesota, which lies northeasterly of a line hereafter known as "Line A", said line being described as beginning at the most northerly corner of Lot 22, Block 1, of said HIDDEN FOREST EAST SECOND ADDITION; thence southeasterly along the easterly line of said Lot 22 and its southeasterly extension, a distance of 633.56 feet to the angle point on the northeasterly line of Lot 7, Block 3, said HIDDEN FOREST EAST SECOND ADDITION and said line there terminating; and which also lies northwesterly of a line drawn 33 feet northwesterly as measured at a right angle and parallel to a line hereafter known as "Line B", said line being described as beginning at the point of intersection between the previously described "Line A" and the centerline of 145th Avenue NE as platted and dedicated on said plat of HIDDEN FOREST EAST SECOND ADDITION; thence northeasterly along the centerline of 145th Avenue NE and its northeasterly extension a distance of 84.04 feet; thence 15.96 feet along a tangential curve concave to the northwest, said curve having a radius of 700.00 feet and a central angle of 01 degrees 18 minutes 23 seconds and said line there terminating.

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PARCEL C

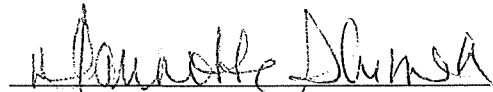
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PARCEL D

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Said hearing is conducted pursuant to Minnesota Statutes Chapter 412.851.

Dated: January 6, 2022


Dawnette Shimek, Deputy City Clerk

Posted at City Hall between the dates of January 4, 2022 and January 18, 2022

Published in the Star Tribune on January 6, 2022.

SKETCH AND DESCRIPTION

~for~ HFN PROPERTIES
 ~of~ 145th Avenue Vacation

RIGHT-OF-WAY VACATION DESCRIPTIONS

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PARCEL B:

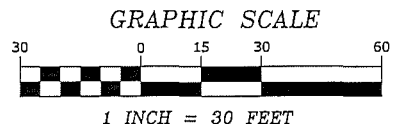
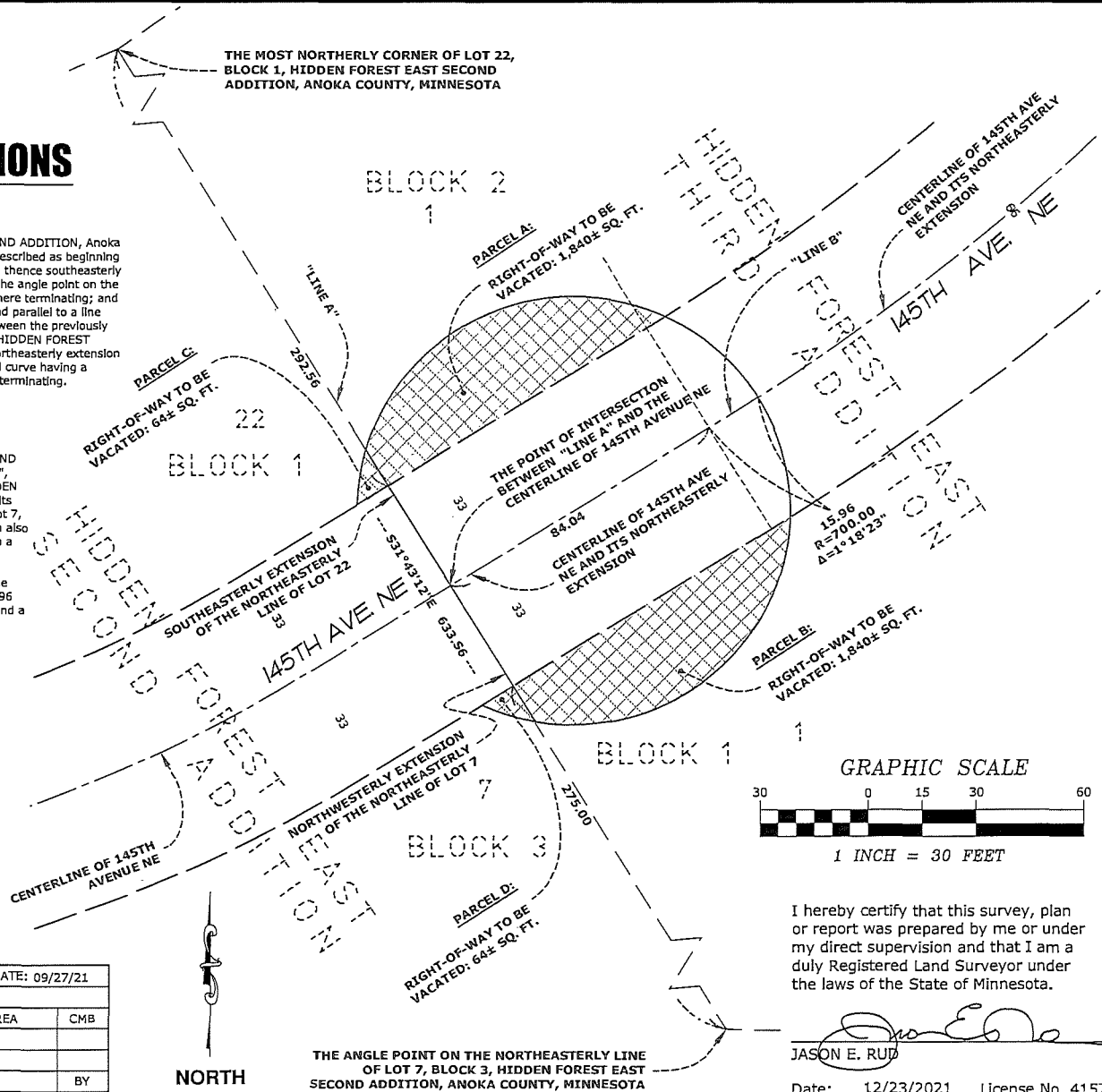
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I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

Jason E. Rud
 JASON E. RUD

Date: 12/23/2021 License No. 41578

DRAWN BY: CMB		JOB NO: 200949PP		DATE: 09/27/21	
CHECK BY: JER		FIELD CREW: N/A			
1	12-21-21	ADJUST VACATION AREA	CMB		
2					
3					
NO.	DATE	DESCRIPTION	BY		

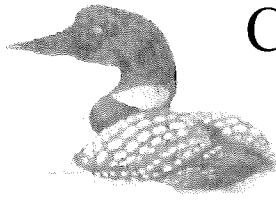
E. G. RUD & SONS, INC.
 Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55014
 Tel. (651) 351-8200 Fax (651) 351-8701
 www.egrud.com

NORTH

THE ANGLE POINT ON THE NORTHEASTERLY LINE OF LOT 7, BLOCK 3, HIDDEN FOREST EAST SECOND ADDITION, ANOKA COUNTY, MINNESOTA

145th Avenue vacation - HFE2nd.xlsx

Name	Company	Address	City	State	Zip
PIN: 25-32-23-14-0002	HFN PROPERTIES LLC	17404 WARD LAKE DR	ANDOVER	MN	55304
PIN: 25-32-23-41-0013	MONSON TRUSTEE MICHELLE K	10097 WYOMING AVE	CHISAGO CITY	MN	55013
PIN: 25-32-23-41-0014	MONSON TRUSTEE MICHELLE K	14465 PACKARD ST NE	HAM LAKE	MN	55304
PIN: 25-32-23-41-0004	CASSENS DANIEL WAYNE	5675 WINKER LN	PRIOR LAKE	MN	55372
PIN: 25-32-23-14-0004	CLARK SHANE A	4839 145TH AVE NE	HAM LAKE	MN	55304
PIN: 25-32-23-14-0005	BEACH JANICE	4865 145TH AVE NE	HAM LAKE	MN	55304



CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, JANUARY 3, 2022

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, January 3, 2022 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Mike Van Kirk and Councilmembers Gary Kirkeide, Brian Kirkham and Jesse Wilken

MEMBERS ABSENT: Councilmember Jim Doyle

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; and City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS - None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of December 20, 2021

4.2 Approval of claims in the amount of \$424,830.14

4.3 Approval of accepting the resignation of Matthew Downing as the City Representative to the Sunrise River and Upper Rum River Watershed Management Organizations and advertising for the open positions in the *Ham Laker*

4.4 Approval of Resolution No. 22-01 scheduling a public hearing to vacate the 145th Avenue NE temporary cul-de-sac right-of-way within Hidden Forest East Second Addition

4.5 Approval of Resolution No. 22-02 authorizing transfer of all Ham Lake Development Company (HLDC) Loans and all unused CDBG Revolving Loans Funds to Anoka County

4.6 Approval of designation of appointment of representative and alternate to the Solid Waste Abatement Advisory Team (Jennifer Bohr and alternate Nicole Wheeler)

4.7 Approval of designation of official newspaper

4.8 Approval of designation of official depositories: 21st Century Bank, Falcon National Bank, RBC Capital Markets, PMA Financial Network/PMA Securities, Inc., Mortenson Capital Markets, LLC, and UBS Financial Services, Inc.

Motion by Kirkham, seconded by Wilken, to approve the January 3, 2022 Consent Agenda as written. All present in favor, motion carried.

- 5.0 PLANNING COMMISSION RECOMMENDATIONS - None
- 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None
- 7.0 APPEARANCES – None
- 8.0 CITY ATTORNEY – None
- 9.0 CITY ENGINEER – None
- 10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Consideration of appointment of Acting Mayor, Committee liaisons and liaisons with other organizations: Acting Mayor, Personnel (2), Economic Development, Met Council (2), Law Enforcement (2), Fire Department Liaisons (2), North Central Suburban Cable Communications Commission (and alternate), Ham Lake Chamber of Commerce (2), Road Committee (2), Ham Laker Task Force (2), Audit (2), Building/Energy Committee (2), Park and Tree Liaison (2), Fire Relief Association Board of Trustees (3), Code Review Committee (2) (and alternate), Metropolitan Council reform effort Committee, Building Department Committee (2)

Motion by Kirkeide, seconded by Van Kirk, to approve the following appointments for 2022:

- Acting Mayor (1).....Councilmember Kirkham
- EDA President (1).....Mayor Van Kirk
- EDA Vice President (1).....Councilmember Kirkham
- Personnel (2).....Mayor Van Kirk & Councilmember Doyle
- Economic Development (2).....Mayor Van Kirk & Councilmember Kirkham
- Met Council & Metropolitan Council reform effort Committee (2).....Councilmembers Kirkeide & Kirkham
- Law Enforcement (2).....Mayor Van Kirk & Councilmember Wilken
- Fire Department Liaisons (2).....Mayor Van Kirk & Councilmember Kirkham
- North Metro Telecommunications.....Councilmember Wilken (alternate: Mayor Commission (1) Van Kirk)
- Chamber of Commerce (2).....Councilmember Kirkham & Administrator Webster
- Road Committee (2).....Councilmembers Kirkeide & Doyle
- Ham Laker Task Force (2).....Mayor Van Kirk & Councilmember Wilken
- Audit (2).....Councilmembers Doyle & Kirkham
- Building/Energy Committee (2).....Mayor Van Kirk and Councilmember Kirkeide
- Park Committee (2).....Councilmembers Kirkham & Wilken
- Fire Relief Association Board of Trustees (3).....Councilmember Kirkham, Fire Mike Raczkowski & Administrator Webster
- Code Review Committee (2).....Mayor Van Kirk & Councilmember Kirkeide (alternate: Councilmember Kirkham)
- Building Department Committee (2).....Mayor Van Kirk & Councilmember Kirkeide
- CERT Committee.....Mayor Van Kirk, Councilmember Wilken, Fire Mike Raczkowski, Al Parranto and a Liaison from the Sheriff’s Department

All present in favor, motion carried.

11.3 Discussion of the American Rescue Plan Act (ARPA) Funding

Motion by Van Kirk, seconded by Kirkham, to table discussion of the American Rescue Plan Act (ARPA) Funding. All present in favor, motion carried. Councilmember Wilken suggested that the committee meet prior to the next City Council meeting discussion on this item.

11.4 Discussion of the well located on Lot 4, Block 1, Harmony Estates 2nd Addition

The City Council discussed whether it would be a benefit to the City to obtain the well located on Lot 4, Block 1, Harmony Estates 2nd Addition. Considering the location, cost of obtaining the property along with upgrading the well and adding an asphalt driveway; the Mayor and Councilmembers agreed that this is not an ideal situation and if an additional well is needed, it would be better to be located in a park or other agricultural property not requiring access through a neighborhood. **It was the consensus of the City Council to not acquire the well located on Lot 4, Block 1, Harmony Estates 2nd Addition.**

11.5 Announcements and future agenda items - None

Motion by Kirkeide, seconded by Kirkham, to adjourn the meeting at 6:15 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk

**CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
January 18, 2022**

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS	01/06/22 - 01/20/22	
EFT	# 1592 - 1598	\$ 31,383.24
REFUND CKECKS	#	
CHECKS	# 63635 - 63666	\$ 404,966.74
BANK DRAFTS	DFT0002304 - DFT0002309	\$ 24,981.61
TOTAL EFTS, CHECKS, AND BANK DRAFTS		<u>\$ 461,331.59</u>
PAYROLL CHECKS		
01/14/22		\$ 35,472.10
TOTAL PAYROLL CHECKS		<u>\$ 35,472.10</u>
TOTAL OF ALL PAYMENTS		<u><u>\$ 496,803.69</u></u>
VOID CHECKS		
CHECKS	63634	\$ -
EFT		\$ -
		\$ -

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 3RD DAY OF JANUARY 2022

MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



Payment Dates 1/6/2022 - 1/20/2022

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
1592	OPTUM BANK - 6011	Health Savings Account-6011	Flexible spending	100-21705	54.17
1593	ARAMARK UNIFORM & CAREE	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	107.97
1593	ARAMARK UNIFORM & CAREE	FIRST AID CABINET	Safety supplies	100-43101-2240	12.00
1593	ARAMARK UNIFORM & CAREE	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	84.84
1593	ARAMARK UNIFORM & CAREE	FIRST AID CABINET	Safety supplies	100-43101-2240	12.00
1593	ARAMARK UNIFORM & CAREE	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	23.13
1594	BRODIN PRESS	JANUARY HAM LAKER EDITIN	Editing	211-41704-3125	838.80
1594	BRODIN PRESS	JANUARY HAM LAKER EDITIN	Editing	211-41704-3125	61.20
1595	O'REILLY AUTOMOTIVE STORE	POWER BEAD	Operating supplies	100-43101-2290	31.98
1595	O'REILLY AUTOMOTIVE STORE	POWER BEAD	Operating supplies	100-43101-2290	-15.99
1595	O'REILLY AUTOMOTIVE STORE	SILICONE GASKET MAKER	Operating supplies	100-43101-2290	6.99
1595	O'REILLY AUTOMOTIVE STORE	FUEL FILTER	Operating supplies	100-43101-2290	13.19
1595	O'REILLY AUTOMOTIVE STORE	#71 VAC CONNECT	Equipment parts & supplies	100-43101-2320	5.88
1595	O'REILLY AUTOMOTIVE STORE	DUPLICATE PAYMENT INV#19	Operating supplies	100-43101-2290	-15.89
1596	RFC ENGINEERING, INC.	ABERDEEN, 144TH - 145TH	Engineering	431-43301-3135	314.57
1596	RFC ENGINEERING, INC.	155TH, NAPLES - LEXINGTON	Engineering	431-43301-3135	139.91
1596	RFC ENGINEERING, INC.	TWIN BIRCH ACRES	Engineering	431-43301-3135	394.21
1596	RFC ENGINEERING, INC.	LUND'S LAKEVIEW FOREST	Engineering	431-43301-3135	104.63
1596	RFC ENGINEERING, INC.	2163 - 164TH LANE EASEMEN	Engineering	100-41101-3135	67.26
1596	RFC ENGINEERING, INC.	2152 S HAM LAKE DR EASME	Engineering	100-41101-3135	215.06
1596	RFC ENGINEERING, INC.	COUNCIL MEETING	Engineering	100-41101-3135	121.06
1596	RFC ENGINEERING, INC.	17423 LEVER STREET EASEME	Engineering	100-41101-3135	80.71
1596	RFC ENGINEERING, INC.	ANOKA COUNTY GIS DATA EX	Engineering	100-41101-3135	48.56
1596	RFC ENGINEERING, INC.	COMP PLAN UPDATE	Engineering-comprehensive p	100-41101-3136	173.57
1596	RFC ENGINEERING, INC.	PLANNING COMMISSION MEE	Engineering	100-41601-3135	55.43
1596	RFC ENGINEERING, INC.	PLANNING/POTENTIAL DEVEL	Engineering	100-41601-3135	242.11
1596	RFC ENGINEERING, INC.	13-32-23-42-0002	Engineering	100-41601-3135	67.25
1596	RFC ENGINEERING, INC.	L3 B1 ULFERTS FOURNIER ACR	Engineering	100-41601-3135	24.63
1596	RFC ENGINEERING, INC.	ZONING MAP	Engineering	100-41601-3135	40.35
1596	RFC ENGINEERING, INC.	HAM LAKE BUILDING PERMIT	Engineering	100-42401-3135	94.15
1596	RFC ENGINEERING, INC.	L1 B2 CATCHER'S CREEK	Engineering	100-42401-3135	94.15
1596	RFC ENGINEERING, INC.	L4 B1 HARMONY ESTATES 2N	Engineering	100-42401-3135	53.80
1596	RFC ENGINEERING, INC.	ASSESSOR	Engineering	100-42401-3135	13.45
1596	RFC ENGINEERING, INC.	THOROUGHFARE PLAN	Engineering	100-43101-3135	13.45
1596	RFC ENGINEERING, INC.	PUBLIC WORKS MAP	Engineering	100-43102-3135	307.00
1596	RFC ENGINEERING, INC.	SNOW PLOW MAP	Engineering	100-43102-3135	361.47
1596	RFC ENGINEERING, INC.	SRWMO 2022 BUDGET	Engineering	100-43201-3135	215.21
1596	RFC ENGINEERING, INC.	CCWD RULES AMENDMENTS	Engineering	100-43201-3135	147.80
1596	RFC ENGINEERING, INC.	URRWMO 2022 BUDGET	Engineering	100-43201-3135	40.35
1596	RFC ENGINEERING, INC.	HAM LAKE AS LGU-WCA	Engineering	100-43201-3135	1,153.01
1596	RFC ENGINEERING, INC.	NPDES	Engineering	230-43201-3135	80.70
1596	RFC ENGINEERING, INC.	FIRE #3	Capital assets	420-42201-5110	530.26
1596	RFC ENGINEERING, INC.	181ST, CONCORD - 65	Engineering	431-43301-3135	53.80
1596	RFC ENGINEERING, INC.	HIDDEN FOREST EAST 3RD	Engineering	890-90001-3135	940.17
1596	RFC ENGINEERING, INC.	LIVE WIRE ELECTRIC	Engineering	890-90001-3135	13.45
1596	RFC ENGINEERING, INC.	ENCHANTED ESTATES 3RD	Engineering	890-90001-3135	824.94
1596	RFC ENGINEERING, INC.	CATCHERS CREEK	Engineering	890-90001-3135	16.19
1596	RFC ENGINEERING, INC.	ENTSMINGER FARMS	Engineering	890-90001-3135	688.74
1596	RFC ENGINEERING, INC.	FLAMINGO TERRACE EXP	Engineering	890-90001-3135	284.42
1596	RFC ENGINEERING, INC.	CONSTANCE BOULEVARD TER	Engineering	890-90001-3135	84.97
1596	RFC ENGINEERING, INC.	HIDDEN FOREST EAST PARK	Engineering	890-90001-3135	59.27
1596	RFC ENGINEERING, INC.	HOLIDAY STATION STORE	Engineering	890-90001-3135	435.94
1596	RFC ENGINEERING, INC.	CROSTOWN ROLLING ACRES	Engineering	890-90001-3135	129.45
1596	RFC ENGINEERING, INC.	ENTSMINGER FARMS LABELS	Engineering	890-90001-3135	25.00

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
1596	RFC ENGINEERING, INC.	HIDDEN FOREST EAST 2ND	Engineering	890-90001-3135	189.26
1596	RFC ENGINEERING, INC.	HIDDEN FOREST EAST 2ND LA	Engineering	890-90001-3135	25.00
1596	RFC ENGINEERING, INC.	HARMONY ESTATES 3RD	Engineering	890-90001-3135	228.67
1596	RFC ENGINEERING, INC.	EVERGREEN ESTATES	Engineering	890-90001-3135	240.08
1596	RFC ENGINEERING, INC.	MEADOW PARK RECONSTRUC	Engineering	431-43301-3135	4,727.49
1596	RFC ENGINEERING, INC.	GROUP PERMIT BILLING	Engineering	100-43501-3135	2,590.67
1596	RFC ENGINEERING, INC.	TWIN BIRCH ROW2020-153	Engineering	431-43301-3135	13.45
1596	RFC ENGINEERING, INC.	LUND'S LAKEVIEW FOREST RO	Engineering	431-43301-3135	53.80
1596	RFC ENGINEERING, INC.	CREEK VALLEY RECONSTRUCTI	Engineering	431-43301-3135	3,725.50
1596	RFC ENGINEERING, INC.	MSA GROUP BILLING	Engineering	431-43301-3135	1,358.55
1596	RFC ENGINEERING, INC.	POLK STREET	Engineering	431-43301-3135	2,902.61
1596	RFC ENGINEERING, INC.	TIPPECANOE STREET	Engineering	431-43301-3135	1,771.04
1596	RFC ENGINEERING, INC.	CROSSTOWN BUSINESS PARK	Capital assets	262-46101-5110	3,354.53
1598	STAR TRIBUNE MEDIA COMPA	ENTSMINGER FARMS PREL. PL	Legal notices/publications/bid	890-90001-3950	231.87
63635	ACE SOLID WASTE INC	JAN ORGANICS	Waste management & recycli	231-43601-3630	321.25
63636	ALL CITY ELEVATOR INC	1ST QTR MAINTENANCE	Building repair & maintenanc	100-41702-3420	195.00
63637	ANOKA COUNTY PROPERTY	21-87907 WORMS DRIVEWAY	Refunds & reimbursements	100-37601	46.00
63637	ANOKA COUNTY PROPERTY	21-87902 DEPASQUALE DRIVE	Refunds & reimbursements	100-37601	46.00
63638	ANOKA COUNTY TREASURY D	USED OIL CLASS 1 LICENSE	Professional licenses & certifi	100-43101-3520	100.00
63639	ANOKA COUNTY TREASURY D	JAN BROADBAND	Internet & website	100-41301-3220	37.50
63639	ANOKA COUNTY TREASURY D	JAN BROADBAND FIRE #2	Internet & website	100-41301-3220	75.00
63640	ANOKA COUNTY TREASURY D	1ST QTR LAW ENFORCEMENT	Police protection	100-42101-3155	298,048.75
63640	ANOKA COUNTY TREASURY D	1ST QTR LAW ENFORCEMENT	Police protection	212-41706-3155	25,000.00
63641	BASSING ELECTRIC INC	FIRE #1 ELECTRICAL REPAIR	Building repair & maintenanc	100-42202-3420	330.00
63642	CARSON, CLELLAND, & SCHRE	GREEN ACRES DEFERRAL	Attorney	100-41101-3110	70.00
63642	CARSON, CLELLAND, & SCHRE	SBA COMMUNICATIONS TOW	Attorney	100-41101-3110	70.00
63642	CARSON, CLELLAND, & SCHRE	USED CAR LOTS	Attorney	100-41101-3110	70.00
63642	CARSON, CLELLAND, & SCHRE	OPIOID SETTLEMENT	Attorney	100-41101-3110	52.50
63642	CARSON, CLELLAND, & SCHRE	LIGHT POLLUTION	Attorney	100-41101-3110	52.50
63642	CARSON, CLELLAND, & SCHRE	QUIET TITLE ACTION	Attorney	100-41101-3110	35.00
63642	CARSON, CLELLAND, & SCHRE	CITY COUNCIL MEETINGS	Attorney	100-41101-3110	180.00
63642	CARSON, CLELLAND, & SCHRE	CELL TOWER	Attorney	100-41101-3110	105.00
63642	CARSON, CLELLAND, & SCHRE	PROSECUTIONS	Attorney	100-41501-3110	6,500.00
63642	CARSON, CLELLAND, & SCHRE	TIPPECANOE STREET EASEME	Attorney	431-43301-3110	140.00
63643	CENTERPOINT ENERGY	CITY HALL	Natural gas	100-41702-3620	659.20
63643	CENTERPOINT ENERGY	FIRE #1	Natural gas	100-42202-3620	366.39
63643	CENTERPOINT ENERGY	FIRE #2	Natural gas	100-42202-3620	744.90
63643	CENTERPOINT ENERGY	PW	Natural gas	100-43104-3620	1,302.91
63643	CENTERPOINT ENERGY	H.L. PARK BUILDING	Natural gas	100-44102-3620	559.42
63643	CENTERPOINT ENERGY	H.L. PARK PAVILION	Natural gas	100-44102-3620	136.74
63643	CENTERPOINT ENERGY	SR CENTER	Natural gas	100-44202-3620	354.96
63644	COMPASS MINERALS AMERIC	104.23 TN SALT	Salt & sand	100-43102-2710	7,641.10
63645	CONNEXUS ENERGY	CITY HALL	Electricity	100-41702-3610	799.92
63645	CONNEXUS ENERGY	GARAGE	Electricity	100-41702-3610	34.60
63645	CONNEXUS ENERGY	SOUTH WELCOME	Electricity	100-41703-3610	14.95
63645	CONNEXUS ENERGY	CITY SIGN	Electricity	100-41703-3610	97.65
63645	CONNEXUS ENERGY	FIRE #2	Electricity	100-42202-3610	217.42
63645	CONNEXUS ENERGY	FIRE #1	Electricity	100-42202-3610	428.06
63645	CONNEXUS ENERGY	SIRENS	Electricity	100-42302-3610	65.00
63645	CONNEXUS ENERGY	PW	Electricity	100-43104-3610	927.62
63645	CONNEXUS ENERGY	BUNKER/JEFFERSON SIGNALS	Electricity	100-43401-3610	69.93
63645	CONNEXUS ENERGY	CROSSTOWN/HWY 65 SIGNAL	Electricity	100-43401-3610	73.57
63645	CONNEXUS ENERGY	RADISSON/BUNKER SIGNALS	Electricity	100-43401-3610	75.38
63645	CONNEXUS ENERGY	HWY 65/BUNKER SIGNALS	Electricity	100-43401-3610	81.53
63645	CONNEXUS ENERGY	BUNKER/LEXINGTON SIGNALS	Electricity	100-43401-3610	64.77
63645	CONNEXUS ENERGY	LEXINGTON/CROSSTOWN SIG	Electricity	100-43401-3610	53.77
63645	CONNEXUS ENERGY	STREET LIGHTS #1	Electricity	100-43401-3610	24.96
63645	CONNEXUS ENERGY	HWY 65/CONSTANCE SIGNALS	Electricity	100-43401-3610	115.87
63645	CONNEXUS ENERGY	HWY 65/ANDOVER BLVD SIGN	Electricity	100-43401-3610	73.33
63645	CONNEXUS ENERGY	STREET LIGHTS #2	Electricity	100-43401-3610	275.08

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
63645	CONNEXUS ENERGY	SODERVILLE PARK WELL	Electricity	100-44101-3610	13.62
63645	CONNEXUS ENERGY	HAM LAKE PARK	Electricity	100-44101-3610	131.04
63645	CONNEXUS ENERGY	SODERVILLE PARK	Electricity	100-44101-3610	37.12
63645	CONNEXUS ENERGY	HAM LAKE PARK BUILDING	Electricity	100-44102-3610	145.03
63645	CONNEXUS ENERGY	LION'S PARK PAVILION	Electricity	100-44102-3610	52.68
63645	CONNEXUS ENERGY	HAM LAKE PARK CONCESSION	Electricity	100-44102-3610	27.13
63645	CONNEXUS ENERGY	LION'S PARK CONCESSION	Electricity	100-44102-3610	33.03
63645	CONNEXUS ENERGY	HAM LAKE PARK SHELTER	Electricity	100-44102-3610	29.05
63645	CONNEXUS ENERGY	SR CENTER	Electricity	100-44202-3610	430.72
63645	CONNEXUS ENERGY	STREET LIGHTS	Electricity	232-43701-3610	-4.00
63645	CONNEXUS ENERGY	STREET LIGHTS	Electricity	232-43701-3610	4,502.23
63647	DEHN OIL CO	432 GAL DIESEL	Fuel	100-43101-2230	1,257.12
63647	DEHN OIL CO	125 GAL GASOLINE	Fuel	100-43101-2230	359.38
63648	DO ALL PRINTING	DEC HAM LAKER DELIVERY	Other services and charges	211-41704-3990	130.00
63649	GRATITUDE FARMS	DECEMBER ANIMAL CONTRO	Other professional services	100-42501-3190	250.00
63650	INTERSTATE ALL BATTERY CEN	BATTERIES	Operating supplies	100-43101-2290	44.67
63651	LINCOLN NATIONAL LIFE INSU	FEB LT DISABILITY	Other payroll deductions	100-21706	408.43
63651	LINCOLN NATIONAL LIFE INSU	FEB ST DISABILITY	Other payroll deductions	100-21706	805.97
63652	MN DEPARTMENT OF LABOR	4TH QTR SURCHARGE	Surcharge	100-22801	4,235.88
63653	MN PEIP	FEB HEALTH INSURANCE	Flexible spending	100-21705	13,336.88
63654	OCCUPATIONAL HEALTH CENT	DRUG TESTING	Personnel testing & recruitme	100-43101-3150	76.00
63655	PREMIUM WATERS INC	DEC WATER	Equipment rentals	100-41701-3320	17.40
63655	PREMIUM WATERS INC	JAN WATER COOLER RENTAL	Equipment rentals	100-41701-3320	14.00
63656	QUADIENT LEASING USA INC	NOV - DEC '21 POSTAGE METE	Equipment rentals	100-41701-3320	308.04
63656	QUADIENT LEASING USA INC	JAN '22 POSTAGE METER LEAS	Equipment rentals	100-41701-3320	154.02
63656	QUADIENT LEASING USA INC	FEB - APR POSTAGE METER LE	Equipment rentals	100-41701-3320	462.06
63657	SIR LINES-A-LOT	STREET MARKINGS	Blacktop maintenance	100-43101-3410	29,256.19
63658	SPEEDPRO SAINT PAUL	DEPUTY CHIEF HELMET DECAL	Operating supplies	100-42201-2290	50.49
63659	SUMMIT COMPANIES	SEMI ANNUAL SUPPRESSION	Inspections	100-44201-3460	235.50
63659	SUMMIT COMPANIES	RESIDENT EXTINGUISHER SER	Fire Extinguisher	100-20203	5.50
63660	TASC	FEB COBRA ADMINISTRATION	Other professional services	100-41701-3190	15.00
63661	TDS METROCOM INC	763-434-0454 ELEVATOR	Phones/radios/pagers	100-41701-3210	39.12
63661	TDS METROCOM INC	763-434-9605 FIRE #2	Phones/radios/pagers	100-42201-3210	37.12
63662	TGK AUTOMOTIVE OF HAM L	G-2 ENGINE REPAIR	Fire apparatus repair & maint	100-42201-3450	365.22
63663	UNLIMITED SUPPLIES INC	MISC PARTS	Operating supplies	100-43101-2290	10.78
63663	UNLIMITED SUPPLIES INC	MISC SUPPLIES	Operating supplies	100-43101-2290	173.88
63664	VERIZON WIRELESS	612-916-1358 SR CTR	Phones/radios/pagers	100-44201-3210	8.60
63665	VER-TECH LABS	TRUCK WASHING DETERGENT	Operating supplies	100-43101-2290	682.41
63666	WRIGHT-HENNEPIN COOPERA	SECURITY MONITORING	Monitoring	100-41702-3145	32.95
63666	WRIGHT-HENNEPIN COOPERA	ELEVATOR MONITORING	Monitoring	100-41702-3145	10.00
63666	WRIGHT-HENNEPIN COOPERA	PW FIRE PANEL MONITORING	Monitoring	100-43104-3145	52.95
DFT0002304	COMPENSATION CONSULTAN	Health Savings Account	Flexible spending	100-21705	333.32
DFT0002305	EMPOWER	Deferred Compensation	Deferred compensation	100-21704	1,700.00
DFT0002305	EMPOWER	Roth IRA	Deferred compensation	100-21704	100.00
DFT0002306	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	4,881.25
DFT0002306	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,521.86
DFT0002306	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	6,057.24
DFT0002307	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,220.68
DFT0002308	PERA	Retirement-Coordinated	PERA	100-21703	6,740.66
DFT0002308	PERA	Retirement-Police & Fire	PERA	100-21703	1,071.20
DFT0002309	MN STATE DEPT OF REVENUE-	DECEMBER FUEL TAX	Fuel	100-43101-2230	355.40

Grand Total: 461,331.59

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	406,399.64
211 - HAM LAKER	1,030.00
212 - LAWFUL GAMBLING	25,000.00
230 - FUTURE DRAINAGE	80.70
231 - RECYCLING	321.25
232 - STREET LIGHT	4,498.23
262 - HAM LAKE EDA	3,354.53
420 - FIRE EQUIPMENT	530.26
431 - REVOLVING STREET	15,699.56
890 - TRUST FUND	4,417.42
Grand Total:	461,331.59

Account Summary

Account Number	Account Name	Payment Amount
100-20203	Fire Extinguisher	5.50
100-21701	Federal WH/FICA/MC	12,460.35
100-21702	State W/H	2,220.68
100-21703	PERA	7,811.86
100-21704	Deferred compensation	1,800.00
100-21705	Flexible spending	13,724.37
100-21706	Other payroll deductions	1,214.40
100-22801	Surcharge	4,235.88
100-37601	Refunds & reimburseme	92.00
100-41101-3110	Attorney	635.00
100-41101-3135	Engineering	532.65
100-41101-3136	Engineering-comprehen	173.57
100-41301-3220	Internet & website	112.50
100-41501-3110	Attorney	6,500.00
100-41601-3135	Engineering	429.77
100-41701-3190	Other professional servi	15.00
100-41701-3210	Phones/radios/pagers	39.12
100-41701-3320	Equipment rentals	955.52
100-41702-3145	Monitoring	42.95
100-41702-3420	Building repair & mainte	195.00
100-41702-3610	Electricity	834.52
100-41702-3620	Natural gas	659.20
100-41703-3610	Electricity	112.60
100-42101-3155	Police protection	298,048.75
100-42201-2290	Operating supplies	50.49
100-42201-3210	Phones/radios/pagers	37.12
100-42201-3450	Fire apparatus repair &	365.22
100-42202-3420	Building repair & mainte	330.00
100-42202-3610	Electricity	645.48
100-42202-3620	Natural gas	1,111.29
100-42302-3610	Electricity	65.00
100-42401-3135	Engineering	255.55
100-42501-3190	Other professional servi	250.00
100-43101-2210	Clothing & personal prot	192.81
100-43101-2230	Fuel	1,971.90
100-43101-2240	Safety supplies	24.00
100-43101-2290	Operating supplies	932.02
100-43101-2320	Equipment parts & suppl	5.88
100-43101-3135	Engineering	13.45
100-43101-3150	Personnel testing & recr	76.00
100-43101-3410	Blacktop maintenance	29,256.19
100-43101-3520	Professional licenses & c	100.00
100-43102-2710	Salt & sand	7,641.10

Account Summary

Account Number	Account Name	Payment Amount
100-43102-3135	Engineering	668.47
100-43104-3145	Monitoring	52.95
100-43104-3610	Electricity	927.62
100-43104-3620	Natural gas	1,302.91
100-43201-3135	Engineering	1,556.37
100-43401-3610	Electricity	908.19
100-43501-3135	Engineering	2,590.67
100-44101-2210	Clothing & personal prot	23.13
100-44101-3610	Electricity	181.78
100-44102-3610	Electricity	286.92
100-44102-3620	Natural gas	696.16
100-44201-3210	Phones/radios/pagers	8.60
100-44201-3460	Inspections	235.50
100-44202-3610	Electricity	430.72
100-44202-3620	Natural gas	354.96
211-41704-3125	Editing	900.00
211-41704-3990	Other services and charg	130.00
212-41706-3155	Police protection	25,000.00
230-43201-3135	Engineering	80.70
231-43601-3630	Waste management & r	321.25
232-43701-3610	Electricity	4,498.23
262-46101-5110	Capital assets	3,354.53
420-42201-5110	Capital assets	530.26
431-43301-3110	Attorney	140.00
431-43301-3135	Engineering	15,559.56
890-90001-3135	Engineering	4,185.55
890-90001-3950	Legal notices/publicatio	231.87
Grand Total:		461,331.59

Project Account Summary

Project Account Key	Payment Amount
None	437,149.43
200912-100	314.57
201302.089-100	139.91
201805-100	407.66
201902.93-100	2,902.61
201907-100	158.43
202002.057-100	53.80
202102.053-100	1,771.04
202102.053-130	140.00
202103-100	4,727.49
202105-100	3,725.50
202111-100	3,354.53
231003030	191.20
231009001	321.25
Comp Plan-100	198.20
MISC-100	1,358.55
Trust-110	13.45
Trust-210	4,119.55
Trust-230	284.42
Grand Total:	461,331.59



City of Ham Lake, MN

EFT Payroll Check Register Report Summary

Pay Period: 12/26/2021-1/8/2022

Packet: PYPKT01245 - PPE 1/8/22 PAID 1/14/22

Payroll Set: City of Ham Lake - 01

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	29	35,472.10
Total	29	35,472.10

Meeting Date: January 18, 2022

CITY OF HAM LAKE
STAFF REPORT

To: Mayor and Councilmembers

From: Andrea Murff, Finance/Human Resource Director

Item/Title/Subject: Signers for bank and investment accounts

Introduction/: Discussion:

Councilmember Brian Kirkham has taken the role of Acting Mayor for Councilmember Gary Kirkeide and we need to designate him as a signer on the City's bank accounts and as an authorized trader on the City's investment accounts. The signers/authorized traders will be as follows:

21st Century Bank:

General Checking – Denise Webster, City Clerk, Mayor Van Kirk, Councilmember Kirkham, and Dawnette Shimek, Deputy City Clerk

Certificates of deposit – City Clerk Webster and Finance Director Murff

Falcon Bank:

Money Market Account and certificates of deposit – City Clerk Webster, Mayor Van Kirk, Councilmember Kirkham, and Finance Director Murff

4M Funds and RBC Capital Markets:

City Clerk Webster and Finance Director Murff

Recommendation:

I recommend that Council adopt the Resolution adding Councilmember Brian Kirkham as a signer to the 21st Century General Checking Bank Account and the Falcon Bank accounts.

RESOLUTION NO. 22-XX

RESOLUTION RELATING TO APPOINTING SIGNERS AND AUTHORIZED TRADERS FOR
THE CITY'S CASH AND INVESTMENT ACCOUNTS

WHEREAS, Gary Kirkeide, Councilmember, will be removed as a signer on the City's general checking account with 21st Century Bank and the Money Markey and Certificate of Deposit accounts with Falcon Bank,

WHEREAS, Brian Kirkham, Councilmember, will be added as a signer on the City's checking general account with 21st Century Bank and the Money Markey and Certificate of Deposit accounts with Falcon Bank,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HAM LAKE, MINNESOTA:

That the City Council hereby appoints Brian Kirkham, Councilmember to replace Gary Kirkeide, Councilmember as a signer on the general checking account at 21st Century Bank and a signer on the Money Markey and Certificate of Deposit accounts with Falcon Bank

Adopted by the City Council of the City of Ham Lake this 18th day of January, 2022.

Michael G. Van Kirk, Mayor

Denise Webster, City Clerk



Carson, Clelland
& Schreder

ATTORNEYS AT LAW

MEMORANDUM

TO: MAYOR AND COUNCILMEMBERS
FROM: JOSEPH MURPHY, CITY ATTORNEY
SUBJECT: EASEMENT ACQUISITION – 15941 TIPPECANOE ST NE (PIN 14-32-23-31-0006)
DATE: JANUARY 18, 2022

Discussion:

As part of the proposed construction and extension of 162nd Lane to Tippecanoe Street, the council directed me to negotiate the city's acquisition of an easement across 15941 Tippecanoe St NE, which is currently the location of The Bug Company and owned by Gordon Vadis and Sandra Davis. For the proposed acquisition of 16,719 square feet, we have agreed to \$2 per square foot for a total payment to Vadis & Davis of \$33,438.00.

This \$2 per square foot for easement acquisition is within the range of what the city has historically paid for such roadway/right of way easements. As the amount exceeds \$25,000, city staff advised that the council should approve this expenditure of funds. Therefore, I am requesting and recommending that the council approve payment of \$33,438.00 to Vadis & Davis in late January/early February at the time they execute a deed dedicating the easement to the City.