

# CITY OF HAM LAKE

15544 Central Avenue NE  
Ham Lake, Minnesota 55304  
(763) 434-9555  
Fax: (763) 434-9599

## CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES TUESDAY, JANUARY 21, 2025

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, January 21, 2025 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg, and Al Parranto

**MEMBERS ABSENT:** Councilmember Mike Van Kirk

**OTHERS PRESENT:** City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Finance Director, Andrea Murff

**1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance**

### **2.0 PUBLIC COMMENT**

Mayor Kirkham introduce a Scout named Andrew that was in the audience. Mayor Kirkham stated that Andrew would like to ask some questions of the Council after the meeting.

Derek Lind, representing the Anoka County Election Integrity Team (ACEIT) was present before the City Council. Mr. Lind stated that he would like to see cities discontinue the use of electronic poll pads and go back to using paper rosters. Mr. Lind stated that not everyone in the state is using electronic poll pads.

### **3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**

**3.1 Lt. Derek Peters, Anoka County Sheriff's Office Monthly Report**

Lt. Peters gave a summary of the Sheriff's Report for the month of December 2024.

**3.2 Representatives of the Fire Rescue Foundation of Ham Lake (FRFHL) – Introduction**

Not Present

### **4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of January 6, 2025

4.2 Approval of claims in the amount of \$617,296.87

4.3 Approval of changes to the Ham Lake Fire Relief Association Bylaws, Appendix C for a pension increase from \$6,200 to \$6,400 per year of service, effective January 22, 2025

4.4 Approval of interfund transfers

- ~~4.5 Approval of purchasing a Front End Loader for the Public Works Department - Removed~~
- ~~4.6 Approval of Snow Plow Truck change order for the Public Works Department - Removed~~
- 4.7 Approval of scheduling the Recycling Days for Saturday, May 3<sup>rd</sup> and Saturday, September 6, 2025
- 4.8 Approval of the Arbor Day Proclamation for May 3, 2025
- 4.9 Approval of Resolution No. 25-04 to appoint signers and authorized traders for bank and investment accounts
- 4.10 Approval of Resolution No. 25-05 accepting the low bid for the 2025 Overlay Project
- 4.11 Approval of Resolution No. 25-06 requiring "No Parking" on the Highway 65 East Frontage Road from 171<sup>st</sup> Avenue NE to Anoka County State Aid Highway 18 (Crosstown Boulevard NE)
- 4.12 Approval of a Resolution supporting the modernizing PEG Funding
- 4.13 Approval of the First Reading of an Ordinance for the Five-Year Extension to the current Comcast Cable Franchise Agreement

Mayor Kirkham stated that he would like to pull Item 4.12 for discussion.

**Motion by Kirkham, seconded by Hallberg, to approve the Consent Agenda removing Item 4.12. All present in favor, motion carried.**

Mayor Kirkham stated that the modernizing PEG fee would increase fees for Comcast users. **Motion by Kirkham, seconded by Doyle, to not approve Item 4.12, a Resolution supporting the modernizing PEG Funding. All present, in favor, motion carried.**

- 5.0 PLANNING COMMISSION RECOMMENDATIONS – None**
- 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**
- 7.0 APPEARANCES – None**
- 8.0 CITY ATTORNEY – None**
- 9.0 CITY ENGINEER – None**
- 10.0 CITY ADMINISTRATOR – None**

## **11.0 COUNCIL BUSINESS**

### **11.1 Committee Reports**

Mayor Kirkham stated there was a Road Committee meeting last week and that the overlay bids came in lower than the engineers estimate.

Councilmember Parranto stated that he attended a Fire Department meeting prior to the Council meeting and the new fire truck that is on order and fire inspections were discussed.

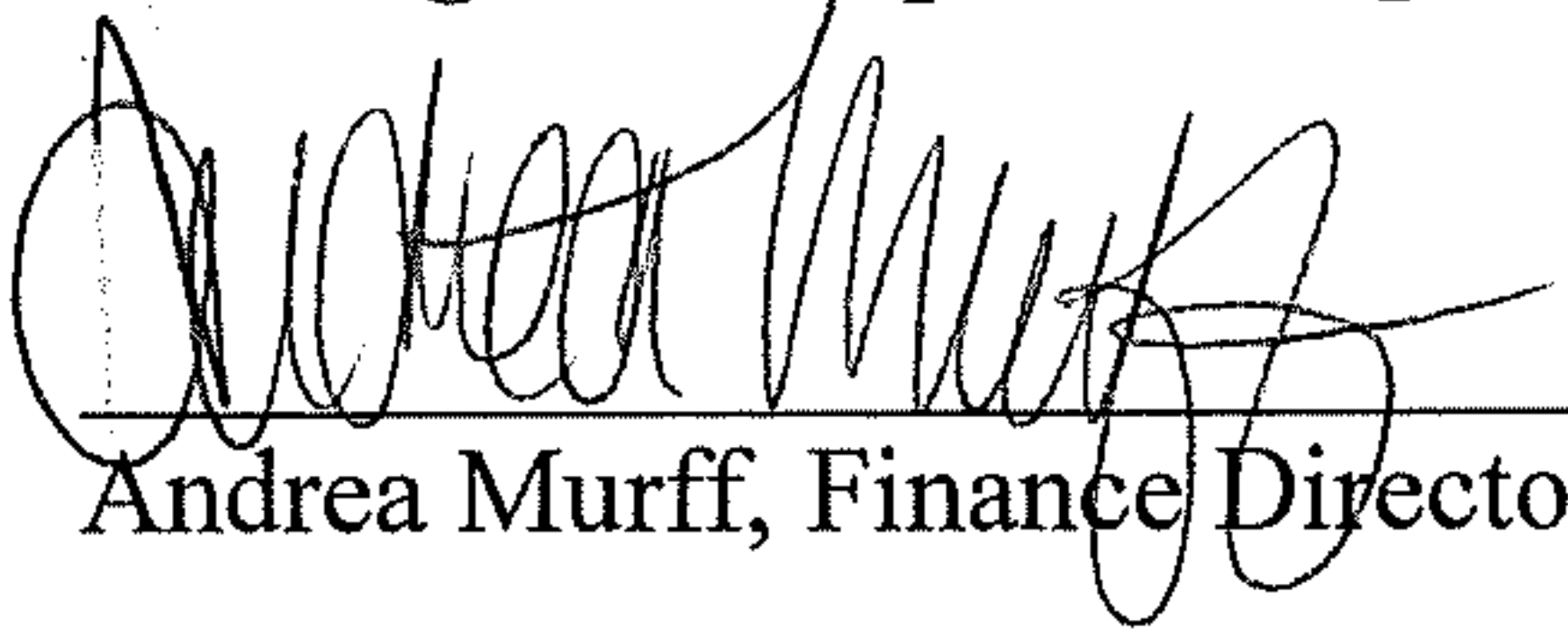
### **11.2 Announcements and future agenda items**

Mayor Kirkham stated that Wetland Bank ordinance will be added to the next City Council agenda for discussion.

Councilmember Parranto stated that he would like Attorney Berglund's opinion if the city is legally required to use electronic poll pads for elections. Councilmember Parranto stated that he doesn't think there are any problems with the elections in Ham Lake. Councilmember Parranto asked Administrator Webster what her thoughts were regarding the use of electronic poll pads. Administrator Webster stated that the electronic poll pads have been used for several years and are more efficient, confidential and

accurate because they are electronically updated frequently. Administrator Webster added a paper roster shows a list of voter names on each page, a voter then signs their name on the paper roster alongside of their name and then are able to see the names of other voters who have or have not voted. Administrator Webster stated that with the electronic poll pads, only one voter name is shown on the electronic poll pad and the voter then signs their name electronically. Administrator Webster stated that during the post-election review, four precincts throughout Anoka County are randomly chosen for a hand-count of ballots; in the 2024 General Election the County randomly chose eight precincts for a hand-count of ballots and there were no issues found during the recounts.

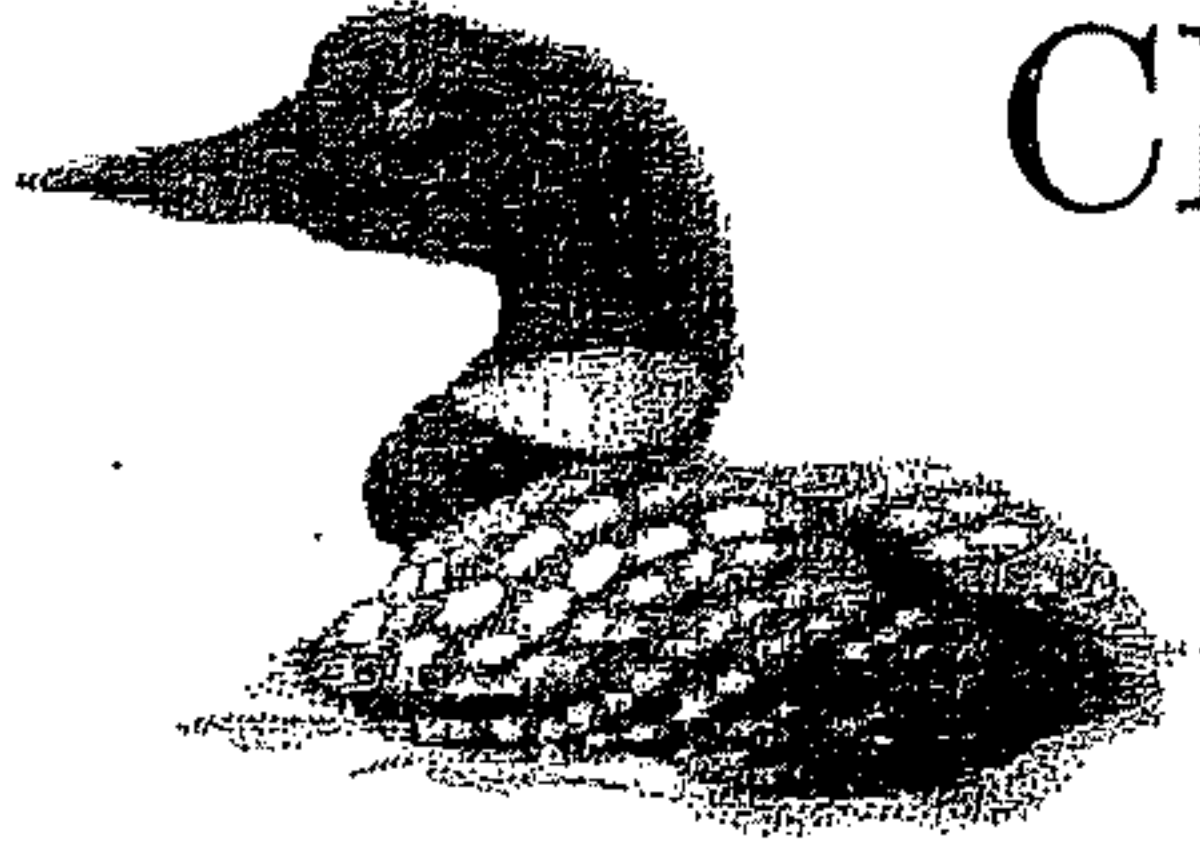
**Motion by Parranto, seconded by Doyle, to adjourn the meeting at 6:21 p.m. All present in favor, motion carried.**



---

Andrea Murff, Finance Director





# CITY OF HAM LAKE

15544 Central Avenue NE  
Ham Lake, Minnesota 55304  
(763) 434-9555  
Fax: (763) 434-9599

## *ARBOR DAY PROCLAMATION*

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world, and

Whereas, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal, and

Whereas, the City of Ham Lake, has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree planting practices.

Now therefore, I, Brian Kirkham, Mayor of the City of Ham Lake, do hereby proclaim May 3, 2025 as

### *Arbor Day*

in the City of Ham Lake, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 21st day of January, 2025.

Brian Kirkham  
Mayor