

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
TUESDAY, OCTOBER 11, 2022**

The Ham Lake City Council and Road Committee met for a special meeting on Tuesday, October 11, 2022 at 9:00 a.m. with the bus leaving City Hall at 9:00 a.m. at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide, Al Parranto and Jesse Wilken

MEMBERS ABSENT: None

OTHERS PRESENT: City Engineer Tom Collins; City Engineer Dave Krugler; City Administrator Denise Webster; and Public Works Superintendent John Witkowski

CALL TO ORDER - 9:00 A.M.

Mayor Kirkham called the meeting to order.

Discussion of Jefferson Street Striping

Engineer Collins stated that a resident came before the City Council on October 3rd asking for street striping for the bike lane on Jefferson Street NE. Engineer Collins stated that the north-bound lane is not a bike lane, because it is not width compliant with the MnDOT's Bicycle Facilities Design Manual and therefore legally the street cannot be signed as a bike lane. Administrator Webster stated that she would contact the resident.

Evaluation of streets and rehabilitation timeframes for the 5-year Revolving Street Fund

The City Council and Road Committee toured several of the streets that are listed on the 5-year Revolving Street Fund.

- Meadow Park South – overlay in 2023
- Meadow Park North – possible partial reconstruction with partial overlay in 2023
- Radisson Meadows – overlay in 2023 or 2024
- Highland Bluffs 1st, 2nd and 3rd Additions – overlay in 2023 or 2024
- Wildwood Park – reconstruction due in 2026 or 2027
- Woodland Bluffs 1st, 2nd and 3rd Additions – overlay in 2025
- Idlewood 3rd Addition – possible partial reconstruction with partial overlay in 2025
- Crosstown Shopping Center – reconstruction in 2023

It was the consensus of the Road Committee to add the ordering of plans and specifications for the Crosstown Shopping Center street reconstruction of Chisholm Street NE, 176th Lane NE, 177th Avenue NE, Central Avenue NE and 175th Lane NE to the October 17, 2022 City Council agenda.

There was discussion to increase the 5-year Revolving Street Fund by \$290,000 to a total of \$1.2 million for 2023 and add an additional \$100,000 every year after that.

It was the consensus of the Road Committee to add the updated 5-year Revolving Street Fund, increase the 2023 Revolving Street Fund by \$290,000, which will have a budget of \$1.2 million for 2023 and increase the budget every year after by \$100,000 to the next budget meeting.

13450 Staples Street NE driveway

The City Council and Road Committee inspected the driveway and agreed that there is adequate area for backing a trailer out of the driveway. Administrator Webster stated that she would send a letter to the resident.

Discussion of the status of the Twin Birch Acres street reconstruction project and schedule for completion
Engineer Krugler stated that the turf establishment is scheduled to be completed in the next couple of weeks.

Discussion of the channel between Coon Lake and South Coon Lake and the pathway

Engineer Collins, Engineer Krugler, Public Works Superintendent Witkowski and Administrator Webster met last week with City Attorney's Baumgartner and Berglund to review the dredging of the lake and the encroachments on the pathway. Engineer Collins stated that the City Attorneys have requested time to research the plat that was dedicated in 1928 to make sure they have all the information needed to make a decision regarding the dredging of the lake and encroachments on the pathway along the channel. There was discussion that this would be added to a future City Council agenda.

Discussion of street lights within new residential developments

Administrator Webster stated that staff receives quite a few calls from residents who are looking to have street lights added to their neighborhoods. There was discussion of why Connexus does not bill for the monthly street light fees. Administrator Webster will contact Connexus to discuss the billing of street lights.

Motion by Kirkeide, seconded by Wilken, to adjourn the meeting at 11:14 a.m. All in favor, motion carried.

Denise Webster, City Administrator