

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, NOVEMBER 6, 2023**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, November 6, 2023 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide and Al Parranto

MEMBERS ABSENT: Councilmember Jesse Wilken

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Tom Collins; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Derek Lind, 15230 Germanium Street NW, Ramsey, Minnesota was present. Mr. Lind stated that he represents a citizen advocate group called Anoka County Election Integrity Team (ACEIT). Mr. Lind stated that they want to go back to the way elections used to run 30 years ago. Mr. Lind stated there are three problems with elections; people cheat, the equipment can be hacked and the system is not transparent. Mr. Lind also stated that to secure elections the following should be implemented: secured election judge data, verify registered voters, validated paper ballots, have paper poll books, hand-counted paper ballots and smaller voting precincts. Mr. Lind stated that they want laws made at a local level. Mayor Kirkham stated it is a huge cost to run elections. Councilmember Kirkeide stated that there was a recount in the early 2000's and the count was spot on between the machine tabulators and hand counting.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of October 16, 2023 and Budget Meeting minutes of October 23, 2023
- 4.2 Approval of claims in the amount of \$1,103,483.85
- 4.3 Approval of Ordinance No. 23-12 rezoning 1016 Bunker Lake Boulevard NE to R-AH (Affordable Housing District)
- 4.4 Approval of the contract with Embedded Systems for the maintenance and monitoring of the radio equipment for the outdoor warning sirens

- 4.5 Approval of the Final Sunrise Watershed Management Organization Joint Powers Agreement (JPA) and adoption of Resolution No. 23-48 and approval of the 2024 Budget
- 4.6 Approval of accepting the Enchanted Estates 3rd Addition Development project and releasing the maintenance security
- 4.7 Approval of accepting the Coon Creek Commercial Park Development project and releasing the maintenance security
- 4.8 Approval of accepting the Hidden Forest East Third Addition Development Project and releasing the maintenance security.
- 4.9 Approval of accepting the Constance Boulevard Terrace Development project and commencing the one-year warranty period
- 4.10 Approval of accepting the Evergreen Estates Development project and commencing the one-year warranty period
- 4.11 Approval of accepting the Crosstown Rolling Acres 3rd Addition Development project and commencing the one-year warranty period
- 4.12 Approval of the 2024 bituminous overlay project plans and specifications and authorization to advertise for bids.

Councilmember Kirkeide asked that item 4.1 be removed from the agenda as there is an error regarding a date in the October 16, 2023 City Council minutes. Motion by Kirkeide, seconded by Doyle, to approve the November 6, 2023 Consent Agenda with the omission of item 4.1. All present in favor, motion carried.

Motion by Kirkeide, seconded by Doyle, to approve item 4.1 with correction of a date in the October 16, 2023 City Council minutes. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Ryan Becker of Unlimited Concrete Concepts, LLC requesting a Conditional Use Permit to operate a construction service contractor business at 16651 Polk Street NE and adoption of Resolution No. 23-49

Motion by Kirkham, seconded by Parranto, to concur with the Planning Commission and approve Ryan Becker's request for a Conditional Use Permit to operate a construction service contractor business at 16651 Polk Street NE, subject to all outside storage being on a Class V surface and screened by an eight-foot tall, opaque, code compliant fence that is acceptable to the Building Official, operating hours of 7:01 am to 10:00 pm, meeting all the requirements noted in the City Engineer's memorandum and Building Official's staff report and meeting all City, County and State requirements and adopt Resolution No. 23-49. All present in favor, motion carried.

- 5.2 Ryan Becker of Unlimited Concrete Concepts, LLC requesting Commercial Site Plan approval to construct a 4,608 square foot office/warehouse building at 16651 Polk Street NE, PID# 08-32-23-33-0007

Motion by Kirkham, seconded by Parranto, to concur with the Planning Commission and approve Ryan Becker's request for commercial site plan approval to construct a 4,608 square foot office/warehouse building at 16651 Polk Street NE, subject to the following conditions: the applicant submits architectural plans, with engineering, that meet the standards for site and building construction in CD-2 zoning, the number of parking spaces provided and the design of the septic system meet the maximum occupancy load of the building, all surfaces used for customer and employee parking, and for storage of over the road vehicles, shall be asphalt or concrete to

specifications established and approved by the City Engineer, all refuse containers are to be stored inside of the building or comply with Article 9-220.1.f if stored outside of the building, obtaining a Minnesota Pollution Control Agency National Pollutant Discharge Elimination System Construction Stormwater Permit and a Coon Creek Watershed District (CCWD) permit prior to the commencement of grading operations, meeting all the requirements of the City Engineer and Building Official and meeting all City, County and State requirements. All present in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER

Engineer Collins summarized a meeting he had with a potential wetland bank applicant. Attorney Berglund stated that city code codification is required prior to allowing or accepting an application. Engineer Collins stated he would keep the Council updated.

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Kirkeide stated that the Planning Commission tabled the application of Jeff Stalberger for a development located at 2506 Swedish Drive NE (47 Residential Single-Family lots and 1 Outlot) in Section 4 pending the determination of MSA mileage and funds, clarification of right-of-way dedication requirements outside of the plat boundaries and receiving formal direction on parkland or money in lieu of parkland requirements. Councilmember Kirkeide stated that the recommendations from the Park Committee need to be given to the Planning Commission.

11.2 Announcements and future agenda items – None

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:17 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk