

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
TUESDAY, JANUARY 16, 2024**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, January 16, 2024 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Acting Mayor Jesse Wilken and Councilmembers Gary Kirkeide, Jim Doyle, and Al Parranto

MEMBERS ABSENT: Mayor Brian Kirkham

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Acting Mayor Wilken called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Kat Smithe, President and Valerie Jensen, Office Manager, were present representing Cars for Neighbors. Ms. Smithe stated that Cars for Neighbors is requesting that the City sign the Limited Use Dealers License application so their license can be reinstated as it recently lapsed. Ms. Smithe stated that Cars for Neighbors is a non-profit organization that provides low income individuals in Anoka County with car repair services or a car. Ms. Jensen stated that Cars for Neighbors requires a Limited Use Dealers License to accept donated cars. Ms. Jensen stated that they are a non-profit and they do not make money on these transactions. Ms. Jensen stated that they do not display vehicles for sale, but they place vehicle titles on hold until they decide what needs to be done with the vehicle. Ms. Jensen stated that if the donated cars are brought to Meineke in Ham Lake to be inspected to access if the car needs only minor repairs; if larger repairs are needed, the vehicle is scrapped and Cars for Neighbors receives the money for the scrapped vehicle. Ms. Jensen stated that the money received from the scrapped vehicles is used to repair other donated vehicles. Acting Mayor Wilken stated that the Council cannot act on this issue being it is not the agenda, but will plan to discuss this at a future workshop meeting. Councilmember Kirkeide stated that the City Council could discuss allowing a Conditional Use Permit for charitable use only. Councilmember Parranto stated he would like to see Cars for Neighbors be able to continue operating.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Monthly Report

Lt. Mendoza was present before the City Council and gave a summary of the Sheriff's Report for the month of December 2023.

3.2 Karen Skepper, Executive Director of Anoka County HRA, discussion of the county-wide housing study

Karen Skepper, Executive Director of Anoka County HRA, was unable to attend the meeting.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of January 2, 2024 and Workshop Meeting minutes of January 2, 2024
- 4.2 Approval of claims in the amount of \$699,827.14
- 4.3 Approval of the 2025 Budget for the Sunrise Watershed Management Organization and Upper Rum River Watershed Management Organization
- 4.4 Approval of purchasing new AV Equipment for Fire Station #3 from Z Systems
- 4.5 Approval of accepting the 181st Avenue NE reconstruction project
- 4.6 Approval of Letters of Support for the Highway Safety Improvement Program (HSIP) Funding Application for a Roundabout at Lexington Avenue NE (CSAH 17) and Constance Boulevard NE (CR60) & Bunker Lake Boulevard NE (CSAH 116) and Naples Street NE in Ham Lake
- 4.7 Approval of an Off-Site Gambling Permit for The Way of the Shepherd to conduct a raffle on February 9, 2024 at Majestic Oaks Golf Club (701 Bunker Lake Boulevard NE)

Motion by Kirkeide, seconded by Doyle, to approve the consent agenda as written. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

Attorney Berglund stated that he is proposing that the City Council hold a workshop meeting to discuss Conditional Use Permits that are out of compliance or have been revoked, Cars for Neighbors, and a developer who cannot meet the terms of the developer's agreement that requires providing satisfactory proof of FEMA (Federal Emergency Management Agency) LOMA (Letter of Map Amendment) for some of the lots in the plat of Hidden Forest East Fourth Addition.

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Discussion of the request for funding for Trunk Highway 65 and Bunker Lake Boulevard NE (CSAH 116) engineering interchange design

Motion by Kirkeide, seconded by Parranto, to table the request for funding towards the engineering interchange design for Trunk Highway 65 and Bunker Lake Boulevard NE (CSAH 116). All present in favor, motion carried.

11.3 Discussion of a proposed Workshop Meeting for Monday, January 29, 2024 at 5:00 p.m.
Motion by Wilken, seconded by Parranto, to schedule a workshop meeting for Monday, January 29, 2024 at 5:00 p.m. All present in favor, motion carried.

11.4 Announcements and future agenda items – None

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:19 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk