



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
Fax: (763) 434-9599

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, MARCH 17, 2025

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, March 17, 2025 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg and Mike Van Kirk

In accordance with the requirements of Minn. Stat. Section 13D.02, Councilmember Mike Van Kirk appeared remotely via interactive technology from the following public location: Residence Inn Miami Sunny Isles Beach (poolside from the 9th floor), 17700 Collins Avenue, Sunny Isles Beach, FL, USA, 33160.

MEMBERS ABSENT: Councilmember Al Parranto

OTHERS PRESENT: City Attorney, Hannah Spencer; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Anoka County Chief Deputy Bill Jacobson and Lt. Anthony Mendoza, Anoka County Sheriff's Office – Introduction of Deputies assigned to the City of Ham Lake for 2025 and the Monthly Report

Chief Deputy Bill Jacobson stated that he has been in Law Enforcement since 2005 and has been with the Anoka County Sheriff's Office for 5 years. Chief Deputy Jacobson stated that he wanted to share how thankful the Anoka County Sheriff's Office is for the decades of partnership with Ham Lake. Chief Deputy Jacobson stated that it benefits their agency, benefits the community greatly and it's a great way to bring highly trained professional police officers into our community to help protect and serve the residents of Ham Lake.

Lt. Anthony Mendoza introduced the Deputies assigned to the City of Ham Lake for 2025: Deputy Tom Kvam – 1st year in the Ham Lake Contract – 17 years in Law Enforcement; Deputy Chris Yantos – 1st year in the Ham Lake Contract - 17 years in Law Enforcement; Deputy Gage Litzner – 1st year in the Ham Lake Contract – 5 years in Law Enforcement; and Deputy Andrew Trupe – 1st year in the Ham Lake contract – 12 years in Law Enforcement. Not present; Deputy Tanner Shipman – 13 years in the Ham Lake Contract – 19 years in Law Enforcement; and Deputy Marnae Klungseth – 2nd year in the Ham Lake Contract – 10 years in Law Enforcement. Mayor Kirkham stated he has received lots of complaints as

Mayor and is happy to say that not one has been received regarding the Sheriff's Office. The Mayor and Councilmembers thanked the Deputies for their service.

Lt. Mendoza gave a summary of the Sheriff's Report for the month of February 2025.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of March 3, 2025
- 4.2 Approval of claims in the amount of \$277,717.71
- 4.3 Approval of Ordinance No. 25-04 regarding Article 11-830 Display of Numbers
- 4.4 Approval of Ordinance No. 25-05 regarding Wetland Banks
- 4.5 Approval of Ordinance No. 25-06 rezoning Entsminger Estates
- 4.6 Approval of a Lawful Gambling eligibility requirements waiver for Andover Football to operate at Acapulco Restaurant, 18015 Ulysses Street NE, Ham Lake
- 4.7 Approval of Resolution No. 25-07 for a request for Statement of Concurrence on proposed Boundary Changes between Coon Creek Watershed and Sunrise River Watershed District Management Organization within the City of Ham Lake
- 4.8 Approval of Resolution No. 25-08 changing the name of Chisholm Street NE to 173rd Lane NE and Baltimore Street NE within the plat of Holiday Station Store Ham Lake
- 4.9 Approval of the 2026 Budget for the Upper Rum River Watershed Management Organization (URRWMO)

Motion by Kirkham, seconded by Doyle, to approve the March 17, 2025 Consent Agenda with the omission of Item 4.9. Mayor Kirkham and Councilmembers Doyle, Hallberg and Van Kirk voted yes. Motion carried.

Mayor Kirkham stated that Item 4.9 refers to the approval of the 2026 Budget for the Upper Rum River Watershed Management Organization (URRWMO) and he would like to note that the Watershed Plan Update is being charged as a non-operating cost. **Motion by Kirkham, seconded by Hallberg, to approve Item 4.9 of the March 17, 2025 Consent Agenda for the Upper Rum River Watershed Management Organization (URRWMO) 2026 Budget with the Watershed Plan Update being a non-operating cost. The City of Ham Lake's cost will be \$2,994.37. Mayor Kirkham and Councilmembers Doyle, Hallberg and Van Kirk voted yes. Motion carried.**

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Ernest and Marian Rud requesting Sketch Plan approval of Ruds Skogsted, a residential development of one single-family residential lot and one outlot in Section 23

Motion by Kirkham, seconded by Doyle, to concur with the Planning Commission and approve the Sketch Plan of Ruds Skogsted, a residential development of one single-family residential lot and one outlot in Section 23 as presented by Ernest and Marian Rud subject to paying a \$2,500 parkland dedication fee and \$200 drainage fund contribution fee for Lot 1, paying \$16,009.64 of the outstanding special assessment prior to filing the plat with Anoka County, submitting a septic certification and soil boring logs for the outlot, submitting a septic compliance inspection report for 3958 155th Avenue NE prior to preliminary and final plat approval, meeting the requirements of

the City Engineer and meeting all City, County and State requirements. Mayor Kirkham and Councilmembers Doyle, Hallberg and Van Kirk voted yes. Motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER

Engineer Krugler reminded the Council that the Anoka County Highway Department is having an open house on March 27, 2025 from 5:00 p.m. to 7:00 p.m. at the Church of St. Paul to share concepts regarding the Highway 65 NE and Bunker Lake Boulevard NE intersection improvement project. Engineer Krugler stated that he was notified by Senator Smith that there is no money available to fund the Holiday StationStore service road located south of Crosstown Boulevard NE.

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Discussion of the 2026 Budget Sunrise Watershed Management Organization and amendment to the Sunrise Watershed Management Organization (SRWMO) Joint Powers Agreement (JPA)

Troy Wolens, the City of Ham Lake Sunrise Watershed representative, was present to update the City Council on the 2026 Budget for the Sunrise Watershed Management Organization and amendment to the Sunrise Watershed Management Organization (SRWMO) Joint Powers Agreement (JPA). Mr. Wolens stated that the budget includes a new line item “Watershed Plan Update”. Mr. Wolens stated that past budget approvals showed the expense as a non-operating cost and is now shown as an “operating cost”. Mr. Wolens stated that the non-operating cost to Ham Lake would be 4% and the operating cost would be 25% in the budget. Mr. Wolens stated that they must have a unanimous vote to change the JPA. Mr. Wolens suggested the City Council not approve the JPA amendment, which would be moving the Watershed Plan Update as an operating cost. **Motion by Kirkham, seconded by Hallberg, to approve the 2026 Sunrise Watershed Management Organization budget with the Watershed Plan Update being a non-operating cost with the City of Ham Lake’s cost being \$5,434.23. Mayor Kirkham and Councilmembers Doyle, Hallberg and Van Kirk voted yes. Motion carried.**

Motion by Kirkham, seconded by Doyle, to deny the amendment to the Sunrise Watershed Management Organization (SRWMO) Joint Powers Agreement (JPA) with the Watershed Plan Update being an operating cost. Mayor Kirkham and Councilmembers Doyle, Hallberg and Van Kirk voted yes. Motion carried.

11.3 Announcements and future agenda items – None

Motion by Hallberg, seconded by Doyle, to adjourn the meeting at 6:18 p.m. Mayor Kirkham and Councilmembers Doyle, Hallberg and Van Kirk voted yes. Motion carried.


Dawnette Shimek, Deputy City Clerk