

CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, DECEMBER 16, 2024

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, December 16, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Jesse Wilken, Al Parranto and Gary Kirkeide

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Finance Director, Andrea Murff

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 6:01 P.M. – Public Hearing – to consider the vacation of a portion of the drainage and utility easements on Lot 1, Block 6, Enchanted Estates and Lot 1, Block 7, Enchanted Estates and adoption of Resolution No. 24-59

Mayor Kirkham opened the public hearing for comment at 6:01 p.m. and with there being no comment, Mayor Kirkham closed the public hearing at 6:01 p.m.

Motion by Kirkham, seconded by Doyle, to adopt Resolution No. 24-59 approving the vacation of a portion of the drainage and utility easements on Lot 1, Block 6, Enchanted Estates and Lot 1, Block 7, Enchanted Estates. All in favor, motion carried.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of December 2, 2024

4.2 Approval of claims in the amount of \$224,737.58

4.3 Approval of Addendum #3 to the well usage and maintenance agreement with Warren Hoffman

4.4 Approval of the 2025 bituminous overlay project plans and specifications and authorization to advertise for bids

4.5 Approval of the 2025 Business License Renewals

- 4.6 Approval of hiring part-time Snow Plow Drivers
- 4.7 Approval of the updated Snow Plowing/Ice Control Policy
- 4.8 Approval of an Off-Site Gambling Permit for Pheasants Forever Anoka County Chapter 13 to conduct a raffle on February 1, 2025 at Maxx Bar and Grill (17646 Central Avenue NE)
- 4.9 Code Committee Recommendations:
 - 1) First Reading of an Ordinance regarding 4-700 Noise
 - 2) First Reading of an Ordinance regarding 10-600 Variances from the Subdivision Code

Motion by Kirkham, seconded by Parranto, to approve the Consent Agenda as written. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Melinda McDermott, Elevate Hope House, requesting Preliminary and Final Plat approval for Elevate Hope Addition, a Minor Plat (2 residential lots and one outlot) in Section 16

Motion by Kirkham, seconded by Wilken, to concur with the recommendation of the Planning Commission and approve the request of Melinda McDermott for Preliminary and Final Plat approval of Elevate Hope Addition (2 single family residential lots and one outlot) located in Section 16 subject to meeting the requirements of the City Engineer, and meeting all City, State and County requirements. Councilmember Kirkeide stated that the Planning Commission did a good job of handling the meeting. **Mayor Kirkham and Councilmember Doyle, Wilken and Parranto voted yes. Councilmember Kirkeide abstained. Motion carried.**

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

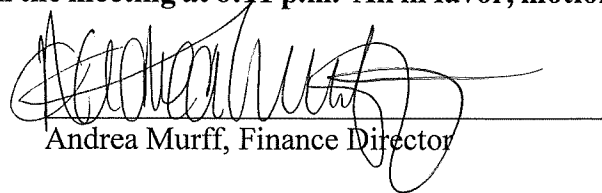
11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Announcements and future agenda items

The Council thanked Councilmember Kirkeide for his total of 34 years serving the City of Ham Lake and Councilmember Wilken for his 4 years serving the City of Ham Lake.

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:11 p.m. All in favor, motion carried.


Andrea Murff, Finance Director