

**CITY OF HAM LAKE  
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES  
TUESDAY, FEBRUARY 20, 2024**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, February 20, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Jim Doyle, and Al Parranto

**MEMBERS ABSENT:** Councilmember Jesse Wilken

**OTHERS PRESENT:** City Attorney, Mark Berglund; City Engineer, Dave Krugler; Finance Director, Angela Brumbaugh; and Deputy City Clerk, Dawnette Shimek

**1.0 CALL TO ORDER - 6:00 P.M.** – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

**2.0 PUBLIC COMMENT** – None

**3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**

**3.1 Anoka County Sheriff Brad Wise and Lt. Anthony Mendoza – Anoka County Sheriff’s Office – Introduction of Deputies assigned to the City of Ham Lake for 2024 and the Monthly Report**

Lt. Anthony Mendoza; Chief Deputy, Bill Jacobson; and Sheriff Brad Wise were present before the City Council. Lt. Mendoza introduced the Deputies assigned to the City of Ham Lake for 2024: Nathan Arcand, Michael Redman, Grant Olson, Cory Bowker, Tanner Shipman and Spencer Rawlinson. The Mayor and Councilmembers thanked the Deputies for their service.

Sheriff Wise stated that they are working on trying to replace the current jail and asked the City Council to support the project. Sheriff Wise invited the Mayor and Councilmembers to look at the current jail. Sheriff Wise stated that there are four things that make a great law enforcement agency: good culture in the office; competitive wages; support of citizens; and especially supported the elected officials. The Mayor and City Council thanked Sheriff Wise.

Lt. Mendoza gave a summary of the Sheriff’s Report for the month of January 2024. Councilmember Doyle asked about the experimental testing equipment being used to test for marijuana. Lt. Mendoza stated that he will let the City Council know if the equipment is deployed.

**4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of February 5, 2024
- 4.2 Approval of claims in the amount of \$349,224.02
- 4.3 Approval of the 2024 service contract with SafeAssure for safety training
- 4.4 Approval of Resolution 24-07 to grant a Temporary Certificate of Occupancy to H&H Contracting for building located at 15454 Central Avenue NE

**Motion by Doyle, seconded by Parranto, to approve the consent agenda as written. All present in favor, motion carried.**

**5.0 PLANNING COMMISSION RECOMMENDATIONS – None**

**6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**

**7.0 APPEARANCES**

**7.1 Finance Director, Angela Brumbaugh – 4<sup>th</sup> Quarter Financial Report**

Finance Director Brumbaugh gave the 2023 4<sup>th</sup> Quarter Financial Report stating this was unaudited and subject to change due to audit entries. Finance Director Brumbaugh reported on the Overall Cash Position by Fund Type, Cash Balances by Fund Compared to Prior Year, General Fund Cash Balances, and General Fund Budget and Actual. Finance Director Brumbaugh stated that investments are at approximately \$11,300,000.00 and she is working to stagger the maturity dates of these investments. Finance Director Brumbaugh stated that the City’s budget is on track. The City Council thanked Finance Director Brumbaugh.

**8.0 CITY ATTORNEY**

Attorney Berglund stated that he has been negotiating with the property owners for a temporary easement on 152<sup>nd</sup> Avenue NE for a cul-de-sac until the collapsed culvert is repaired.

Attorney Berglund stated that he had a follow-up meeting with Noel Foster, Foster Trucking, and it went well. Attorney Berglund stated that they will meet again and then they will have some kind of projection of Mr. Foster working with the City. Attorney Berglund stated that perhaps another workshop should be held to bring a conclusion to what needs to be done.

**9.0 CITY ENGINEER**

Engineer Krugler updated the City Council on the status of the construction of Fire Station 3. Engineer Krugler stated that they are waiting for the electrical panel as currently they are still on temporary power.

**10.0 CITY ADMINISTRATOR – None**

**11.0 COUNCIL BUSINESS**

**11.1 Committee Reports – None**

11.2 Announcements and future agenda items

Mayor Kirkham stated that he recently spoke with Congressman Emmers regarding Community Project Funding and he suggested that the City apply for \$ 900,000.00 to go towards the construction of the East frontage road from 171<sup>st</sup> Avenue NE to 334 feet South of Crosstown Boulevard NE.

Mayor Kirkham stated he has been contacted by ACEIT (The Anoka County Election Integrity Team) a group that attended a meeting a few months ago to talk about voting rights and the election system and they want to do a presentation to the City Council. The group has already made presentations at the City of Oak Grove and the City of Nowthen; and have had talks with East Bethel, Lino Lakes, St. Francis and Bethel. Mayor Kirkham stated he would like to hold a workshop meeting on March 5, 2024 at 5:00 p.m. for the 45-minute presentation by ACEIT before the City Council meeting. Mayor Kirkham stated he would like Attorney Berglund to be at the meeting because the City of Oak Grove had their attorney present to ask questions if needed.

Mayor Kirkham stated that state legislatures are currently discussing taking away City rights for zoning and looking for higher density and more houses. They are also discussing to allow less parking restrictions for all properties. Mayor Kirkham added that he League of Minnesota Cities are opposed to these changes. Councilmember Kirkeide stated that cities without city sewer or water should be exempt from these provisions or should be able to opt out.

**Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:31 p.m. All present in favor, motion carried.**

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Dawnette Shimek, Deputy City Clerk