

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, JANUARY 3, 2022**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, January 3, 2022 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Mike Van Kirk and Councilmembers Gary Kirkeide, Brian Kirkham and Jesse Wilken

MEMBERS ABSENT: Councilmember Jim Doyle

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; and City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS - None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of December 20, 2021

4.2 Approval of claims in the amount of \$424,830.14

4.3 Approval of accepting the resignation of Matthew Downing as the City Representative to the Sunrise River and Upper Rum River Watershed Management Organizations and advertising for the open positions in the *Ham Laker*

4.4 Approval of Resolution No. 22-01 scheduling a public hearing to vacate the 145th Avenue NE temporary cul-de-sac right-of-way within Hidden Forest East Second Addition

4.5 Approval of Resolution No. 22-02 authorizing transfer of all Ham Lake Development Company (HLDC) Loans and all unused CDBG Revolving Loans Funds to Anoka County

4.6 Approval of designation of appointment of representative and alternate to the Solid Waste Abatement Advisory Team (Jennifer Bohr and alternate Nicole Wheeler)

4.7 Approval of designation of official newspaper

4.8 Approval of designation of official depositories: 21st Century Bank, Falcon National Bank, RBC Capital Markets, PMA Financial Network/PMA Securities, Inc., Mortenson Capital Markets, LLC, and UBS Financial Services, Inc.

Motion by Kirkham, seconded by Wilken, to approve the January 3, 2022 Consent Agenda as written. All present in favor, motion carried.

- 5.0 PLANNING COMMISSION RECOMMENDATIONS - None
- 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None
- 7.0 APPEARANCES – None
- 8.0 CITY ATTORNEY – None
- 9.0 CITY ENGINEER – None
- 10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Consideration of appointment of Acting Mayor, Committee liaisons and liaisons with other organizations: Acting Mayor, Personnel (2), Economic Development, Met Council (2), Law Enforcement (2), Fire Department Liaisons (2), North Central Suburban Cable Communications Commission (and alternate), Ham Lake Chamber of Commerce (2), Road Committee (2), Ham Laker Task Force (2), Audit (2), Building/Energy Committee (2), Park and Tree Liaison (2), Fire Relief Association Board of Trustees (3), Code Review Committee (2) (and alternate), Metropolitan Council reform effort Committee, Building Department Committee (2)

Motion by Kirkeide, seconded by Van Kirk, to approve the following appointments for 2022:

- Acting Mayor (1).....Councilmember Kirkham**
- EDA President (1).....Mayor Van Kirk**
- EDA Vice President (1).....Councilmember Kirkham**
- Personnel (2).....Mayor Van Kirk & Councilmember Doyle**
- Economic Development (2).....Mayor Van Kirk & Councilmember Kirkham**
- Met Council & Metropolitan Council reform effort Committee (2).....Councilmembers Kirkeide & Kirkham**
- Law Enforcement (2).....Mayor Van Kirk & Councilmember Wilken**
- Fire Department Liaisons (2).....Mayor Van Kirk & Councilmember Kirkham**
- North Metro Telecommunications.....Councilmember Wilken (alternate: Mayor Commission (1) Van Kirk)**
- Chamber of Commerce (2).....Councilmember Kirkham & Administrator Webster**
- Road Committee (2).....Councilmembers Kirkeide & Doyle**
- Ham Laker Task Force (2).....Mayor Van Kirk & Councilmember Wilken**
- Audit (2).....Councilmembers Doyle & Kirkham**
- Building/Energy Committee (2).....Mayor Van Kirk and Councilmember Kirkeide**
- Park Committee (2).....Councilmembers Kirkham & Wilken**
- Fire Relief Association Board of Trustees (3).....Councilmember Kirkham, Fire Mike Raczkowski & Administrator Webster**
- Code Review Committee (2).....Mayor Van Kirk & Councilmember Kirkeide (alternate: Councilmember Kirkham)**
- Building Department Committee (2).....Mayor Van Kirk & Councilmember Kirkeide**
- CERT Committee.....Mayor Van Kirk, Councilmember Wilken, Fire Mike Raczkowski, Al Parranto and a Liaison from the Sheriff's Department**

All present in favor, motion carried.

11.3 Discussion of the American Rescue Plan Act (ARPA) Funding

Motion by Van Kirk, seconded by Kirkham, to table discussion of the American Rescue Plan Act (ARPA) Funding. All present in favor, motion carried. Councilmember Wilken suggested that the committee meet prior to the next City Council meeting discussion on this item.

11.4 Discussion of the well located on Lot 4, Block 1, Harmony Estates 2nd Addition

The City Council discussed whether it would be a benefit to the City to obtain the well located on Lot 4, Block 1, Harmony Estates 2nd Addition. Considering the location, cost of obtaining the property along with upgrading the well and adding an asphalt driveway; the Mayor and Councilmembers agreed that this is not an ideal situation and if an additional well is needed, it would be better to be located in a park or other agricultural property not requiring access through a neighborhood. **It was the consensus of the City Council to not acquire the well located on Lot 4, Block 1, Harmony Estates 2nd Addition.**

11.5 Announcements and future agenda items - None

Motion by Kirkeide, seconded by Kirkham, to adjourn the meeting at 6:15 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk