

**CITY OF HAM LAKE
CITY COUNCIL BUDGET WORKSHOP MINUTES
MONDAY, NOVEMBER 7, 2022**

The Ham Lake City Council met on Monday, November 7, 2022 immediately following the regularly scheduled Council Meeting in the Conference Room at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide, and Al Parranto

MEMBERS ABSENT: Councilmember Jesse Wilken

OTHERS PRESENT: Finance Director, Andrea Murff; City Administrator, Denise Webster; Fire Chief, Mike Raczkowski; and City Engineer, Tom Collins

1.0 Call to Order

Mayor Kirkham called the meeting to order at 6:20 p.m.

2.0 Discussion of the Proposed 2023 Budget and CIP Review

Mayor Kirkham started the meeting with a discussion on the *Ham Laker* fund. Mayor Kirkham stated the monthly mailer is not able to fund itself with ads and donations and proposed the City start doing bi-monthly *Ham Laker* mailings. **It was consensus of the City Council to change the *Ham Laker* frequency from monthly to bi-monthly starting in February of 2023.**

Discussions then turned to the funding of the Emergency Operation Center (EOC) Fund and the Siren fund and if it could be funded through the Cable Funds. Finance Director Murff stated if it was communication related it could potentially be a funding source, but she wanted to check with North Metro Cable and the City Attorney. Administrator Webster stated she would reach out to North Metro Cable.

Discussions then turned to the Capital Improvement Plan. The Revolving Street Fund transfer for 2023 will be reduced from \$1.2M to \$1.1M by moving around projects to a later date and doing overlays on several streets opposed to reconstruction. The Public Works Equipment Fund will have its 2023 transfer reduced from \$285,000 to \$200,000 by re-evaluating equipment needs and pushing items further out. The Fire Equipment transfer will remain the same and everything but the Fire Station #3 project will be moved out. **It was consensus of the City Council to start an Equipment Committee to review all City Equipment needs starting in 2023.**

American Rescue Plan Act (ARPA) funding was then discussed. Finance Director Murff stated there was approximately \$340,000 left to use and that City Staff was getting more information on funding for Siren replacement and additional Public Work's needs.

Finance Director Murff input the changes to the Preliminary Budget and advised the City Council the new levy would be reduced by \$189,120 bringing it to \$6,011,033, which is an 11.49% levy increase

from 2022. Finance Director Murff stated the tax capacity rate would go down a little more and the proposed tax rate for 2023 is 19.44%. **It was consensus of the City Council to keep this for the Final Budget in December.**

Motion by Kirkeide, seconded by Doyle, to adjourn the meeting at 7:32 p.m. All present in favor, motion carried.

Andrea Murff, Finance Director