

CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA TUESDAY, JANUARY 16, 2024

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Monthly Report

3.2 Karen Skepper, Executive Director of Anoka County HRA, discussion of the county-wide housing study

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of January 2, 2024 and Workshop Meeting minutes of January 2, 2024

4.2 Approval of claims

4.3 Approval of the 2025 Budget for the Sunrise Watershed Management Organization and Upper Rum River Watershed Management Organization

4.4 Approval of purchasing new AV Equipment for Fire Station #3 from Z Systems

4.5 Approval of accepting the 181st Avenue NE reconstruction project

4.6 Approval of Letters of Support for the Highway Safety Improvement Program (HSIP) Funding Application for a Roundabout at Lexington Avenue NE (CSAH 17) and Constance Boulevard NE (CR 60) & Bunker Lake Boulevard NE (CSAH 116) and Naples Street NE in Ham Lake

4.7 Approval of an Off-Site Gambling Permit for The Way of the Shepherd to conduct a raffle on February 9, 2024 at Majestic Oaks Golf Club (701 Bunker Lake Boulevard NE)

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

8.0 CITY ATTORNEY

9.0 CITY ENGINEER

10.0 CITY ADMINISTRATOR

11.0 COUNCIL BUSINESS

11.1 Committee Reports

11.2 Discussion of the request for funding for Trunk Highway 65 and Bunker Lake Boulevard NE (CSAH 116) engineering interchange design

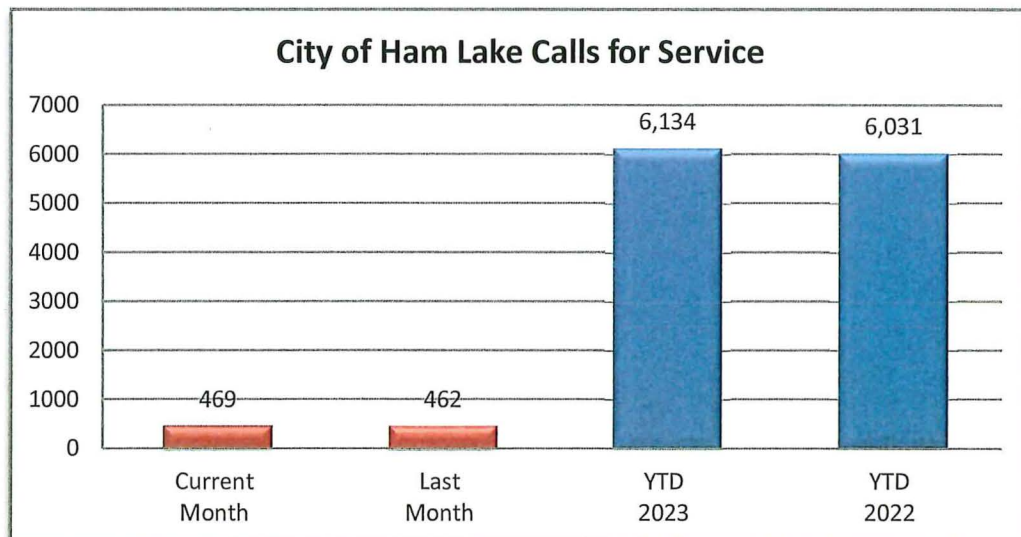
11.3 Discussion of a proposed Workshop Meeting for Monday, January 29, 2024 at 5:00 p.m.

11.4 Announcements and future agenda items

PATROL DIVISION

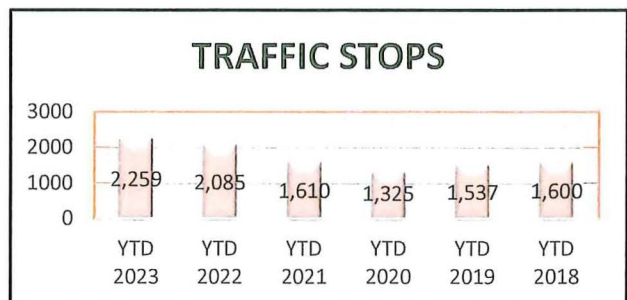
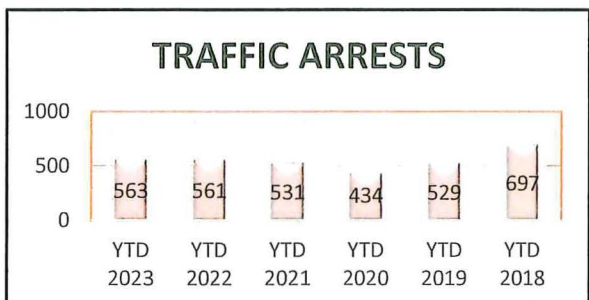
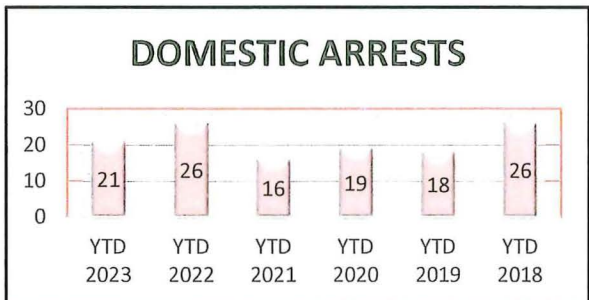
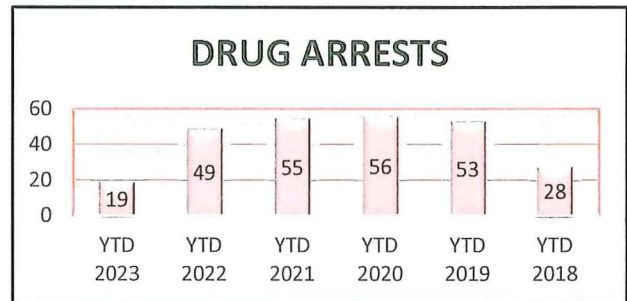
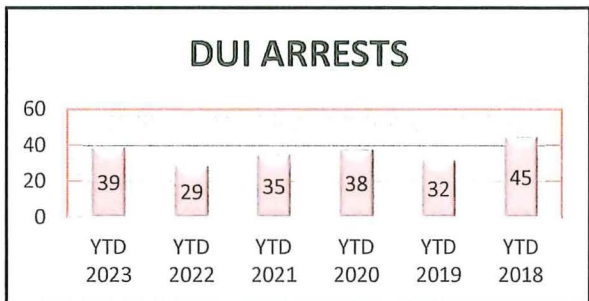
CITY OF HAM LAKE - DECEMBER 2023

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2023	YTD 2022
Call for Service	505	456	494	512	568	619	560	506	489	494	462	469	6,134	6,031
Burglaries	3	0	1	1	1	0	0	0	0	2	1	0	9	23
Thefts	17	11	10	7	6	13	8	12	8	11	4	8	115	148
Crim Sex Conduct	0	0	0	0	0	0	1	2	1	0	1	0	5	7
Assault	2	3	1	7	2	0	1	3	4	3	4	3	33	11
Dam to Property	0	3	1	1	2	2	1	2	2	2	1	1	18	37
Harass Comm	0	0	0	0	0	0	0	0	0	0	0	0	0	2
PI Accidents	5	6	5	4	9	2	7	4	5	7	8	8	70	85
PD Accidents	27	26	33	29	30	30	26	22	26	30	34	40	353	362
Medical	68	63	60	62	47	55	61	56	55	46	55	72	700	754
Animal Complaint	28	36	19	25	37	38	29	33	22	24	33	22	346	349
Alarms	19	26	29	21	30	36	34	30	35	25	27	24	336	388
Felony Arrests	6	2	2	3	1	2	3	1	2	2	2	1	27	61
GM Arrests	4	4	6	6	8	0	2	3	2	4	2	12	53	46
Misd Arrests	3	5	7	7	3	4	2	7	4	12	5	7	66	69
DUI Arrests	0	6	3	3	3	1	3	5	2	4	3	6	39	29
Drug Arrests	1	6	2	3	0	3	0	1	0	3	0	0	19	49
Domestic Arrests	1	1	1	4	1	0	2	2	1	3	2	3	21	26
Warrant Arrests	6	1	4	5	10	3	3	5	3	3	1	4	48	87
Traffic Stops	223	145	228	160	189	220	213	158	159	164	208	192	2,259	2085
Traffic Arrests	53	35	51	38	48	51	53	36	56	48	53	41	563	561



CITY OF HAM LAKE

YEAR TO DATE - DECEMBER 2018-2023

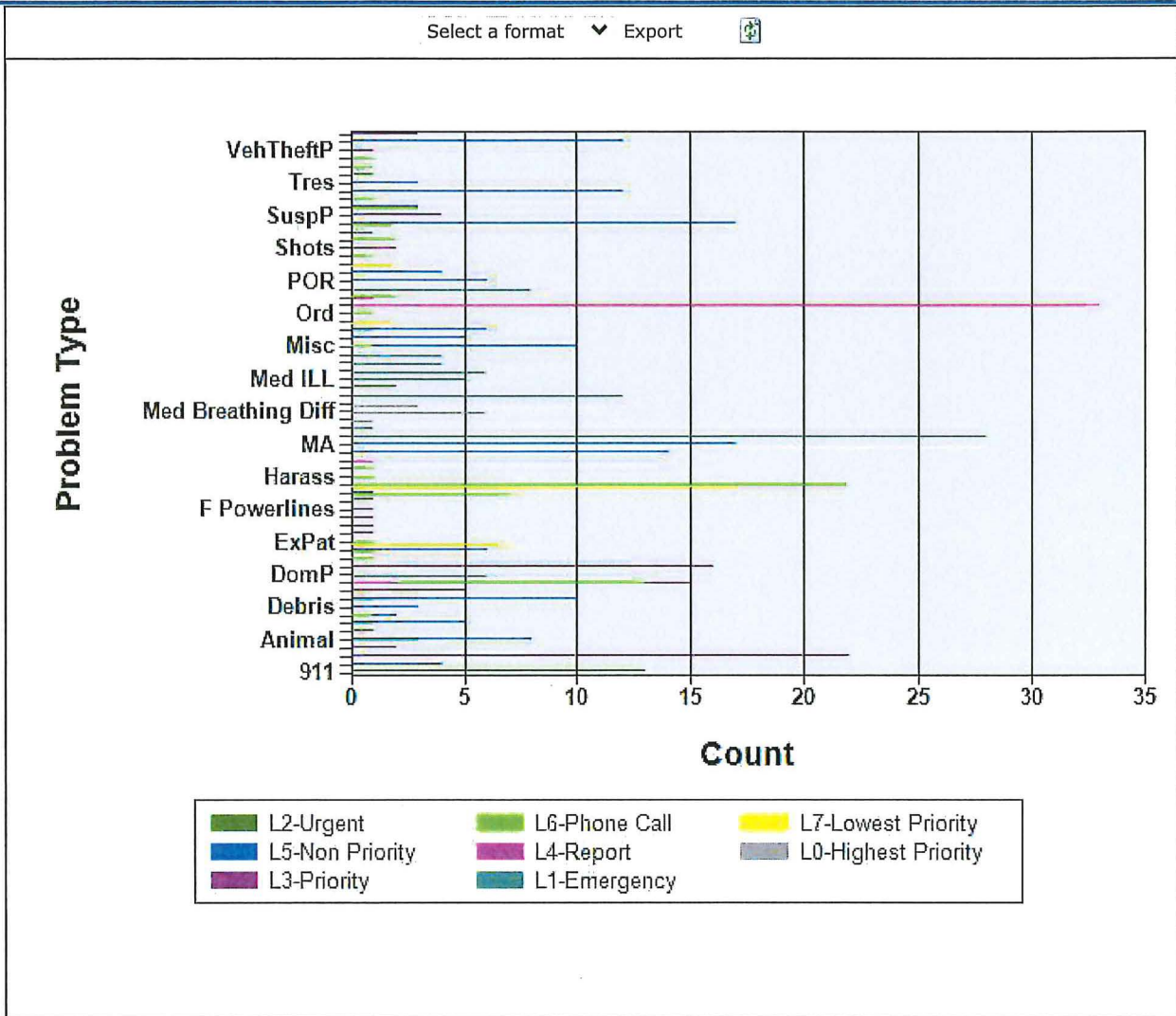


Problem Type Summary

8:41 AM 01/04/2024

Data Source: Data Warehouse

Agency:	LAW ENFORCEMENT
Division:	Ham Lake Law
Day Range:	Date From 12/1/2023 To 12/31/2023
Exclusion:	• Calls canceled before first unit assigned



Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority								Total
	0	1	2	3	4	5	6	7	
911	0	0	13	0	0	0	0	0	13
Abandon	0	0	0	0	0	4	0	0	4
Abuse	0	0	0	0	0	0	0	0	0
AbuseP	0	0	0	0	0	0	0	0	0
AlarmB	0	0	0	22	0	0	0	0	22

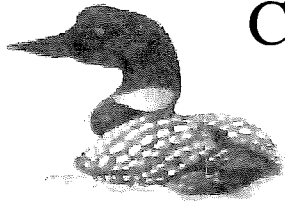
WT

Total

0	0	0	3	0	0	0	0	3
10	75	18	75	37	150	76	28	469

Go Back

Close



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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES TUESDAY, JANUARY 2, 2024

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, January 2, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Al Parranto and Jesse Wilken

MEMBERS ABSENT: Councilmember Jim Doyle

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Tom Collins; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Mayor Kirkham stated that people were here to talk about the Road Committee recommendations and stated they could speak during public comment.

Colin Crawford, 1222. Constance Boulevard NE, was present before the City Council to discuss the Road Committee's recommendation regarding the Buchanan Street NE connection at Constance Boulevard NE. Mr. Crawford stated he and his family moved to their home three years ago and were not aware of the proposed project. Mr. Crawford stated that he has attended meetings where this road has been discussed. Mr. Crawford stated this road alignment does not meet the goals of the residents and that many of the service roads in the area are constructed on Lincoln Street NE or Ulysses Street NE. Mr. Crawford stated that with the construction of Buchanan Street NE, the City is limiting any development of these affected properties. Mr. Crawford stated that the Buchanan Street NE connection will have a negative impact on the local business's such as Scooters Coffee, Victory Auto, and 651 Carpet. Mr. Crawford stated that they have approached these businesses and they are not in favor of the Buchanan Street NE connection and neither are the affected property owners. Mr. Crawford stated that none of the businesses or properties affected have received any notice regarding this connection. Mr. Crawford stated that their proposal is more efficient and cost-effective solution is to realign the service road to Lincoln Street NE. Mr. Crawford stated that the Lincoln Street NE proposal would line up with Bunker Lake Boulevard and Lincoln Street NE intersections. Mr. Crawford stated that this would better allow for future development of properties. Mr. Crawford asked the City Council if they have seen all of the proposed alignments and the City Council said they have. Mr. Crawford stated that a round-about with the Lincoln Street NE alignment would be a better solution.

Kris Daniels (owner of Scooter's Coffee), 1365 Constance Boulevard NE, stated he would also be in favor of the service road being constructed further east of Buchanan Street NE. Mr. Daniels stated that he understands that there is an ideal distance setback from Highway 65, but has noted that it is not always followed. Mr. Daniels stated he is also concerned with the future construction of a median on Constance Boulevard NE. Mr. Daniels stated that he is in favor of a round-about being constructed with the Lincoln Street NE alignment. Mr. Daniels stated that construction of a median will be detrimental to the businesses and asked the City to not support construction of a median on Constance Boulevard NE west of Highway 65 NE.

John Sheehan, 572 Theis Drive, Shakopee, MN, stated that he is representing Cathy Montain at 1160 Constance Boulevard NE. Mr. Theis stated that he grew up in Ham Lake and has watched the area grow. Mr. Theis stated he has a copy of the City's Comprehensive Plan and there are details and vision based on what is best for the community. Mr. Sheehan stated that water value comes up frequently in the Comprehensive Plan and open spaces. Mr. Sheehan stated that according to the City's Comprehensive Plan that area of the proposed service road is planned to be residential in 2040. Mr. Sheehan stated that the proposed road impacts the properties. Mr. Sheehan stated that the amount of road being constructed appears to be the same whether it is Buchanan Street NE or Lincoln Street NE. Mr. Sheehan stated concern with added costs for land acquisition and the effect on wetlands if the construction of Buchanan Street NE moves forward.

Mayor Kirkham stated that he would first address the concerns of Mr. Daniels regarding the raised median on Constance Boulevard NE; and Mayor Kirkham stated he does not support the raised median either but that is not in the City's hands and it also is not in the Anoka County 5-year plan. Mayor Kirkham stated Constance Boulevard NE is one of the last areas of Central Avenue NE that needs to be addressed and with Dollar General coming in, that has created more of the problem. Mayor Kirkham stated that he originally thought that Johnson Street NE would be the connection at Constance Boulevard, but in 2014 a map that was adopted by the City moved the road to Buchanan Street NE to connect further to the north in the future. Mayor Kirkham stated that the City has been taking steps to acquire right-of-way. Mayor Kirkham stated that they have had meetings with residents that are affected by this road alignment. Mayor Kirkham stated he is not in favor of the Lincoln Street NE alignment. Mayor Kirkham stated that the City Council would be acting on the recommendation of the Road Committee to approve directing the City Attorney to proceed with negotiations to acquire additional right-of-way to complete the Buchanan Street NE connection at Constance Boulevard NE. Mayor Kirkham stated that there may be a change to the north alignment of Buchanan Street NE. Mayor Kirkham stated that he does not see this affecting the businesses where Scooters and Victory Auto are located at this time. Councilmember Wilken questioned the Lincoln Street NE connection and how far south it would go. Councilmember Wilken clarified that the City would only be acting on directing the City Attorney to proceed with negotiations to acquire additional right-of-way and not approving the road project.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Kari Lund, Executive Director of the Ham Lake Chamber of Commerce - Update

Kari Lund, Executive Director of the Ham Lake Chamber of Commerce, was present before the City Council. Director Lund stated that there are two sides with the chamber: one being the general side and the other being the gambling side. Director Lund stated that chamber membership has gone from 125 to 155 in 2023. Ms. Lund stated that the Chamber will hold five major events in 2024 that include the Farmers Market, Freedom Festival, Golf Tournament, Brew Fest, and Hometown Holiday. Director Lund reminded

the City Council of the monthly networking lunches that are held the second Wednesday of each month. Director Lund stated that gambling proceeds in 2022 were just over \$330,000 and increased in 2023 to \$446,325. Director Lund stated that they hold charitable gambling licenses at Moonshine Whisky, Ham Lake Lanes, and Majestic Oaks. Director Lund stated that the Chamber focuses on youth and North Anoka County Emergency Food Shelf (NACE), Director Lund hopes to maintain the momentum through 2024. Mayor Kirkham thanked Director Lund.

3.2 6:01 P.M. – Public Hearing – to consider the vacation of a portion of the roadway easement located at 2152 South Ham Lake Drive NE and adoption of a Resolution No. 24-01

Mayor Kirkham opened the public hearing for comment at 6:42 p.m. and with there being no comment, Mayor Kirkham closed the public hearing at 6:42 p.m.

Councilmember Kirkeide stated that the property where the vacation is occurring affects his neighborhood. Councilmember Kirkeide stated he would be abstaining from voting on this item. Councilmember Kirkeide stated that the property being vacated will cause a cul-de-sac to extend 1,100 feet in length limit in an abutting development. Engineer Collins displayed a drawing showing other right-of-way previously vacated in the 1980's and this would be a connection to the vacation. Engineer Collins stated that if the property were developed in the future, they would have to dedicate right-of-way and construct the roads. **Motion by Parranto, seconded by Wilken, to adopt Resolution No. 24-01 approving the vacation of a portion of the roadway easement located at 2152 South Ham Lake Drive NE. Mayor Kirkham and Councilmembers Parranto and Wilken voted yes. Councilmember Kirkeide abstained. Motion carried.**

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of December 18, 2023
- 4.2 Approval of claims in the amount of \$324,088.39
- 4.3 Approval of changes to the Ham Lake Fire Relief Association Bylaws, Appendix C for a pension increase from \$5,000 to \$5,200 per year of service, effective January 3, 2024
- 4.4 Approval of designation of appointment of representative and alternate to the Solid Waste Abatement Advisory Team (Nicole Wheeler and alternate Jennifer Bohr)
- 4.5 Approval of designation of official newspaper
- 4.6 Approval of designation of official depositories: 21st Century Bank, Falcon National Bank, RBC Capital Markets, PMA Financial Network/PMA Securities, Inc., Mortenson Capital Markets, LLC, and UBS Financial Services, Inc.
- 4.7 Approval of Resolution No. 24-02 accepting the low bid for the 2024 Overlay Project
- 4.8 Approval of Resolution No. 24-03 for the American Rescue Plan Act (ARPA) Funding for equipment for the City of Ham Lake Fire Department
- 4.9 Approval of Officer appointments of District Chief for Station 3 and Captain for Fire Stations 1 and 3
- 4.10 Approval of Officer appointments of Captain for Fire Stations 1 and 2
- 4.11 Road Committee Recommendations:

- 1) Approval of directing the City Attorney to proceed with negotiations to acquire additional right-of-way to complete the Buchanan Street NE connection at Constance Boulevard NE

Councilmember Wilken pulled items 4.3 and 4.10 from the Consent Agenda. Motion by Kirkeide, seconded by Parranto, to approve the January 2, 2024 consent agenda without items 4.3 and 4.10. All present in favor, motion carried.

Motion by Kirkham, seconded by Parranto to approve items 4.3 and 4.10 of the January 2, 2024 Consent Agenda. Upon vote duly taken, Mayor Kirkham and Councilmembers Parranto and Kirkeide voted yes. Councilmember Wilken abstained. Motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Consideration of appointment of Acting Mayor, Committee liaisons and liaisons with other organizations: Acting Mayor, EDA President (1), EDA Vice President (1) Personnel (2), Economic Development, Met Council & Metropolitan Council reform effort Committee (2), Law Enforcement (2), Fire Department Liaisons (2), North Central Suburban Cable Communications Commission (and alternate), Ham Lake Chamber of Commerce (2), Road Committee (2), Ham Laker Task Force (2), Audit (2), Building/Energy Committee (2), Park Committee (2), Fire Relief Association Board of Trustees (3), Code Review Committee (2) (and alternate), Building Department Committee (2), Public Works Committee (2), CERT Committee, and Equipment Committee (2)

Motion by Kirkham, seconded by Wilken, to amend the Fire Relief Association of Trustees and remove Andrea Murff and replace with Angela Brumbaugh, remove the CERT Committee in its entirety and add Watershed Management Organization Liaison (1) and appoint Mayor Kirkham to the Committee, with all as noted below for 2024:

- **Acting Mayor (1): Councilmember Wilken**
- **EDA President (1): Mayor Kirkham**
- **EDA Vice President (1): Councilmember Wilken**
- **Personnel (2): Mayor Kirkham & Councilmember Doyle**
- **Economic Development (2): Mayor Kirkham & Councilmember Parranto**
- **Met Council & Metropolitan Council reform effort Committee (2): Mayor Kirkham & Councilmember Kirkeide**
- **Law Enforcement (2): Mayor Kirkham and Councilmember Wilken**
- **Fire Department Liaisons (2): Mayor Kirkham & Councilmember Parranto**

- **North Metro Telecommunications Commission (1): Councilmember Wilken
(alternate: Councilmember Parranto)**
 - **Chamber of Commerce (2): Mayor Kirkham & City Administrator Webster**
 - **Road Committee (2): Councilmembers Kirkeide & Doyle**
 - **Ham Laker Task Force (2): Councilmembers Parranto & Wilken**
 - **Audit (2): Mayor Kirkham & Councilmember Doyle**
 - **Building/Energy Committee (2): Mayor Kirkham & Councilmember Kirkeide**
 - **Park Committee (2): Mayor Kirkham & Councilmember Parranto**
 - **Fire Relief Association Board of Trustees (3): Mayor Kirkham, Fire Chief Raczkowski &
Finance Director Angela Brumbaugh**
 - **Code Review Committee (2): Councilmembers Kirkeide & Wilken
(alternate: Mayor Kirkham)**
 - **Building Department Committee (2): Councilmembers Kirkeide & Parranto**
 - **Public Works Committee (2): Councilmembers Kirkeide & Doyle**
 - **Equipment Committee (2): Mayor Brian Kirkham and Councilmember Gary Kirkeide**
 - **Watershed Organization Liaison (1): Mayor Brian Kirkham**
- All present in favor, motion carried.**

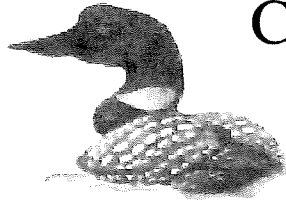
11.3 Discussion of North Metro Telecommunications merger

Councilmember Wilken stated the Cable Commission meets quarterly rather than monthly now. Councilmember Wilken stated that at the September Cable Commission meeting a Blaine Commissioner informed the Cable Commission that the City of Blaine was exploring and going to have a workshop about North Metro Telecommunications merging with CCX Media. They have asked to get the City Councils consensus if they would like to pursue the merger. The City of Blaine has two reasons to consider the merger: 1) Executive Director Arneson is retiring and they are talking about who will be her replacement; and 2) Because of streaming services depleting funds. Councilmember Wilken does not see a benefit to the merger. Mayor Kirkham stated that the City of East Bethel does their own streaming and maybe that is something that should be looked into. **It was the consensus of the Ham Lake City Council to not support the merging of North Metro Telecommunications with CCX Media.**

11.4 Announcements and future agenda items – None

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 7:01 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk



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CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY
WORKSHOP MEETING MINUTES
JANUARY 2, 2024

The Ham Lake City Council met on Tuesday, January 2, 2024 at 5:00 p.m. in the Conference Room at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Al Parranto and Jesse Wilken

MEMBERS ABSENT: Councilmember Jim Doyle

OTHERS PRESENT: City Engineer, Tom Collins; City Attorney, Mark Berglund; and Deputy City Clerk, Dawnette Shimek

1.0 Call to Order

Mayor Kirkham called the meeting to order at 5:00 p.m.

2.0 Discussion of Wetland Banks

Kris Daniels, Scooters Coffee; Ben Hodapp, Anderson Engineering; and Bill Stoddard were present to discuss a proposed wetland bank. Mr. Stoddard stated he has been a developer for many years and gave his background. Mr. Stoddard is interested in creating a wetland bank thru wetland restoration on a 127-acre parcel. Mr. Stoddard stated that he has been working with the Army Corps of Engineers, BWSR (Minnesota Board of Water and Soil Resources), Anoka Conservation District and Coon Creek Watershed District; and expects their approvals this winter and spring. Mr. Stoddard stated they would include a trail designation on the property that would connect Constance Estates Park, MAC (Metropolitan Airport Commission) property and Fox Run Park. Mr. Stoddard would propose a 10-foot or 20-foot-wide trail, preferably a 10-foot-wide trail, that would run approximately one-half mile and with connections to the other trails would provide about 1-1/4 miles of trail. Mr. Stoddard stated they have purchased the property and are looking for the City's approval to create a wetland bank on the property. Mr. Stoddard stated that the property would remain under their ownership and they would sell the wetland credits. Mr. Stoddard stated that the property could not be further developed or mined in the future because BWSR requires the placement of a perpetual conservation easement over the wetland bank. Councilmember Kirkeide summarized that the average amount of tax revenue that the City gets from sod fields is minimal and a trail system would be a benefit to residents.

Ben Hodapp, Anderson Engineering, stated that there are a Federal and State regulation programs and there is a high need for wetland credits. Mayor Kirkham stated he would like all of the sod farmers to be able to create wetland banks. Councilmember Kirkeide stated that with restoring the property it reestablishes the property to the way it originally was.

Attorney Berglund stated that wetland banks have been studied by Forest Lake, and they placed a moratorium on them and then banned wetland banks. Attorney Berglund stated that the City of Ham Lake would have to create a zoning code for this as it is currently not allowed in City Code. Attorney Berglund stated that there were concerns raised in forest Lake regarding that the property can never be changed. Attorney Berglund stated that designation of land as a wetland bank is a permanent and very restrictive decision that can never be changed. Attorney Berglund stated that the City does have a Comprehensive Plan that has roads connecting in this area that could never be constructed. Attorney Berglund stated that the Council needs to think of how many the City would want to own as the property value would be significantly reduced after a wetland bank is created due to the perpetual easement.

Councilmember Wilken affirmed that there could be eight residential lots on the property. Mr. Stoddard stated that there could be eight lots, but that it was not cost-effective to construct the roads for development of eight lots. Mr. Hodapp stated that the existing upland areas are proposed to remain, and would generate wetland credits at a reduced rate of a 25% return as a buffer. Councilmember Wilken asked the Councilmembers if they should require keeping the upland areas out of the wetland banking easement. Mr. Stoddard stated that the property needs to be a contiguous easement for wetland crediting. Councilmember Wilken asked if the City can limit wetland banking as he is concerned with locking up a considerable amount of property. Attorney Berglund stated that City Code could be more restrictive rather than less restrictive.

Engineer Collins stated that the Hedgewood residential development results in a cul-de-sac that is longer than the City Code Article 10 maximum of 1,100-foot maximum, and that development included a future thoroughfare plan of extending Xebec Street NE to the north to Vickers Street NE and/or extending 166th Lane NE to the east and south to 165th Avenue NE. Engineer Collins questioned whether approval of a wetland bank without a street connection would require approval of a variance.

Attorney Berglund stated that the City could designate areas where wetland banking would be allowed. Councilmember Kirkeide stated in inventory of some type of properties where this could be considered would be helpful. Engineer Collins stated that the City has excavation precincts in the City Code with restrictions.

Mr. Stoddard stated that he wants to work with the City. Mr. Hodapp stated that they were working to get approval from the City this summer.

3.0 Discussion of request for funding for the Bunker Lake Boulevard NE Engineering Interchange Design

Engineer Collins summarized the November 2023 meeting that he and City Administrator Webster attended at the Anoka County Highway Department regarding the proposed Interchange, and stated that the County request for City participation in the engineering design was between \$25,000 and \$50,000. Engineer Collins stated that County requested up to \$100,000 from the City at the December 4, 2023 Council Workshop. Engineer Collins stated that there was discussion at the Workshop if Anoka County Housing and Redevelopment Authority (HRA) funding could be used for the City's participation, and that it was subsequently determined by the County that the design engineering was not eligible for HRA funding. Councilmember Kirkeide stated concern with being reimbursed in the future for the City contribution being this is a County/State project. Mayor Kirkham stated that he would agree with contributing \$25,000.00 to the engineering design. Councilmember Parranto suggested that the City Council send a letter of support of the project to Anoka County and discuss potential City participation at a future Council meeting.

Motion by Kirkham, seconded by Kirkeide, to adjourn the workshop meeting at 5:57 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk

**CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
January 16, 2024**

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		01/03/23 - 01/16/24	
EFT	# 1983 - 1989		\$ 1,808.69
REFUND CHECKS	# 65738 - 65740		\$ 700.00
CHECKS	# 65741 -65787		\$ 626,614.46
BANK DRAFTS	DFT0002650 -DFT0002652	12/31/2023	\$ 2,603.21
BANK DRAFTS	DFT0002653 -DFT0002659		\$ 30,211.47
TOTAL EFTS, CHECKS, AND BANK DRAFTS			<u>\$ 661,937.83</u>
 PAYROLL CHECKS			
01/12/24	Direct Deposits		\$ 37,889.31
TOTAL PAYROLL CHECKS			<u>\$ 37,889.31</u>
 VOID CHECKS			
CHECKS	#65748, 65754, 65759, 65760		\$ -
ZERO EFT			\$ -
BANK DRAFTS			\$ -
TOTAL VOIDS			<u>\$ -</u>
TOTAL OF ALL PAYMENTS			<u>\$ 699,827.14</u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 16TH DAY OF JANUARY 2024

MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



City of Ham Lake, MN

Refund Check Register

Packet: ARPKT00981 - 01/02/24 TRUST REFUND

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00384	SENG VANG	1/2/2024	65738	400.00
			Total Refund Amount:	400.00

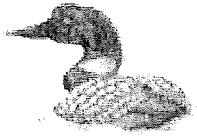
Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	400.00
Revenue Totals:	400.00

General Ledger Distribution

Posting Date: 01/02/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-400.00	Yes
890-11501	Misc receivables	400.00	
	890 Total:	0.00	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-400.00	
999-20702	Due to other funds	400.00	Yes
	999 Total:	0.00	
	Distribution Total:	0.00	



Packet: ARPKT00984 - 01/10/24 TRUST REFUNDS

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00443	DAWN KELLY	1/10/2024	65739	150.00
00457	TREVOR HUSET	1/10/2024	65740	150.00
			Total Refund Amount:	300.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	300.00
Revenue Totals:	300.00

General Ledger Distribution

Posting Date: 01/10/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-300.00	Yes
890-11501	Misc receivables	300.00	
	890 Total:	0.00	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-300.00	
999-20702	Due to other funds	300.00	Yes
	999 Total:	0.00	
	Distribution Total:	0.00	

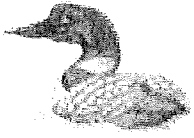


By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-A/P BANK						
USPOSTMASTER	US POSTMASTER	12/31/2023	Bank Draft	0.00	1,288.92	DFT0002650
<u>Payable #</u>	<u>Payable Type</u>	<u>Payable Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>Account Number</u>	<u>Account Name</u>	<u>Project Account Key</u>	<u>Item Description</u>	<u>Dist Amount</u>		
2023 RECYCLE	Invoice	12/14/2023	RECYCLE NEWSLETTER 6477 PIECES	0.00	1,288.92	
231-43601-2120	Postage	231003031	RECYCLE NEWSLETTER 647		1,288.92	
USPOSTMASTER	US POSTMASTER	12/31/2023	Bank Draft	0.00	1,272.23	DFT0002651
<u>Payable #</u>	<u>Payable Type</u>	<u>Payable Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>Account Number</u>	<u>Account Name</u>	<u>Project Account Key</u>	<u>Item Description</u>	<u>Dist Amount</u>		
2024-01 JANUAR	Invoice	12/21/2023	JAN '24 HAM LAKER POSTAGE	0.00	1,272.23	
100-15501	Prepaid expense		JAN '24 HAM LAKER POSTA		1,272.23	
USPOSTMASTER	US POSTMASTER	12/31/2023	Bank Draft	0.00	42.06	DFT0002652
<u>Payable #</u>	<u>Payable Type</u>	<u>Payable Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>Account Number</u>	<u>Account Name</u>	<u>Project Account Key</u>	<u>Item Description</u>	<u>Dist Amount</u>		
231219	Invoice	12/19/2023	DEC SR CENTER POSTAGE	0.00	42.06	
100-20204	Postage Liability		DEC SR CENTER POSTAGE		42.06	

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	2,603.21
EFT's	0	0	0.00	0.00
	3	3	0.00	2,603.21



Payment Dates 1/3/2024 - 1/16/2024

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
1983	ALEX SCHILLO	G1 BALL VALVE REPAIR	Vehicle parts & supplies	100-42201-2340	40.26
1983	ALEX SCHILLO	2 FLOATING PUMP RECOIL ST	Equipment repair & maintena	100-42201-3440	56.00
1984	ARAMARK UNIFORM & CAREE	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	90.35
1984	ARAMARK UNIFORM & CAREE	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
1984	ARAMARK UNIFORM & CAREE	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.08
1984	ARAMARK UNIFORM & CAREE	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	90.72
1984	ARAMARK UNIFORM & CAREE	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
1984	ARAMARK UNIFORM & CAREE	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.08
1984	ARAMARK UNIFORM & CAREE	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	89.98
1984	ARAMARK UNIFORM & CAREE	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
1984	ARAMARK UNIFORM & CAREE	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.82
1985	MEDTOX LABORATORIES	DRUG TESTING	Personnel testing & recruitme	100-42201-3150	64.92
1986	O'REILLY AUTOMOTIVE STORE	#64 HOSE CLAMP	Equipment parts & supplies	100-43101-2320	4.26
1986	O'REILLY AUTOMOTIVE STORE	#89 PIGGY KIT	Vehicle parts & supplies	100-43101-2340	54.41
1986	O'REILLY AUTOMOTIVE STORE	#89 CLEVIS PIN	Vehicle parts & supplies	100-43101-2340	1.98
1986	O'REILLY AUTOMOTIVE STORE	SCISSOR LIFT MAGNETIC TRAY	Equipment parts & supplies	100-43101-2320	17.98
1987	STAR TRIBUNE MEDIA COMPA	2024 BITUMINOUS OVERLAY	Legal notices/publications/bid	431-43301-3950	105.86
1987	STAR TRIBUNE MEDIA COMPA	KRAMER VACATION	Legal notices/publications/bid	890-90001-3950	134.30
1987	STAR TRIBUNE MEDIA COMPA	TWIN TOWN DEMO	Legal notices/publications/bid	890-90001-3950	53.72
1988	WICK COMMUNICATIONS-LEA	JAN HAM LAKER	Printing	211-41704-3970	690.00
1989	WRUCK SEWER & PORTABLE	DEC HAM LAKE BOAT LANDIN	Rentals-other	100-44101-3390	45.50
1989	WRUCK SEWER & PORTABLE	DEC LION'S PLAYGROUND RE	Rentals-other	100-44101-3390	45.50
65741	ACCESS	DEC SHREDDING	Waste management & recycli	231-43601-3630	146.42
65742	ACE SOLID WASTE INC	JAN ORGANICS	Waste management & recycli	231-43601-3630	363.14
65743	ALL CITY ELEVATOR INC	1ST QTR MAINTENANCE	Building repair & maintenanc	100-41702-3420	212.00
65744	ANOKA COUNTY PROPERTY	MATROSOV DRIVEWAY LICEN	Refunds & reimbursements	100-37601	46.00
65744	ANOKA COUNTY PROPERTY	KUSCHEL/CRANNELL DRIVEW	Refunds & reimbursements	100-37601	46.00
65744	ANOKA COUNTY PROPERTY	BUNKER LAKE MOTORS CUP	Filing fees	100-41101-3980	46.00
65744	ANOKA COUNTY PROPERTY	UNLIMITED CONCRETE CUP	Filing fees	890-90001-3980	46.00
65744	ANOKA COUNTY PROPERTY	TWIN TOWN DEMO CUP	Filing fees	890-90001-3980	46.00
65745	ANOKA COUNTY TREASURY D	1ST QTR LAW ENFORCEMENT	Police protection	100-42101-3155	335,923.50
65745	ANOKA COUNTY TREASURY D	1ST QTR LAW ENFORCEMENT	Police protection	212-41706-3155	25,000.00
65746	ANOKA COUNTY TREASURY D	3RD QTR SIGNAL MAINT	Equipment repair & maintena	100-43401-3440	189.32
65747	BERGANKDV	WORKSHOP	Attorney	100-41101-3110	1,170.08
65747	BERGANKDV	COUNCIL MEETINGS	Attorney	100-41101-3110	519.60
65747	BERGANKDV	ARNOLD LAND	Attorney	100-41101-3110	477.92
65747	BERGANKDV	FOSTER TRUCKING	Attorney	100-41101-3110	407.88
65747	BERGANKDV	HUSNICK DANGEROUS DOG	Attorney	100-41101-3110	222.80
65747	BERGANKDV	BUNKER LAKE & HWY 64	Attorney	100-41101-3110	82.40
65747	BERGANKDV	CUPS WORKSHOP	Attorney	100-41101-3110	49.44
65747	BERGANKDV	PROSECUTIONS	Attorney	100-41501-3110	6,695.00
65747	BERGANKDV	FIREFIGHTER CANDIDATE	Attorney	100-42201-3110	230.72
65747	BERGANKDV	VILATIONS - VEHICLES	Attorney	100-42401-3110	65.92
65747	BERGANKDV	JAKE'S AUTO MALL	Attorney	262-46101-3110	428.48
65747	BERGANKDV	OSBORNE EASEMENT	Capital assets	262-46101-5110	379.04
65747	BERGANKDV	HENTGES	Attorney	890-90001-3110	82.40
65747	BERGANKDV	HOLIDAY	Attorney	890-90001-3110	65.92
65747	BERGANKDV	AUTOMOTIVE ILLUSIONS CUP	Attorney	890-90001-3110	144.20
65747	BERGANKDV	LARSON SYSTEMS	Attorney	890-90001-3110	280.16
65747	BERGANKDV	RICHLAND REFRIGERATION C	Attorney	890-90001-3110	144.20
65747	BERGANKDV	TWIN TOWN DEMO	Attorney	890-90001-3110	181.28
65747	BERGANKDV	ALL EVENT'S CUP	Attorney	890-90001-3110	144.20
65747	BERGANKDV	H&H LANDSCAPING	Attorney	890-90001-3110	263.68
65749	BLUE CROSS BLUE SHIELD OF	JAN VISION	Vision Insurance	100-21715	37.98

Council Approval List

Payment Dates: 1/3/2024 - 1/16/2024

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
65749	BLUE CROSS BLUE SHIELD OF	FEB VISION	Vision Insurance	100-21715	37.98
65750	CENTURY FENCE	PICKLEBALL DIVIDER FENCE	Controllable assets	440-44103-5120	4,475.00
65751	CITY OF COLUMBUS	SIGNAL LEXINGTON & BROAD	Electricity	100-43401-3610	23.70
65752	CITY OF COON RAPIDS	2023 SEALCOATING	Blacktop maintenance	100-43101-3410	2,177.43
65753	CONNEXUS ENERGY	GARAGE	Electricity	100-41702-3610	35.25
65753	CONNEXUS ENERGY	CITY HALL	Electricity	100-41702-3610	740.17
65753	CONNEXUS ENERGY	CITY SIGN	Electricity	100-41703-3610	180.13
65753	CONNEXUS ENERGY	SOUTH WELCOME	Electricity	100-41703-3610	15.76
65753	CONNEXUS ENERGY	FIRE #2	Electricity	100-42202-3610	211.34
65753	CONNEXUS ENERGY	FIRE #1	Electricity	100-42202-3610	367.91
65753	CONNEXUS ENERGY	SIRENS	Electricity	100-42302-3610	68.25
65753	CONNEXUS ENERGY	PW	Electricity	100-43104-3610	825.12
65753	CONNEXUS ENERGY	STREET LIGHTS #2	Electricity	100-43401-3610	265.78
65753	CONNEXUS ENERGY	HWY 65/BUNKER SIGNALS	Electricity	100-43401-3610	75.91
65753	CONNEXUS ENERGY	HWY 65/CONSTANCE SIGNALS	Electricity	100-43401-3610	109.14
65753	CONNEXUS ENERGY	STREET LIGHTS #1	Electricity	100-43401-3610	23.08
65753	CONNEXUS ENERGY	LEXINGTON/CROSTOWN SIG	Electricity	100-43401-3610	51.06
65753	CONNEXUS ENERGY	BUNKER/LEXINGTON SIGNALS	Electricity	100-43401-3610	61.36
65753	CONNEXUS ENERGY	BUNKER/JEFFERSON SIGNALS	Electricity	100-43401-3610	66.20
65753	CONNEXUS ENERGY	HWY 65/ANDOVER BLVD SIGN	Electricity	100-43401-3610	69.83
65753	CONNEXUS ENERGY	CROSTOWN/HWY 65 SIGNAL	Electricity	100-43401-3610	69.83
65753	CONNEXUS ENERGY	RADISSON/BUNKER SIGNALS	Electricity	100-43401-3610	70.64
65753	CONNEXUS ENERGY	SODERVILLE PARK	Electricity	100-44101-3610	35.68
65753	CONNEXUS ENERGY	HAM LAKE AERATOR	Electricity	100-44101-3610	14.50
65753	CONNEXUS ENERGY	HAM LAKE PARK	Electricity	100-44101-3610	123.63
65753	CONNEXUS ENERGY	HAM LAKE WELL	Electricity	100-44101-3610	117.88
65753	CONNEXUS ENERGY	SODERVILLE PARK WELL	Electricity	100-44101-3610	14.50
65753	CONNEXUS ENERGY	LION'S PARK PAVILION	Electricity	100-44102-3610	60.67
65753	CONNEXUS ENERGY	LION'S PARK CONCESSION	Electricity	100-44102-3610	14.50
65753	CONNEXUS ENERGY	HAM LAKE PARK SHELTER	Electricity	100-44102-3610	22.64
65753	CONNEXUS ENERGY	HAM LAKE PARK BUILDING	Electricity	100-44102-3610	338.19
65753	CONNEXUS ENERGY	HAM LAKE PARK CONCESSION	Electricity	100-44102-3610	14.50
65753	CONNEXUS ENERGY	SR CENTER	Electricity	100-44202-3610	398.55
65753	CONNEXUS ENERGY	STREET LIGHTS	Electricity	232-43701-3610	4,471.24
65755	DAKOTA SUPPLY GROUP	SOIL PROBE	Small tools	100-42401-2410	94.27
65756	DAMA METAL PRODUCTS INC	LOCK BOX SURFACE MOUNT	Operating supplies	100-42201-2290	207.00
65757	DEHN OIL CO	215 GAL GAS	Fuel	100-43101-2230	503.21
65757	DEHN OIL CO	225.1 Gal Diesel	Fuel	100-43101-2230	601.58
65757	DEHN OIL CO	76.90 GAL GASOLINE	Fuel	100-43101-2230	163.27
65757	DEHN OIL CO	226 GAL DIESEL	Fuel	100-43101-2230	642.13
65758	DRIVER AND VEHICLE SERVICE	#56 PLATE #912264	Vehicle parts & supplies	100-42401-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#82 PLATE #967994	Vehicle parts & supplies	100-42401-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#84 PLATE #965824	Vehicle parts & supplies	100-42401-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#85 PLATE #923071	Vehicle parts & supplies	100-42401-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#126 PLATE #188261	Equipment parts & supplies	100-43101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	#124 PLATE #199795	Equipment parts & supplies	100-43101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	#122 PLATE #184446	Equipment parts & supplies	100-43101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	#104 PLATE #200490	Equipment parts & supplies	100-43101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	#100 PLATE #183847	Equipment parts & supplies	100-43101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	#54 PLATE #912265	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#58 PLATE #967962	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#59 PLATE #923069	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#52 PLATE #963792	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#75 PLATE #934431	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#49 PLATE #967969	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#48 PLATE #967961	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#63 PLATE #934441	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#50 PLATE #962302	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#69 PLATE #934420	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#78 PLATE #934427	Vehicle parts & supplies	100-43101-2340	21.25

Council Approval List

Payment Dates: 1/3/2024 - 1/16/2024

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
65758	DRIVER AND VEHICLE SERVICE	#74 PLATE #928146	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#97 PLATE #903632	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#70 PLATE #934414	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#90 PLATE #957952	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#89 PLATE #160529	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#83 PLATE #176964	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#93 PLATE #934401	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#80 PLATE #953557	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#79 PLATE #971906	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#77 PLATE #928144	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#81 PLATE #174196	Vehicle parts & supplies	100-43101-2340	21.25
65758	DRIVER AND VEHICLE SERVICE	#105 PLATE #972296	Equipment parts & supplies	100-44101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	#107 PLATE #199753	Equipment parts & supplies	100-44101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	#123 PLATE #199796	Equipment parts & supplies	100-44101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	#127 PLATE #185097	Equipment parts & supplies	100-44101-2320	21.25
65758	DRIVER AND VEHICLE SERVICE	SR CTR BUS PLATE #962583	Vehicle parts & supplies	100-44201-2340	21.25
65761	EBERT COMPANIES	Fire Station 3	Capital assets	420-42201-5110	204,542.05
65762	GENERATOR SPECIALTY COMP	SCISSOR LIFT MOTOR REPAIR	Equipment repair & maintena	100-43101-3440	1,190.00
65763	HAM LAKE CHAMBER OF CO	MEMBERSHIP DUES 2024	Dues & subscriptions	100-41101-3920	540.00
65764	HAM LAKE HARDWARE INC	DRIVEWAY MARKER STAND -	Operating supplies	100-43102-2290	52.35
65764	HAM LAKE HARDWARE INC	SPARK PLUG - FUEL FILTER- O	Equipment repair & maintena	100-43101-3440	131.29
65764	HAM LAKE HARDWARE INC	MOUSE TRAPS	Operating supplies	100-43101-2290	13.98
65765	HEALTH PARTNERS INC	DEC EAP	Other professional services	100-41701-3190	25.50
65766	JUAN CABRAL	KEEN - SAFETY BOOTS	Clothing & personal protectiv	100-43101-2210	150.00
65767	KINGS III EMERGENCY COMM	ELEVATOR PHONE	Phones/radios/pagers	100-41701-3210	39.17
65768	LANO EQUIPMENT, INC.	#64 FILTERS, CAP, OIL, VALVE	Equipment parts & supplies	100-43101-2320	801.18
65769	LEAGUE OF MINNESOTA CITIE	MN CITIES STORMWATER COA	Dues & subscriptions	100-41101-3920	1,070.00
65770	LINCOLN NATIONAL LIFE INSU	FEB ST DISABILITY	STD/LTD	100-21713	864.27
65770	LINCOLN NATIONAL LIFE INSU	FEB LT DISABILITY	STD/LTD	100-21713	771.33
65770	LINCOLN NATIONAL LIFE INSU	JAN LT DISABILITY - NW	STD/LTD	100-21713	30.48
65771	MARK JONES	HOME DEPOT - CORDLESS DRI	Small tools	100-42401-2410	117.82
65771	MARK JONES	OFFICE MAX - HEAVY RED PAP	Office supplies	100-42401-2110	23.78
65772	MARTIN-MCALLISTER	PSA - BS	Personnel testing & recruitme	100-42201-3150	625.00
65773	MCLELLAN SALES INC	SWEATSHIRT	Clothing & personal protectiv	100-43101-2210	72.00
65774	MENARDS-BLAINE	BOARDS, BRACES, BRACKETS,	Building repair & maintenanc	100-43104-2310	66.70
65774	MENARDS-BLAINE	BOARD	Building repair & maintenanc	100-43104-2310	28.17
65774	MENARDS-BLAINE	TAPE MEASURE, MEASURING	Small tools	100-42401-2410	103.93
65774	MENARDS-BLAINE	ANCHORS W/SCREWS	Operating supplies	100-43101-2290	8.30
65775	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41201-2510	39.36
65775	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41301-2510	31.76
65775	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41401-2510	55.93
65775	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41601-2510	24.16
65775	METRO - INET	2024 ADJUSTMENT	Phones/radios/pagers	100-41701-3210	279.00
65775	METRO - INET	PHONES	Phones/radios/pagers	100-41701-3210	124.00
65775	METRO - INET	IT SUPPORT	Computer & software support	100-41707-3120	5,370.00
65775	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42201-2510	55.93
65775	METRO - INET	PHONES	Phones/radios/pagers	100-42201-3210	52.00
65775	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42401-2510	95.30
65775	METRO - INET	PHONES	Phones/radios/pagers	100-42401-3210	62.00
65775	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-43101-2510	21.56
65775	METRO - INET	PHONES	Phones/radios/pagers	100-43101-3210	31.00
65775	METRO - INET	PHONES	Phones/radios/pagers	100-44101-3210	10.00
65775	METRO - INET	PHONES	Phones/radios/pagers	100-44201-3210	41.00
65776	MINNESOTA OCCUPATIONAL	TESTING - MG, BS, MV	Personnel testing & recruitme	100-42201-3150	1,420.00
65777	MN PEIP	FEB HEALTH INSURANCE	Health Insurance	100-21710	10,162.32
65778	NCPERS GROUP LIFE INSURAN	FEB LIFE	Life Insurance	100-21714	96.00
65779	PREMIUM WATERS INC	DEC WATER	Equipment rentals	100-41701-3320	18.30
65779	PREMIUM WATERS INC	WATER COOLER RENTAL	Equipment rentals	100-41701-3320	14.00
65780	SIEGFRIED FAMILY TOOLS INC	HOSE CLAMP PLIERS, PANEL R	Covid 19	100-41701-4153	141.90
65781	STOREY KENWORTHY	W2 & 1099 FORMS/ENVELOP	Office supplies	100-41401-2110	81.55

Council Approval List

Payment Dates: 1/3/2024 - 1/16/2024

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
65782	THE MPX GROUP	JAN HAM LAKER DELIVERY	Other services and charges	211-41704-3990	225.00
65783	UNLIMITED SUPPLIES INC	SCREWS	Operating supplies	100-43101-2290	13.62
65784	VERIZON WIRELESS	MR	Phones/radios/pagers	100-42201-3210	41.23
65784	VERIZON WIRELESS	TD, MJ & 2 LAPTOPS	Phones/radios/pagers	100-42401-3210	162.48
65784	VERIZON WIRELESS	JK, JW, JC, CS, EH, & 2 LAPTOP	Phones/radios/pagers	100-43101-3210	294.18
65784	VERIZON WIRELESS	DH, AC, MS	Phones/radios/pagers	100-44101-3210	123.67
65785	VIKING ELECTRIC SUPPLY INC	BALASTS AND PHOTO SENSOR	Building repair & maintenanc	100-43104-2310	232.02
65785	VIKING ELECTRIC SUPPLY INC	BALASTS	Building repair & maintenanc	100-43104-2310	194.50
65786	WRIGHT-HENNEPIN COOPERA	DEPOSIT FOR CAMERAS - FIRE	Covid 19	100-41701-4153	2,975.00
65786	WRIGHT-HENNEPIN COOPERA	DEPOSIT FOR CAMERAS - FIRE	Capital assets	420-42201-5110	-2,975.00
65786	WRIGHT-HENNEPIN COOPERA	DEPOSIT FOR CAMERAS - FIRE	Capital assets	420-42201-5110	2,975.00
65787	WRIGHT-HENNEPIN COOPERA	JANUARY ELEVATOR MONITO	Monitoring	100-41702-3145	10.00
65787	WRIGHT-HENNEPIN COOPERA	JAN SECURITY MONITORING	Monitoring	100-41702-3145	33.95
65787	WRIGHT-HENNEPIN COOPERA	JAN PW FIRE PANEL MONITOR	Monitoring	100-43104-3145	52.95
DFT0002653	COMPENSATION CONSULTAN	Health Savings Account	HSA Account	100-21712	150.00
DFT0002654	EMPOWER	Deferred Compensation	Deferred compensation	100-21704	2,105.00
DFT0002654	EMPOWER	Roth IRA	Deferred compensation	100-21704	200.00
DFT0002655	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,207.28
DFT0002655	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,640.60
DFT0002655	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	6,484.94
DFT0002656	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,678.07
DFT0002657	PERA	Retirement-Coordinated	PERA	100-21703	7,144.48
DFT0002657	PERA	Retirement-Police & Fire	PERA	100-21703	1,261.90
DFT0002658	MN DEPARTMENT OF LABOR	4TH QTR SURCHARGE	Surcharge	100-22801	2,269.37
DFT0002659	MN STATE DEPT OF REVENUE-	DEC '23 FUEL TAX	Fuel	100-43101-2230	69.83

Grand Total: 658,634.62

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	416,222.33
211 - HAM LAKER	915.00
212 - LAWFUL GAMBLING	25,000.00
231 - RECYCLING	509.56
232 - STREET LIGHT	4,471.24
262 - HAM LAKE EDA	807.52
420 - FIRE EQUIPMENT	204,542.05
431 - REVOLVING STREET	105.86
440 - PARK & BEACH LAND	4,475.00
890 - TRUST FUND	1,586.06
Grand Total:	658,634.62

Account Summary

Account Number	Account Name	Payment Amount
100-21701	Federal WH/FICA/MC	14,332.82
100-21702	State W/H	2,678.07
100-21703	PERA	8,406.38
100-21704	Deferred compensation	2,305.00
100-21710	Health Insurance	10,162.32
100-21712	HSA Account	150.00
100-21713	STD/LTD	1,666.08
100-21714	Life Insurance	96.00
100-21715	Vision Insurance	75.96
100-22801	Surcharge	2,269.37
100-37601	Refunds & reimburseme	92.00
100-41101-3110	Attorney	2,930.12
100-41101-3920	Dues & subscriptions	1,610.00
100-41101-3980	Filing fees	46.00
100-41201-2510	Software licenses & upgr	39.36
100-41301-2510	Software licenses & upgr	31.76
100-41401-2110	Office supplies	81.55
100-41401-2510	Software licenses & upgr	55.93
100-41501-3110	Attorney	6,695.00
100-41601-2510	Software licenses & upgr	24.16
100-41701-3190	Other professional servi	25.50
100-41701-3210	Phones/radios/pagers	442.17
100-41701-3320	Equipment rentals	32.30
100-41701-4153	Covid 19	3,116.90
100-41702-3145	Monitoring	43.95
100-41702-3420	Building repair & mainte	212.00
100-41702-3610	Electricity	775.42
100-41703-3610	Electricity	195.89
100-41707-3120	Computer & software su	5,370.00
100-42101-3155	Police protection	335,923.50
100-42201-2290	Operating supplies	207.00
100-42201-2340	Vehicle parts & supplies	40.26
100-42201-2510	Software licenses & upgr	55.93
100-42201-3110	Attorney	230.72
100-42201-3150	Personnel testing & recr	2,109.92
100-42201-3210	Phones/radios/pagers	93.23
100-42201-3440	Equipment repair & mai	56.00
100-42202-3610	Electricity	579.25
100-42302-3610	Electricity	68.25
100-42401-2110	Office supplies	23.78
100-42401-2340	Vehicle parts & supplies	85.00
100-42401-2410	Small tools	316.02
100-42401-2510	Software licenses & upgr	95.30

Account Summary

Account Number	Account Name	Payment Amount
100-42401-3110	Attorney	65.92
100-42401-3210	Phones/radios/pagers	224.48
100-43101-2210	Clothing & personal prot	493.05
100-43101-2230	Fuel	1,980.02
100-43101-2240	Safety supplies	44.97
100-43101-2290	Operating supplies	35.90
100-43101-2320	Equipment parts & suppl	929.67
100-43101-2340	Vehicle parts & supplies	523.89
100-43101-2510	Software licenses & upgr	21.56
100-43101-3210	Phones/radios/pagers	325.18
100-43101-3410	Blacktop maintenance	2,177.43
100-43101-3440	Equipment repair & mai	1,321.29
100-43102-2290	Operating supplies	52.35
100-43104-2310	Building repair & mainte	521.39
100-43104-3145	Monitoring	52.95
100-43104-3610	Electricity	825.12
100-43401-3440	Equipment repair & mai	189.32
100-43401-3610	Electricity	886.53
100-44101-2210	Clothing & personal prot	177.98
100-44101-2320	Equipment parts & suppl	85.00
100-44101-3210	Phones/radios/pagers	133.67
100-44101-3390	Rentals-other	91.00
100-44101-3610	Electricity	306.19
100-44102-3610	Electricity	450.50
100-44201-2340	Vehicle parts & supplies	21.25
100-44201-3210	Phones/radios/pagers	41.00
100-44202-3610	Electricity	398.55
211-41704-3970	Printing	690.00
211-41704-3990	Other services and charg	225.00
212-41706-3155	Police protection	25,000.00
231-43601-3630	Waste management & r	509.56
232-43701-3610	Electricity	4,471.24
262-46101-3110	Attorney	428.48
262-46101-5110	Capital assets	379.04
420-42201-5110	Capital assets	204,542.05
431-43301-3950	Legal notices/publicatio	105.86
440-44103-5120	Controllable assets	4,475.00
890-90001-3110	Attorney	1,306.04
890-90001-3950	Legal notices/publicatio	188.02
890-90001-3980	Filing fees	92.00
	Grand Total:	658,634.62

Project Account Summary

Project Account Key	Payment Amount	
None	657,640.16	
202111-130	379.04	
231009001	363.14	
231010001	146.42	
MISC-100	105.86	
	Grand Total:	658,634.62



City of Ham Lake, MN

EFT Payroll Check Register Report Summary

Pay Period: 12/24/2023-1/6/2024

Packet: PYPKT01569 - PPE 01/06/24 PAID 01/12/24
Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	29	37,889.31
Total	29	37,889.31



Sunrise River Watershed Management Organization

MEMO

To: SRWMO Communities
From: Jamie Schurbon, Watershed Projects Manager
Date: January 5, 2024
Re: 2025 Budget

2025 Budget to Ratify

The Sunrise River Watershed Management Organization (SRWMO) board has developed its recommended 2025 budget. It must be ratified by each member community before it becomes final. Please consider ratification before **March 26**. **Notifications can be sent to jamie.schurbon@anokaswcd.org.**

Please know that the SRWMO board underwent a thorough process to develop a budget that includes only priorities. The budget as presented is **6% lower** than the amount for 2025 in our 10-year Watershed Management Plan. It is a \$3 increase from the 2024 budget.

To reduce the funding requested of the member communities, this budget includes a \$3,500 spend-down of undesignated reserve funds. SRWMO policy caps the amount of the undesignated reserve. The spend down is needed to be below the cap. Funds accumulate to the reserve when the WMO board under-spends any budget.

For context, here are recent SRWMO budgets and the 2025 proposed:

2022	\$39,835.00
2023	\$44,500.00
2024	\$47,186.00
2025 DRAFT	\$47,189.00



Sunrise River Watershed Management Organization

2025 DRAFT Budget Detail

Notes: Budget was developed 2020-2029 SRWMO Watershed Management Plan.

Row Labels	Sum of 2025 Budget
1 Non-operating	
2 Collaboration/Planning	
3 Participate in One Watershed, One Plan (1W1P)	\$0.00
4	
5 Education and Public Outreach	
6 Anoka Co Outreach Coordinator Position	\$4,934.00
7 Newsletters	\$1,000.00
8 Promote Well Water Wise	\$57.00
9 Website operations/maintenance	\$930.00
10 Project Tours for Elected Officials	\$0.00
11 Displays for Community Events	\$1,000.00
12	
13 Non-Operating General	
14 Grant Search and Applications	\$1,188.00
15	
16 Water Quality Improvement Projects	
17 Carp Management	\$8,000.00
18 Ditch 20 Wetland Restoration Outreach	\$0.00
19 Linwood Lake Subwatershed Retrofitting Study	\$0.00
20 SRWMO Cost Share Grant Fund	\$1,500.00
21 Demonstration Projects on Public Lands	\$1,500.00
22 Shoreline Stabilizations - Grant match	\$2,000.00
23	
24 Monitoring - Effectiveness	
25 Lake Water Quality Monitoring	\$5,200.00
26 Stream Water Quality Monitoring	\$0.00
27	
28 Monitoring - Surveillance	
29 Chloride sampling - streams	\$0.00
30 Lake Level Monitoring	\$1,800.00
31 Lake Water Quality Monitoring	\$0.00
32 Reference Wetland Hydrology Monitoring	\$2,250.00
33 Secchi Transparency Lake Monitoring - volunteer coord.	\$273.00
34	
35 Actions for Finances Mgmt	
36 Reserve Spend-Down	-\$2,555.00
37 Carryover Funds*	\$0.00
38	
39 Operating	
40 Operating Expenses	
41 Advertise Bids for Pro Services (req'd in odd yrs)	\$0.00
42 Annual Reports to BWSR, State Auditor	\$1,306.00
43 Annual Written Communication to Member Communities	\$713.00
44 Liability Insurance	\$2,075.00
45 On-call Administrative Assistance	\$10,000.00
46 Recording Secretary services	\$1,400.00
47 Financial Contributions Calculation Update	\$0.00
48 Financial Audit	\$3,563.00
49	
50 Actions for Finances Mgmt	
51 Reserve Spend-Down	-\$945.00
52	
53 Grand Total	\$47,189.00



Sunrise River Watershed Management Organization

2025 DRAFT Budget Summary

1/5/2024

Notes:

Budget was developed 2020-2029 SRWMO Watershed Management Plan.
Community contributions are based on the revised JPA October 2023.

% non-operating costs -->
% operating costs -->

Row Labels	Sum of 2025 Budget
Non-operating	\$29,077.00
Actions for Finances Mgmt	-\$2,555.00
Collaboration/Planning	\$0.00
Education and Public Outreach	\$7,921.00
Monitoring - Effectiveness	\$5,200.00
Monitoring - Surveillance	\$4,323.00
Non-Operating General	\$1,188.00
Water Quality Improvement Projects	\$13,000.00
Operating	\$18,112.00
Actions for Finances Mgmt	-\$945.00
Operating Expenses	\$19,057.00
Grand Total	\$47,189.00

Linwood	East Bethel	Columbus	Ham Lake	TOTAL
47.00%	30.00%	19.00%	4.00%	
25%	25%	25%	25%	
\$13,666.19	\$8,723.10	\$5,524.63	\$1,163.08	\$29,077.00
-\$1,200.85	-\$766.50	-\$485.45	-\$102.20	-\$2,555.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$3,722.87	\$2,376.30	\$1,504.99	\$316.84	\$7,921.00
\$2,444.00	\$1,560.00	\$988.00	\$208.00	\$5,200.00
\$2,031.81	\$1,296.90	\$821.37	\$172.92	\$4,323.00
\$558.36	\$356.40	\$225.72	\$47.52	\$1,188.00
\$6,110.00	\$3,900.00	\$2,470.00	\$520.00	\$13,000.00
\$4,528.00	\$4,528.00	\$4,528.00	\$4,528.00	\$18,112.00
-\$236.25	-\$236.25	-\$236.25	-\$236.25	-\$945.00
\$4,764.25	\$4,764.25	\$4,764.25	\$4,764.25	\$19,057.00
\$18,194.19	\$13,251.10	\$10,052.63	\$5,691.08	\$47,189.00



MEMO

To: URRWMO Cities
From: Jamie Schurbon, Watershed Projects Manager
Date: January 3, 2024
Re: 2025 Budget and JPA Update

2025 Budget to Ratify

The Upper Rum River Watershed Management Organization (URRWMO) board has developed its recommended 2025 budget. It must be ratified by each member community before it becomes final. Please consider ratification before **February 27**. **Notifications can be sent to jamie.schurbon@anokaswcd.org.**

Please know that the URRWMO board underwent a thorough process to develop a budget that includes only priorities. The budget as presented is **25% lower** than the amount for 2025 in our 10-year Watershed Management Plan.

For context, here are recent URRWMO budgets and the 2025 proposed:

2022	\$42,646.00
2023	\$44,814.00
2024	\$41,814.00
2025 DRAFT	\$45,946.00

JPA Update

The URRWMO board plans to update the URRWMO joint powers agreement in 2024. They have identified updates that they believe will be non-controversial and beneficial. This memo is to notify the cities of the planned upcoming process, but there is nothing you need to do at this time. The JPA has been mostly untouched since 1991.

The cost of the JPA update will be <\$2,500. The costs will be covered by unused funds from 2023 and previous years that would customarily go to undesignated reserve. In other words, the cities will not be invoiced any additional cost.

The URWMO board plans to keep costss low by nearly entirely copying the recently-updated agreement of the Sunrise River WMO. Until recently, the two WMO's had identical JPAs, and they operate similarly.

This JPA revision will NOT include a revision to the funding formula.

Anticipated next steps are:

1. URRWMO board will review the new SRWMO JPA and bylaws at their March and May meetings. May identify minor modifications.
2. Attorney prepares the updated URRWMO JPA and bylaws.
3. Document reviews by URRWMO board and cities.
4. Request approval by each city council.



UPPER RUM RIVER

Watershed Management Organization

2025 DRAFT Budget Detail

Notes:

Budget was developed 2020-2029 SRWMO Watershed Management Plan.
1/3/2025

	Sum of 2025 Budget
1 Non-operating	
2 Collaboration/Planning	
3 Aerial photos	\$0.00
4	
5 Education and Public Outreach	
6 Anoka Co Outreach Coordinator Position	\$1,500.00
7 Website operations/maintenance	\$1,030.00
8 Rum River biomonitoring with St. Francis High School	\$0.00
9 Website platform update	\$0.00
10 URRWMO public education and outreach	\$1,160.00
11	
12 Non-Operating General	
13 Watershed Coordinator - Facilitate Technical Advisory Committee (TAC)	\$1,856.00
14 Watershed Coordinator - WRAPS review	\$0.00
15 Watershed Coordinator - Grant applications	\$1,300.00
16 5-year Watershed Plan Amendment per BWSR Requirement	\$0.00
17 URRWMO JPA Update	\$0.00
18	
19 Water Quality Improvement Projects	
20 Projects as detailed in the URRWMO 10-year Plan	\$16,971.00
21	
22 Water Monitoring	
23 Lake Level Monitoring	\$1,440.00
24 Lake Water Quality Monitoring	\$0.00
25 Reference Wetland Hydrology Monitoring	\$3,750.00
26 Stream Water Quality Monitoring	\$2,700.00
27 Water Monitoring Fund	-\$390.00
28	
29 Studies	
30 Subwatershed Assessment Studies (SWAs) for priority waterbodies	\$2,500.00
31	
32 Operating	
33 Operating Expenses	
34 Advertise Bids for Pro Services (req'd in odd yrs)	\$0.00
35 Liability Insurance	\$2,667.00
36 Recording Secretary services	\$1,225.00
37 Watershed Coordinator - Facilitate regular URRWMO mtgs	\$3,711.00
38 Watershed Coordinator - Annual Report to State Auditor	\$742.00
39 Watershed Coordinator - Annual Report to BWSR	\$1,484.00
40 Watershed Coordinator - Other - see desc.	\$2,300.00
41	
42 Reserve Spend Down	
43 Undesignated Reserve Spend Down	\$0.00
44	
45 Grand Total	\$45,946.00



UPPER RUM RIVER
Watershed Management Organization

COSTS BY CITY

2025 DRAFT Budget

1/4/2024

Notes:

Budget was developed 2019-2028 URRWMO Watershed Management Plan.

Community contributions are based on land area and market valuations, per the current Upper Rum River WMO joint powers agreement.

The community contributions were updated with the most recent market valuations in 2021. This update is done every five years.

	Bethel	East Bethel	Ham Lake	Nowthen	Oak Grove	St. Francis	TOTAL
% non-operating costs -->	1.04%	23.85%	1.68%	22.81%	30.48%	20.14%	100.00%
% operating costs -->	16.67%	16.67%	16.67%	16.67%	16.67%	16.67%	100.00%

Row Labels	Sum of 2025 Budget							
Non-operating	\$33,817.00	\$351.70	\$8,065.35	\$568.13	\$7,713.66	\$10,307.42	\$6,810.74	\$33,817.00
Collaboration/Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Education and Public Outreach	\$3,690.00	\$38.38	\$880.07	\$61.99	\$841.69	\$1,124.71	\$743.17	\$3,690.00
Non-Operating General	\$3,156.00	\$32.82	\$752.71	\$53.02	\$719.88	\$961.95	\$635.62	\$3,156.00
Water Quality Improvement Projects	\$16,971.00	\$176.50	\$4,047.58	\$285.11	\$3,871.09	\$5,172.76	\$3,417.96	\$16,971.00
Water Monitoring	\$7,500.00	\$78.00	\$1,788.75	\$126.00	\$1,710.75	\$2,286.00	\$1,510.50	\$7,500.00
Studies	\$2,500.00	\$26.00	\$596.25	\$42.00	\$570.25	\$762.00	\$503.50	\$2,500.00
Operating	\$12,129.00	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$12,129.00
Operating Expenses	\$12,129.00	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$2,021.50	\$12,129.00
Reserve Spend Down	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$45,946.00	\$2,373.20	\$10,086.85	\$2,589.63	\$9,735.16	\$12,328.92	\$8,832.24	\$45,946.00

Meeting Date: January 16, 2024

CITY OF HAM LAKE
STAFF REPORT

To: Mayor and Councilmembers
From: Mike Raczkowski, Fire Chief
Item/Title/Subject: EOC AV Equipment

Introduction/Discussion:

I received a proposal from Z Systems, the company that installed the AV equipment at Fire Stations #1 and #2 for the Emergency Operations Center (EOC). I want to add a trimmed-down version of that system at Fire Station #3. The system would allow the City to use Fire Station #3 as a backup EOC, or in addition, if Fire Station #1 became inoperable. Doing this will also allow the fire department to have and hold training events and communicate between stations in emergencies. I am requesting Cable Funds be used to cover the proposal's cost, which aligns with what these funds are intended for.

Recommendation:

I am recommending using Z Systems to install new AV equipment for the EOC at Fire Station #3 in the amount of \$19,658.78 with monies coming from the Cable TV Fund.



Z Systems, inc

3724 Oregon Ave S
Saint Louis Park, MN 55426
Tel. 952.974.3140
Fax. 952.974.3141
www.zsyst.com

Purchase Agreement

Date: 01/08/24 Quote #: ZSYQ2465-01
P.O. #: FOB: Mfr's Dock
Project: Fire Station 3 AV Q1 '24
Rep: freddieg
Terms:

Customer

Sold To:

Mike Raczkowski
Ham Lake, City of
15544 Central Avenue NE
Ham Lake, MN 55304

Ship To:

Mike Raczkowski
Ham Lake, City of
15544 Central Avenue NE
Ham Lake, MN 55304

Project Details

Executive Summary

Installation of video conferencing and presentation system at Ham Lake Fire Station 3

Description of System

A 98" display will be installed on the wall using a fixed mount. A sliding component panel will be installed behind the display to mount equipment. A Barco Clickshare CX-30 wireless video conferencing and presentation device will be installed. A Logitech Rally Bar all-in-one video conferencing bar will be installed, along with two additional hanging (pendant-mount) microphones. System will be tested, and a brief overview will be provided to customer.

Scope of Work

See system description

Not In Scope

- Power requirements. An nearby outlet is required for system to function.

Project Cost

Item	Qty	Description	Unit Cost	Total
Equipment				
61-FW98BZ30L	1	Sony Pro FW98BZ30L 98" BRAVIA 4K HDR Professional Display, Cognitive Processor XR	\$8,320.50	\$8,320.50
XSM1U	1	CHIEF Micro-Adjust Fixed Wall Mount, X-Large	\$247.68	\$247.68
CSSLP15X10	1	CHIEF PROXIMITY,SLIDE LOCKING PLATE,15X10	\$154.08	\$154.08
R9861613USB2	1	Barco ClickShare CX-30 Gen 2	\$2,197.20	\$2,197.20
960-001308	1	Logitech Rally Bar 4K All-In-One Video Bar for Medium to Large Rooms, Gray	\$3,833.99	\$3,833.99
952-000044	1	Logitech Wall Mounting Kit for Rally Bar and Rally Bar Mini	\$70.55	\$70.55
952000038	2	Logitech Rally Mic Pod Boundary Microphone (White)	\$313.59	\$627.18
952000123	2	Logitech Rally Mic Pod Pendant Mount	\$88.70	\$177.40
952000047	1	Logitech Rally Mic Pod Extension Cable (32.8')	\$178.30	\$178.30
Materials	1	Misc Installation Materials and Installation Supplies (lot).	\$984.25	\$984.25
Other Equipment Subtotal				\$16,791.13
Installation	1	Installation Labor (lot). - Per Scope Above.	\$2,867.65	\$2,867.65
Shipping	1	(Shipping Charges Will Be Added To The Final Invoice)	\$0.00	\$0.00
SC-Std Warranty	1	This system comes with a 90 day installation warranty along with the various manufacturer's warranties - usually 1 year parts and labor. The manufacturers' warranties, however, are 'depot' style warranties - i.e. the equipment needs to be uninstalled, sent in for repair, then reinstalled and tested by the customer. Z Systems is happy to do this on your behalf at our standard rate. We also have service contract options if you are interested - please ask your account manager for details.	\$0.00	\$0.00

Please contact me if I can be of further assistance.

As an authorized representative of the organization listed above, I hereby order and agree to purchase these products and/or services from Z Systems based on the terms and conditions set forth in this agreement and the document 'Z SYSTEMS INC. Terms and Conditions' which can be found at zsyst.com/terms. All pricing quoted is subject to change / management approval at time of order entry/acceptance. Any returns, if accepted by our vendors, will be subject to a 20% restocking fee.

Subtotal	\$19,658.78
Sales Tax	\$0.00

SIGNATURE: _____

Total	\$19,658.78
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Memorandum

Date: January 9, 2024
To: Mayor and Councilmembers
From: Tom Collins, City Engineer *TPC*
Subject: 181st Avenue Reconstruction

Introduction:

The reconstruction and overlay of 181st Avenue from Concord Drive to Ulysses Street, which is a joint municipal state aid street, was completed in 2023. The City of East Bethel was responsible for construction supervision per the Joint Powers Agreement.

Discussion:

The East Bethel Final Contractor's Application is attached. The total contractor costs were \$803,117.13. Per the attached Final Project Costs Summary, the City of Ham Lake share of the contractor costs is \$402,487.94. This is \$7,023.73 (1.7%) under the contract amount of \$409,511.67. In addition to the contractor costs, East Bethel is due reimbursement in the amount of \$67,310.66 per the Final Project Costs Summary. East Bethel reimbursement will be on the next claims list, and the State Aid Payment Request for all costs will be submitted to MnDOT for reimbursement.

Recommendation:

It is recommended that the project be accepted. A Resolution is not required for acceptance.

Contractor's Application for Payment No.

FINAL

To (Owner): City of East Bethel	Application Period: Final	Application Date: August 17, 2023
Project: 181st Avenue Street Reconstruction Project	From (Contractor): Dresel Contracting, Inc.	Via (Engineer): Hakanson Anderson

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS	\$0.00	\$0.00
NET CHANGE BY	\$0.00	
CHANGE ORDERS	\$0.00	

1. ORIGINAL CONTRACT PRICE.....	\$	\$814,044.67
2. Net change by Change Orders.....	\$	\$0.00
3. Current Contract Price (Line 1 ± 2).....	\$	\$814,044.67
4. TOTAL COMPLETED AND STORED TO DATE	\$	\$803,117.13
5. RETAINAGE:	\$	\$
a. 0% X Work Completed.....	\$	\$0.00
b. 0% X Stored Material.....	\$	\$0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$803,117.13
7. LESS PREVIOUS PAYMENTS.....	\$	\$785,370.97
8. AMOUNT DUE THIS APPLICATION.....	\$	\$17,746.16

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

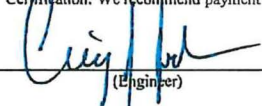
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

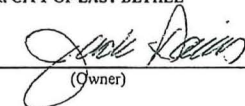
By:  Date: 10/13/2023

ENGINEER: HAKANSON ANDERSON

Certification: We recommend payment for work and quantities shown.

 8/17/23
(Engineer) Date

OWNER: CITY OF EAST BETHEL

 11-13-23
(Owner) Date

FINAL PAYMENT
City of East Bethel
181st Avenue Street Reconstruction Project

181st Avenue Street Reconstruction Project (S.A.P. 203-106-003)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	0.5	LUMP SUM	\$ 49,622.50	\$ 24,811.25	0.5	\$ 24,811.25
2	CLEARING	0.15	ACRE	\$ 14,400.00	\$ 2,160.00	0.2	\$ 2,880.00
3	GRUBBING	0.15	ACRE	\$ 12,000.00	\$ 1,800.00	0.2	\$ 2,400.00
4	REMOVE SIGN	5	EACH	\$ 51.00	\$ 255.00	5	\$ 255.00
5	REMOVE MAIL BOX SUPPORT	6	EACH	\$ 51.00	\$ 306.00	6	\$ 306.00
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	4	LIN FT	\$ 3.06	\$ 12.24	8	\$ 24.48
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	89	LIN FT	\$ 3.06	\$ 272.34	115	\$ 351.90
8	REMOVE PIPE CULVERT	175	LIN FT	\$ 9.65	\$ 1,688.75	203	\$ 1,958.95
9	REMOVE CURB AND GUTTER	387	LIN FT	\$ 2.72	\$ 1,052.64	408	\$ 1,109.76
10	REMOVE BITUMINOUS PAVEMENT	102	SQ YD	\$ 1.90	\$ 193.80	187	\$ 355.30
11	REMOVE CONCRETE FLUME	2	EACH	\$ 51.00	\$ 102.00	2	\$ 102.00
12	REMOVE CONCRETE PAVEMENT	16	SQ YD	\$ 4.38	\$ 70.08	16	\$ 70.08
13	EXCAVATION - MUCK	3,791	CU YD	\$ 10.34	\$ 39,198.94	4,388	\$ 45,371.92
14	EXCAVATION - SUBGRADE	1,322	CU YD	\$ 10.33	\$ 13,656.26	1,493	\$ 15,422.69
15	SELECT GRANULAR EMBANKMENT (CV)	3,791	CU YD	\$ 21.94	\$ 83,174.54	3,405	\$ 74,705.70
16	GEOGRID TYPE 1	1,333	SQ YD	\$ 1.44	\$ 1,919.52	1,422	\$ 2,047.68
17	GEOGRID TYPE 2	1,417	SQ YD	\$ 1.95	\$ 2,763.15	1,417	\$ 2,763.15
18	SUBGRADE PREPARATION	15.3	ROAD STATION	\$ 118.63	\$ 1,815.04	15.3	\$ 1,815.04
19	AGGREGATE BASE CLASS 5	800	TON	\$ 17.37	\$ 10,422.00		\$ -
20	FULL DEPTH RECLAMATION	4,511	SQ YD	\$ 1.12	\$ 5,052.32	4,511	\$ 5,052.32
21	HAUL FULL DEPTH RECLAMATION (LV)	877	CU YD	\$ 5.64	\$ 4,946.28	877	\$ 4,946.28
22	MILL BITUMINOUS SURFACE (SPECIAL)	690	SQ YD	\$ 2.85	\$ 1,966.50	967	\$ 2,755.95
23	BITUMINOUS MATERIAL FOR TACK COAT	173	GALLONS	\$ 3.50	\$ 605.50	313	\$ 1,095.50
24	TYPE SP 9.5 WEARING COURSE MIXTURE (2;C) 3.0" THICK	67	SQ YD	\$ 44.25	\$ 2,964.75	175	\$ 7,743.75
25	TYPE SP 12.5 WEARING COURSE MIXTURE (2;C)	674	TON	\$ 84.64	\$ 57,047.36	643.41	\$ 54,458.22
26	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;C)	529	TON	\$ 82.63	\$ 43,711.27	502.02	\$ 41,481.91
27	CONCRETE FLUME	1	EACH	\$ 1,515.00	\$ 1,515.00	1	\$ 1,515.00
28	15" CS PIPE APRON	4	EACH	\$ 376.25	\$ 1,505.00	4	\$ 1,505.00
29	15" RC PIPE APRON	4	EACH	\$ 974.53	\$ 3,898.12	4	\$ 3,898.12
30	18" RC PIPE APRON	1	EACH	\$ 1,191.75	\$ 1,191.75	1	\$ 1,191.75
31	15" CP PIPE CULVERT	57	LIN FT	\$ 38.27	\$ 2,181.39	57	\$ 2,181.39

FINAL PAYMENT
City of East Bethel
181st Avenue Street Reconstruction Project

181st Avenue Street Reconstruction Project (S.A.P. 203-106-003), Continued

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
32	15" RC PIPE CULVERT	40	LIN FT	\$ 70.34	\$ 2,813.60	40	\$ 2,813.60
33	15" RC PIPE SEWER DESIGN 3006 CLASS V	35	LIN FT	\$ 70.50	\$ 2,467.50	35	\$ 2,467.50
34	18" RC PIPE SEWER DESIGN 3006 CLASS V	25	LIN FT	\$ 87.15	\$ 2,178.75	25	\$ 2,178.75
35	CASTING ASSEMBLY	3	EACH	\$ 577.50	\$ 1,732.50	4	\$ 2,310.00
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	21	LIN FT	\$ 539.65	\$ 11,332.65	22	\$ 11,872.30
37	RANDOM RIPRAP CLASS II	18	CU YD	\$ 107.17	\$ 1,929.06	22	\$ 2,357.74
38	CONCRETE CURB AND GUTTER DESIGN B618	2,975	LIN FT	\$ 13.13	\$ 39,061.75	3,003	\$ 39,429.39
39	6" CONCRETE DRIVEWAY PAVEMENT	38	SQ YD	\$ 90.90	\$ 3,454.20	49.8	\$ 4,526.82
40	MAIL BOX SUPPORT	6	EACH	\$ 150.00	\$ 900.00	6	\$ 900.00
41	TRAFFIC CONTROL SUPERVISOR	0.5	LUMP SUM	\$ 1,200.00	\$ 600.00	0.5	\$ 600.00
42	TRAFFIC CONTROL	0.5	LUMP SUM	\$ 3,412.50	\$ 1,706.25	0.5	\$ 1,706.25
43	SIGN PANELS TYPE C	53.6	SQ FT	\$ 81.90	\$ 4,389.84	53.6	\$ 4,389.84
44	STABILIZED CONSTRUCTION EXIT	0.5	LUMP SUM	\$ 1,386.00	\$ 693.00	0.5	\$ 693.00
45	EROSION CONTROL SUPERVISOR	0.5	LUMP SUM	\$ 1,200.00	\$ 600.00	0.5	\$ 600.00
46	STORM DRAIN INLET PROTECTION	4	EACH	\$ 137.50	\$ 550.00	4	\$ 550.00
47	CULVERT END CONTROLS	4	EACH	\$ 78.75	\$ 315.00	4	\$ 315.00
48	SILT FENCE; TYPE MS	2,620	LIN FT	\$ 2.05	\$ 5,371.00	2,820	\$ 5,781.00
49	FERTILIZER TYPE 1	420	POUND	\$ 0.62	\$ 260.40	400	\$ 248.00
50	ROLLED EROSION PREVENTION CATEGORY 25	111	SQ YD	\$ 2.06	\$ 228.66	197	\$ 405.82
51	SEEDING	1.4	ACRE	\$ 412.00	\$ 576.80	1.4	\$ 576.80
52	HYDRAULIC BONDED FIBER MATRIX	4,900	POUND	\$ 1.24	\$ 6,076.00	4,900	\$ 6,076.00
53	SEED, MIXTURE 25-121	169	POUND	\$ 5.39	\$ 910.91	205	\$ 1,104.95
54	4" SOLID LINE MULTI-COMPONENT	3,916	LIN FT	\$ 0.35	\$ 1,370.60	3,847	\$ 1,346.45
55	4" DOUBLE SOLID LINE MULTI-COMPONENT	1,871	LIN FT	\$ 0.69	\$ 1,290.99	1,886	\$ 1,301.34
56	24" SOLID LINE MULTI-COMPONENT	27	LIN FT	\$ 9.45	\$ 255.15	31	\$ 292.95
Total 181st Avenue Street Reconstruction Project (S.A.P. 203-106-003)					\$ 403,323.40		\$ 399,419.59

FINAL PAYMENT
City of East Bethel
181st Avenue Street Reconstruction Project

181st Avenue Street Reconstruction Project (S.A.P. 197-110-003)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
57	MOBILIZATION	0.5	LUMP SUM	\$ 49,622.50	\$ 24,811.25	0.5	\$ 24,811.25
58	CLEARING	0.25	ACRE	\$ 14,400.00	\$ 3,600.00	0.35	\$ 5,040.00
59	GRUBBING	0.25	ACRE	\$ 12,000.00	\$ 3,000.00	0.35	\$ 4,200.00
60	REMOVE SIGN	1	EACH	\$ 51.00	\$ 51.00	1	\$ 51.00
61	REMOVE MAIL BOX SUPPORT	4	EACH	\$ 51.00	\$ 204.00	4	\$ 204.00
62	SAWING CONCRETE PAVEMENT - FULL DEPTH	24	LIN FT	\$ 3.06	\$ 73.44	32	\$ 97.92
63	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	41	LIN FT	\$ 3.06	\$ 125.46	145	\$ 443.70
64	REMOVE PIPE CULVERT	142	LIN FT	\$ 9.65	\$ 1,370.30	170	\$ 1,640.50
65	REMOVE CURB AND GUTTER	570	LIN FT	\$ 2.72	\$ 1,550.40	632	\$ 1,719.04
66	REMOVE BITUMINOUS PAVEMENT	32	SQ YD	\$ 1.90	\$ 60.80	80	\$ 152.00
67	REMOVE CONCRETE FLUME	3	EACH	\$ 51.00	\$ 153.00	3	\$ 153.00
68	REMOVE CONCRETE PAVEMENT	72	SQ YD	\$ 4.38	\$ 315.36	40	\$ 175.20
69	EXCAVATION - MUCK	3,791	CU YD	\$ 10.34	\$ 39,198.94	4,388	\$ 45,371.92
70	EXCAVATION - SUBGRADE	1,322	CU YD	\$ 10.33	\$ 13,656.26	1,322	\$ 13,656.26
71	SELECT GRANULAR EMBANKMENT (CV)	3,791	CU YD	\$ 21.94	\$ 83,174.54	3,405	\$ 74,705.70
72	GEOGRID TYPE 1	1,333	SQ YD	\$ 1.44	\$ 1,919.52	1,422	\$ 2,047.68
73	GEOGRID TYPE 2	1,417	SQ YD	\$ 1.95	\$ 2,763.15	1,417	\$ 2,763.15
74	SUBGRADE PREPARATION	15.3	ROAD STATION	\$ 118.63	\$ 1,815.04	15.3	\$ 1,815.04
75	AGGREGATE BASE CLASS 5	600	TON	\$ 17.37	\$ 10,422.00		\$ -
76	FULL DEPTH RECLAMATION	4,511	SQ YD	\$ 1.12	\$ 5,052.32	4,511	\$ 5,052.32
77	HAUL FULL DEPTH RECLAMATION (LV)	877	CU YD	\$ 5.64	\$ 4,946.28	877	\$ 4,946.28
78	MILL BITUMINOUS SURFACE (SPECIAL)	690	SQ YD	\$ 2.85	\$ 1,966.50	966	\$ 2,753.10
79	BITUMINOUS MATERIAL FOR TACK COAT	173	GALLONS	\$ 3.50	\$ 605.50	312	\$ 1,092.00
80	TYPE SP 9.5 WEARING COURSE MIXTURE (2;C) 3.0" THICK	79	SQ YD	\$ 44.25	\$ 3,495.75	151	\$ 6,681.75
81	TYPE SP 12.5 WEARING COURSE MIXTURE (2;C)	674	TON	\$ 84.64	\$ 57,047.36	643.4	\$ 54,457.38
82	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;C)	529	TON	\$ 82.63	\$ 43,711.27	502.02	\$ 41,481.91
83	CONCRETE FLUME	1	EACH	\$ 1,515.00	\$ 1,515.00	1	\$ 1,515.00
84	15" CS PIPE APRON	2	EACH	\$ 376.25	\$ 752.50	2	\$ 752.50
85	15" RC PIPE APRON	4	EACH	\$ 974.53	\$ 3,898.12	4	\$ 3,898.12
86	18" RC PIPE APRON	1	EACH	\$ 1,191.75	\$ 1,191.75	1	\$ 1,191.75
87	15" CP PIPE CULVERT	26	LIN FT	\$ 38.27	\$ 995.02	26	\$ 995.02
88	15" RC PIPE CULVERT	48	LIN FT	\$ 70.34	\$ 3,376.32	48	\$ 3,376.32

FINAL PAYMENT
City of East Bethel
181st Avenue Street Reconstruction Project

181st Avenue Street Reconstruction Project (S.A.P. 197-110-003), Continued

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
89	15" RC PIPE SEWER DESIGN 3006 CLASS V	35	LIN FT	\$ 70.50	\$ 2,467.50	35	\$ 2,467.50
90	18" RC PIPE SEWER DESIGN 3006 CLASS V	25	LIN FT	\$ 87.15	\$ 2,178.75	25	\$ 2,178.75
91	CASTING ASSEMBLY	3	EACH	\$ 577.50	\$ 1,732.50	4	\$ 2,310.00
92	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	21	LIN FT	\$ 539.65	\$ 11,332.65	21	\$ 11,332.65
93	RANDOM RIPRAP CLASS II	18	CU YD	\$ 107.17	\$ 1,929.06	18	\$ 1,929.06
94	6" CONCRETE WALK	119	SQ FT	\$ 16.50	\$ 1,963.50	140	\$ 2,310.00
95	CONCRETE CURB AND GUTTER DESIGN B618	2,974	LIN FT	\$ 13.13	\$ 39,048.62	3,039	\$ 39,902.07
96	6" CONCRETE DRIVEWAY PAVEMENT	49	SQ YD	\$ 90.90	\$ 4,454.10	46	\$ 4,181.40
97	TRUNCATED DOMES	16	SQ FT	\$ 102.00	\$ 1,632.00	20	\$ 2,040.00
98	MAIL BOX SUPPORT	4	EACH	\$ 150.00	\$ 600.00	4	\$ 600.00
99	TRAFFIC CONTROL SUPERVISOR	0.5	LUMP SUM	\$ 1,200.00	\$ 600.00	0.5	\$ 600.00
100	TRAFFIC CONTROL	0.5	LUMP SUM	\$ 3,412.50	\$ 1,706.25	0.5	\$ 1,706.25
101	SIGN PANELS TYPE C	39.3	SQ FT	\$ 81.90	\$ 3,218.67	39.3	\$ 3,218.67
102	STABILIZED CONSTRUCTION EXIT	0.5	LUMP SUM	\$ 1,386.00	\$ 693.00	0.5	\$ 693.00
103	EROSION CONTROL SUPERVISOR	0.5	LUMP SUM	\$ 1,200.00	\$ 600.00	0.5	\$ 600.00
104	STORM DRAIN INLET PROTECTION	4	EACH	\$ 137.50	\$ 550.00	6	\$ 825.00
105	CULVERT END CONTROLS	2	EACH	\$ 78.75	\$ 157.50	2	\$ 157.50
106	SILT FENCE; TYPE MS	3,391	LIN FT	\$ 2.05	\$ 6,951.55	3,416	\$ 7,002.80
107	FERTILIZER TYPE 1	420	POUND	\$ 0.62	\$ 260.40	400	\$ 248.00
108	ROLLED EROSION PREVENTION CATEGORY 25	92	SQ YD	\$ 2.06	\$ 189.52	133	\$ 273.98
109	SEEDING	1	ACRE	\$ 412.00	\$ 576.80	1.4	\$ 576.80
110	HYDRAULIC BONDED FIBER MATRIX	4,900	POUND	\$ 1.24	\$ 6,076.00	4,900	\$ 6,076.00
111	SEED, MIXTURE 25-121	169	POUND	\$ 5.39	\$ 910.91	200	\$ 1,078.00
112	4" SOLID LINE MULTI-COMPONENT	3,766	LIN FT	\$ 0.35	\$ 1,318.10	3,846	\$ 1,346.10
113	4" DOUBLE SOLID LINE MULTI-COMPONENT	1,871	LIN FT	\$ 0.69	\$ 1,290.99	1,885	\$ 1,300.65
114	24" SOLID LINE MULTI-COMPONENT	27	LIN FT	\$ 9.45	\$ 255.15	31	\$ 292.95
Total 181st Avenue Street Reconstruction Project (S.A.P. 197-110-003)					\$ 409,511.67		\$ 402,487.94

FINAL PAYMENT
City of East Bethel
181st Avenue Street Reconstruction Project

181st Avenue Street Reconstruction Project (Local Funding)

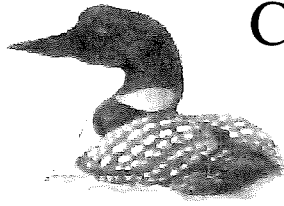
ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
115	SIGN SPECIAL	18	SQ FT	\$ 67.20	\$ 1,209.60	18	\$ 1,209.60
Total 181st Avenue Street Reconstruction Project (Local Funding)					<u>\$ 1,209.60</u>		<u>\$ 1,209.60</u>

181st Avenue Street Reconstruction Project (S.A.P. 203-106-003)	\$399,419.59
181st Avenue Street Reconstruction Project (S.A.P. 197-110-003)	\$402,487.94
181st Avenue Street Reconstruction Project (Local Funding)	\$1,209.60
TOTAL	\$803,117.13

181ST Avenue Street Reconstruction Project of Final Project Costs

Summary

Description	Total	Ham Lake	East Bethel
		Total Construction	Total Construction
Construction	\$803,117.13	\$402,487.94	\$400,629.19
Overhead	Totals	Total Overhead	Total Overhead
Soil Borings - Haugo	\$3,975.00	\$1,987.50	\$1,987.50
Testing - Haugo	\$7,091.00	\$3,545.50	\$3,545.50
Testing - MnDOT	\$563.60	\$281.80	\$281.80
Engineering - HAI	\$113,965.51	\$56,982.76	\$56,982.76
Engineering - HAI for Easement	\$2,230.00	\$2,046.25	\$183.75
Appraisal - Nagell	\$2,000.00	\$2,000.00	
Draft Deed - City Attorney	\$120.00	\$120.00	
Bid Advertising	\$393.70	\$196.85	\$196.85
O&E Reports - Registered Abstractors	\$600.00	\$150.00	\$450.00
Overhead Total	\$130,938.81	\$67,310.66	\$63,628.16
Estimated Total Project Cost		\$469,798.60	\$464,257.35
Ham Lake Previous Payment		\$438,436.29	
Final Amount Owed - Ham Lake		\$31,362.31	



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

January 16, 2024

Joe MacPherson, P.E.
Chief Officer of Transportation
Anoka County Highway Department
1440 Bunker Lake Boulevard
Andover, MN 55304

RE: Support of Highway Safety Improvement Program (HSIP) Funding Application for a Roundabout at Lexington Avenue (CSAH 17) and Constance Boulevard (CR 60) in Ham Lake

Dear Mr. MacPherson:

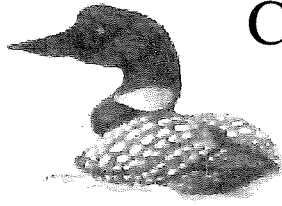
The City of Ham Lake is in full support of Anoka County's Highway Safety Improvement Program funding application for a roundabout and associated improvements at the intersection of Lexington Avenue (CSAH 17) with Constance Boulevard (CR 60).

The CSAH 17 and CR 60 intersection is an important connection point for motorists and bicyclists traveling through and within Ham Lake. In recent years this intersection has seen serious vehicular accidents, inhibiting safe travel through the area. Proposed project improvements will improve safety while also supporting area businesses.

The City of Ham Lake appreciates the County's efforts and those of project partners to address the challenges associated with safe travel through and within the community.

Sincerely,

Brian Kirkham
Mayor
City of Ham Lake



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

January 16, 2024

Joe MacPherson, P.E.
Chief Officer of Transportation
Anoka County Highway Department
1440 Bunker Lake Boulevard
Andover, MN 55304

RE: Support of Highway Safety Improvement Program (HSIP) Funding Application for a Roundabout at Bunker Lake Boulevard (CSAH 116) and Naples Street in Ham Lake

Dear Mr. MacPherson:

The City of Ham Lake is in full support of Anoka County's Highway Safety Improvement Program funding application for a roundabout and associated improvements at the intersection of Bunker Lake Boulevard (CSAH 116) and Naples Street.

The CSAH 116 and Naples Street intersection is an important connection point for motorists and bicyclists traveling through and within Ham Lake. In recent years this intersection has seen serious vehicular accidents, inhibiting safe travel through the area. Proposed project improvements will improve safety while also supporting area businesses.

The City of Ham Lake appreciates the County's efforts and those of project partners to address the challenges associated with safe travel through and within the community.

Sincerely,

Brian Kirkham
Mayor
City of Ham Lake

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: The Way of the Shepherd Previous Gambling Permit Number: X- X-33956-23-021

Minnesota Tax ID Number, if any: 4663332 Federal Employer ID Number (FEIN), if any: 41-1916137

Mailing Address: 13200 Central Avenue NE

City: Blaine State: MN Zip: 55434 County: Anoka

Name of Chief Executive Officer (CEO): Thaddeus Arrowsmith

CEO Daytime Phone: 763-862-9110 CEO Email: thaddeusjames16@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): sheri_rylicki@wayoftheshepherd.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Majestic Oak Golf Club

Physical Address (do not use P.O. box): 701 Bunker Lake Blvd. NE

Check one:
 City: Ham Lake Zip: 55304 County: Anoka
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Feb 9, 2024

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

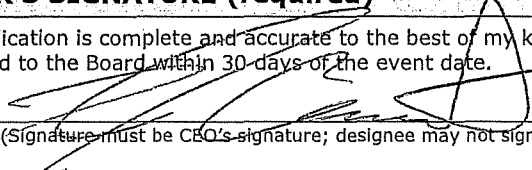
LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 1/8/2024

(Signature must be CEO's signature; designee may not sign)

Print Name: Thaddeus Arrowsmith

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 19 2001

The Way of the Shepherd
Montessori Education Center & Atrium
13200 Central Avenue Northeast
Blaine, Minnesota 55434

Employer Identification Number:
41-1916137
DLN:
17053125016030
Contact Person:
JEANNIE BARBA ID# 95303
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(ii).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the

Letter 947 (DO/CG)