

**CITY OF HAM LAKE  
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES  
MONDAY, MARCH 20, 2023**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, March 20, 2023 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide, Al Parranto and Jesse Wilken

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** City Attorney, Mark Berglund; City Engineer, Dave Krugler; and Deputy City Clerk, Dawnette Shimek

**1.0 CALL TO ORDER - 6:00 P.M.** – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

Mayor Kirkham called for a moment of silence in remembrance of Bill Nelson the City of Ham Lake former Mayor and Police Chief.

**2.0 PUBLIC COMMENT** - None

**3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**

**3.1 Commander Paul Lenzmeier, Anoka County Sheriff's Office Monthly Report**

Commander Lenzmeier gave a summary of the Sheriff's Report for the month of February 2023. Commander Lenzmeier stated that Lieutenant Derek Schuldt will be taking over as the City's Liaison.

**4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of March 6, 2023

4.2 Approval of claims in the amount of \$335,953.36

4.3 Approval of Resolution No. 23-14 for a variance request for the design speed for the Crosstown Shopping Center reconstruction project (rescinding Resolution No. 23-10)

4.4 Approval of Excluded Bingo for four dates (April 15<sup>th</sup>, May 20<sup>th</sup>, September 9<sup>th</sup> and October 14<sup>th</sup>, 2023) for Blaine Central Alano, 13536 Highway 65 NE

4.5 Approval of a Services Agreement with Kings III Emergency Communications for the elevator phone

4.6 Approval of recommendation to Chief Judge of the 10<sup>th</sup> Judicial District to appoint David Ross and Tara Lanigan for a term of March 20, 2023 to February 4, 2024 to the Ham Lake Charter Commission

**Motion by Wilken, seconded by Parranto, to approve the March 20, 2023 consent agenda as written. All in favor motion carried.**

**5.0 PLANNING COMMISSION RECOMMENDATIONS**

5.1 Sherry Saxon, Flamingo Terrace MHC, LLC, requesting site plan approval to expand Flamingo Terrace mobile home park by 16 units at 17100 Highway 65 NE

**Motion by Kirkham, seconded by Doyle, to concur with the Planning Commission and approve the site plan submitted by Sherry Saxon to expand Flamingo Terrace manufactured home park by sixteen units at 17100 Highway 65 NE subject to removal of the house, accessory building and shed from the proposed expansion area, abandoning the Highway 65 NE access point for the house that will be demolished, Flamingo Terrace MCH LLC's waste water treatment system meeting Minnesota Pollution Control Agency (MPCA) standards for design, construction, and operation, the City being provided with a copy of the MPCA State Disposal System (SDS) permit for the wastewater treatment system on location, and any subsequent renewals of the MPCA SDS permit, all new potable water lines and wastewater piping meeting Minnesota Plumbing Code and State Plumbing review notes, (Contractor/installer must obtain all required permits and all inspections must be done before covering the lines and piping.), the storm shelter meeting state specifications, all City Code requirements being met, permit renewals or extensions being provided for the MnDOT Drainage Permit, the Minnesota Department of Health (MDH) Watermain Extension permit and the MPCA Disposal System Permit prior to construction and meeting all City, State and County requirements. All in favor, motion carried.**

6.0 **ECONOMIC DEVELOPMENT AUTHORITY** – None

7.0 **APPEARANCES** - None

8.0 **CITY ATTORNEY** – None

9.0 **CITY ENGINEER** - None

10.0 **CITY ADMINISTRATOR** – None

**11.0 COUNCIL BUSINESS**

11.1 Committee Reports

Councilmember Doyle stated that the Road Committee met prior to the City Council Meeting.

11.3 Announcements and future agenda items - None

**Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:08 p.m. All in favor, motion carried.**

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Dawnette Shimek, Deputy City Clerk