

CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES TUESDAY, FEBRUARY 18, 2025

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, February 18, 2025 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Al Parranto and Mike Van Kirk

MEMBERS ABSENT: Councilmembers Jim Doyle and Andrew Hallberg

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Representatives of the Fire Rescue Foundation of Ham Lake (FRFHL) - Introduction

Connie Wunderlich and DeDe Worsham were present representing the Fire Rescue Foundation of Ham Lake (FRFHL), a local volunteer-run 501C3 organization that was established in 2023 with the goal of financially rescuing those who rescue us. Ms. Wunderlich stated that the organization has established a Facebook page in tandem with the Ham Lake Fire Department. Ms. Wunderlich stated that they have created a QR Code where donations can be made and that the donations are tax deductible. Ms. Wunderlich stated they also plan to set up a web page for the organization this year. Ms. Wunderlich stated they assist with the Ham Lake Fire Department Banquet, Freedom Fest, Nite to Unite, Trunk or Treat, Fire Department Open House and Santa-Rides. Ms. Wunderlich also thanked the Ham Lake Chamber of Commerce, the Ham Lake Lions and members of the community for their donations. Ms. Wunderlich also thanked the City Council for matching the grant for the Fire Department to acquire wildland gear. Ms. Wunderlich stated that the foundation is also planning a community event for 2025 that would be like past booya events. Mayor Kirkham thanked Ms. Wunderlich and Ms. Worsham for establishing the Fire Rescue Foundation of Ham Lake.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of February 3, 2025

4.2 Approval of claims in the amount of \$178,891.07

- 4.3 Approval of the 2025 service contract with SafeAssure for safety training
- 4.4 Approval of accepting the Feasibility Study for the Municipal State Aid (MSA) 143rd Avenue NE from Highway 65 NE to Lincoln Street NE and ordering the Plan and Specifications

Councilmember Van Kirk asked that item 4.4 be removed from the consent agenda. **Motion by Van Kirk, seconded by Parranto, to approve the February 18, 2025 Consent Agenda with the omission of item 4.4. All present in favor, motion carried.**

Councilmember Van Kirk asked to be updated on the potential street improvement of 143rd Avenue NE from Highway 65 NE to Lincoln Street NE. Engineer Krugler stated that the feasibility study has been completed and what is before the City Council is a request to approve ordering the plans and specifications. Engineer Krugler stated that the road improvement will be funded with MSA (Municipal State Aid) funding. Engineer Krugler stated that other funding would not be available because they are not closing any highway accesses. Councilmember Van Kirk asked if the City Council would be setting a prescient by using MSA funds for a development. Engineer Krugler stated that there have been other developments in the past that have been done where a new road was required to be built by a developer; however, 143rd Avenue NE is due for an upgrade. Councilmember Van Kirk asked if the developer is expected to pay for any of the road. Mayor Kirkham stated that the developer will be paying for the new road off 143rd Avenue NE that ends in a cul-de-sac. Engineer Krugler stated that the city will be utilizing the storm system, survey and wetland information provided by the developer, which will allow the road to be completed this year. **Motion by Van Kirk, seconded by Parranto, to approve item 4.4 of the February 18, 2025 Consent Agenda. All present in favor, motion carried.**

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Art Rosenberg of Lincoln Street Commercial, LLC, requesting Preliminary Plat approval and rezoning portions of land from CD-1 (Commercial Development I) to CD-2 (Commercial Development II) and portions of land from CD-1 (Commercial Development I) to R-A (Rural Single Family Residential) and portions of land from CD-2 (Commercial Development II) to CD-1 (Commercial Development I) for the Elwell Commercial Park Development (four commercial lots and one residential outlot) in Section 29 (this is considered the First Reading of a rezoning Ordinance)

Motion by Kirkham, seconded by Van Kirk, to concur with the Planning Commission and approve the Preliminary Plat and rezoning of Elwell Commercial Park, a four lot, one outlot commercial subdivision in Section 29 as presented by Art Rosenberg, of Lincoln Street Commercial, LLC, subject to the City Council approving the feasibility study and ordering plans and specifications to upgrade 143rd Avenue NE to meet commercial requirements from Highway 65 NE to Lincoln Street NE, providing the city with a quit claim deed for the realignment of the Lincoln Street NE connection from 143rd Avenue NE to Andover Boulevard NE, providing proof of the conveyance of Outlot A to 1163 143rd Avenue NE, no issuance of building permits, for any of the commercial lots, will be done until proof of conveyance is received, razing the existing billboard on proposed Lot 2, obtaining a sign permit in conformance with Articles 11-310.2 and 11-320 for any future signs and providing access to any future signs, obtaining approval, including rezoning, for any future lots within any portion of the expanded 1163 143rd Avenue NE, meeting the requirements of the City Engineer, meeting all City, State and County requirements. All present in favor, motion carried. This is considered the first reading of a rezoning ordinance; the ordinance will be presented and adopted when the final plat is approved.

5.2 Richard Citrowske requesting Sketch Plan approval of a residential development (two lots) in Section 26

Motion by Kirkham, seconded by Parranto, to concur with the Planning Commission and approve the Sketch Plan presented by Richard Citrowske for two residential lots in Section 26 subject to paying a \$2500 parkland dedication and \$200 drainage fund contribution fee for Lot 2, submitting soil boring logs to the city for compliance review, ordering a septic compliance inspection on the existing septic system and submitting results to the city prior to preliminary plat approval, obtaining Coon Creek Watershed District approval, meeting the requirements of the City Engineer and meeting all City, County and State requirements. All present in favor, motion carried.

6.0 **ECONOMIC DEVELOPMENT AUTHORITY – None**

7.0 **APPEARANCES – None**

8.0 **CITY ATTORNEY**

Attorney Berglund stated that he is working on the wetland banking ordinance and plans to place it on a future City Council agenda.

9.0 **CITY ENGINEER**

City Engineer Krugler stated that the Anoka County Highway Department is having an open house on March 27, 2025 from 5:00 p.m. to 7:00 pm. at the Church of St. Paul to share concepts regarding the Highway 65 NE and Bunker Lake Boulevard NE intersection improvement project.

10.0 **CITY ADMINISTRATOR – None**

11.0 **COUNCIL BUSINESS**

11.1 Committee Reports


Councilmember Parranto stated that he attended a recent North Metro TV meeting. Councilmember Parranto stated that PEG Fees are up five percent, which is \$100,000.00 and that money will be dispersed to the member cities accordingly. Councilmember Parranto stated that they are also conducting a search for a permanent executive director, which position is currently being filled by two co-directors. Councilmember Parranto stated that the commission also voted to extend the current term of the chairman, to complete the typical two-year term.

11.2 Announcements and future agenda items

Councilmember Van Kirk stated that the code committee should be scheduled to meet and discuss building fasteners on metal buildings.

Councilmember Parranto stated that the code committee did meet to discuss amending the size of address numbers on buildings from 12-inches to 4-inches.

Motion by Van Kirk, seconded by Parranto, to adjourn the meeting at 6:24 p.m. All present in favor, motion carried.


Dawnette Shimek, Deputy City Clerk