

CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, JULY 1, 2024

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, July 1, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Jim Doyle, and Al Parranto

MEMBERS ABSENT: Councilmember Jesse Wilken

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of June 17, 2024

4.2 Approval of claims in the amount of \$162,482.07

4.3 Approval of Ordinance No. 24-03 regarding Article 7-1200 Lawful Gambling

4.4 Approval of scheduling a Workshop Meeting with the Anoka County Sheriff's Office for July 15, 2024 at 5:00 p.m.

4.5 Approval of scheduling a Budget Meeting on July 15, 2024 following the regularly scheduled City Council meeting

Motion by Doyle, seconded by Parranto, to approve the Consent Agenda as written. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

5.1 Tiffani and Brendan Johnstone requesting a Conditional Use Permit to operate A Class Sounds (automotive repair shop) at 15804 Central Avenue NE and adoption of Resolution No. 24-30

Motion by Doyle, seconded by Parranto, to concur with the recommendation of the Planning Commission and approve the request of Tiffani and Brendan Johnstone for a Conditional Use

Permit to operate A Class Sounds, an automotive repair shop, at 15804 Central Avenue NE subject to:

1. Installing a code compliant Carbon Detection System before any vehicles are brought into the building.
2. Storage of Baltic Birch plywood and MDF (Medium-Density Fiberboards) combined, not to exceed 40 sheets.
3. Equipping the fabrication shop with a commercial dust collector.
4. All flammable liquids are to be stored in an approved flammable cabinet.
5. Dumpster is to be stored inside of the building or a code compliant enclosure must be constructed.
6. Installing a code compliant floor drain before any car detailing activities start or the floor will become unsafe due to standing water on the floor.
7. All delivery vehicles are not to block or interfere with parking.
8. All parking for employees and customers is to be on an approved hard surface and in locations as identified on the site plan.
9. Striping the parking lot and clearly marking handicap parking spaces.
10. Hours of operation will be Monday thru Friday from 7 a.m. to 7 p.m. and Saturday from 9 a.m. to 5 p.m.
11. Removing the RV and trailer currently at the site from the site.
12. No outside storage.
13. The applicant and business must meet all City, County, and State requirements.

All present in favor, motion carried.

5.2 Jeff Entsminger, Entsminger Enterprises, LLC, requesting Sketch Plan approval for a minor plat located at 2045 Constance Boulevard NE (3 Single Family Residential lots and 1 outlot) in Section 16

Motion by Kirkeide, seconded by Doyle, to concur with the recommendation of the Planning Commission and approve the Sketch Plan presented by Jeff Entsminger, Entsminger Enterprises, LLC, for a minor plat at 2045 Constance Boulevard NE (3 Single Family Residential lots and 1 outlot) in Section 16 subject to submitting a compliance inspection report for the existing septic system if it is to remain operational or a tank abandonment form if it will not be used, the front of the dwelling units running parallel with Constance Boulevard NE Per Article 11-411.2C, creating an additional outlot if the block building foundation on 16337 Mankato Street NE is to be rehabilitated per the City Engineer's memo dated 6/13/24, dedicating a 15-foot-wide trail easement adjacent to the drainage and utility easement for all three lots in lieu of money for parkland dedication, submitting plans to, and meeting the requirements of, the Coon Creek Watershed District, submission of MN DNR Heritage Information Systems data review to show findings if required, submitting plans to the Anoka County Highway Department for their review and comment on driveway access, width and shared culvert requirements for Lots 2 and 3, approval of drainage and Constance Boulevard NE right-of-way width, obtaining written approval from United Power Association for Lot 2 and 3 driveway crossings, future trail work and grading within the easement, conforming to the requirements of the City Engineer, and meeting all City, County and State requirements. All present in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

Attorney Berglund updated the City Council on the proposed Anoka County Jail and Courthouse facility. At the last City Attorney Berglund stated that the Anoka County Board of Commissioners are looking to construct a new jail as they know it is needed and it is necessary because the current one is falling apart. Attorney Berglund stated there have been discussions regarding where the jail will be constructed, but they do intend to have the jail attached to the courthouse. Councilmember Kirkeide stated that the City Council had an educational and informational tour of the Anoka County Jail in April. Councilmember Kirkeide stated that for the safety of inmates they should not need to be transferred to and from the government center for court appearances so it would be best to attach the jail and courthouse. Attorney Berglund stated that the Anoka County Board of Commissioner will continue discussions on the matter. Attorney Berglund stated that the State of Minnesota is also studying the jailing system and if combining facilities would be beneficial.

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None


11.2 Discussion of the request to use the Anoka County Housing and Redevelopment Authority (HRA) funds for the completion of the 2040 Comprehensive Plan and adoption of Resolution No. 24-31

Councilmember Kirkeide stated that there is a long history with the Ham Lake City Council and the Metropolitan Council. Councilmember Kirkeide stated that the Met Council originally wanted a 10-acre minimum lot size in Ham Lake and at that time the city was at a 2.5 acre minimum lot size. Councilmember Kirkeide stated that the Met Council offered a sewer line, but the city did not want it. Councilmember Kirkeide stated that back around 1997 a resolution was adopted by the City of Ham Lake City Council requesting that the Metropolitan Council be abolished. Councilmember Kirkeide stated that the Met Council Officials should be elected rather than appointed. Councilmember Kirkeide stated that the Met Council mandates that the Comprehensive Plan be updated every 10-years. Engineer Krugler stated that the process of updating the Comprehensive Plan is very time consuming. Councilmember Kirkeide asked that the Metropolitan Liaisons be informed regarding updates. Councilmember Kirkeide added that he is in favor of using HRA funds to update the Comprehensive Plan rather than taxpayer money. **Motion by Kirkham, seconded by Kirkeide, to approve Resolution No. 24-31 requesting the use of Anoka County Housing and Redevelopment Authority (HRA) funds for the completion of the 2040 Comprehensive Plan. All present in favor, motion carried.**

11.3 Announcements and future agenda items

Councilmember Doyle stated that he attended the Freedom Festival and there were a lot of folks in attendance, great food, and fabulous fireworks. Councilmember Doyle also complimented law enforcement on getting people out safely and quickly when the event was over. Councilmember Parranto stated that they had booth set-up at the Freedom Festival and a few people showed interest in the Ham Lake Emergency Response Team (HLERT). Councilmember Parranto stated the fireworks were great and gave thanks to the Ham Lake Area Chamber of Commerce.

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:30 p.m. All present in favor, motion carried.



Dawnette Shimek, Deputy City Clerk