

**CITY OF HAM LAKE  
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES  
MONDAY, NOVEMBER 7, 2022**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, November 7, 2022 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide and Al Parranto

**MEMBERS ABSENT:** Councilmember Jesse Wilken

**OTHERS PRESENT:** City Attorney, Mark Berglund; City Engineer, Tom Collins; City Administrator, Denise Webster; and Finance Director, Andrea Murff

**1.0 CALL TO ORDER - 6:00 P.M.** – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

**2.0 PUBLIC COMMENT** – None

**3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS** – None

**4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of October 17, 2022

4.2 Approval of claims in the amount of \$606,636.94

4.3 Approval of Ordinance No. 22-06 rezoning Schwartz Estates

4.4 Approval of Resolution No. 22-38 scheduling a public hearing to vacate a portion of the drainage and utility easement for Larson Systems located at 13847 Aberdeen Street NE in Section 32

4.5 Approval of Transfer from Cable Funds to the *Ham Laker* Fund

4.6 Approval of purchasing a F-350 Utility Vehicle for the Ham Lake Fire Department

4.7 Approval of accepting the Coon Creek Commercial Park Development project and commencing the one-year warranty period

4.8 Approval of accepting the Enchanted Estates 3<sup>rd</sup> Addition Development project and commencing the one-year warranty period

4.9 Approval of the updated Storm Water Pollution Prevention Plan (SWPPP)

4.10 Approval of hiring part-time snow plow driver

4.11 Approval of scheduling the Board of Canvass for Wednesday, November 16, 2022 at 7:30 a.m.

**Motion by Parranto, seconded by Doyle, to approve the November 7, 2022 Consent agenda as written. All present favor, motion carried.**

**5.0 PLANNING COMMISSION RECOMMENDATIONS** – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Discussion of the Sunrise Watershed Management Organization budget

Engineer Collins stated that Administrator Webster and himself have met with Council and staff representatives from the cities (Ham Lake, East Bethel, Linwood, and Columbus) from the Sunrise Watershed Management Organization (SRWMO) several times to discuss the budget funding formula. Engineer Collins stated that the board come up with 6 different funding scenarios and it was requested that the scenarios be brought before each community in order to come to a compromise on which funding formula should be used by the SRWMO going forward. Engineer Collins stated that Variation 1A funding formula, where operating cost and non-operating cost are paid by the percentage of each community based on a 50/50 formula between land area and market value is the scenario that the Board was told Ham Lake would like. The operating costs for Ham Lake would be \$512.88 and non-operating cost would be the same \$1,288.89 for a total of \$1,801.77. **It was the consensus of the City Council that they would agree with funding formula 1A, where operating cost and non-operating cost are paid by the percentage of each community based on a 50/50 formula between land area and market value. The operating costs for Ham Lake would be \$512.88 and non-operating cost \$1,288.89 for a total of \$1,801.77.**

There was discussion of creating a levying district for the SRWMO where the SRWMO expenditures would be paid thru this new levy rather than then through the City’s General Fund levy. Councilmember Kirkeide stated that if a levy is created residents would not have any power regarding the budget. Finance Director Murff stated that the SRWMO budget can be separated from the General Levy by creating this levying district. Finance Director Murff stated she has discussed with Anoka County the potential interest of creating this new district and how the new levying would be created. Finance Director Murff stated residents within that district would pay for the budgeted expenditures for the SRWMO in addition to the other City levies, which would increase taxes for those in that watershed. Finance Director Murff stated that the residents’ tax statement would not show the SRWMO as being taxed separately since it would all be combined under the City line item on their property tax statement.

Councilmember Kirkeide stated that he read in the minutes from the meeting with the SRWMO Board that there was discussion of changing the Joint Powers Agreement (JPA) to a majority vote and not unanimous. Councilmember Kirkeide stated that it should be unanimous. Administrator Webster stated that the JPA will be on the next agenda for discussion.

11.3 Announcements and future agenda items

Mayor Kirkham stated that Anoka County did not receive any funding for the upgrading of Lexington Avenue NE from Bunker Lake Boulevard NE to Constance Boulevard NE. Mayor Kirkham stated that the project was ranked 30 out of 31 points by the 2022 Regional Solicitation Application scoring. Mayor Kirkham stated that the Met Council determines who receives the funding based on scoring of items and since the City does not have bike trails, mass transit and equity engagement we scored low.

Mayor Kirkham reminded residents to get out and vote tomorrow.

**Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:15 p.m. All present favor, motion carried.**

---

Andrea Murff, Finance Director