

**CITY OF HAM LAKE  
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES  
MONDAY, SEPTEMBER 18, 2023**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, September 18, 2023 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide and Jesse Wilken

**MEMBERS ABSENT:** Al Parranto

**OTHERS PRESENT:** City Attorney, Mark Berglund; City Administrator, Denise Webster; City Engineer, Dave Krugler; and Deputy City Clerk, Dawnette Shimek

**1.0 CALL TO ORDER - 6:00 P.M.** – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

**2.0 PUBLIC COMMENT**

Gary Osendorf, 13450 Staples Street NE, presented photos and is concerned because the disturbed boulevard was not replaced with black soil when the road was upgraded. Mr. Osendorf added that there are tons of rocks in the boulevard that need to be removed. Mayor Kirkham stated that the Road Committee will be addressing this at their October 3, 2023 meeting. Mayor Kirkham asked if he has an irrigation system. Mr. Osendorf stated that he is not going to replace the irrigation system in that area and wants black dirt.

**3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**

**3.1 PUBLIC HEARING – 6:01 p.m. – to consider the assessment roll for the 2024 Street Light Fees and adoption of Resolution No. 23-43**

**Mayor Kirkham opened the public hearing for public comment at 6:03 p.m. and with there being no comment, Mayor Kirkham closed the public hearing at 6:03 p.m.**

**Motion by Kirkham, seconded by Wilken, to adopt Resolution No. 23-43 approving the assessment roll for the 2024 Street Light Fees. All present in favor, motion carried.**

**3.2 PUBLIC HEARING – 6:01 P.M. – to consider the vacation of a portion of the drainage and utility easement at 14932 Harpers Street NE (Lot 3, Block 1, Maple Ridge) and adoption of Resolution No. 23-44**

**Mayor Kirkham opened the public hearing for public comment at 6:03 p.m. and with there being no comment, Mayor Kirkham closed the public hearing at 6:03 p.m.**

**Motion by Kirkham, seconded by Kirkeide, to adopt Resolution No. 23-44 approving the vacation of a portion of the drainage and utility easements located on Lot 3, Block 1, Maple Ridge (14932 Harpers Street NE). All present in favor, motion carried.**

#### **4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of September 5, 2023
- 4.2 Approval of claims in the amount of \$1,598,272.52
- 4.3 Approval of scheduling a Workshop Meeting on Tuesday, October 3, 2023 at 3:00 p.m. to discuss the 2024 Law Enforcement Contract
- 4.4 Approval of Ordinance No. 23-08 amending Article 9 of the Ham Lake City Code regarding Affordable Housing District (RA-H), Assisted Living Facilities and Nursing Homes as Conditional Uses in RA-H and repealing pigeons
- 4.5 Approval of the First Reading of an Ordinance rezoning portions of land of Entsminger Farms from R-A (Rural Single Family Residential) to CD-2 (Commercial Development II) and a portion of land of the Coon Creek Commercial Park from CD-2 (Commercial Development II) to R-A (Rural Single Family Residential) in Section 29
- 4.6 Approval of accepting the 2023 Bituminous Overlay Project and commencement of the one-year warranty period
- 4.7 Approval of accepting the grant from GameTime for the playground structures for Crosstown Rolling Acres and Hidden Forest East Parks and fencing for the pickleball courts at City Hall
- 4.8 Approval of accepting the Twin Birch Acres Street Reconstruction Project

**Motion by Kirkeide, seconded by Doyle, to approve the September 18, 2023 Consent Agenda as written. All present in favor, motion carried.**

**5.0 PLANNING COMMISSION RECOMMENDATIONS – None**

**6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**

**7.0 APPEARANCES – None**

#### **8.0 CITY ATTORNEY**

##### **8.1 Discussion of the Sunrise Watershed Management Organization**

Attorney Berglund updated the City Council with recent discussions regarding the Sunrise Watershed Management Organization. Attorney Berglund stated that if a budget is ratified by only three of four communities, it cannot increase more than 10% from the annual amount in the approved watershed plan for that year. Attorney Berglund stated that operation costs will be divided between the four communities. Mayor Kirkham stated that the new funding formula will no longer be using market value and will be divided by the percentage of property each community has within the watershed district. Jamie Schurbon, SRWMO Administrator, will be updating the communities involved. Attorney Berglund stated he will have something for the City Council to view at a later date.

**9.0 CITY ENGINEER – None**

**10.0 CITY ADMINISTRATOR – None**

**11.0 COUNCIL BUSINESS**

11.1 Committee Reports

Councilmember Kirkeide stated that there was a Fire Station meeting and no action was taken.

Mayor Kirkham stated that he and Councilmember Doyle have an interview scheduled for the open Finance Director position.

11.2 Announcements and future agenda items – None

**Motion by Kirkeide, seconded by Wilken, to adjourn the meeting at 6:08 p.m. All present in favor, motion carried.**

---

Dawnette Shimek, Deputy City Clerk