

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, JULY 19, 2021**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, July 19, 2021 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Acting Mayor Gary Kirkeide and Councilmembers Jim Doyle, Brian Kirkham and Jesse Wilken

MEMBERS ABSENT: Mayor Mike Van Kirk

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Acting Mayor Kirkeide called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT - None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Sheriff James Stuart, Discussion of the 2022 Anoka County Sheriff's Law Enforcement Contract
Sheriff Stuart thanked the City Council for having him and stated he is honored to serve as the Anoka County Sheriff. Sheriff Stuart stated he was present before the City Council to discuss the 2022 Law Enforcement Contract and added that the contract is all inclusive and will provide worry free service and back-up support along with providing the best possible service at the best possible price. Sheriff Stuart stated that currently the city has been receiving 36-hour coverage since 2011. Sheriff Stuart presented two budget options for the 2022 Contract. The first option would increase coverage to 44-hours with 9.24 deputies at a contract cost of \$1,357,166. The second option would remain at 36-hour coverage with 7.60 deputies and add a patrol investigator at a cost of \$1,301,074. Sheriff Stuart gave an overview of what is covered in the contract and that they will continue to provide superior service. Sheriff Stuart stated that their mission is to protect and serve the community in a manner that preserves the public trust. The City Council thanked Sheriff Stuart and stated that they will be discussing the Sheriff's Law Enforcement Contract at the next budget meeting.

3.2 Lt. Schuldt, Anoka County Sheriff's Office Monthly Report

Lt. Schuldt was present before the City Council and gave the Sheriff's Office report from June, 2021. Lt. Schuldt stated Night to Unite is on August 3, 2021 and Fishing with Youth is being held on August 6, 2021 at Lake George.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of July 6, 2021
- 4.2 Approval of claims \$517,176.62
- 4.3 Approval of scheduling a Budget Workshop Meeting for Monday, August 2, 2021 (following the regularly scheduled City Council Meeting)
- 4.4 Approval of Resolution No. 21-24 accepting a \$4,000 donation from the Ham Lake Chamber of Commerce
- 4.5 Approval of amending the Fire Department Regulations
- 4.6 Approval of hiring a temporary part-time Fire Inspector
- 4.7 Approval of the Preliminary Development Agreement with Constance Boulevard Terrace, LLC
- 4.8 Approval of a Joint Powers Agreement (JPA) with Anoka County for construction of a Constance Boulevard NE east-bound-right-turn lane at Tippecanoe Street NE
- 4.9 Approval of a Joint Powers Agreement (JPA) with Anoka County to Allocate Costs for Election Expenses
- 4.10 Approval of re-appointment and new appointments of Safety Committee Members

Motion by Kirkham, seconded by Wilken, to approve the July 19, 2021 Consent Agenda as written. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Jeff Entsminger, Entsminger Enterprises LLC, requesting Sketch Plan approval of a 2 lot Minor Plat located in Section 29 (1163 143rd Avenue NE, PID# 29-32-23-23-0009)

Councilmember Kirkham asked Engineer Collins if Mr. Entsminger is working with the owner of the property located on the northwest corner of 143rd Avenue NE and Hwy 65. Engineer Collins stated not that he has heard. **Motion by Kirkham, seconded by Wilken, to concur with the Planning Commission and approve the Sketch Plan presented by Jeff Entsminger, Entsminger Enterprises, LLC, for a 2 lot Minor Plat located in Section 29 (1163 143rd Avenue NE, PID# 29-32-23-23-0009) subject to meeting the requirements of the City Engineer and the Building Official and meeting all City, State and County requirements. All present in favor, motion carried.**

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

- 7.1 Finance Director Andrea Worcester – 2nd Quarter Financial Report for 2021

Finance Director Worcester gave the financial report for the 2nd Quarter of 2021. Finance Director Worcester reported on the Overall Cash Position by Fund Type, Cash Balances by Fund Compared to Prior Year, General Fund Cash Balances, and General Fund Budget to Actual. Finance Director Worcester explained the cash balance for the General Fund was down due to not receiving the tax settlement from the County until July and having to pay out operational expenses, however, the overall General Fund cash is on track as it has been historically and is on target for budget to actual. Finance Director Worcester explained the Revolving Street Fund saw a cash decrease due to contractor payments for street reconstruction projects of Lund's Lakeview Forest and Twin Birch Acres. She then spoke about the City

investments and the position the City is in with investments as well as the current market still having very low rates making it difficult to find good investments.

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8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Wilken stated that the City of Ham Lake has officially been approved to be a CERT (Community Emergency Response Team) City and can move ahead with planning and training in the future.

11.2 Discussion of an Ordinance regarding signage

Attorney Murphy stated that information regarding residential signage from different cities and also from the League of Minnesota Cities was included in the packet. Attorney Murphy stated that the City Council has to be careful about selectively enforcing City Code and therefore should layout ground rules regarding the size and number of signs that they would like to allow in residential neighborhoods. Attorney Murphy reminded the City Council that the First Amendment protects freedom of speech rights and the City cannot regulate sign content. Attorney Murphy explained the city's code violation process. Discussion followed on if the code could differentially define yard signs and signs mounted on a pole (such as a flag). **It was the consensus of the City Council to add this discussion to the next City Council agenda when a full council is present.**

11.3 Announcements and future agenda items

Councilmember Doyle stated that he was contacted by Nancy Braastad regarding a well that is located in the plat of Harmony Estates to inquire if the Fire Department would be interested in using this well. The existing well is 550-feet deep, with a 12-inch pipe and a 75-horsepower motor. **It was the consensus of the City Council to have the Fire Department Liaisons meet to discuss if the Fire Department could utilize this well.**

Councilmember Wilken stated that retired Firefighter Marvin Buchholz recently passed away and there will be a service held on July 31, 2021 at Glen Cary Church.

Motion by Kirkeide, seconded by Kirkham, to adjourn the meeting at 6:50 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk