

CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, APRIL 1, 2024

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, April 1, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Jim Doyle, Jesse Wilken and Al Parranto

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of March 18, 2024

4.2 Approval of claims in the amount of \$247,078.70

4.3 Approval of the Ham Lake Member City Grant Agreement with Twin Cities Gateway

4.4 Approval of a Temporary On-Sale Liquor License for the Brown Boys Benefit (non-profit) at the Willow Tree Winery, 828 Constance Boulevard NE on July 19 and July 20, 2024

4.5 Approval of a Large Assembly License for the Ham Lake Chamber of Commerce at Lion's Park, 1220 157th Avenue NE, for the Freedom Festival on Saturday, June 29, 2024

4.6 Approval of an Off-Site Gambling Permit for the Ham Lake Chamber of Commerce to conduct bingo and pull-tabs on June 29, 2024 at Lion's Park, 1220 157th Avenue NE, for the Freedom Festival

4.7 Approval of a Field Party Permits for Maxx Bar & Grill, 17626 Central Avenue NE on May 17, 18 & 19, 2024 and September 27, 28 & 29, 2024

4.8 Approval of Resolution No. 24-11 for the application to the Minnesota Department of Natural Resources (DNR) for an Outdoor Recreation Grant Program for the proposed park upgrade in Hidden Forest East Park

4.9 Approval of Resolution No. 24-12 requesting the use of Anoka County Housing and Redevelopment Authority (HRA) funds to pay for the 2024 Voluntary Cost Sharing Agreement

- 4.10 Approval of Resolution No. 24-13 accepting a \$5,000 donation from the Ham Lake Fire Relief Association
- 4.11 Approval of Resolution No. 24-14 accepting the low bid for the replacement of County Ditch 58 cross-culvert underneath 152nd Avenue NE Project
- 4.12 Approval of Plans and Specifications and authorization to advertise for bids for the Meadow Park North of Constance Boulevard NE reconstruction project
- 4.13 Approval to award seal coating, striping/symbols and crack sealing to the low bidders, Allied Blacktop Company, Sir Lines-A-Lot, and Allied Blacktop Company
- 4.14 Approval of purchasing a used 2013 GMC 1-Ton Pick-up for the Fire Department
- 4.15 Road Committee Recommendations:
 - 1. Approval of the Expansion of the 2024 bituminous overlay project to include Idlewood 1st Addition, Idlewood 3rd Addition, 175th Lane NE West of Swedish Drive NE, Wisen's 11th Addition, Westlund's Creekside and a portion of McKay Drive NE
 - 2. Approval to Authorize the City Engineer to prepare the fiscal year 2026 LPP grant application for construction of the 162nd Lane NE and Buchanan Street NE backage road
 - 3. Approval of the proposed 901 Bunker Lake Boulevard NE cul-de-sac
 - 4. Approval of the MSA designation of Aberdeen Street NE and 165th Avenue and adoption of Resolution No. 24-15

Motion by Kirkeide, seconded by Parranto, to approve the Consent Agenda as written. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

7.1 Angela Brumbaugh, Finance Director – Discussion of Conduit Bonding request

Finance Director Brumbaugh stated that a non-profit has been given permission to build a senior living facility in the City of St. Francis. Finance Director Brumbaugh stated the Cities of St. Francis, Nowthen, and Fairmont have agreed to issue tax-exempt bonds for the project. Finance Director Brumbaugh stated that each city that issues a conduit bond will receive a fee of \$50,000.00. Finance Director Brumbaugh stated that Conduit Bonding does not impact the City's credit rating, has no financial burden for the City and it will not show as a debt for the City of Ham Lake. **Motion by Kirkham, seconded by Doyle, to consider the request for the conduit bonding on behalf of a senior living facility located in St. Francis, Minnesota. All in favor, motion carried.**

8.0 CITY ATTORNEY

Attorney Berglund stated that Noel Foster, Foster Trucking & Excavating at 1561 Bunker Lake Boulevard NE, has reached out to try to come to a resolution with the City Council to operate his business. Attorney Berglund stated that the Council should schedule a future workshop meeting to discuss the operation of Foster Trucking and Excavating with Noel Foster.

9.0 CITY ENGINEER

City Engineer Krugler stated that the contractor at Fire Station 3 is working on the final punch-list and the City should be able to take ownership within a month. Engineer Krugler stated that there is a \$35,000 - \$40,000 change order because the design missed a necessary plumbing element. Attorney Berglund stated that the AIA (American Institute of Architects) is reviewing this as to whether the cost should be to the

City of go back to the architect. Engineer Krugler stated that the error was found early enough during construction that it did not cause additional cost overruns above the missed items.

10.0 CITY ADMINISTRATOR – None

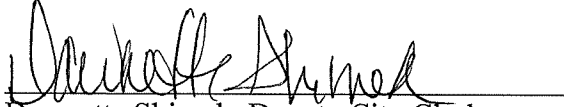
11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Kirkeide stated that the Charter Commission held its annual meeting and the Commission had asked if there could be language incorporated into the City's Charter to make it difficult for future Council's to raise taxes on utility fees, sales tax and excise tax. Councilmember Kirkeide stated that there are regulations per Minnesota Statute, some of which include asking the legislature to proceed with a tax increase and also require the City to hold a referendum.

11.2 Announcements and future agenda items – None

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:11 p.m. All in favor, motion carried.


Dawnette Shimek, Deputy City Clerk