

# CITY OF HAM LAKE

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## CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, JANUARY 6, 2025

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, January 6, 2025 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg, Al Parranto and Mike Van Kirk

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

### 1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

Mayor Kirkham asked for a moment of silence to honor our highly respected City Engineer, Tom Collins, who passed away on December 30, 2024 and who had represented the City of Ham Lake since 1994.

### OATH OF OFFICE

Administrator Webster administered the oath of office to Councilmember Mike Van Kirk and Councilmember Andrew Hallberg.

### 2.0 PUBLIC COMMENT

Dwight McCullough, 554 134<sup>th</sup> Lane NE, was present before the City Council to congratulate the newly elected Councilmembers and thank the Gary Kirkeide and Jesse Wilken for serving on the Council. Mr. McCullough stated, “We the people are the people who run the City of Ham Lake”.

### 3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

#### 3.1 Gary Kirkeide – Adoption and presentation of Resolution No. 25-01 for years of Service as a Councilmember and Planning Commissioner

Mayor Kirkham presented Gary Kirkeide with Resolution No. 25-01 for his years of service as a Councilmember and Planning Commissioner. The Council and staff thanked Mr. Kirkeide for his years of service to the City. **Motion by Kirkham, seconded by Van Kirk, to adopt Resolution No. 25-01 presented to Gary Kirkeide for years of Service as a Councilmember and Planning Commissioner. All in favor, motion carried.**

3.2 Jesse Wilken – Adoption and presentation of Resolution No. 25-02 for years of Service as a Councilmember

Mayor Kirkham presented Jesse Wilken with Resolution No. 25-02 for his years of service as a Councilmember. The Council and staff thanked Mr. Wilken for his years of service to the City. **Motion by Kirkham, seconded by Hallberg, to adopt Resolution No. 25-02 presented to Jesse Wilken for years of Service as a Councilmember. All in favor, motion carried.**

**4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of December 16, 2024
- 4.2 Approval of claims in the amount of \$336,460.11
- 4.3 Approval of Resolution No. 25-03 supporting Anoka County submittal of a FY25 Raise Funding Application for the Trunk Highway 65 and CSAH 116 (Bunker Lake Boulevard NE) Improvement Project
- 4.4 Approval of Ordinance No. 25-01 regarding 4-700 Noise
- 4.5 Approval of Ordinance No. 25-02 regarding 10-600 Variances from the Subdivision Code
- 4.6 Approval of designation of appointment of representative and alternate to the Solid Waste Abatement Advisory Team (Nicole Wheeler and alternate Jennifer Bohr)
- 4.7 Approval of designation of official newspaper
- 4.8 Approval of designation of official depositories: 21<sup>st</sup> Century Bank, Falcon National Bank, RBC Capital Markets, PMA Financial Network/PMA Securities, Inc., and Mortenson Capital Markets, LLC
- 4.9 Approval of extending Conditional Offers to paid-on-call Firefighters
- 4.10 Approval of a 2025 Business License Renewal

**Motion by Doyle, seconded by Parranto, to approve the Consent Agenda as written. All in favor, motion carried.**

**5.0 PLANNING COMMISSION RECOMMENDATIONS – None**

**6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**

**7.0 APPEARANCES – None**

**8.0 CITY ATTORNEY – None**

**9.0 CITY ENGINEER – None**

**10.0 CITY ADMINISTRATOR – None**

**11.0 COUNCIL BUSINESS**

11.1 Committee Reports – None

11.2 Consideration of appointment of Committee liaisons and liaisons with other organizations: Acting Mayor, EDA President (1), EDA Vice President (1) Personnel (2), Economic Development, Met Council & Metropolitan Council reform effort Committee (2), Law Enforcement (2), Fire Department Liaisons (2), North Metro Telecommunications Commission (and alternate), Ham Lake Chamber of Commerce (2), Road Committee (2), Audit (2), Building Department/Energy Committee (2), Park Committee (2), Fire Relief Association Board of Trustees (3), Code Review Committee (2) (and alternate), Public Works Committee (2), Equipment Committee (2), Sunrise

Watershed Management Organization (2), and Upper Rum River Watershed Management Organization (2)

**Motion by Kirkham, seconded by Van Kirk, to approve the following appointments for 2025:**

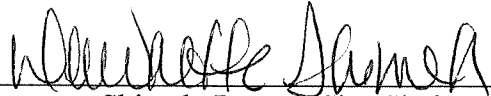
- **Acting Mayor (1)...Councilmember Parranto**
- **EDA President (1)...Mayor Kirkham**
- **EDA Vice President (1)...Councilmember Parranto**
- **Personnel (2)...Councilmember Van Kirk & Councilmember Doyle**
- **Economic Development (2)...Mayor Kirkham & Councilmember Parranto**
- **Met Council & Metropolitan Council reform effort Committee (2)...Mayor Kirkham & Councilmember Hallberg**
- **Law Enforcement (2)...Mayor Kirkham & Councilmember Van Kirk**
- **Fire Department Liaisons (2)...Councilmember Hallberg & Councilmember Parranto**
- **North Metro Telecommunications Commission (1)...Councilmember Hallberg (alternate: Councilmember Parranto)**
- **Chamber of Commerce (2)...Mayor Kirkham & City Administrator Webster**
- **Road Committee (2)...Mayor Kirkham & Councilmember Doyle**
- **Audit (2)...Mayor Kirkham & Councilmember Doyle**
- **Building Department/Energy Committee (2)...Mayor Kirkham & Councilmember Van Kirk**
- **Park Committee (2)...Mayor Kirkham & Councilmember Hallberg**
- **Fire Relief Association Board of Trustees (3)...Councilmember Parranto, Fire Chief Raczkowski & Finance Director Muff**
- **Code Review Committee (2)...Councilmember Parranto and Councilmember Van Kirk (alternate: Mayor Kirkham)**
- **Public Works Committee (2)...Councilmember Van Kirk & Councilmember Doyle**
- **Equipment Committee (2)...Mayor Kirkham & Councilmember Doyle**
- **Sunrise Watershed Management Organization (2)...Councilmember Hallberg and Troy Wolens**
- **Upper Rum River Watershed Management Organization (2)...Mayor Kirkham and Jeff Entsminger**

Councilmember Van Kirk asked if the Code Review Committee could ask for advice from former Councilmember Gary Kirkeide if needed. **All in favor, motion carried.**

11.3 Announcements and future agenda items

Councilmember Van Kirk indicated that he would like to attend City Council meetings via skype and if this would be allowed when he is out of town. Attorney Berglund stated that he would research the legalities of what is allowed.

**Motion by Parranto, seconded by Hallberg, to adjourn the meeting at 6:16 p.m. All in favor, motion carried.**

  
Dawnette Shimek, Deputy City Clerk