

# CITY OF HAM LAKE

15544 Central Avenue NE  
Ham Lake, Minnesota 55304  
(763) 434-9555  
info@ci.ham-lake.mn.us

## CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, MAY 20, 2024

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, May 20, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Jim Doyle, Jesse Wilken and Al Parranto

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

### 1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

### 2.0 PUBLIC COMMENT – None

### 3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

#### 3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Monthly Report

Lt. Mendoza gave a summary of the Sheriff's Report for the months of March and April 2024.

#### 3.2 Ham Lake Area Chamber of Commerce – Discussion of Article 7-1200 Lawful Gambling

Ham Lake Chamber of Commerce Board Members Tim Sofie and Nancy Braastad were present to discuss the City of Ham Lake Lawful Gambling Ordinance. Ms. Braastad stated the current code allows any charitable gambling organization within the Ham Lake trade area to operate a gambling site. Ms. Braastad stated the Ham Lake Area Chamber of Commerce recently lost their second largest gambling site which has significantly impacted their funding for donations. Ms. Braastad stated that the Ham Lake Area Chamber of Commerce donations for 2023 were just under \$500,000. Ms. Braastad has found that many other cities in their trade area are much more restrictive and do not allow Ham Lake based organizations to operate within them. Ms. Braastad is requesting that the City amend the City Code to mirror the code of neighboring cities and require organizations allowed to conduct gambling in the City of Ham Lake have a "first right of refusal" requirement to be given to a Ham Lake based charitable gambling organizations before considering other organizations. **It was the consensus of the City Council to direct the City Attorney to draft an amendment Ordinance for the City Code Article 7-1200 regarding Lawful Gambling.**

### 4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be

removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of May 6, 2024
- 4.2 Approval of claims in the amount of \$192,180.32
- 4.3 Approval of scheduling a Budget Meeting on Monday, June 3, 2024 at 5:15 p.m.
- 4.4 Approval of appointing Finance/Human Resource Director Andrea Murff to the Safety Committee and Ham Lake Fire Relief Association Board of Trustees
- 4.5 Approval of the 2025 Budget Calendar
- 4.6 Approval of hiring summer seasonal employees in Public Works
- 4.7 Approval of the First Reading of an Ordinance regarding Article 11-1400- Shade Tree Damage
- 4.8 Approval of the Findings of Fact Resolution No. 24-20 for Touchdown Tile
- 4.9 Approval of an Exempt Permit for Zachary NF Research Fund to hold a raffle on August 12, 2024 at Majestic Oaks Golf Club, 701 Bunker Lake Boulevard NE
- 4.10 Approval of Resolution No. 24-21 scheduling a public hearing for the Conduit Bonding for Vista Prairie at Eagle Pointe, LLC
- 4.11 Approval of a lot line adjustment between Pin # 19-32-23-33-0004 and 19-32-23-34-0001
- 4.12 Approval of Resolution No. 24-22 accepting a \$4,000 donation from the Ham Lake Chamber of Commerce
- 4.13 Approval of Resolution No. 24-23 scheduling a public hearing to vacate a portion of the road right-of-way for Tippecanoe Street NE on Lot 1, Block 2, Constance Boulevard Terrace
- 4.14 Approval of the Local Bridge Replacement Program Grant Agreement for replacement of the County Ditch 58 cross culverts underneath 152<sup>nd</sup> Avenue NE and adoption of Resolution No. 24-24
- 4.15 Approval of accepting Creekside Farms and commencing of warranty period
- 4.16 Approval of the Anoka Conservation District being the holder of the conservation easement for the compensatory rate plant mitigation plan within a portion of Soderville Park associated with the East Frontage Road construction project and the Crosstown Shopping Center reconstruction project

4.17 Approval of Liquor Licenses:

On-Sale and Sunday On-Sale

- T-Box Bar & Grill, 1431 147<sup>th</sup> Avenue NE, Ham Lake, MN
- Ham Lake Lanes, 16465 Highway 65 NE, Ham Lake, MN
- Acapulco Mexican Restaurant, 18015 Ulysses Street NE, Suite 1000, Ham Lake, MN
- EAGL Beverages Holding LLC, dba Majestic Oaks Golf Club, 701 Bunker Lake Boulevard NE, Ham Lake, MN
- Maxx Bar & Grill, 17646 Highway 65 NE, Ham Lake, MN

Off-Sale

- Grape Expectations, dba Tournament Liquor, 1434 147<sup>th</sup> Avenue NE, Ham Lake, MN
- Bidhipur Beverage, Inc., dba Ham Lake Liquors, 17720 Central Avenue NE, Ham Lake, MN
- Broadview Operations, LLC, dba 1 Stop Liquor, 16205 Lexington Avenue NE, Ham Lake
- Rama Corporation dba Network Liquors, 13548 Highway 65 NE, Ham Lake, MN

Wine and 3.2% Malt Liquor

- Mansetti's Pizza & Pasta, 16220 Aberdeen Street NE, Suite C, Ham Lake, MN

3.2% Off-Sale

- Speedway, 1442 Constance Boulevard NE, Ham Lake, MN

Motion by Doyle, seconded by Wilken, to approve the Consent Agenda as written. All in favor, motion carried.

## 5.0 PLANNING COMMISSION RECOMMENDATIONS

### 5.1 Art Rosenberg of Lincoln Street Commercial, LLC, requesting Sketch Plan approval for a commercial development (four lots and one outlot) in Section 29

Motion by Kirkham, seconded by Parranto, to concur with the recommendation of the Planning Commission and approve the Sketch Plan, presented by Art Rosenberg, of Lincoln Street Commercial, LLC, a four lot, one outlot commercial subdivision in Section 29 subject to roadway, drainage and utility easement dedication within Lot 2, Block 1 of Entsminger Farms to align with the proposed Lincoln Street right-of-way within Outlot A, a revision of the west lot line of Lot 3 to match the centerline of the proposed Lincoln Street NE extension, conveyance of Outlot A to the owner of the 29-32-23-32-0005 (1163 143<sup>rd</sup> Avenue NE) parcel, dedication of an easement within 100 feet of Coon Creek County Ditch No. 59, obtaining written approval from Northern Natural Gas to allow Johnson Street NE to cross the easement, obtaining a written Release or Confinement of Easement from Lumen, or half-section correction from Anoka County, for the easement over the easterly portions of proposed Lots 3 and 4 and within Outlot A, relocating the billboard that is within/adjacent to the easterly property line of proposed Lot 2 to meet setback requirements, complying with sign standards in Article 11-320 of City Code and obtaining a permit for any new sign that may be constructed, Coon Creek Watershed District approval, a Natural Heritage Information System data review by the DNR, meeting the requirements of the City Engineer, and meeting all City, State and County requirements. All in favor, motion carried.

### 5.2 Melinda McDermott, Elevate Hope House, requesting Sketch Plan approval of a residential development (two lots, one outlot) in Section 16

Motion by Parranto, seconded by Doyle, to concur with the recommendation of the Planning Commission for the Sketch Plan presented by Melinda McDermott, Elevate Hope House, for a two lot, one outlot, residential subdivision in Section 16 subject to dedicating 10-foot drainage and utility easements around the perimeter of each proposed lot, identifying Outlot A as Lot 3 or combining the outlot with the adjacent 16-32-23-34-0036 parcel under the same ownership, dedicating a 15-foot wide bike trail easement adjacent to the easterly 10-foot drainage and utility easement for both proposed lots to meet the parkland dedication requirement, Coon Creek Watershed District approval, a Natural Heritage Information System data review by the DNR, obtaining approval of the 50-foot wide Lot 1 access opening, drainage and Xylite Street NE right-of-way width and an Access Permit for the Lot 1 driveway from the Anoka County Highway Department, obtaining written approval from United Power Association for the driveway of Lot 1 crossing the easement, future trail construction and any grading within the easement, paying the balance of the deferred, special assessment for the 1994 upgrade of East Ham Lake Drive NE in full prior to the plat being filed with Anoka County, meeting the requirements of the City Engineer and meeting all City, State and County requirements. All in favor, motion carried.

## 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

**7.0 APPEARANCES**

**7.1 Finance Director Andrea Murff, 1<sup>st</sup> Quarter Financial Report**

Finance Director Murff gave the financial report for the 1<sup>st</sup> Quarter of 2024. Finance Director Murff reported on the Overall Cash Position by Fund Type being down approximately \$1.835 million from December 31<sup>st</sup>, 2023. This is due to General Fund operation expenditures, the annual bond payment, and the purchase of a pumper truck for Fire Station #3. The Cash Balances by Fund Compared to Prior Year had also decreased due to City Projects such as building and equipping Fire Station #3 and Park upgrades. The Revolving Street Fund remained mostly flat with its cash balance. The overall General Fund had expenditures in excess of revenues due to not yet receiving the tax settlement from Anoka County. Overall, expenditures were favorable by coming in slightly under budget for the quarter. Finance Director Murff spoke about the City investments continuing to rebound from previous years and coming in higher than budgeted. Finance Director Murff stated that the audit is scheduled for June 3, 2024 and should be completed by the end of June. The City Council thanked Finance Director Murff.

**8.0 CITY ATTORNEY – None**

**9.0 CITY ENGINEER – None**

**10.0 CITY ADMINISTRATOR – None**

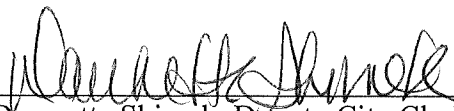
**11.0 COUNCIL BUSINESS**

**11.1 Committee Reports**

Mayor Kirkham stated that he recently had lunch with State Representative Emmer. State Representative Emmer reported that the City's 2024 Community Project Federal Funding Grant request for construction of the roads in Crosstown Business Park has been approved in the amount of \$900,000.00 pending approval from the House of Representatives, the Senate and President. Mayor Kirkham stated that State Representative Emmer thanked Senator Klobuchar for her assistance in the process.

**11.2 Announcements and future agenda items – None**

**Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:27 p.m. All in favor, motion carried.**

  
\_\_\_\_\_  
Dawnette Shimek, Deputy City Clerk