

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
TUESDAY, JULY 5, 2022**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, July 5, 2022 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide, Al Parranto and Jesse Wilken

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Finance Director, Andrea Murff

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Merlin Beebe at 2055 145th Avenue NE commented on the Creek Valley street reconstruction project's potential drainage issue and the City's rush to complete the project. According to Mr. Beebe, years ago a preexisting culvert on his property was failing causing flooding. He contacted the City and a new culvert was installed and the old one was never removed or fixed. Now with the Creek Valley project, updates to drainage is needed, but the old culvert is not showing in records making him feel like the City is rushing and not doing what needs to be done before construction starts. He has contacted Engineer Krugler about the issue and the old culvert will be replaced with Rip Rap.

Gale Merriman at 2021 145th Avenue NE commented on the Creek Valley street reconstruction project's tree removal. He stated there should be communication from the contractors as to what is happening and not just a letter from the City stating potential dates.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 6:01 P.M. – Public Hearing – To consider the vacation of a portion of the drainage and utility easement at 13339 Shenandoah Street NE (Lot 1, Block 2, Hidden Forest) and adoption of a Resolution No. 22-22

Mayor Kirkham opened the public hearing at 6:13 p.m. and asked for public comment.

Cynthia Morton at 13400 Shenandoah Street NE commented during the public hearing. She stated she lived across the street and wanted to know what was happening with the easement. City Engineer Krugler stated the easement is no longer needed and a portion can be vacated for the accessory building. Attorney Murphy added there would be no change to any other properties.

Mayor Kirkham closed the public hearing at 6:16p.m.

Motion by Wilken, seconded by Doyle, to adopt Resolution No. 22-22 vacating a portion of the drainage and utility easement at 13339 Shenandoah Street NE (Lot 1, Block 2, Hidden Forest). All in favor, motion carried.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of June 20, 2022
- 4.2 Approval of claims in the amount of \$133,513.89
- 4.3 Approval of Ordinance No. 22-05 rezoning Magers Meadows
- 4.4 Approval of the 2023 North Metro Telecommunications Commission Budget (NMTV)
- 4.5 Approval of purchasing a new City Sign from Crosstown Signs
- 4.6 Approval of the Creek Valley street reconstruction plans and specifications and authorization to advertise for bids
- 4.7 Approval of purchasing new AV Equipment at Fire Stations #1 and #2 from Z Systems
- 4.8 Approval of completed probationary period for firefighters
- 4.9 Approval of Resolution No. 22-23 appointing Election Judges for the Primary Election on August 9, 2022 and allowing the City Clerk to appoint additional judges if needed

Motion by Wilken, seconded by Parranto, to approve the July 5, 2022 Consent Agenda with the omission of items 4.1 and 4.6. All in favor, motion carried.

Motion by Kirkeide, seconded by Parranto, to approve item 4.1, approval of minutes of June 20, 2022. Mayor Kirkham and Councilmembers Parranto, Wilkens and Kirkeide voted yes. Councilmember Doyle abstained. Motion carried.

Councilmember Kirkeide stated item 4.6, approval of the Creek Valley street reconstruction bid was much higher than originally thought. Councilmember Kirkeide questioned who was installing the culverts and why the cost of the project increased. City Engineer Krugler stated the City is replacing what is there and that the culvert at 2055 145th Avenue NE will be replaced with Rip Rap per the approval of the Coon Creek Watershed District. He continued that this will not hold up the project. City Engineer continued the cost increased due to inflation, more watershed requirements and adding some cushion for change orders.

Motion by Kirkeide, seconded by Doyle, to approve item 4.6, approval of the Creek Valley street reconstruction plans and specifications and authorization to advertise bids. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Gary Houle, Lino Lakes Landscaping, requesting Sketch Plan approval for Bluegrass Estates 3rd Addition (16 single family residential lots) located in Section 01

Motion by Doyle, seconded by Parranto, to concur with the Planning Commission and approve the Sketch Plan of the Bluegrass Estates 3rd Addition as presented by Gary Houle, Lino Lakes Landscaping, for a 16-lot single family residential plat located in Section 01 subject to obtaining a variance to the yard area requirement due to the City requiring a 20-foot trail easement along Lexington Avenue NE, obtaining a variance to the 300-foot intersection spacing from Lexington

Avenue NE to the proposed Stutz Street NE at 178th Avenue NE due to the amount of wetland to the west of Stutz Street NE, obtaining a 20-foot trail easement west of Lexington Avenue NE, the developer obtaining approval for wetland impacts and wetland mitigation associated with constructing the trail, accepting money in lieu of parkland deducting the value of the trail and the cost of the wetland mitigation study from monies due, meeting the requirements of the City Engineer and meeting all City, State and County requirements. All in favor, motion carried.

5.2 Larry Schwartz requesting Sketch Plan approval for Schwartz Estates (3 single family residential lots) located in Section 23

Motion by Doyle, seconded by Parranto, to concur with the Planning Commission and approve the Sketch Plan of Schwartz Estates as presented by Larry Schwartz, for a 3-lot single family residential plat located in Section 23 subject to the removal of the house on Lot 1, removal of the existing fence within the 155th Avenue NE right-of-way, accepting money in lieu of parkland, meeting the requirements of the City Engineer and meeting all City, State and County requirements. All in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmembers Doyle and Kirkeide discussed the Road Committee meeting prior to the City Council meeting. Councilmember Doyle stated the Road Committee met with concerned residents of Stopher Addition and Meadowlark Acres over failing millings on their street. Councilmember Kirkeide added the millings were placed on the former gravel road to save on grading and are now failing. Councilmember Kirkeide continued to say that the residents feel the roads are good as they are and they do not want to reconstruct the roads or turn them back to gravel at this time. **It was the consensus of the road committee to revisit the condition of the roads and the costs to maintain of the roads in a year.** There was discussion of posting weight restriction signage.

Councilmember Kirkeide stated that the City has not heard back from Peter Wojciechowski regarding the easement on his property and currently there is no timeframe for the constructing of the frontage road on Central Avenue NE to Constance Boulevard NE.

11.2 Announcements and future agenda items

Mayor Kirkham discussed the car accident over the weekend involving six 17-year-olds. He thanked the Anoka Sheriff's office and Ham Lake Fire Department for their involvement. He gave a special thanks to the residents in that area that came out to help the teenagers. Councilmember Parranto added this accident happened behind his house and there was discussion of adding additional signage on Xylite Street NE.

Councilmember Doyle stated he attended the Freedom Festival over the weekend and stated it was fantastic. Mayor Kirkham added there were easily 3,000 people in attendance.

Councilmember Wilkens wants to add a discussion about THC edibles to a future agenda in order for the City to potentially add its own regulations. Councilmember Kirkeide stated the state should be responsible for regulations and the City should be cautious of more regulations.

Councilmember Parranto gave a special thanks to the City Council and former Mayor Van Kirk for appointing him to the open position on the Council.

Motion by Kirkeide, seconded by Doyle, to adjourn the meeting at 6:34 p.m. All in favor, motion carried.

Andrea Murff, Finance Director