

# CITY OF HAM LAKE

15544 Central Avenue NE  
Ham Lake, Minnesota 55304  
(763) 434-9555  
info@ci.ham-lake.mn.us

## CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MONDAY, JANUARY 6, 2025

### 1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

OATH OF OFFICE – Councilmembers Mike Van Kirk and Andrew Hallberg

### 2.0 PUBLIC COMMENT

### 3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

- 3.1 Gary Kirkeide – Adoption and presentation of a Resolution for years of Service as a Councilmember and Planning Commissioner
- 3.2 Jesse Wilken – Adoption and presentation of a Resolution for years of Service as a Councilmember

### 4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of December 16, 2024
- 4.2 Approval of claims
- 4.3 Approval of a Resolution supporting Anoka County submittal of a FY25 Raise Funding Application for the Trunk Highway 65 and CSAH 116 (Bunker Lake Boulevard NE) Improvement Project
- 4.4 Approval of an Ordinance regarding 4-700 Noise
- 4.5 Approval of an Ordinance regarding 10-600 Variances from the Subdivision Code
- 4.6 Approval of designation of appointment of representative and alternate to the Solid Waste Abatement Advisory Team (Nicole Wheeler and alternate Jennifer Bohr)
- 4.7 Approval of designation of official newspaper
- 4.8 Approval of designation of official depositories: 21<sup>st</sup> Century Bank, Falcon National Bank, RBC Capital Markets, PMA Financial Network/PMA Securities, Inc., and Mortenson Capital Markets, LLC
- 4.9 Approval of extending Conditional Offers to paid-on-call Firefighters
- 4.10 Approval of a 2025 Business License Renewal

### 5.0 PLANNING COMMISSION RECOMMENDATIONS – None

### 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

### 7.0 APPEARANCES – None

### 8.0 CITY ATTORNEY

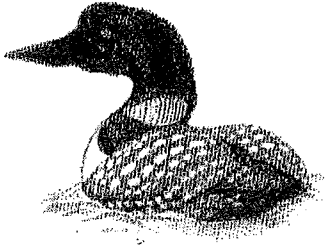
### 9.0 CITY ENGINEER

### 10.0 CITY ADMINISTRATOR

### 11.0 COUNCIL BUSINESS

- 11.1 Committee Reports

- 11.2 Consideration of appointment of Committee liaisons and liaisons with other organizations: Acting Mayor, EDA President (1), EDA Vice President (1) Personnel (2), Economic Development, Met Council & Metropolitan Council reform effort Committee (2), Law Enforcement (2), Fire Department Liaisons (2), North Metro Telecommunications Commission (and alternate), Ham Lake Chamber of Commerce (2), Road Committee (2), Audit (2), Building Department/Energy Committee (2), Park Committee (2), Fire Relief Association Board of Trustees (3), Code Review Committee (2) (and alternate), Public Works Committee (2), CERT Committee, Equipment Committee (2), Sunrise Watershed Management Organization (2), and Upper Rum River Watershed Management Organization (2)
- 11.3 Announcements and future agenda items



# CITY OF HAM LAKE

15544 Central Avenue NE  
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(763) 434-9555  
Fax: (763) 434-9599

## RESOLUTION NO. 25-XX

*WHEREAS*, Gary Kirkeide served as a Planning Commissioner from January, 1991 to December, 1996 and Mayor from January, 1997, to December, 2006; and Councilmember from January 2006, to December, 2024;

*WHEREAS*, his ability to listen to his constituents was exemplified by his willingness to explore new concepts and ideas; and

*WHEREAS*, he gave this valuable service in a thoughtful and intelligent manner making the community a better place to live for all its residents.

*NOW, THEREFORE, BE IT RESOLVED* that the City of Ham Lake, including the Council, Commissions, and Staff, extends its thanks and appreciation for serving the City and its best wishes for good health, success, and prosperity for many years to come.

Adopted by a unanimous vote of the Ham Lake City Council this 6th day of January, 2025.

\_\_\_\_\_  
Brian Kirkham, Mayor

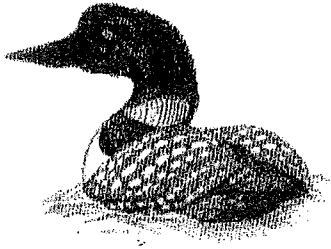
\_\_\_\_\_  
Al Parranto, Councilmember

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Jim Doyle, Councilmember

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Mike Van Kirk, Councilmember

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Andrew Hallberg, Councilmember

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Denise Webster, City Administrator



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## RESOLUTION NO. 25-XX

*WHEREAS*, Jesse Wilken served as a Councilmember from January 2021, to December, 2024;

*WHEREAS*, his ability to listen to his constituents was exemplified by his willingness to explore new concepts and ideas; and

*WHEREAS*, he gave this valuable service in a thoughtful and intelligent manner making the community a better place to live for all its residents.

*NOW, THEREFORE, BE IT RESOLVED* that the City of Ham Lake, including the Council, Commissions, and Staff, extends its thanks and appreciation for serving the City and its best wishes for good health, success, and prosperity for many years to come.

Adopted by a unanimous vote of the Ham Lake City Council this 6th day of January, 2025.

\_\_\_\_\_  
Brian Kirkham, Mayor

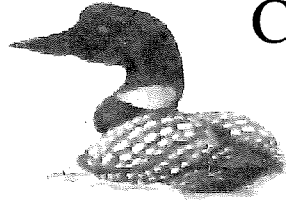
\_\_\_\_\_  
Al Parranto, Councilmember

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Jim Doyle, Councilmember

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Mike Van Kirk, Councilmember

\_\_\_\_\_  
Andrew Hallberg, Councilmember

\_\_\_\_\_  
Denise Webster, City Administrator



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## CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, DECEMBER 16, 2024

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, December 16, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Brian Kirkham and Councilmembers Jim Doyle, Jesse Wilken, Al Parranto and Gary Kirkeide

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Finance Director, Andrea Murff

### 1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

### 2.0 PUBLIC COMMENT – None

### 3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

#### 3.1 6:01 P.M. – Public Hearing – to consider the vacation of a portion of the drainage and utility easements on Lot 1, Block 6, Enchanted Estates and Lot 1, Block 7, Enchanted Estates and adoption of Resolution No. 24-59

Mayor Kirkham opened the public hearing for comment at 6:01 p.m. and with there being no comment, Mayor Kirkham closed the public hearing at 6:01 p.m.

**Motion by Kirkham, seconded by Doyle, to adopt Resolution No. 24-59 approving the vacation of a portion of the drainage and utility easements on Lot 1, Block 6, Enchanted Estates and Lot 1, Block 7, Enchanted Estates. All in favor, motion carried.**

### 4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of December 2, 2024

4.2 Approval of claims in the amount of \$224,737.58

4.3 Approval of Addendum #3 to the well usage and maintenance agreement with Warren Hoffman

4.4 Approval of the 2025 bituminous overlay project plans and specifications and authorization to advertise for bids

4.5 Approval of the 2025 Business License Renewals

- 4.6 Approval of hiring part-time Snow Plow Drivers
- 4.7 Approval of the updated Snow Plowing/Ice Control Policy
- 4.8 Approval of an Off-Site Gambling Permit for Pheasants Forever Anoka County Chapter 13 to conduct a raffle on February 1, 2025 at Maxx Bar and Grill (17646 Central Avenue NE)
- 4.9 Code Committee Recommendations:
  - 1) First Reading of an Ordinance regarding 4-700 Noise
  - 2) First Reading of an Ordinance regarding 10-600 Variances from the Subdivision Code

**Motion by Kirkham, seconded by Parranto, to approve the Consent Agenda as written. All in favor, motion carried.**

**5.0 PLANNING COMMISSION RECOMMENDATIONS**

- 5.1 Melinda McDermott, Elevate Hope House, requesting Preliminary and Final Plat approval for Elevate Hope Addition, a Minor Plat (2 residential lots and one outlot) in Section 16

**Motion by Kirkham, seconded by Wilken, to concur with the recommendation of the Planning Commission and approve the request of Melinda McDermott for Preliminary and Final Plat approval of Elevate Hope Addition (2 single family residential lots and one outlot) located in Section 16 subject to meeting the requirements of the City Engineer, and meeting all City, State and County requirements.** Councilmember Kirkeide stated that the Planning Commission did a good job of handling the meeting. **Mayor Kirkham and Councilmember Doyle, Wilken and Parranto voted yes. Councilmember Kirkeide abstained. Motion carried.**

**6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**

**7.0 APPEARANCES – None**

**8.0 CITY ATTORNEY – None**

**9.0 CITY ENGINEER – None**

**10.0 CITY ADMINISTRATOR – None**

**11.0 COUNCIL BUSINESS**

**11.1 Committee Reports – None**

**11.2 Announcements and future agenda items**

The Council thanked Councilmember Kirkeide for his total of 34 years serving the City of Ham Lake and Councilmember Wilken for his 4 years serving the City of Ham Lake.

**Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:11 p.m. All in favor, motion carried.**

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Andrea Murff, Finance Director

**CITY OF HAM LAKE  
CLAIMS SUBMITTED TO COUNCIL**

January 6, 2025

**CITY OF HAM LAKE**

<b>EFTS, CHECKS, AND BANK DRAFTS</b>	<b>12/17/24 - 01/06/25</b>	
EFT	# 2205 - 2213	\$ 12,928.50
REFUND CHECKS	# 66786	\$ 150.00
CHECKS	# 66787 - 66831	\$ 244,772.40
BANK DRAFTS	DFT0002820 - DFT0002826	\$ 31,693.55
<b>TOTAL EFTS, CHECKS, AND BANK DRAFTS</b>		<u>\$ 289,544.45</u>
<b>PAYROLL CHECKS</b>		
12/27/24	Direct Deposits	\$ 46,915.66
<b>TOTAL PAYROLL CHECKS</b>		<u>\$ 46,915.66</u>
<b>VOID CHECKS</b>		
CHECKS	#66797, 66798, 66727	
ZERO CHECKS		\$ -
ZERO EFT		\$ -
BANK DRAFTS		\$ -
<b>TOTAL VOIDS</b>		<u>\$ -</u>
<b>TOTAL OF ALL PAYMENTS</b>		<u><u>\$ 336,460.11</u></u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 6TH DAY OF JANUARY 2025

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
COUNCILMEMBER

\_\_\_\_\_  
COUNCILMEMBER

\_\_\_\_\_  
COUNCILMEMBER

\_\_\_\_\_  
COUNCILMEMBER



City of Ham Lake, MN

# Refund Check Register

Packet: ARPKT01283 - 12/18/24 TRUST REFUND

## Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00603	DAWN CLYNE	12/18/2024	66786	150.00
Total Refund Amount:				150.00

## Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	150.00
Revenue Totals:	150.00

## General Ledger Distribution

Posting Date: 12/18/2024

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 890 - TRUST FUND</b>			
890-10101	Cash-claim on pooled cash	-150.00	Yes
890-11501	Misc receivables	150.00	
	<b>890 Total:</b>	<b>0.00</b>	
<b>Fund: 999 - POOLED CASH</b>			
999-10100	Pooled Cash	-150.00	
999-20702	Due to other funds	150.00	Yes
	<b>999 Total:</b>	<b>0.00</b>	
	<b>Distribution Total:</b>	<b>0.00</b>	





Payment Dates 12/17/2024 - 1/6/2025

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2205	BERGLUND, BAUMGARTNER,	DEC PROSECUTIONS	Attorney	100-41501-3110	6,895.85
2206	BLAINE BROTHERS INC	#54 AMBER LED LIGHTS	Vehicle parts & supplies	100-43101-2340	599.42
2207	BRODIN PRESS	JAN HAM LAKER	Editing	211-41704-3125	900.00
2208	CMT JANITORIAL SERVICES	SHERIFF'S OFFICE CLEANING	Cleaning service	100-41702-3430	153.00
2208	CMT JANITORIAL SERVICES	CITY HALL CLEANING	Cleaning service	100-41702-3430	612.00
2208	CMT JANITORIAL SERVICES	FIRE #2 CLEANING	Cleaning service	100-42202-3430	151.00
2208	CMT JANITORIAL SERVICES	FIRE #3	Cleaning service	100-42202-3430	387.00
2208	CMT JANITORIAL SERVICES	FIRE #1 CLEANING	Cleaning service	100-42202-3430	161.00
2208	CMT JANITORIAL SERVICES	PW CLEANING	Cleaning service	100-43104-3430	148.00
2208	CMT JANITORIAL SERVICES	SR CENTER CLEANING	Cleaning service	100-44202-3430	300.00
2209	DELTA DENTAL PLAN OF MINN	COBRA - DK	COBRA receivable	100-11502	52.06
2209	DELTA DENTAL PLAN OF MINN	JAN DENTAL	Dental Insurance	100-21711	942.20
2210	O'REILLY AUTOMOTIVE STORE	#78 SEAL	Vehicle parts & supplies	100-43101-2340	68.74
2210	O'REILLY AUTOMOTIVE STORE	#74 OIL SEAL	Vehicle parts & supplies	100-43101-2340	96.34
2210	O'REILLY AUTOMOTIVE STORE	#74 TIE ROD	Vehicle parts & supplies	100-43101-2340	118.94
2210	O'REILLY AUTOMOTIVE STORE	#74 TIE ROD ENDS	Vehicle parts & supplies	100-43101-2340	227.57
2210	O'REILLY AUTOMOTIVE STORE	#78 SEAL	Vehicle parts & supplies	100-43101-2340	-68.74
2210	O'REILLY AUTOMOTIVE STORE	#74 TIE ROD ENDS	Vehicle parts & supplies	100-43101-2340	195.82
2210	O'REILLY AUTOMOTIVE STORE	#74 TIE ROD	Vehicle parts & supplies	100-43101-2340	240.24
2210	O'REILLY AUTOMOTIVE STORE	#93 METRIC NUT	Vehicle parts & supplies	100-43101-2340	7.44
2210	O'REILLY AUTOMOTIVE STORE	#74 TIE ROD	Vehicle parts & supplies	100-43101-2340	-118.94
2210	O'REILLY AUTOMOTIVE STORE	#74 TIE ROD ENDS	Vehicle parts & supplies	100-43101-2340	-227.57
2210	O'REILLY AUTOMOTIVE STORE	#74 U-JOINT, OIL SEAL	Vehicle parts & supplies	100-43101-2340	153.63
2210	O'REILLY AUTOMOTIVE STORE	MEGACRIMPS	Operating supplies	100-43101-2290	223.16
2210	O'REILLY AUTOMOTIVE STORE	HOSE GUARDS	Equipment parts & supplies	100-43101-2320	3,216.00
2210	O'REILLY AUTOMOTIVE STORE	#80 MICRO SWITCH	Vehicle parts & supplies	100-43101-2340	6.99
2210	O'REILLY AUTOMOTIVE STORE	#74 OIL SEALS, U-JOINT, BAT I	Vehicle parts & supplies	100-43101-2340	-321.57
2210	O'REILLY AUTOMOTIVE STORE	HOSE GUARDS	Equipment parts & supplies	100-43101-2320	-3,216.00
2211	UNLIMITED SUPPLIES INC	SHOP SUPPLIES	Operating supplies	100-43101-2290	121.67
2212	VESTIS	PW UNIFORMS	Clothing & personal protectiv	100-43101-2210	94.26
2212	VESTIS	FIRST AID CABINET	Safety supplies	100-43101-2240	14.99
2212	VESTIS	PARK UNIFORMS	Clothing & personal protectiv	100-44101-2210	47.93
2213	WICK COMMUNICATIONS-LEA	DEC HAM LAKER	Printing	211-41704-3970	746.07
66787	ANOKA COUNTY TREASURY D	DEC BROADBAND CITY HALL C	Internet & website	100-41707-3220	37.50
66787	ANOKA COUNTY TREASURY D	DEC BROADBAND FIRE #2	Internet	100-42201-3220	75.00
66788	ANOKA COUNTY TREASURY D	USED OIL CLASS 1 LICENSE	Operating supplies	100-43101-2290	100.00
66789	ARCHITECT MECHANICAL INC	FIRE #1 REGULATOR, THERMO	Building repair & maintenanc	100-42202-3420	2,675.80
66790	BOYER FORD TRUCK INC	OIL DRY	Operating supplies	100-43101-2290	15.75
66791	CARGILL SALT DIVISION	DECEMBER SALT STORAGE	Salt & sand	100-43102-2710	1,920.00
66792	CENTERPOINT ENERGY	CITY HALL	Natural gas	100-41702-3620	196.96
66792	CENTERPOINT ENERGY	FIRE #2	Natural gas	100-42202-3620	200.16
66792	CENTERPOINT ENERGY	FIRE #1	Natural gas	100-42202-3620	65.05
66792	CENTERPOINT ENERGY	PW	Natural gas	100-43104-3620	368.62
66792	CENTERPOINT ENERGY	H.L. PARK PAVILION	Natural gas	100-44102-3620	64.56
66792	CENTERPOINT ENERGY	H.L. PARK BUILDING	Natural gas	100-44102-3620	235.90
66792	CENTERPOINT ENERGY	SR CENTER	Natural gas	100-44202-3620	106.05
66793	CITY OF ST PAUL	14 TN ASPHALT MIX	Street repair & maintenance s	100-43101-2330	1,102.64
66794	COMCAST BUSINESS	DEC/JAN FIRE #1 ADD'L CABLE	Rentals-other	100-42201-3390	11.33
66795	COMPUTERSHARE TRUST CO	2010 CIP BOND PRINCIPAL	Principal	370-47101-6110	185,000.00
66795	COMPUTERSHARE TRUST CO	2010 CIP BOND INTEREST	Interest	370-47101-6120	6,562.50
66796	CONNEXUS ENERGY	GARAGE	Electricity	100-41702-3610	34.42
66796	CONNEXUS ENERGY	CITY HALL	Electricity	100-41702-3610	742.03
66796	CONNEXUS ENERGY	SOUTH WELCOME	Electricity	100-41703-3610	15.79
66796	CONNEXUS ENERGY	CITY SIGN	Electricity	100-41703-3610	171.47

Council Approval List

Payment Dates: 12/17/2024 - 1/6/2025

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
66796	CONNEXUS ENERGY	FIRE #3	Electricity	100-42202-3610	267.39
66796	CONNEXUS ENERGY	FIRE #2	Electricity	100-42202-3610	304.16
66796	CONNEXUS ENERGY	FIRE #1	Electricity	100-42202-3610	547.18
66796	CONNEXUS ENERGY	SIRENS	Electricity	100-42302-3610	68.25
66796	CONNEXUS ENERGY	PW	Electricity	100-43104-3610	848.77
66796	CONNEXUS ENERGY	STREET LIGHTS #1	Electricity	100-43401-3610	23.62
66796	CONNEXUS ENERGY	HWY 65/ANDOVER BLVD SIGN	Electricity	100-43401-3610	76.39
66796	CONNEXUS ENERGY	LEXINGTON/CROSSTOWN SIG	Electricity	100-43401-3610	52.21
66796	CONNEXUS ENERGY	CROSSTOWN/HWY 65 SIGNAL	Electricity	100-43401-3610	74.39
66796	CONNEXUS ENERGY	BUNKER/LEXINGTON SIGNALS	Electricity	100-43401-3610	63.54
66796	CONNEXUS ENERGY	RADISSON/BUNKER SIGNALS	Electricity	100-43401-3610	72.50
66796	CONNEXUS ENERGY	HWY 65/BUNKER SIGNALS	Electricity	100-43401-3610	81.58
66796	CONNEXUS ENERGY	BUNKER/JEFFERSON SIGNALS	Electricity	100-43401-3610	67.41
66796	CONNEXUS ENERGY	HWY 65/CONSTANCE SIGNALS	Electricity	100-43401-3610	116.45
66796	CONNEXUS ENERGY	STREET LIGHTS #2	Electricity	100-43401-3610	272.84
66796	CONNEXUS ENERGY	SODERVILLE PARK	Electricity	100-44101-3610	36.60
66796	CONNEXUS ENERGY	HAM LAKE WELL	Electricity	100-44101-3610	131.52
66796	CONNEXUS ENERGY	HAM LAKE PARK	Electricity	100-44101-3610	141.79
66796	CONNEXUS ENERGY	HAM LAKE AERATOR	Electricity	100-44101-3610	14.50
66796	CONNEXUS ENERGY	SODERVILLE PARK WELL	Electricity	100-44101-3610	14.50
66796	CONNEXUS ENERGY	HAM LAKE PARK SHELTER	Electricity	100-44102-3610	27.58
66796	CONNEXUS ENERGY	HAM LAKE PARK BUILDING	Electricity	100-44102-3610	266.57
66796	CONNEXUS ENERGY	HAM LAKE PARK CONCESSION	Electricity	100-44102-3610	18.27
66796	CONNEXUS ENERGY	LION'S PARK CONCESSION	Electricity	100-44102-3610	14.50
66796	CONNEXUS ENERGY	LION'S PARK PAVILION	Electricity	100-44102-3610	88.23
66796	CONNEXUS ENERGY	SR CENTER	Electricity	100-44202-3610	399.55
66796	CONNEXUS ENERGY	STREET LIGHTS	Electricity	232-43701-3610	4,707.00
66799	DEARBORN LIFE INS CO	JAN LIFE	Life Insurance	100-21714	54.40
66799	DEARBORN LIFE INS CO	JAN LIFE - MS	Life Insurance	100-21714	3.20
66799	DEARBORN LIFE INS CO	JAN VOL LIFE	Life Insurance	100-21714	204.00
66800	DEHN OIL CO	510.6 GAL GASOLINE	Fuel	100-43101-2230	1,145.73
66800	DEHN OIL CO	384 GAL DIESEL	Fuel	100-43101-2230	909.31
66800	DEHN OIL CO	341 GAL DIESEL	Fuel	100-43101-2230	839.54
66801	DELL MARKETING L.P.	EXTRA DOCKING STATION	Controllable assets	100-41701-5120	163.74
66802	EMBEDDED SYSTEMS INC	JAN - JUNE SIREN MAINTENA	Equipment repair & maintena	100-42302-3440	3,897.66
66803	EMERGENCY APPARATUS MTC	E-3 DRAINAGE LEAKS, PUMP	Fire apparatus repair & maint	100-42201-3450	5,509.06
66804	FIRE INSTRUCTION & RESCUE	FIRE EXTINGUISHERS REFRES	Training/conferences/schools	100-42201-3510	550.00
66805	FIRE SAFETY USA INC	T-2 VALVE CONTROLS	Fire apparatus repair & maint	100-42201-3450	287.14
66805	FIRE SAFETY USA INC	E-3 ABS EXTENSION CABLE RE	Fire apparatus repair & maint	100-42201-3450	265.00
66806	FIRST ADVANTAGE LNS OCC H	ANNUAL ENROLLMENT - CS	Personnel testing & recruitme	100-43101-3150	36.71
66807	FLEETPRIDE	FORD WHEEL KNUCKLE INSTA	Small tools	100-43101-2410	201.38
66808	FORCE AMERICA, INC	#80 JOYSTICK	Vehicle parts & supplies	100-43101-2340	434.62
66809	HEALTH PARTNERS INC	DECEMBER EAP	Other professional services	100-41701-3190	22.10
66810	KINGS III EMERGENCY COMM	ELEVATOR PHONE	Phones/radios/pagers	100-41701-3210	39.17
66811	MENARDS-BLAINE	BAR OIL, SCREWS	Operating supplies	100-43101-2290	49.95
66811	MENARDS-BLAINE	HL PARK WELL HOUSE HEATER	Building repair & maintenanc	100-43104-2310	109.00
66811	MENARDS-BLAINE	SAND IN A TUBE	Operating supplies	100-43102-2290	79.80
66812	MINNESOTA DNR-OMB	HAM LAKE PARK IRRIGATION	Operating supplies	100-44101-2290	140.00
66813	MN DEPT OF LABOR & INDUS	FIRE #2 AIR COMP REGISTRATI	Building repair & maintenanc	100-42202-3420	10.00
66814	MN DEPT OF LABOR & INDUS	ELEVATOR LICENSE	Building repair & maintenanc	100-41702-3420	100.00
66815	MN DEPT OF LABOR & INDUS	PW AIR TANK REGISTRATION	Inspections	100-43104-3460	10.00
66816	MN DEPT OF LABOR & INDUS	FIRE #2 AIR COMP REGISTRATI	Building repair & maintenanc	100-42202-3420	10.00
66817	NEWMAN TRAFFIC SIGNS INC	TRANSFER TAPE	Street signs	100-43401-2250	146.10
66818	NUSS EQUIPMENT GROUP LL	#80 WIPER MOTOR	Vehicle parts & supplies	100-43101-2340	214.18
66819	OCCUPATIONAL HEALTH CENT	DRUG TESTING	Personnel testing & recruitme	100-43101-3150	546.00
66820	OPG-3 INC	ADD MESSAGE FOR ROOFING	Computer & software support	100-42401-3120	205.00
66821	PRINT CENTRAL	RECYCLE NEWSLETTER	Printing	231-43601-3970	3,257.95
66822	SIEGFRIED FAMILY TOOLS INC	TAP & DIE SET	Covid 19	100-41701-4153	469.95
66822	SIEGFRIED FAMILY TOOLS INC	COIL KIT, MASTER KIT, MINI-D	Covid 19	100-41701-4153	1,295.85
66822	SIEGFRIED FAMILY TOOLS INC	MASTER TAP & DIE SET	Covid 19	100-41701-4153	469.95

Council Approval List

Payment Dates: 12/17/2024 - 1/6/2025

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
66822	SIEGFRIED FAMILY TOOLS INC	BATTERY DRAW MONITOR	Covid 19	100-41701-4153	249.95
66823	SUNRISE RIVER WMO	2025 SUNRISE RIVER WMO	Sunrise WMO	233-43201-3710	5,691.08
66824	TASC	FEB	Other professional services	100-41701-3190	28.30
66825	UPPER RUM RIVER WATERSHE	2025 URRWMO	Upper Rum River WMO	234-43201-3720	2,589.63
66826	US BANK CORPORATE PAYME	MN NURSERY-MN Shade Tree	Prepaid expense	100-15501	235.00
66826	US BANK CORPORATE PAYME	GOOD CUSTOMER REBATE	Refunds & reimbursements	100-37601	-166.41
66826	US BANK CORPORATE PAYME	ZOOM-DEC ZOOM-DW	Dues & subscriptions	100-41201-3920	13.83
66826	US BANK CORPORATE PAYME	IOS-tape,flags,highlighters, po	Office supplies	100-41701-2110	129.29
66826	US BANK CORPORATE PAYME	AMAZON-power strips-NW	Operating supplies	100-41701-2290	44.98
66826	US BANK CORPORATE PAYME	IOS-9 volt batteries-NW	Operating supplies	100-41701-2290	7.55
66826	US BANK CORPORATE PAYME	IOS-printer Maria-NW	Controllable assets	100-41701-5120	1,053.21
66826	US BANK CORPORATE PAYME	PANTHEON-website-NW	Internet & website	100-41707-3220	350.00
66826	US BANK CORPORATE PAYME	UPSP-postage for rit pack-MR	Postage	100-42201-2120	12.95
66826	US BANK CORPORATE PAYME	USPS-postage for rit pack-MR	Postage	100-42201-2120	10.50
66826	US BANK CORPORATE PAYME	HOLIDAY- Fuel for generators-	Fuel	100-42201-2230	14.85
66826	US BANK CORPORATE PAYME	HOLIDAY-fuel for generators-	Fuel	100-42201-2230	15.43
66826	US BANK CORPORATE PAYME	AMAZON-AA Batteries-NW	Operating supplies	100-42201-2290	23.96
66826	US BANK CORPORATE PAYME	BIG MIKE'S-T3 FUEL LINE PAR	Vehicle parts & supplies	100-42201-2340	41.04
66826	US BANK CORPORATE PAYME	WEBER & TROSETH-repair fire	Equipment repair & maintena	100-42201-3440	23.47
66826	US BANK CORPORATE PAYME	AMAZON-Tablets & charging s	Capital assets	100-42201-5110	1,636.29
66826	US BANK CORPORATE PAYME	AMAZON-screen protectors-N	Capital assets	100-42201-5110	111.86
66826	US BANK CORPORATE PAYME	AMAZON-tablet cases-NW	Capital assets	100-42201-5110	284.85
66826	US BANK CORPORATE PAYME	AMAZON-screen protectors-N	Capital assets	100-42201-5110	59.97
66826	US BANK CORPORATE PAYME	AMAZON-screw driver-NW	Operating supplies	100-42401-2290	9.20
66826	US BANK CORPORATE PAYME	AMAZON-printer ink Jim K-N	Office Supplies	100-43101-2110	40.99
66826	US BANK CORPORATE PAYME	AMAZON-printer ink Jim K-N	Office Supplies	100-43101-2110	25.99
66826	US BANK CORPORATE PAYME	AMAZON-wood folding table-	Operating supplies	100-43101-2290	100.33
66826	US BANK CORPORATE PAYME	AMAZON-#83 arm rests-NW	Vehicle parts & supplies	100-43101-2340	60.99
66826	US BANK CORPORATE PAYME	AMAZON-3/8 Torque wrench-	Small tools	100-43101-2410	185.97
66826	US BANK CORPORATE PAYME	AMAZON-1/2 Torque wrench-	Small tools	100-43101-2410	215.84
66826	US BANK CORPORATE PAYME	MN STATE PATROL-DOT INSPE	Professional licenses & certific	100-43101-3520	34.50
66828	VERIZON WIRELESS	5 FIRE SURFACE PROS	Phones/radios/pagers	100-42201-3210	100.10
66828	VERIZON WIRELESS	MR	Phones/radios/pagers	100-42201-3210	41.39
66828	VERIZON WIRELESS	TD, MJ & 2 LAPTOPS	Phones/radios/pagers	100-42401-3210	162.80
66828	VERIZON WIRELESS	JK, JW, JC, CS, EH, & 2 LAPTOP	Phones/radios/pagers	100-43101-3210	306.06
66828	VERIZON WIRELESS	DH, AC, MS	Phones/radios/pagers	100-44101-3210	130.83
66829	VIKING ELECTRIC SUPPLY INC	HL PARK LEDS	Building repair & maintenanc	100-44102-2310	448.62
66830	WRIGHT-HENNEPIN COOPERA	JAN SECURITY MONITORING	Monitoring	100-41702-3145	33.95
66830	WRIGHT-HENNEPIN COOPERA	JAN ELEVATOR MONITORING	Monitoring	100-41702-3145	10.00
66830	WRIGHT-HENNEPIN COOPERA	JAN PW FIRE PANEL MONITOR	Monitoring	100-43104-3145	52.95
66831	WRIGHT-HENNEPIN COOPERA	PW FIRE PANEL REPAIR	Building repair & maintenanc	100-43104-3420	175.00
DFT0002820	COMPENSATION CONSULTAN	Health Savings Account	HSA Account	100-21712	150.00
DFT0002821	EMPOWER	Deferred Compensation	Deferred compensation	100-21704	2,485.00
DFT0002821	EMPOWER	Roth IRA	Deferred compensation	100-21704	50.00
DFT0002822	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,636.60
DFT0002822	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,840.30
DFT0002822	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	7,229.48
DFT0002823	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,839.32
DFT0002824	PERA	Retirement-Coordinated	PERA	100-21703	7,514.17
DFT0002824	PERA	Retirement-Elected Officials	PERA	100-21703	81.68
DFT0002824	PERA	Retirement-Police & Fire	PERA	100-21703	1,280.53
DFT0002825	US POSTMASTER	JAN '25 HAM LAKER POSTAGE	Prepaid expense	100-15501	1,544.25
DFT0002826	US POSTMASTER	SR CENTER POSTAGE	Postage Liability	100-20204	42.22

Grand Total: 289,394.45

**Report Summary**

**Fund Summary**

Fund	Payment Amount
100 - GENERAL	79,940.22
211 - HAM LAKER	1,646.07
231 - RECYCLING	3,257.95
232 - STREET LIGHT	4,707.00
233 - SUNRISE WATERSHED	5,691.08
234 - UPPER RUM RIVER WATERSHED	2,589.63
370 - 2010 CIP BOND DEBT	<u>191,562.50</u>
<b>Grand Total:</b>	<b>289,394.45</b>

**Account Summary**

Account Number	Account Name	Payment Amount
100-11502	COBRA receivable	52.06
100-15501	Prepaid expense	1,779.25
100-20204	Postage Liability	42.22
100-21701	Federal WH/FICA/MC	15,706.38
100-21702	State W/H	2,839.32
100-21703	PERA	8,876.38
100-21704	Deferred compensation	2,535.00
100-21711	Dental Insurance	942.20
100-21712	HSA Account	150.00
100-21714	Life Insurance	261.60
100-37601	Refunds & reimburseme	-166.41
100-41201-3920	Dues & subscriptions	13.83
100-41501-3110	Attorney	6,895.85
100-41701-2110	Office supplies	129.29
100-41701-2290	Operating supplies	52.53
100-41701-3190	Other professional servi	50.40
100-41701-3210	Phones/radios/pagers	39.17
100-41701-4153	Covid 19	2,485.70
100-41701-5120	Controllable assets	1,216.95
100-41702-3145	Monitoring	43.95
100-41702-3420	Building repair & mainte	100.00
100-41702-3430	Cleaning service	765.00
100-41702-3610	Electricity	776.45
100-41702-3620	Natural gas	196.96
100-41703-3610	Electricity	187.26
100-41707-3220	Internet & website	387.50
100-42201-2120	Postage	23.45
100-42201-2230	Fuel	30.28
100-42201-2290	Operating supplies	23.96
100-42201-2340	Vehicle parts & supplies	41.04
100-42201-3210	Phones/radios/pagers	141.49
100-42201-3220	Internet	75.00
100-42201-3390	Rentals-other	11.33
100-42201-3440	Equipment repair & mai	23.47
100-42201-3450	Fire apparatus repair &	6,061.20
100-42201-3510	Training/conferences/sc	550.00
100-42201-5110	Capital assets	2,092.97
100-42202-3420	Building repair & mainte	2,695.80
100-42202-3430	Cleaning service	699.00
100-42202-3610	Electricity	1,118.73
100-42202-3620	Natural gas	265.21
100-42302-3440	Equipment repair & mai	3,897.66
100-42302-3610	Electricity	68.25
100-42401-2290	Operating supplies	9.20
100-42401-3120	Computer & software su	205.00
100-42401-3210	Phones/radios/pagers	162.80

**Account Summary**

Account Number	Account Name	Payment Amount
100-43101-2110	Office Supplies	66.98
100-43101-2210	Clothing & personal prot	94.26
100-43101-2230	Fuel	2,894.58
100-43101-2240	Safety supplies	14.99
100-43101-2290	Operating supplies	610.86
100-43101-2320	Equipment parts & suppl	0.00
100-43101-2330	Street repair & mainten	1,102.64
100-43101-2340	Vehicle parts & supplies	1,688.10
100-43101-2410	Small tools	603.19
100-43101-3150	Personnel testing & recr	582.71
100-43101-3210	Phones/radios/pagers	306.06
100-43101-3520	Professional licenses & c	34.50
100-43102-2290	Operating supplies	79.80
100-43102-2710	Salt & sand	1,920.00
100-43104-2310	Building repair & mainte	109.00
100-43104-3145	Monitoring	52.95
100-43104-3420	Building repair & mainte	175.00
100-43104-3430	Cleaning service	148.00
100-43104-3460	Inspections	10.00
100-43104-3610	Electricity	848.77
100-43104-3620	Natural gas	368.62
100-43401-2250	Street signs	146.10
100-43401-3610	Electricity	900.93
100-44101-2210	Clothing & personal prot	47.93
100-44101-2290	Operating supplies	140.00
100-44101-3210	Phones/radios/pagers	130.83
100-44101-3610	Electricity	338.91
100-44102-2310	Building repair & mainte	448.62
100-44102-3610	Electricity	415.15
100-44102-3620	Natural gas	300.46
100-44202-3430	Cleaning service	300.00
100-44202-3610	Electricity	399.55
100-44202-3620	Natural gas	106.05
211-41704-3125	Editing	900.00
211-41704-3970	Printing	746.07
231-43601-3970	Printing	3,257.95
232-43701-3610	Electricity	4,707.00
233-43201-3710	Sunrise WMO	5,691.08
234-43201-3720	Upper Rum River WMO	2,589.63
370-47101-6110	Principal	185,000.00
370-47101-6120	Interest	6,562.50
	<b>Grand Total:</b>	<b>289,394.45</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	286,136.50
231003031	3,257.95
<b>Grand Total:</b>	<b>289,394.45</b>



City of Ham Lake, MN

# EFT Payroll Check Register Report Summary

Pay Period: 12/8/2024-12/21/2024

Packet: PYPKT01700 - PPE 12/21/24 PAID 12/27/24

Payroll Set: City of Ham Lake - 01

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	46	46,915.66
<b>Total</b>	<b>46</b>	<b>46,915.66</b>

RESOLUTION NO. 25-XX

A RESOLUTION SUPPORTING ANOKA COUNTY SUBMITTAL OF A FY25 RAISE FUNDING APPLICATION FOR THE TRUNK HIGHWAY 65 AND CSAH 116 (BUNKER LAKE BOULEVARD) IMPROVEMENT PROJECT

WHEREAS, the U. S. Department of Transportation (DOT) announced its latest discretionary funding opportunity through the FY25 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program allocating \$3 billion to fund projects that improve safety, economic strength and global competitiveness, equity, and climate and sustainability consistent with DOT's strategic goals; and,

WHEREAS, Trunk Highway 65 (TH 65) is a State Highway that provides an important north- south transportation connection in and through the city of Blaine, Ham Lake, and Anoka County; and,

WHEREAS, traffic volumes on TH 65 have been increasing and are expected to continue to increase in the future as the area continues to grow such that congestion is and will continue to negatively impact the ability of the corridor to move traffic; and,

WHEREAS, with traffic volumes, serious and fatal crashes are expected to rise if improvements are not made at TH 65 intersections and along the adjacent supporting local transportation system; and,

WHEREAS, the Minnesota Department of Transportation (MnDOT), the Cities of Ham Lake and Blaine, and Anoka County have continued to work together since 2018 to plan for mobility and safety improvements along the corridor; and,

WHEREAS, Anoka County is leading this phase two investment along the TH 65 corridor within the Cities of Ham Lake and Blaine of which proposed improvements resulted in response to a 2018-2021 study lead by MnDOT; and,

WHEREAS, Anoka County is proposing to submit an application requesting \$25 million in capital funds from the FY25 RAISE program, to reconstruct the TH 65 and CSAH 116 (Bunker Lake Boulevard) intersection and supporting segments and necessary local system improvements; and,

WHEREAS, the City of Ham Lake is a financial partner in the TH 65 and CSAH 116 Improvement Project: and,

NOW, THEREFORE, BE IT RESOLVED that the Ham Lake City Council supports Anoka County's, FY25 RAISE program, to reconstruct the TH 65 and CSAH 116 intersection and supporting segments and necessary local system improvements.

Adopted by the City Council of the City of Ham Lake this 6th day of January, 2025.

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Brian Kirkham, Mayor

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Denise Webster, City Clerk

**ORDINANCE NO. 25-XX**

**An Ordinance amending ARTICLE 4, NOISE, relating to Conditions to Personal Recreational Vehicles**

**Be it ordained by the City Council of the City of Ham Lake, Anoka County, Minnesota, as follows**

4-722. - **Use and Noise Restrictions of Personal Recreational Vehicles.** A Personal Recreational Vehicle may be used on residential property within the city, but only on the condition that the operator adheres to the following:

A) A Personal Recreational Vehicle may be used on an established riding area or **residentially zoned property** only if it is no closer than 50 feet from any lot boundary line and no closer than 100 feet from any dwelling unit **other than the dwelling unit located on the residentially zoned property the Personal Recreational Vehicle is being driven on.**

B) The use of a Personal Recreational Vehicle does not violate the excessive noise restrictions of Article 4-712 (H).

C) No more than two persons who are not residents of any particular residential property may simultaneously use Personal Recreational Vehicles on the residential property. It is the responsibility of the owner of that residential property to enforce this restriction.

D) A Personal Recreational Vehicles may be operated on residential property only during the following hours: Monday through Fridays, 8: 00 a. m. though 8:00 p. m., and Saturdays and Sundays, 9: 00 a. m. through 8:00 p.m.

E) The operation of one or more Personal Recreational Vehicles on any residential property shall be limited to a total of one hour per day.

**Presented the Ham Lake City Council on December 16, 2024 and adopted by a unanimous vote this 6th of January, 2025.**

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**Brian Kirkham, Mayor**

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**Denise Webster, City Clerk**



**ORDINANCE NO. 25-XX**

**An Ordinance relating to Variances from the Subdivision Code.**

**Be it Ordained by the City Council of the City of Ham Lake, Anoka County, Minnesota as follows:**

**WHEREAS, the Ham Lake City Code codifies the City Council's authority to grant land use variances in multiple articles of the City Code including Article 9-360 and 10-600.**

**WHEREAS, it is unnecessary and redundant to codify land use variances at multiple articles of the Code which could cause unintended conflicting interpretations and confusion.**

**NOW THEREFORE,**

**Article 10-600 of the Ham Lake City Code is hereby REPEALED and the following language is shall be stricken from the City Code.**

**10-600 Variances**

~~The City Council shall have the power to authorize variances from the requirements of Article 10, and to attach such conditions to the variance as it deems necessary to assure compliance with the purpose of this Code. A variance may be permitted if the following requirements are met:~~

- ~~a) There is an unusual physical hardship to the land that would prevent the reasonable usage of the land without a variance, and all the conditions of sub-paragraph b), c) and d) below are met.~~
- ~~b) The variance is in harmony with the general purpose and intent of the Code and is consistent with the Comprehensive Plan.~~
- ~~c) The plight of the landowner is due to circumstances unique to the property not created by the landowner; and~~
- ~~d) The variance, if granted, will not alter the essential character of the locality.~~

**Presented to the Ham Lake City Council on December 16, 2024 and adopted by a unanimous vote on this 6th day of January, 2025.**

\_\_\_\_\_  
**Brian Kirkham, Mayor**

\_\_\_\_\_  
**Denise Webster, City Clerk**

**Meeting Date: January 6, 2025**

**CITY OF HAM LAKE**

***STAFF REPORT***

**To: Mayor and Councilmembers**

**From: Denise Webster, City Administrator**

**Subject: Solid Waste Abatement Advisory Team**

**Introduction/Discussion:**

Every year the City Council approves the designation of appointment of a representative and alternate to the Solid Waste Abatement Advisory Team.

**Recommendation:**

I recommend approval of Nicole Wheeler as the representative and Jennifer Bohr as the alternate to the Solid Waste Abatement Advisory Team.

**Meeting Date: January 6, 2025**

**CITY OF HAM LAKE**  
**STAFF REPORT**

**To: Mayor and Councilmembers**

**From: Dawnette Shimek, Deputy City Clerk**

**Subject: Official Newspaper**

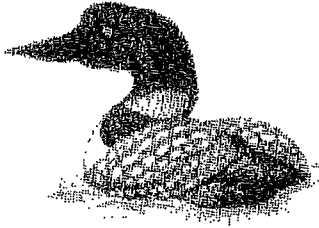
**Introduction/Discussion:**

We have received quotes from the Star Tribune and the Anoka County UnionHerald. Staff has found that working with the Star Tribune has been a benefit regarding legal publications being they publish seven days a week versus the Anoka County UnionHerald publishing once a week. This allows staff to more efficiently meet the requirements per State Statute regarding legal publications.

**Recommendation:**

I recommend continuing with the Star Tribune as the designated legal newspaper for the City of Ham Lake publications for 2025.

**Meeting Date: January 6, 2025**



**CITY OF HAM LAKE**

*Staff Report*

**To:** Mayor and Councilmembers  
Denise Webster, City Administrator

**From:** Andrea Murff, Finance Director

**Subject:** Official Depositories for 2025

**Introduction/Discussion:**

The City is required by State Statutes to designate official depositories for investments at the first meeting of the year.

**Recommendations:**

I recommend that 21<sup>st</sup> Century Bank, Falcon National Bank, RBC Capital Markets, PMA Financial Network/PMA Securities, Inc., and Mortenson Capital Markets, LLC be named the official depositories for the City's funds for 2025.

**Meeting Date: January 6, 2025**

**CITY OF HAM LAKE**  
**STAFF REPORT**

**To:** Mayor and Councilmembers  
**From:** Mike Raczkowski, Fire Chief  
**Item/Title/Subject:** New Firefighter Candidates

**Introduction/Discussion:**

The Fire Department held an informational meeting on November 12, 2024, at which time we had 6 potential firefighter candidates show up, with an additional 2 that were not able to make it.

The process to this point has included employment applications, written tests, interviews, and physical ability testing.

At this time, there are two candidates of the original 8 that I would like to make a conditional offer too.

The process once the conditional offer would be accepted includes a background check, driving record check, drug screening, psychological review, and a medical assessment. After successfully completing the conditions listed above, the candidates will begin Firefighter training.

**Recommendation:**

I recommend making conditional offers to Brayden Tverburg and Bruce Marow for a paid-on-call Firefighter candidate position.

**Meeting Date: January 6, 2025**



**CITY OF HAM LAKE  
STAFF REPORT**

**To: Mayor and Councilmembers**

**From: Dawnette Shimek, Deputy City Clerk**

**Item/Title/Subject: Approval of the following Business Licenses for 2025**

**Discussion:**

The following businesses is recommended for approval and has completed the application process to obtain business licenses in the City of Ham Lake:

Tobacco

DG Retail, LLC dba Dollar General #21464 at 16248 Central Avenue NE

**Recommendation:**

I recommend approval of the above listed Business License for 2025.



**CITY OF HAM LAKE**

**STAFF REPORT**

**To:** Councilmembers  
**From:** Mayor Kirkham and Denise Webster, City Administrator  
**Subject:** Committee Appointments for 2025

**Introduction/Discussion:**

**Previous Committee Appointments from 2024**

- **Acting Mayor (1)...**~~Councilmember Wilken~~ **Councilmember Parranto**
  - **EDA President (1)...**Mayor Kirkham
  - **EDA Vice President (1)...**~~Councilmember Wilken~~ **Councilmember Parranto**
  - **Personnel (2)...**~~Mayor Kirkham~~ **Councilmember Van Kirk** & Councilmember Doyle
  - **Economic Development (2)...**Mayor Kirkham & Councilmember Parranto
  - **Met Council & Metropolitan Council reform effort Committee (2)...**Mayor Kirkham & ~~Councilmember Kirkeide~~ **Councilmember Hallberg**
  - **Law Enforcement (2)...**Mayor Kirkham & ~~Councilmember Wilken~~ **Councilmember Van Kirk**
  - **Fire Department Liaisons (2)...**~~Mayor Kirkham~~ Councilmember Hallberg & Councilmember Parranto
  - **North Metro Telecommunications Commission (1)...**~~Councilmember Wilken~~ **Councilmember Hallberg** (alternate: Councilmember Parranto)
  - **Chamber of Commerce (2)...**Mayor Kirkham & City Administrator Webster
  - **Road Committee (2)...**~~Councilmember Kirkeide~~ Mayor Kirkham & Councilmember Doyle
  - ~~**Ham Laker Task Force (2)...**~~Councilmember Parranto~~ & ~~Councilmember Wilken~~~~ **REMOVE**
  - **Audit (2)...**Mayor Kirkham & Councilmember Doyle
  - **Building Department/Energy Committee (2)...**Mayor Kirkham & ~~Councilmember Kirkeide~~ **Councilmember Van Kirk**
  - **Park Committee (2)...**Mayor Kirkham & ~~Councilmember Parranto~~ **Councilmember Hallberg**
  - **Fire Relief Association Board of Trustees (3)...**~~Mayor Kirkham~~ **Councilmember Parranto**, Fire Chief Raczkowski & Finance Director Andrea Murff
  - **Code Review Committee (2)...**~~Councilmember Kirkeide~~ & ~~Councilmember Wilken~~ **Councilmember Parranto** and **Councilmember Van Kirk** (alternate: Mayor Kirkham)
  - ~~**Building Department Committee (2)...**~~Councilmember Kirkeide~~ & ~~Councilmember Parranto~~~~ **(combined with Building Department/Energy Committee)**
  - **Public Works Committee (2)...**~~Councilmember Kirkeide~~ **Councilmember Van Kirk** & Councilmember Doyle
  - **CERT Committee...**~~Councilmember Wilken~~ **Councilmember Van Kirk**, Councilmember Parranto, Fire Chief Raczkowski, & Liaison from the Sheriff's Department
  - **Equipment Committee (2).....**Mayor Kirkham & ~~Councilmember Kirkeide~~ **Councilmember Doyle**
- Additional Committees**
- **Sunrise Watershed Management Organization (2)....**Councilmember Hallberg and Troy Wolens
  - **Upper Rum River Watershed Management Organization (2).....**Mayor Kirkham and Jeff Entsminger

**Recommendations:** We are recommending changes to the Committee Appointments that are in red